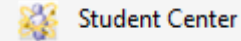


How to Search for and Enroll in Classes

1. Log into **MyCLC** at the bottom of the CLC Website:



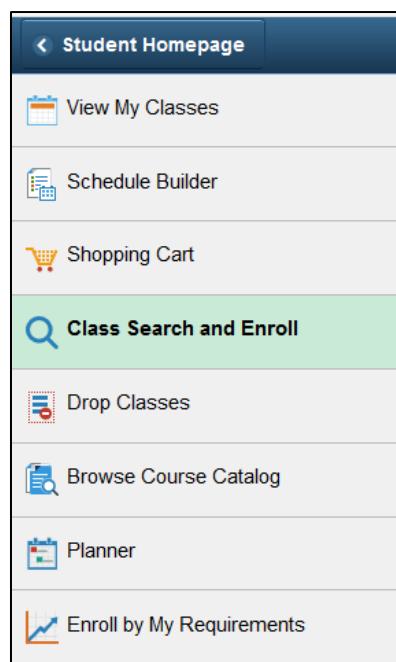
Then click on Student Center under the Launchpad on the left hand side:











2. Click on the **Manage Classes** tile on the Student Homepage:



3. Click on **Class Search and Enroll** on the left sidebar:



4. Click on the term you want to enroll in (example: Spring 2019):

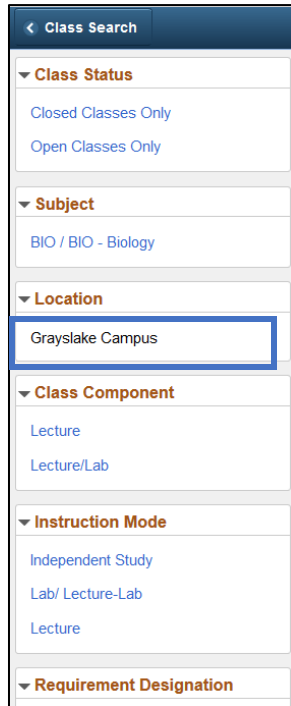
Student Homepage	
 View My Classes	Terms prior to Fall 2018
 Schedule Builder	Terms on or after Fall 2018
 Shopping Cart	Fall 2018
 Class Search and Enroll	Spring 2019
 Drop Classes	Summer 2019
 Browse Course Catalog	
 Planner	
 Enroll by My Requirements	

5. Search for Classes. Enter the subject, catalog number, class number, or other keywords.

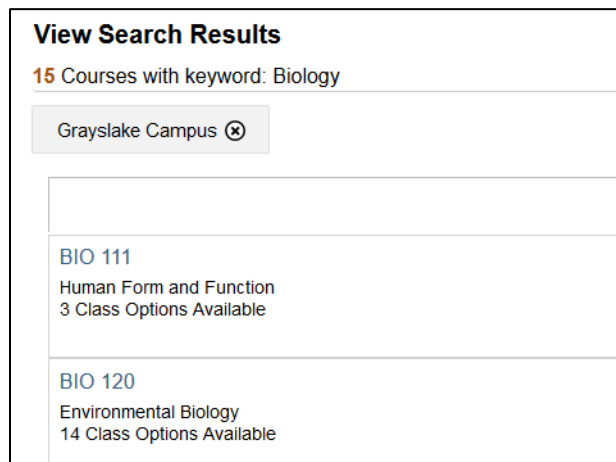
Search tip: Enter only one keyword (example: ENG or Biology) then use the filters to narrow the results

View Search Results
15 Courses with keyword: Biology
BIO 111 Human Form and Function 6 Class Options Available
BIO 120 Environmental Biology 16 Class Options Available
BIO 123 Principles of Biology 16 Class Options Available
BIO 126 Local Flora 1 Class Option Available
BIO 127 Introduction to Evolution 3 Class Options Available
BIO 140 Environmental Biology without Lab 3 Class Options Available

6. To filter the results click on the criteria on the left hand side.
Example: To view only classes at the Grayslake Campus, click on the hyperlink



7. The search results will now be filtered, select a class from the list:



8. Select a section:

BIO 120
Environmental Biology
★ [Add to favorite courses](#)
▶ **Course Information**
▼ **Class Selection**

Select a class option ⓘ Selected Filters 14 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Seats
1	Open	Regular Academic Session	4823	03/05/2019 - 05/16/2019	Multiple meeting schedules	Open Seats 13 of 15 >
2	Open	Regular Academic Session	4795	03/05/2019 - 05/16/2019	Multiple meeting schedules	Open Seats 15 of 15 >



9. Review the class selection and click Next in the top right corner of the screen

10. Enroll or Add to Shopping Cart.

Enroll directly from here, or place the class in the shopping cart to finish enrolling later:

Spring 2019
Academic Career
College of Lake County

1 Review Class Selection Complete	Step 2 of 3: Enroll or Add to Cart Do you wish to enroll or add the class to your Shopping Cart? <input checked="" type="radio"/> Enroll <input type="radio"/> Add to Shopping Cart
2 Enroll or Add to Cart Visited	
3 Review and Submit Not Started	

11. If everything looks correct, click **Submit**. Review the Confirmation page for any messages.