Change of Program/Level Request Form

**Instructions:** If you are planning to change your program or level of study and need to update your I-20/DS-2019, please complete this form and submit it to the Designated School Official (DSO) on your campus. If you are going to need additional time to complete your new program/degree, please attach necessary proof of finances for the additional time that you will need to complete the degree or at least one year.

**Part I: To be completed by the Student**

Date: __________________________

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<tr>
<th>Family Name</th>
<th>First Name</th>
<th>Middle Name</th>
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Phone: __________________________________________ CLC email: __________________________________________

Reason I am requesting a new I-20: □ I changed my program  □ I changed my degree level

Have you officially been admitted to the new program/degree level? □ Yes  □ No, not yet

**Change of Program:**

Previous Program: __________________________________________

New Program: __________________________________________

Semester in which you will begin new program: □ Fall (August) □ Spring (January) □ Summer (June)

**Change of Level:**

Previous level: □ Language Training  Did you complete this level? □ Yes □ No

If yes, list (anticipated) date of completion: __________________________________________

New level: □ Certificate  □ Associate

Semester in which you will begin new program: □ Fall (August) □ Spring (January) □ Summer (June)

**Part II: To be completed by the Academic Advisor:**

This student has applied to: □ change his/her program of study □ change his/her degree level

New estimated date of completions (month/year): __________________________________________

I certify that the preceding information is correct to the best of my knowledge:

Advisor Name __________________________________________ Date __________________________

Advisor Signature __________________________________________ Title __________________________

Phone __________________________________________ Email __________________________________

Advisor: If you have questions or need further information, please contact Beth Tinkham in the Center for International Education at btinkham@clcillinois.edu

Revised: March 2015