ARM/MET Program – Spring 2022 Agreement

In order to enroll in the Automation Robotics Mechatronics Program and/or the Mechanical Engineering Program, there are a number of requirements that need to be met prior to course registration. Please note the following can be completed in any order and/or simultaneously. Each STUDENT must complete everything on the agreement before they can enroll in a class. Access to enroll in ARM/MET courses will be pending student signature of this agreement.

- Have an active CLC STUDENT ID#.
  - (If prospective STUDENT is not already a STUDENT at College of Lake County, their first step is to apply to the college [http://www.clcillinois.edu/admission/become-a-STUDENT/new](http://www.clcillinois.edu/admission/become-a-STUDENT/new))
  - If STUDENT applied or enrolled more than 5 years ago, your record is inactive. STUDENT will need to contact STUDENT Records at (847) 543-2061 or registrar@clcillinois.edu to re-activate your record.
  - If STUDENT applied or enrolled in the last 5 years, their record is active. STUDENT does not need to submit a new STUDENT Admission form. You are automatically eligible to enroll in classes.

- Meet with your assigned College and Career Navigator.
  - This information is located in your “MyCLC” student portal.
  - Will be informing you of program requirements and program agreement.
  - Will be advising you for your first semester classes.
  - Will be assisting you with course registration.

- Meet the English Requirement (CRWR) –
  - DSP Score of 1 or higher OR
  - ELI 110 with a C or higher OR
  - APT score of 122 or higher OR
  - ELI Accuplacer score of 285 or higher OR
  - ELI 108 or ENG 108 with C or higher OR
  - ELI 103 & 104 with a B or higher OR
  - Next-Gen score of 480 or higher OR
  - College Reading and Writing Readiness (CRWR)

- Meet the Basic Algebra Readiness Requirement – see the [college catalog](http://www.clcillinois.edu/admission/become-a-STUDENT/new) for ways to do this.

- Return signed agreement for processing.

**ARM/MET Department Policies**

**Must be a Full time student**
Must register for all courses/modules that are listed under course sequence for the start of the semester (16 credits).

**Must Register for One Campus**
Must register at one campus for face to face and hybrid online classes. You have a morning class option at the Grayslake Campus and evening class option at the Lakeshore Campus (Waukegan)

**MET 299 Math**
The math class starts one week BEFORE the regular start of the semester (see course sequence below for dates)

**Continuous Class Enrollment**
Must register for two consecutive semesters in order to complete the Mechatronics Technology Certificate (24ZB).

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Continuous Advising
Must meet with your assigned Academic Success Advisor (ASA) before your second semester course enrollment. Future course selection will be determined by your ASA.

Grades in ARM Classes
You must earn a 'C' or better in each 5-week module (Ex. ARM 111, 116, 151, 156, 171) to move forward to the next 5-week module in the series. Grades less than a 'C' include grades of I, D, P, F, N, FW, and WS. Earning less than a 'C' in any ARM class means you have not attained the learning outcomes in that 5-week module and you will need to repeat the module until you do. In the case of the I grade, you will need to finish the coursework for that module before you can progress to the next 5-week module.

Attendance in ARM Classes
Missing two classes in a particular 5-week module will result in a failing grade for that module. You will not be allowed to continue forward to the next 5-week sequence of that class. This is because you will have missed almost half of all the content in that 5-week module. You will need to repeat that module before you can move forward.

Repeating ARM courses
If you do not earn a 'C' or better, or if you missed more than two classes in a 5-week class module, you need to repeat that course module. Please note: There is no guarantee that we will be able to fit you into courses you have not passed. Students who are new first-year ARM students have registration priority over students who need to retake course modules.

NEW STUDENT COURSE SEQUENCE
Spring Semester

<table>
<thead>
<tr>
<th></th>
<th>*Grayslake Campus</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MET 299</td>
<td>Math (MoTuWeThFr 8:00AM - 12PM) 01/10/2022 - 01/14/2022 only (On Campus)</td>
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<tr>
<td>ARM 111</td>
<td>Fundamentals High Tech Mfg I (Online anytime)</td>
<td>1</td>
</tr>
<tr>
<td>ARM 112</td>
<td>Fundamentals High Tech Mfg II (Online anytime)</td>
<td>1</td>
</tr>
<tr>
<td>ARM 113</td>
<td>Fundamentals High Tech Mfg III (Online anytime)</td>
<td>1</td>
</tr>
<tr>
<td>ARM 151</td>
<td>Mechanical Systems I (Mon 11:00AM - 3:10PM) (On Campus)</td>
<td>1</td>
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<tr>
<td>ARM 152</td>
<td>Mechanical Systems II (Mon 11:00AM - 3:10PM) (On Campus)</td>
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<tr>
<td>ARM 153</td>
<td>Mechanical Systems III (Mon 11:00AM - 3:10PM) (On Campus)</td>
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<tr>
<td>ARM 156</td>
<td>Electrical Systems I (Tu 11:00AM - 3:10PM) (On Campus)</td>
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<tr>
<td>ARM 157</td>
<td>Electrical Systems II (Tu 11:00AM - 3:10PM) (On Campus)</td>
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<tr>
<td>ARM 158</td>
<td>Electrical Systems III (Tu 11:00AM - 3:10PM) (On Campus)</td>
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<td>LPO 113</td>
<td>Photonics-Enabled Technologies (Wed 11:00AM - 3:10PM) (On Campus)</td>
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<tr>
<td>CLC 120</td>
<td>College Success Seminar (Your choice)</td>
<td>2</td>
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<tr>
<td>ARM 171</td>
<td>Automation I (Thur 11:00AM - 3:10PM Online live)</td>
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<tr>
<td>ARM 172</td>
<td>Automation II (Thur 11:00AM - 3:10PM Online live)</td>
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<tr>
<td>ARM 173</td>
<td>Automation III (Thur 11:00AM - 3:10PM Online live)</td>
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</tr>
</tbody>
</table>

Semester Credits: 18

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*Courses are subject to change (delivery option, date, and time)

By signing below, you are acknowledging you read the department policies.

Student Name (Print) ______________________________________________________________

Student Signature ___________________________________________________________

Student ID Number _______________________________

Date ________________________________

Which College Career Navigator did you work with? ________________________________

~Return signed agreement to Registration Services: admissions@clcillinois.edu