Meeting Date: July 03, 2019

Purpose: The project kick-off meeting was held with the Steering Committee to provide an introduction, process overview and next steps.

Participants: College of Lake County Master Plan Steering Committee Members
Cotter Consulting
Holabird & Root

Introduction + Process Overview

2020 Master Plan is intended to align with the College of Lake County Strategic Plan and Sustainability Plan with its facilities for implementation over time.

The Strategic Plan, including the Mission, Vision, Values and Strategic Pillars, were approved by the Board of Trustees at a recent meeting after input from key stakeholders and committees.

Strategic Pillars

The Strategic Pillars have been defined by the College of Lake County as part of the Strategic Plan. Below are comments from the Steering Committee Discussion.

Strategic Pillar 1: Access & Success for Students

Steering Committee feedback included:

- Align funding opportunities with priorities.
- A Share Market that would provide food, clothes, shoes, etc for students in need should be considered.

Strategic Pillar 2: Equity & Inclusion

- H&R stated that data will be sought and utilized to verify and validate perceptions of space utilization and alignment with program offerings / expectations. Data will be used to inform the analysis.

Strategic Pillar 3: Teaching & Learning Excellence

Steering Committee feedback included:

- Bring forward the College’s core mission into an actionable component of the recently-approved Strategic Plan.
Experiential learning is a necessity inside as part of the implementation of this Strategic Pillar to align with the conditions and requirements students find in the workforce environment.

Integrate spaces to improve collaboration.

Define the terminology for active learning and flexibility, and identify priorities.

A variety of flexible and open spaces are desired, to accommodate multiple learning styles and functions.

Strategic Pillar 4: Community & Workforce Partnerships
- The group discussed the goal to create spaces that welcome and enable programs that benefit community and workforce partners.

Strategic Pillar 5: Collaborative Culture
- The group discussed collaborative culture and what it means to the College of Lake County. The Master Plan process will further explore goals for collaboration.

Strategic Pillar 6: Strategic Use of Resources
- The group discussed the role of the master plan to align facility needs with the strategic plan and the sustainability plan.

Guiding Principles Discussion
Guiding Principles have been defined by the College of Lake County that are intended to be used as the lens through which decisions relating to the Master Plan are made to ensure alignment with the Strategic Plan and focus on the College’s mission, vision and values.

Guiding Principle 1 “Be student-centered creating a welcoming and culturally-relevant space that provides a sense of inclusion”
- The group discussed improving the presence of Student services and IT in spaces.

Guiding Principle 2 “Creating inspiring collaborative student, staff, and faculty engagement and learning spaces that are flexible”
- The group discussed that the Master Plan Update process will solicit feedback on space criteria, components and needs in and out of the classroom to engage and advance learning and collaboration for students, staff and the community.
- Discussion feedback from the Steering Committee included:
CLC wants to create spaces that talk to who we are as a College, our vision, mission and values. Many existing College spaces are wonderfully utilitarian, but do not engage learning and retaining information.

CLC would like to see more spaces that provide the ability to be collaborative with flexible furniture and technology. Lecture-style teaching demand is lowering over time, and is anticipated that it will reduce further in the future.

CLC wants to create spaces that engage the total student experience, including work, home, learning and social/activity spaces. There is a direct relationship between student success and time spent on campus. Environments that engage students and keep them on campus is significant and important to overall learning and delivery of the College’s mission. CLC wants to create spaces where students want to spend time, with direct adjacencies to classroom spaces.

CLC wants to continue development of the sustainability goals including the campus as a learning lab. This includes continuing signage efforts to engage and promote learning and implementation on and off campus. Also, CLC wants to further implement efforts to engage campus infrastructure for sustainable learning opportunities.

CLC needs to ensure spaces are program driven with like / compatible programs in multi-function spaces. CLC also is requesting that spaces dedicated for programs or functions actually work to allow the delivery as planned.

Guiding Principle 3 “Be informed by the broader Lake County community”

- Spaces should be created to support the College’s core mission of serving students and the broader community of Lake County. Spaces should align with the Strategic Plan Strategic Pillars.

Guiding Principle 4 “Embrace advanced technology and prepare for emerging technologies”

- Technology should be more accessible, engaging and user-friendly. The ability to deliver information or learn should be supported by technology.
- Steering Committee feedback included:
  - Technology has a larger utilization and engagement impact. It is important to be cognizant of the tiers of change that technology intersects including operations and College culture.
  - The College student body is a broad range of the Lake County community with varied skill, understanding and exposure levels to technology. The right support for all will be an important component of technology implementation including roll-out and on-going resources and training for faculty and students. This could also include mocking-up / testing / creating pilot programs for understanding and decision-making. Gaming spaces can be a location for students to beta-test technology solutions, if desired.

Guiding Principle 5 “Address deferred maintenance needs and consider equitable delivery of programming and services across all campuses”

- The Master Plan Update should address current and emerging programs and services and provide flexibility to accommodate future program and service needs.
- Steering Committee discussion included:
Health and wellness programs and services distribution should be examined as part of this process.

Guiding Principle 6 “Create future-focused spaces to address Lake County’s industry 4.0 training needs that reflect real-world work environments”

- It is important to understand community industries and their workforce needs.
- Steering Committee feedback included:
  - We will continue to engage specific industry sectors to inform workforce training needs.

Guiding Principle 7 “Be financially responsible and support the sustainability plan”

- The Master Plan Update process includes evaluating recommendations through the lens of feasibility and impacts, including fiscal, delivery ability, and directive alignment with the Strategic Plan. Part of the evaluation process is understanding and assigning feasibility, impact and sustainability value to existing facilities and campus components.

Next Steps

- Feedback and input from Steering Committee of topics presented in Meeting 01
- Begin discussions with User Groups on future space needs
- Begin tours / space assessments.
- Begin data gathering + analysis