

March 4, 2014

VIA EMAIL

College of Lake County
19351 West Washington Street
Grayslake, Illinois 60030

Re: Master Plan Projects
Architect's Project Number: 214009.00
Bookstore Schematic Design Meeting #8 Minutes

Summary of the **Bookstore Schematic Design Meeting #8** held at 8:30 am on March 4, 2015 at College of Lake County-Grayslake Campus, Room A261. These notes record our understanding of items discussed and decisions made at this meeting. Please notify us within seven (5) calendar days of any necessary additions or corrections.

PERSONS IN ATTENDANCE

David Agazzi, College of Lake County
Drew Miller, Project Manager, Cotter Consulting
Ted Johnson, College of Lake County
Greg Evans, College of Lake County
Pat Argoudelis, Bookstore Manager, College of Lake County
Christine Klippert, Operations, College of Lake County
Michele Reynolds, College of Lake County
Michael Lundeen, Project Manager, Legat Architects

ITEMS DISCUSSED

1. The group met as a follow-up to meeting 7 to discuss revised options A and B. These were sent prior to the meeting for staff review.
2. Both options had saw-tooth bay windows facing the central corridor to better allow the offices to function and "bay windows" allow better display. Dave recommended that the saw-tooth be deleted and a straight curtain wall be incorporated.
3. Option A was preferred. The Web pick-up was moved west adjacent to the elevator with likely less SF. The secure storage closet to south was deleted/moved into other storage. The text book area was enlarged. The kitchen/break-room was removed, simplified, and moved to the office area. Customer service will be a movable desk/counter in lieu of an enclosed area with walls. The front display areas / general merchandize area should be opened up by moving the cashier north and consolidating the offices.
4. The exiting was discussed
5. The lower level was discussed. The east service corridor will be removed. The group reviewed the elevator location, exiting, and access for deliveries.
6. Next steps
 - a. Legat is continuing to develop infrastructure and interiors surrounding the bookstore.
 - b. Legat will update and refine options A and B.3 and forward to CLC for review prior to the next meeting.
7. Meeting adjourned.

College of Lake County - Master Plan Projects

Bookstore SD Meeting Minutes

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Thank you.

Sincerely,
Legat Architects, Inc.

Michael Lundeen, AIA

ML/ML

ATTACHMENTS

Agenda

cc

File: 214009.00 CLC Cafe Bookstore St Act AB core: B3

Dorothy McCarty, Cotter Consulting
Jeffrey Sronkoski, Legat Architects
Steven Brubaker, Brubaker
Ryan Horsman, Legat Architects
Jaclyn Rutter, Legat Architects

FILENAME

214009.00 MIN Mar 4 2014SDBookstore -MTG8.docx

Meeting Agenda

ORGANIZATION	College of Lake County	RE	Bookstore
PROJECT TITLE	Master Plan Projects	PROJECT NO.	214009.00
LOCATION	CLC-Grayslake Campus, Room T326	DATE, TIME	March 4, 2014, 8:30 am

1. Goals of the Meeting (5min)
Confirm Elevator, Stair, Dock Access
Receive approval of SD Layout Option A or B
Confirm locations of Offices, Cashiers, window display, etc.
2. Lower Level and Dock Access (5min)
Review Loading Dock access,
Exiting of Basement
Bookstore, Workroom, Storage, Receiving
3. Main Floor (45min)
February 18th meeting summary
Review Option A.1 and B.3.1
5. Next step (5min)
SD Document Completion for estimating by CM
Approval of SD, Start Design Development

CC File: 214009.00 CLC Bookstore

FILENAME

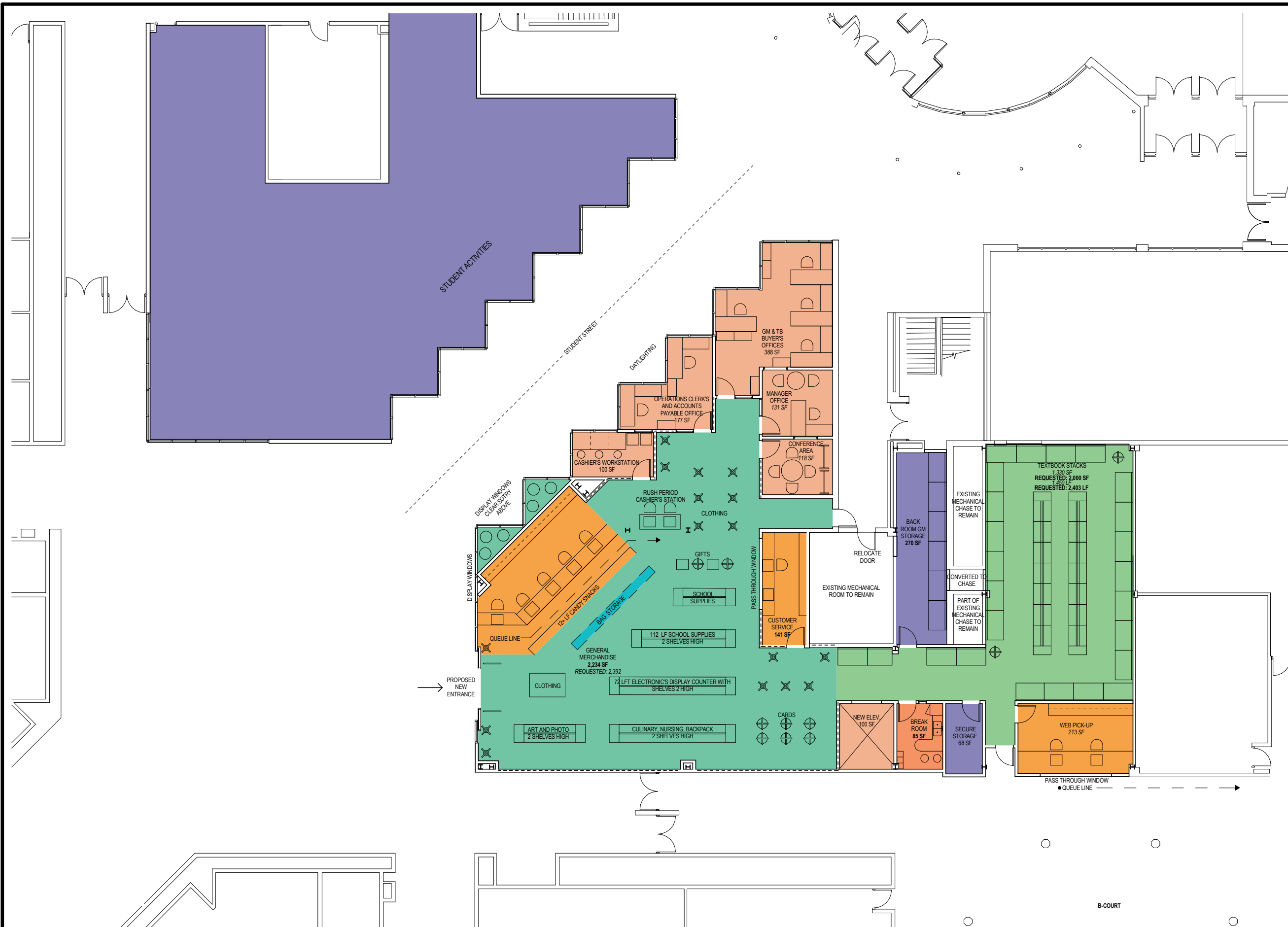
College of Lake
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Bookstore

Enter address here

Legat Architects

651 W Washington Blvd. Suite One
Chicago, IL 60661
P. 312.258.9595
F. 312.258.1555
www.legat.com



1/16" = 1'-0"



Option A

PROJECT NUMBER 214009.00
DATE OF ISSUE 02/10/2014

A200 A

1 First Floor Option A
1/16" = 1'-0"

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1/16" = 1'-0"



Option B.3

PROJECT NUMBER 214009.00
DATE OF ISSUE 02/10/2014

A200 B.3

1 First Floor-Option B.3
1/16" = 1'-0"

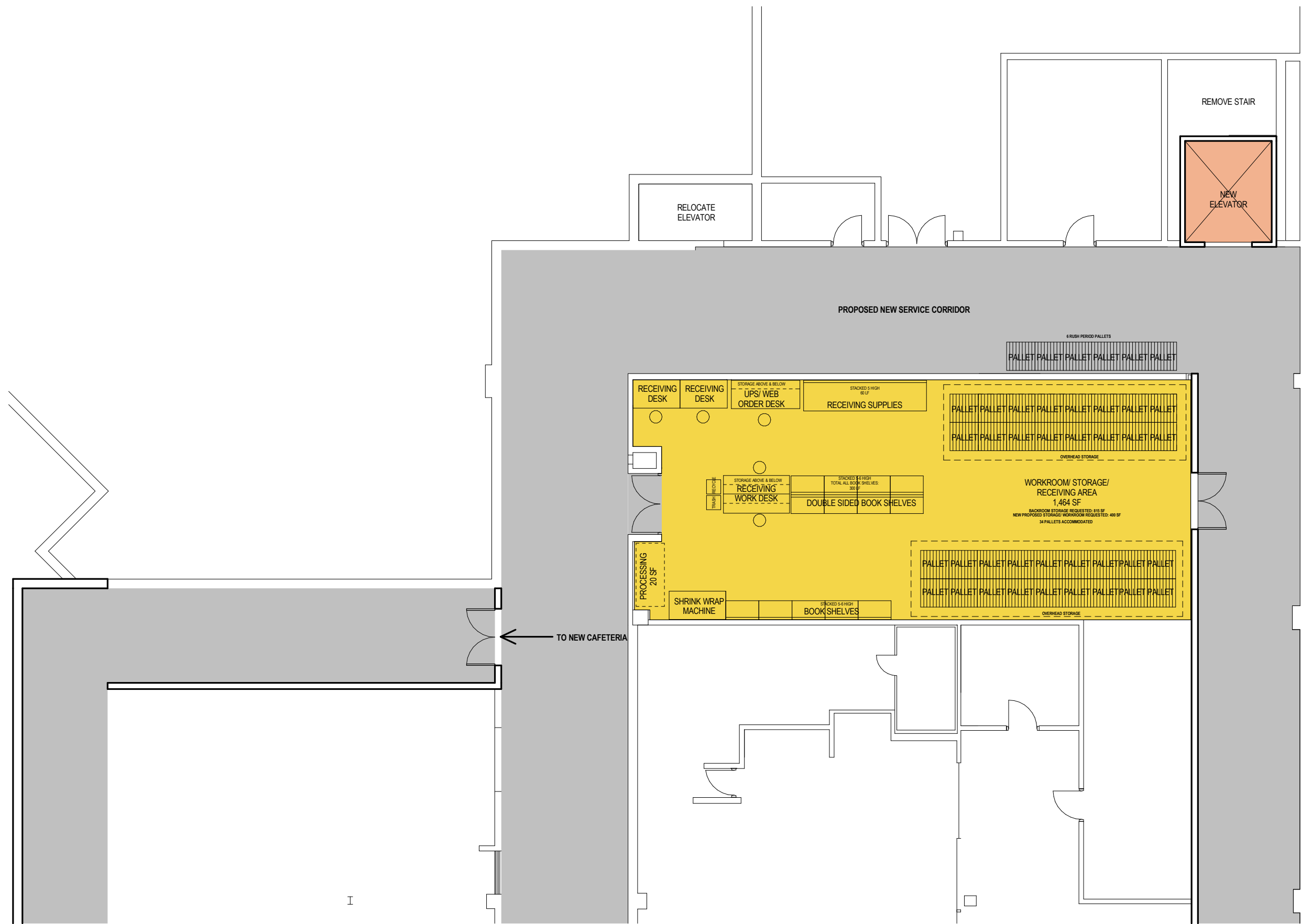
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3/32" = 1'-0"

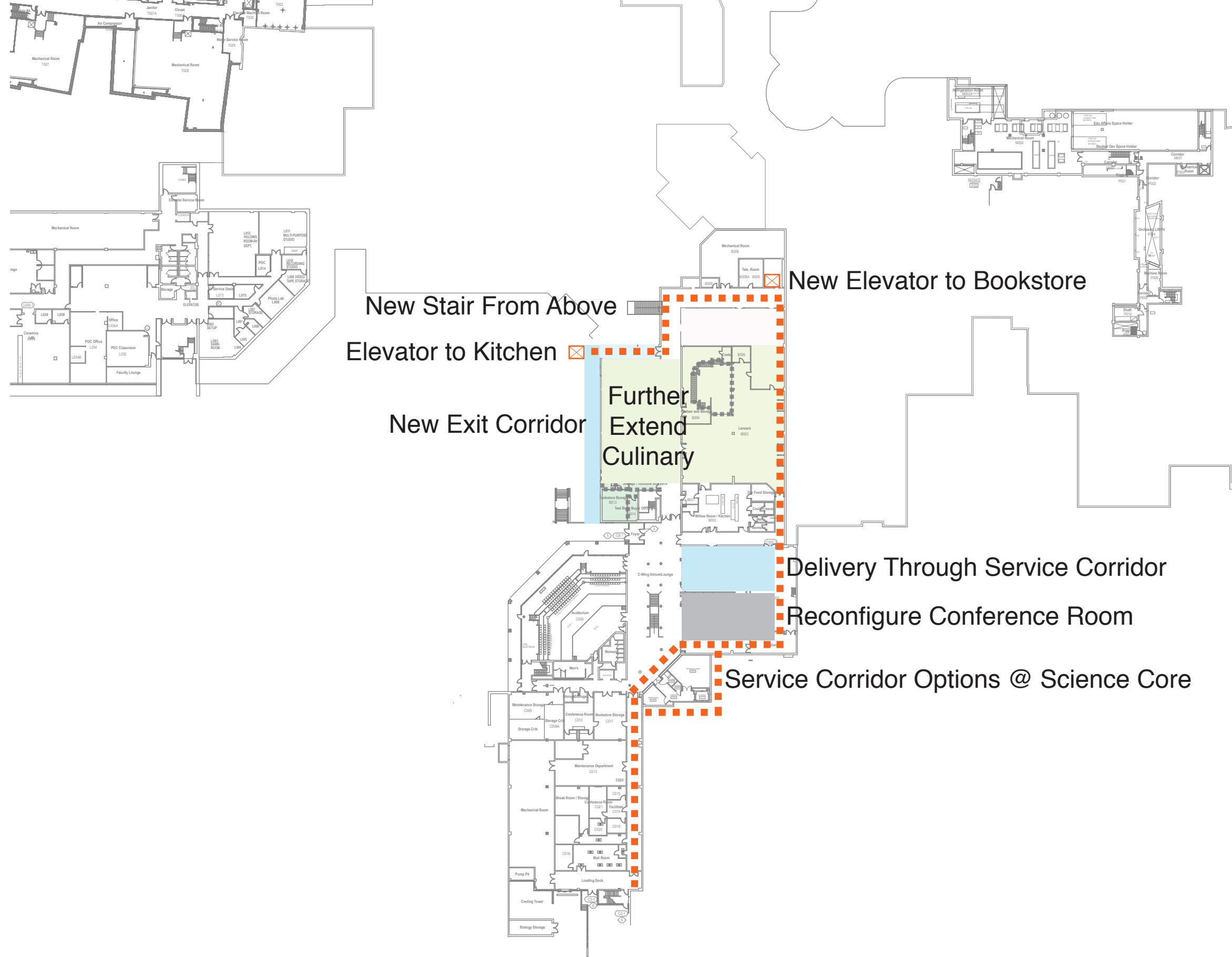


Lower Level

PROJECT NUMBER 214009.00
DATE OF ISSUE 02/10/2014

A200 LL

1 Lower Level - Option
3/32" = 1'-0"



New Stair From Above
Elevator to Kitchen

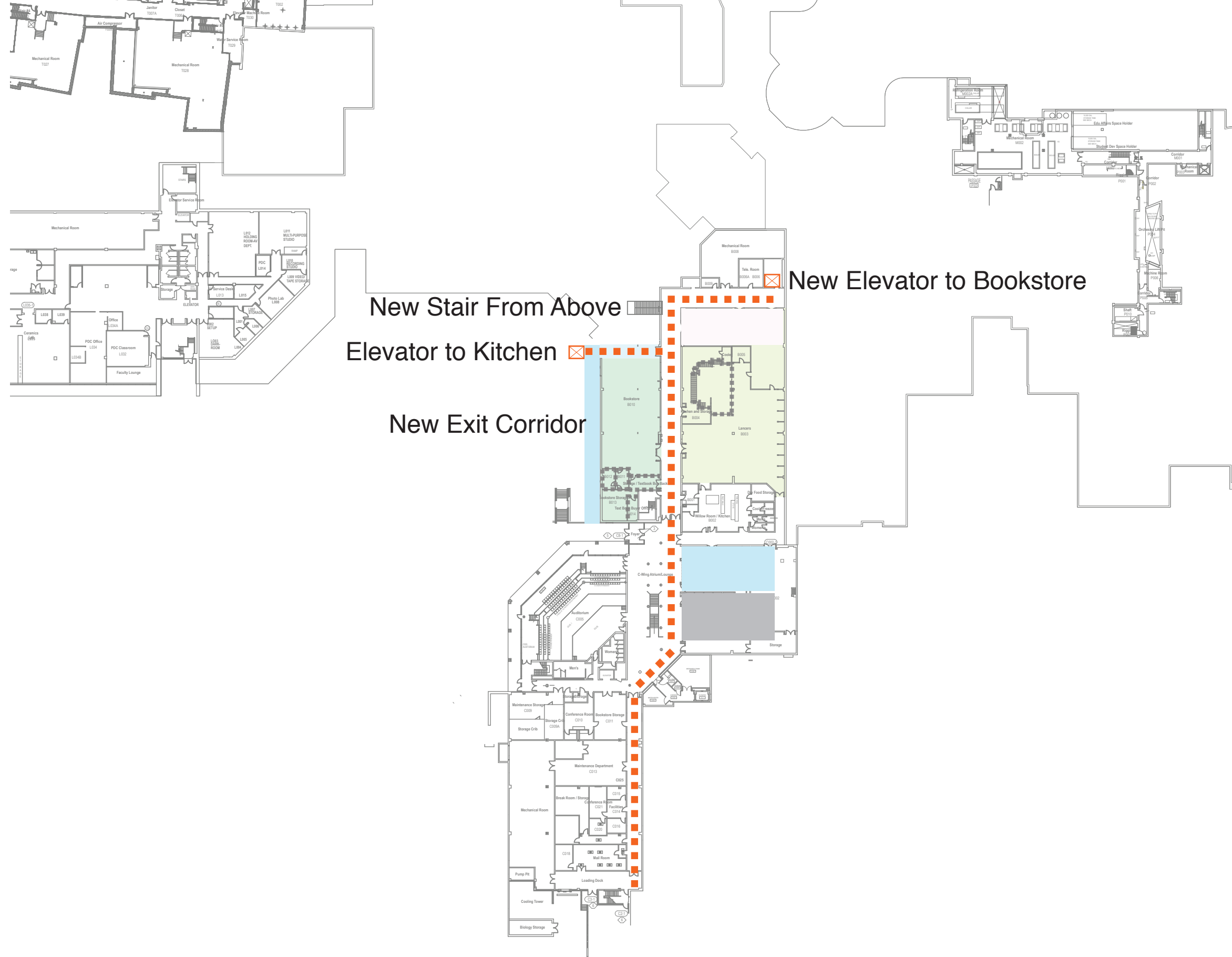
New Elevator to Bookstore

New Exit Corridor
Further
Extend
Culinary

Delivery Through Service Corridor

Reconfigure Conference Room

Service Corridor Options @ Science Core



New Stair From Above
 Elevator to Kitchen X
 New Exit Corridor

New Elevator to Bookstore X