October 30, 2013

College of Lake County
19351 West Washington Street
Grayslake, Illinois 60030

Re: Master Plan Projects
    Architect’s Project Number: 213007.00
    Lakeshore Campus Expansion Programming Meeting Minutes

Summary of the Lakeshore Academic Programming Meeting #2 held at 3:00 pm on October 30, 2013 at College of Lake County-Lakeshore Campus, Room 1NG 215. These notes record our understanding of items discussed and decisions made at this meeting. Please notify us within seven (7) calendar days of any necessary additions or corrections.

PERSONS IN ATTENDENCE

Dr. Al Baldwin, Dean, Lakeshore Campus, CLC
Brian Beecher, Dean, Library, CLC
Steve Holman, Dean, BHS, CLC
David Weatherspoon, Director, Student Services, CLC
Deb Jezuit, Nursing Director, CLC
Debbie Colver, Nursing Faculty, CLC
Pat Argoudelis, Bookstore Manager, CLC
Ross Courtemanche, Food Service Manager, CLC
Becky Hawarny, Nursing Faculty/Simulation, CLC
Raiana Mearns, Dean, ABE/GED/ESL, CLC
Anna Kan, Faculty, ABE/GED/ESL, CLC
Deb Haasch, Dept. Chair, MOA Program, CLC
Amy Morton-Miller, Nursing Faculty, CLC
Angela M. Norwood, Dept. Chair, Phlebotomy, CLC
David Agazzi, VP of Administrative Services, CLC
Kam Sanghvi, ITS, CLC
Ted Johnson, Director, Construction Management, CLC
Drew Miller, Program Manager, Cotter Consulting
Lakeisha Lindsey, Project Manager, Cotter Consulting
Jeffrey Sronkoski, Principal, Legat Architects

ITEMS DISCUSSED

1. Jeff gave a recap of the LSC Educational Programming Committee kickoff meeting.
2. Jeff gave an update of the LSC sub-committees round one of programming meetings; the following items were also discussed:
   a. Additional computer labs will be needed for pre-CNA students and testing for Nursing students.
   b. Additional retention services need to be considered for students.
   c. Additional accommodations for Nursing admissions and records.
d. Perhaps a Health Services Center, similar to the one at GLC, could be considered as a component in the expansion of the Health Services programs at LSC; this component could incorporate maintaining student health records.

e. The Bookstore will need to be larger to accommodate the needs of Nursing and the business supply needs of the community.

f. The student congregation area should include a coffee-style barista venue, or perhaps incorporate licensing program for products from some entity such as Starbucks or Jamba Juice.

g. Healthy food options for the students should certainly be considered and aligned with the expansion of the Nursing program at LSC.

h. Accommodations for Nursing deliveries/shipping of FedEx and registered mail need to be considered; inter-office transfer is also a concern. Nursing also will need to accommodate deliveries for books, supplies and equipment such as beds.

i. Nursing will have the need for a good in-house printing services operation.

j. A more centralized location for the CLC Police Department will be studied.

3. Next meeting: Monday, November 20, 3:00-4:30 pm, 1NG 318.

4. Meeting Adjourned: 4:30 pm

Thank you.

Sincerely,
Legat Architects, Inc.

Jeffrey Sronkoski, AIA, LEED AP
Principal

JFS
ATTACHMENTS

CC File: 213007.00 CLC Lakeshore Master Plan: B3

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