CLC Accident/Injury Reporting Procedure

**Life-threatening Injuries**
- Call CLC Police at ext. 5555 or 911
- Have Health Center or CLC Police take Health Incident Report
- Notify Employee Supervisor

**Non-Life Threatening Injuries**
- Notify Health Center or CLC Police
- Take employee to Health Center for Health Incident report
- Contact CLC Police (ext. 2081) for Health Incident Report

Send copy to Safety Manager – C011

Employee & Supervisor

Complete a CLC Report of Accident Injury
- Send completed copy to Safety Manager – C011

Revised 10-2016