

COLLEGE OF LAKE COUNTY
COMMUNITY COLLEGE DISTRICT NO. 532
Tuesday, August 22, 2017, 5:00 p.m.

AGENDA

The Board of Trustees of Community College District No. 532, College of Lake County, will convene a meeting of the Committee of the Whole at 19351 West Washington Street, Grayslake, Illinois, Room A013.

1. Call to Order and Roll Call
2. Approval of the Agenda
3. Presidential Search: Pauly Group, Inc., Academic Search Consulting (attachments)
 - a) Welcome and Introductions
 - b) Search Process
 - i. Board's Role
 - ii. Pauly Group's Role
 - iii. Committee's Role
 - iv. Human Resources' Role
 - c) Review Timeline
 - i. What *minimum qualifications* should be required?
 - ii. Where do you expect to see College of Lake County in three to five years?
 - iii. What challenges will the next President have to face in order to reach those goals?
 - iv. What characteristics will the next President need to have in order to lead the College toward those goals?
4. Adjournment

COLLEGE OF LAKE COUNTY
COMMUNITY COLLEGE DISTRICT NO. 532

The Board of Trustees of Community College District No. 532, College of Lake County, will convene the regular meeting in the A013, 19351 West Washington Street, Grayslake, Illinois, on Tuesday, August 22, 2017, at the hour of 6:00 p.m.

01. Board Convenes the Regular Meeting
 - 01.1 Call to Order and Roll Call
 - 01.2 Approval of the Agenda

02. Approval of Minutes
 - * 02.1 Committee of the Whole Meeting of June 20, 2017
 - 02.2 Committee of the Whole Closed Meeting of June 20, 2017
 - * 02.3 Regular Meeting of June 27, 2017
 - 02.4 Closed Meeting of June 27, 2017

03. Receipt of Notices, Communications, Hearings, and Petitions

04. Chair's Report
 - 04.1 Retirement Resolutions
 - 04.2 Student Trustee Report

05. President's Report
 - 05.1 Student Success Update – Fire Science Technology Program
 - 05.2 Budget Report
 - 05.3 Campus Planning Presentation

06. Approval of Board Policies and Objectives
 - * 06.1 Non-Bargaining Unit Employees Employment, Compensation and Benefits – Policy 939 – Revised – First Reading (pp. 1-10)

07. Approval of Financials
 - * 07.1 Resolution Approving Reimbursement of Travel, Meal and Lodging Expenses (p. 11)
 - * 07.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 12-37)
 - * 07.3 Resolution Authorizing a Permanent Transfer of Interest Earned from the Working Cash Fund to the Education Fund (pp. 38-40)
 - * 07.4 Ratification of Resolution Authorizing an Inter-Fund Loan from the Education Fund to the Operations and Maintenance Fund (pp. 41-44)
 - * 07.5 Resolution Approving the Declaration of Trust of the Illinois Trust (formerly known as the Illinois Institutional Investors Trust) and Authorizing the Execution Thereof, and Authorizing Certain Officials to Act on Behalf of the College of Lake County (pp. 45-50)

Agenda for Regular Meeting of August 22, 2017

08. Approval of Purchasing

* 08.1 Biddable Items

- Annual Cabling Rebid (pp. 51-52)
- Professional Services for Workforce Professional Development Department (pp. 53-54)
- Advisors for Small Business Center (pp. 55-56)
- Community Programming Independent Contractors (pp. 57-58)
- Parking Lots 2 & 3 Resurfacing (Peter Baker & Son Co.) (p. 59)
- Employment Services (Express Employment Professionals) (p. 60)

* 08.2 Non-Biddable Items

- FY2018 Textbook Purchases (pp. 61-62)
- Annual Server Purchase (Hewlett Packard) (pp. 63-64)
- Annual Computer Equipment Purchase (Hewlett Packard) (pp. 65-66)
- Annual Networking Equipment Purchase (CDW) (pp. 67-68)
- Scheduling Software and Support Services (CollegeNet, Inc.) (pp. 69-70)
- Support of Website CMS (Blue Ocean Consulting) (p. 71)
- Food Purchases for Hospitality and Culinary Management (Premier Produce Inc.) (p. 72)
- Food Purchases for Hospitality and Culinary Management (Whittingham Meats) (p. 73)
- Food Purchases for Hospitality and Culinary Management (Testa Produce) (p. 74)
- Food Purchases for Hospitality and Culinary Management (Fortune Fish) (p. 75)
- Ratify Emergency Purchases (pp. 76-77)
- Professional Interpreting Service Agreements (pp. 78-79)
- Annual Support and Upgrades, Data Analytics and Reporting (pp. 80-81)
- Executive Search Firm (Executive Director of Foundation) (p. 82)

08.3 Disposal

09. Approval of Contracts and Grants

- * 09.1 Acceptance of the Illinois Community College Board's Career and Technical Education Perkins Postsecondary Program Grant (p. 83)
- * 09.2 Acceptance of the Illinois Community College Board's Adult Education and Family Literacy Grant (State Funding Portion) (p. 84)

10. Approval of Programs

Agenda for Regular Meeting of August 22, 2017

11. Approval of Human Resources Recommendations

- * 11.1 Resignations, Retirements, and Terminations (pp. 85-91)
- * 11.2 Position Additions, Reclassifications, Reorganizations, Deletions, and Vacant Positions (pp. 92-97)
- * 11.3 Full-Time Employment
 - Rescindment (p. 98)
 - New (p. 99)
 - Probationary – New (p. 100)
 - Interim Administrative Assignment Correction (pp. 101-102)
 - Professional Development Leave of Absence (p. 103)
 - Policy 637 – Unpaid Personal/Family Hardship Leave (p. 104)
- * 11.4 Promotions and Transfers (p. 105)
- * 11.5 Employment Contracts
 - FY2018 Full-Time Administrative, Faculty and Specialist Personnel (pp. 106-109)

(A complete copy of the proposed FY2018 Full-Time Administrative, Faculty and Specialist Personnel contracts are available at (<http://dept.clcillinois.edu/pre/contracts/FY2018fulltimecontracts.pdf>) or by contacting the CLC Human Resources office at 19351 West Washington Street, Room T108, Grayslake, Illinois)
- 11.6 Staff Benefits

12. Closed Meeting

13. Other Matters for Information, Discussion, or Action

14. Adjournment

* Report Enclosed