

Minutes of the Committee of the Whole Meeting of the Board of Trustees, Community College District No. 532, County of Lake and State of Illinois, held at Primo Italian Cuisine, Board Room, 720 Milwaukee Avenue Gurnee, Illinois on November 7, 2017 at 4:00 p.m.

<p><i>1.0 Call to Order and Roll Call</i></p>	<p>The meeting was called to order at 4:08 p.m. by Chair Anderson.</p> <p>Trustees Present: Mr. Anderson, Dr. Finger, Ms. Shroka, and Mr. Stanton.</p> <p>Trustees Absent: Dr. Griffin, Ms. Howland, and Mrs. Oilschlager.</p> <p>Student Trustee Mr. Lopez, arrived at 4:20 p.m.</p> <p>Others Present: Dr. Haney, Interim President; Mr. Gotsch, Vice President of Administrative Affairs; Ms. Guiney, Executive Director of Human Resources; Mr. Harden, Chief of Staff; Ms. Hlavin, Interim Provost of Student Development; Dr. O'Brien, Interim Provost of Educational Affairs; Dr. Stomper, Interim Assistant Vice President of Educational Affairs; and Ms. Senase, Executive Assistant to the President/Recording Secretary.</p>
<p><i>2.0 Approval of the Agenda</i></p>	<p><u>It was moved</u> by Finger and seconded by Stanton for approval of the agenda as presented.</p> <p>Upon roll call, the vote was as follows: Absent at time of vote: Lopez Ayes: Shroka, Stanton, Anderson, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p><i>3.0 Receipt of Notices, Communications, Hearings, and Petitions</i></p>	<p>Chair Anderson announced that this was the point in the meeting reserved for those in the audience to address the Board. Hearing none, the Chair moved on the next agenda item.</p>
<p><i>4.0 Oath of Office and Seating of Newly Appointed Trustee</i></p>	<p>Chair Anderson administered the Oath of Office to newly appointed Trustee, Ms. Julie Shroka.</p>
<p><i>5.0 Agenda Topics</i></p>	<p><u><i>a. Administrative Affairs</i></u> Mr. Gotsch provided brief presentations on the following topics. Trustees were given the opportunity to ask questions and discuss each topic.</p> <ul style="list-style-type: none"> • Surplus/Fund Balance Options and Priorities • Tuition Projections • Master Plan and Future Facility Needs • Science and Engineering Building Update <p><u><i>b. Lakeshore Update/Architects</i></u> Chair Anderson provided a history of the selection of architects for the Lakeshore Campus project, and the work with the City of Waukegan to get the project approved. Mayor Cunningham of Waukegan recently received information regarding the original design that was proposed for the project, and has discussed the changes from the original design with Chair Anderson. The purpose of presenting this information is to ask Trustees if they want to change the current project that has been submitted to the</p>

Capital Development Board (CDB). The risk of making a change with the CDB would be the loss of CDB funds and a cost increase of the project. Following discussion, there was a general consensus among the Trustees to continue with the current design that has been submitted to the CDB; however, Trustee Stanton requested additional time to evaluate the information that was provided. Chair Anderson requested that Trustees provide any additional input regarding this topic directly to him. There will not be any action taken on this topic at a future meeting, unless directed by the Board. Mr. Gotsch will provide the original design to the Trustees for informational purposes only. Trustee Shroka also requested enrollment numbers for the programs at the Lakeshore Campus.

c. Public Hearing for Tax Levy

Vice Chair Finger discussed the purpose of holding a Public Hearing for the Tax Levy. CLC is not required to hold a public hearing; however, Vice Chair Finger recommends it as a way to be transparent with the taxpayers. This topic will be discussed further at the Finance Retreat in February.

d. President Search and Onboarding

Vice Chair Finger shared that the search committee selected five high-quality candidates for the Board to interview the week of November 13, 2017. Administration will provide information about the candidates for the Trustees to review. Trustees discussed the possible start date for the new president. Interim President Haney will draft a transition plan with Mr. Harden and provide it to the Board.

e. Legislative Priorities

Trustees were provided a draft of CLC's 2017/2018 state and federal legislative priorities. Interim President Haney shared that Trustee Oilschlager opposes CLC opposing the property tax freeze. Following discussion on this topic there was general consensus from the Board members present; therefore, Chair Anderson directed administration to proceed with the legislative priorities document as presented. Chair Anderson also asked administration to invite CLC's lobbyists, Cheryl Axley and Al Ronan, to a future meeting to meet the new Trustees.

f. Board of Trustees Organizational Practices and Leadership Terms

Vice Chair Finger confirmed the process for Board organization. Chair Anderson explained that the policy states the Board will reorganize yearly; however, it has been customary for officers to hold their positions for two consecutive years.

g. Staff and Reorganization – Provost and President's Office

Interim President Haney reported that he has been meeting with senate groups regarding the reorganization of the Provost position and the President's Office. Discussions with these groups have been going well.

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	<p><i>g. Staff and Reorganization – Executive Director of the Foundation</i></p> <p>Interim President Haney asked Trustees if they were approve of launching a search for the Executive Director of the Foundation in December, with a hire date by February. Interim President Haney recommended that the new president be asked to attend the finalist interviews for this position. Trustees were in consensus with this plan.</p>
<i>6.0 Closed Session</i>	There was no Closed Session held.
<i>7.0 Other</i>	<p>Mr. Gotsch shared that administration will be providing financial training to staff and Trustees will be invited to attend the training sessions also. Information will be shared with the Board when the sessions are scheduled.</p> <p>Trustee Stanton shared that he was approached by a parent regarding CLC throwing books away from the library. Dr. O'Brien explained the culling process used in the library to track usage.</p>
<i>8.0 Adjournment</i>	It was moved by Finger, seconded by Lopez, and unanimously carried that the meeting be adjourned at 5:56 p.m.

Richard A. Anderson, Chair

Catherine M. Finger, Vice Chair