

COLLEGE OF LAKE COUNTY
COMMUNITY COLLEGE DISTRICT NO. 532

August 28, 2018

6:00 P.M.

The Board of Trustees of Community College District No. 532, College of Lake County, will convene the regular meeting in the Board Room (C213), 19351 West Washington Street, Grayslake, Illinois.

01. Board Convenes the Regular Meeting
 - 01.1 Call to Order and Roll Call
 - 01.2 Approval of the Agenda
 - 01.3 Appointment of Ethics Officer and Establishment of Salary

02. Approval of Minutes
 - * 02.1 Regular Meeting of June 26, 2018
 - 02.2 Closed Meeting of June 26, 2018

03. Receipt of Notices, Communications, Hearings, and Petitions

04. Chair's Report
 - 04.1 Retirement Resolutions
 - 04.2 Special Resolution
 - 04.3 Student Trustee Report

05. President's Report

06. Approval of Board Policies and Objectives
 - * 06.1 Policy 703 – Investment of College Funds – Revised – First Reading (pp. 1-10)
 - * 06.2 Policy 911 – Use of College Facilities – Revised – First Reading (pp. 11-14)
 - * 06.3 Policy 930 – Post Retirement Incentive – Non-Bargaining Unit Employees – Revised – First Reading (pp. 15-17)

07. Approval of Financials
 - * 07.1 Resolution Approving Reimbursement of Travel, Meal and Lodging Expenses (p. 19)
 - * 07.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 20-48)
 - * 07.3 Authorization for Transfer of Remaining Illinois Capital Development Board (CDB) Technology Building Trust Funds to Capital Project Funds (pp. 49-50)

Agenda for Regular Meeting of August 28, 2018

08. Approval of Purchasing

* 08.1 Biddable Items

- Professional Services for Workforce and Professional Development Institute (pp. 51-52)
- Community Programming Independent Contractors (pp. 53-54)
- Event Planning Services – 50th Anniversary (pp. 55-56)
- Advisors for Small Business Development Center (pp. 57-58)
- Annual Data Cabling Rebid (Foresite Electric, Inc.) (pp. 59-60)
- Employment Services (Express Employment Professionals) (pp. 61-62)
- Custodial Supplies (Warehouse Direct Inc.) (p. 63)
- E Building Renovation (HAPP Builders, Inc.) (pp. 64-65)
- Fire Hydrant Replacement (Mark Meade Excavators, Inc.) (p. 66)
- Ratify Purchase, Delivery and Installation of Haas Laboratory Equipment (HAAS Factory Outlet) (p. 67)
- Ratify Purchase, Delivery and Installation of Hexagon Coordinate Measuring Machine (Hexagon Metrology, Inc.) (p. 68)
- Ratify Annual Audio/Visual Purchase and Installation (SKC Communications Products, LLC) (p. 69)
- Library Renovations (Boller Construction Co., Inc.) (p. 70)

* 08.2 Non-Biddable Items

- Ratify Temporary Employment Services (Robert Half International, Inc.) (p. 71)
- Ratify International Student Health Coverage (Lewer Agency, Inc.) (p. 72)
- Annual Server Purchase Security Camera Buildout (Hewlett Packard) (pp. 73-74)
- Annual Computer Equipment Purchase (Hewlett Packard) (pp. 75-76)
- Scheduling Software and Support Services (CollegeNet, Inc.) (p. 77)
- Annual Networking Equipment Purchase / Security Camera Buildout (CDW) (pp. 78-79)
- Networking Equipment – Library (CDW) (p. 80)
- Ratify Applicant Tracking System (PeopleAdmin, Inc.) (pp. 81-82)
- Engineering Services for Library (Affiliated Engineers, Inc.) (p. 83)
- Ratify Lobbyist Services (pp. 84)

* 08.3 Disposal (pp. 85-86)

09. Approval of Contracts and Grants

* 09.1 Acceptance of the Illinois Community College Board's Career and Technical Education Perkins Postsecondary Program Grant (p. 87)

* 09.2 Acceptance of the Illinois Community College Board's Adult Education and Family Literacy Grant (State Funding Portion) (p. 88)

Agenda for Regular Meeting of August 28, 2018

11. Approval of Human Resources Recommendations
 - * 11.1 Resignations, Retirements, Retirements – Revised Date Request, and Terminations (pp. 89-92)
 - * 11.2 Position Additions, Reclassifications, Reorganizations, Deletions and Vacant Positions (pp. 93-103)
 - * 11.3 Full-Time Employment (pp. 104-109)
 - Probationary New – Classified Staff
 - Probationary New – Classified Staff – FOP Union
 - Probationary New – Classified Staff – LCFT Union
 - Probationary New – Specialist Staff
 - Interim Administrative Assignments
 - * 11.4 Promotions and Transfers (pp. 110-111)
 - * 11.5 Employment Contracts
 - FY2019 Full-Time Administrative, Professional and Specialist Personnel (pp. 112-116) (A copy of the proposed contracts is available at <http://dept.clcillinois.edu/pre/contracts/FY2018EmploymentContractsAug.pdf> or by contacting the CLC Human Resources office at 19351 West Washington Street, Room T108, Grayslake, IL.)
 - 11.6 Staff Benefits
 12. Closed Meeting
 13. Other Matters for Information, Discussion, or Action
 14. Adjournment
- * Report Enclosed