

<p><i>1. Board Convenes the Regular Meeting</i></p>	<p><i>1.1 Call to Order and Roll Call</i></p> <p>The meeting was called to order at 6:06 p.m. by Chair Anderson.</p> <p>Trustees Present: Mr. Anderson, Dr. Finger, Dr. Griffin, Ms. Howland, Mrs. Oilschlager, Ms. Shroka, and Mr. Ferrara-Student Trustee.</p> <p>Trustees Absent: Mr. Stanton.</p> <p>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director for Human Resources; Mr. Gotsch, Vice President for Administrative Affairs; Mr. Harden, Chief of Staff; Ms. Hlavin, Vice President for Student Development; Dr. O'Brien, Interim Vice President for Educational Affairs; Ms. Stashkiw, Manager for College Readiness and Dual Credit; Ms. Senase, Executive Assistant to the President/Recording Secretary; Mr. Riley, Legal Counsel at Robbins Schwartz; Officer Bekiaris; and other guests.</p> <p>Chair Anderson introduced Brandon Ferrara, new Student Trustee, and made the following announcements regarding the agenda:</p> <ul style="list-style-type: none">• Agenda item 11.1 – Terminations (p. 50) will be held for Closed Meeting discussion.• Requested a Closed Meeting under Illinois Compiled Statutes 5ILCS 120, Section 2 c (1) and Section 2 c (2). There was action after the Closed Meeting. <p><i>1.2 Approval of the Agenda</i></p> <p><u>It was moved</u> by Oilschlager and seconded by Howland for approval of the agenda as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>1.3 Seating of New Student Trustee</i></p> <p>The Student Government Association (SGA) elected Mr. Brandon Ferrara to serve as Student Trustee for 2018-2019. Mr. Ferrara will complete the term that was held by Mr. Kirk Burns, who resigned in September to focus on his recovery and his studies. Trustee Oilschlager, Board Secretary, administered the Oath of Office to Mr. Ferrara and welcomed him to the Board.</p>
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<p>2. <i>Approval of Minutes</i></p>	<p>2.1 <i>Committee of the Whole Meeting of August 28, 2018</i></p> <p>It was moved by Oilschlager and seconded by Finger for approval of the Committee of the Whole Meeting minutes of August 28, 2018 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Finger, Griffin, Howland, Oilschlager, Shroka Nays: None Abstain: Anderson The vote being (5) Ayes, (0) Nays, and (1) Abstention, the Chair declared the motion carried.</p> <p>2.2 <i>Regular Meeting of August 28, 2018</i></p> <p>It was moved by Oilschlager and seconded by Finger for approval of the Regular Meeting minutes of August 28, 2018 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Finger, Griffin, Howland, Oilschlager, Shroka Nays: None Abstain: Anderson The vote being (5) Ayes, (0) Nays, and (1) Abstention, the Chair declared the motion carried.</p> <p>2.3 <i>Closed Meeting of August 28, 2018</i></p> <p>It was moved by Oilschlager and seconded by Howland for approval of the Closed Meeting minutes of August 28, 2018 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Finger, Griffin, Howland, Oilschlager, Shroka Nays: None Abstain: Anderson The vote being (5) Ayes, (0) Nays, and (1) Abstention, the Chair declared the motion carried.</p>
<p>3. <i>Receipt of Notices, Communications, Hearings, and Petitions</i></p>	<p>Chair Anderson announced that this was the point in the meeting reserved for those in the audience to address the Board. Hearing none, Chair Anderson proceeded to the next agenda item.</p>

<p>4. Chair's Report</p>	<p>4.1 Student Trustee Report</p> <p>Mr. Ferrara provided his first Student Trustee Report highlighting the following events:</p> <ul style="list-style-type: none"> • CLC celebrated U.S. Constitution Day on September 17. A total of 183 students took the quiz and the three highest scores received gift cards. Voter Registrars were also available to register faculty, staff, and students. • To observe Hispanic Heritage month, Dr. Enrique Morones, founder of the nonprofit organization, Border Angels, gave a presentation. • A Transfer College Fair was held for students who are interested in furthering their education after CLC. • Student Government Association (SGA) thanked former Student Trustee Kirk Burns for his hard work and service to SGA and the Board of Trustees by presenting him with a gift card. <p><u>Board Activities and News</u></p> <ul style="list-style-type: none"> • Chair Anderson asked for volunteers to act as the Association of Community College Trustees (ACCT) voting delegate at the October Leadership Congress in New York. Trustee Oilschlager volunteered to be the delegate and Trustee Finger volunteered as the alternate. • Trustees Anderson and Oilschlager attended the Illinois Community College Trustees Association (ICCTA) seminar and meetings in September in Peoria. • The Board received a thank you letter from Barbara Richardson for the special resolution in August honoring her 90th birthday. • Reminded Trustees that the October 30 meeting will be held at the Lakeshore Campus. • Trustee Oilschlager shared that, at the ACCT Leadership Congress next month, Chair Anderson will be participating in a legal seminar; Trustee Oilschlager will be attending the Public Policy and Advocacy Committee meeting and also presenting with Legat Architects; and Trustee Howland will attend the Diversity, Equity and Inclusion Committee meeting. • Trustee Oilschlager will be a host at the annual Foundation Gala on October 27, 2018. • Chair Anderson requested that the Board discuss lobbyist contract again at the October meeting. <p>Trustee Oilschlager requested that Ms. Senase order spirit wear for the Trustees who are attending the ACCT Congress in October. The Congress has a college spirit day scheduled for all attendees.</p> <p><u>Illinois Community College Trustee Association (ICCTA) Report</u></p> <p>Trustee Oilschlager highlighted the following ICCTA topics:</p> <ul style="list-style-type: none"> • Board members were asked to complete the ICCTA survey that was sent out.
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	<ul style="list-style-type: none"> • Illinois Community College Board (ICCB) will be hiring a new Chief Executive Director. • Announced the upcoming logo contest that is open to all Illinois college students and requested that this message be shared with CLC’s student body. • Congratulated Karen Hunter Anderson on her upcoming retirement from ICCB on November 30, 2018. Trustee Oilschlager requested that Chair Anderson send a letter of congratulations to Ms. Hunter Anderson on behalf of CLC’s Board of Trustees. <p>This concludes the Vice Chair’s report.</p>
<p><i>5. President’s Report</i></p>	<p>President Suddick shared the following good news and updates from the college:</p> <ul style="list-style-type: none"> • CLC is listed as one of the Top 5 LGBTQ-Friendly Community Colleges by Campus Pride, the leading organization working to create safe college environments for LGBTQ students. • Congratulated Teresa Aguinaldo, Dean of Student Life, on receiving the Education Award from YWCA-Lake County at the “Y Stand” 40th Annual Women of Achievement Leadership Luncheon in September. • Congratulated Anne O’Connell, Director for Public Relations and Marketing, and her team for earning the 2018 Medallion Award from the National Council for Marketing and Public Relations. The award was given for CLC’s strategic public relations plan for Supply Chain Management for the category Successful Recruitment or Marketing Program. • Science and Engineering Building Open House is scheduled for September 26. • Announced that October is Manufacturing Month and shared the events scheduled with CLC’s manufacturing partners. • President Suddick has officially joined the Board of United Way. • In October, as part of strategic planning preparations, listening sessions will be held with the manufacturing industry sector and with CLC students. <p><i>5.1 Fourth Quarter Fiscal Accountability Report/Investment Report</i></p> <p>Mr. Gotsch shared a presentation that covered RSM US LLP audit report, FY 2018 financial results, FY 2018 quarterly investment report, and the fall term 2018 enrollment update. In reference to the FY 2018 Operating Funds revenues, the property tax amount shows an increase. Trustee Griffin asked administration to share where the growth is occurring in Lake County.</p> <p>Ms. Hlavin joined the meeting at 6:36 pm.</p> <p><i>5.2 Lake County Transitional Math Pilot Presentation (CLC’s portion of the Governor’s Cabinet Meeting on Children and Youth)</i></p> <p>Dr. O’Brien and Ms. Stashkiw shared the presentation that was given at the Governor’s Cabinet Meeting on Children and Youth on September 6, 2018 in Springfield. The</p>

	<p>presentation highlighted the transitional math model and data. Ms. Stashkiw provided background about the Lake County transitional math pilot program between CLC and Grant High School and shared next steps. CLC is also considering adding a pilot program for transitional English.</p> <p>This concluded the President’s report.</p>
<p>6. Approval of Board Policies and Objectives</p>	<p>6.1 Policy 702 – Investment of College Funds – Revised – Second Reading (pp. 1-10)</p> <p>It was moved by Howland and seconded by Shroka for approval of revised Policy 702 as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>6.2 Policy 911 – Use of College Facilities – Revised – Second Reading (pp. 11-14)</p> <p>It was moved by Shroka and seconded by Howland for approval of revised Policy 911 as presented.</p> <p>Trustees thanked administration for including language for local entities.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>6.3 Policy 930 – Post Retirement Incentive – Non-Bargaining Unit Employees – Revised – Second Reading (pp. 15-17)</p> <p>It was moved by Howland and seconded by Griffin for approval of revised Policy 930 as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p>

<p>7. Approval of Financials</p>	<p>7.1 Resolution Approving Reimbursement of Travel, Meal and Lodging Expenses (p. 19)</p> <p>It was moved by Griffin and seconded by Shroka for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 20-33)</p> <p>It was moved by Griffin and seconded by Shroka for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>7.3 Authorization to File and Publish Fiscal Year 2018 Audit (p. 34)</p> <p>It was moved by Griffin and seconded by Shroka for authorization to File and Publish Fiscal Year 2018 Audit as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p>8. Approval of Purchasing</p>	<p>8.1 Biddable Items</p> <ul style="list-style-type: none"> • A Wing Boiler Replacement (Ideal Heating Company) (p. 35) • Master Plan Audio Visual Purchase and Installation (BIP66, LLC) (p. 36) • Psychological Services Remodel (Boller Construction Company) (pp. 37-38) • Psychological Services (Community Youth Network, Inc.) (pp. 39-40) • Yearly Software Maintenance (IT Savvy, LLC) (p. 41) • E Building Renovation (HAPP Builders, Inc.) (pp. 42-43) <p>It was moved by Finger and seconded by Howland for approval of Biddable Items as presented.</p>

	<p>Administration provided an explanation for the contingency amounts that were included on the bids for Boller Construction Company and HAPP Builders, Inc.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>8.2 Non-Biddable Items</i></p> <ul style="list-style-type: none"> • <i>Ratify International Travel Insurance for Study Abroad Programs (CIEE, Inc., dba/iNext) (p.44)</i> <p><u>It was moved</u> by Griffin and seconded by Shroka for approval of Non-Biddable Items as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>8.3 Disposal (pp. 45-46)</i></p> <p><u>It was moved</u> by Finger and seconded by Oilschlager for approval of Disposal Items as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p><i>9. Approval of Contracts and Grants</i></p>	<p>There were no contracts and grants submitted for approval at this meeting.</p>
<p><i>10. Approval of Programs</i></p>	<p>There were no programs submitted for approval at this meeting.</p>
<p><i>11. Approval of Human Resources Recommendations</i></p>	<p><i>11.1 Resignations, Retirements, Retirement - Revised Date Requests, and Terminations (pp. 47-50)</i></p> <p><u>It was moved</u> by Griffin and seconded by Howland for approval of Resignations (p. 47), Retirements (p. 48), and Retirement – Revised Date Requests (p. 49) as presented. Terminations (p. 50) were held for Closed Meeting discussion.</p>

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Ferrara
Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka
Nays: None
The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.

11.2 Position Additions, Reclassifications, Reorganizations, Deletions and Vacant Positions (pp. 51-52)

It was moved by Finger and seconded by Shroka for approval of these positions as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Ferrara
Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka
Nays: None
The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.

11.3 Full-Time Employment – Probationary Period Completed (pp. 53-54)

It was moved by Finger and seconded by Shroka for approval of Full-Time Employment as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Ferrara
Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka
Nays: None
The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.

11.4 Promotions and Transfers

There were no promotions and transfers submitted for approval at this meeting.

11.5 Employment Contract – Correction (p. 55)

It was moved by Finger and seconded by Howland for approval of Employment Contract as presented.

Administration provided a description of the position title Academic Operations Manager.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Ferrara
Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka
Nays: None

	<p>The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>11.6 Staff Benefits</i></p> <p>There were no staff benefits submitted for approval at this meeting.</p>
<i>12. Closed Meeting</i>	<p><u>It was moved</u> by Howland and seconded by Griffin to enter into a Closed Meeting at 7:12 p.m. under the Illinois Compiled Statutes 5ILCS 120 Section 2 c (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...” and Section 2 c (2) “Collective negotiating matters between the public body and its employees...”</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>A brief recess was taken before the Closed Meeting began.</p>
<i>13. Other Matters for Information, Discussion, or Action</i>	<p><u>Agenda Item held for Closed Meeting Discussion</u> <i>11.1 Terminations (p. 50)</i></p> <p><u>It was moved</u> by Howland and seconded by Griffin for approval of Terminations as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<i>14. Adjournment</i>	<p><u>It was moved</u> by Finger, seconded by Griffin, and unanimously carried that the meeting be adjourned at 8:55 p.m.</p>

Richard A. Anderson, Chair

Barbara D. Oilschlager, Secretary