

<p><i>1. Board Convenes the Regular Meeting</i></p>	<p><i>1.1 Call to Order and Roll Call</i></p> <p>The meeting was called to order at 6:07 p.m. by Chair Anderson.</p> <p>Trustees Present: Mr. Anderson, Dr. Finger, Dr. Griffin, Ms. Howland, Mrs. Oilschlager, Ms. Shroka, Mr. Stanton, and Mr. Ferrara-Student Trustee.</p> <p>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director for Human Resources; Mr. Gotsch, Vice President for Administrative Affairs; Mr. Harden, Chief of Staff; Ms. Hlavin, Vice President for Student Development; Dr. O'Brien, Interim Vice President for Educational Affairs; Ms. Senase, Executive Assistant to the President/Recording Secretary; Ms. Locallo, Legal Counsel at Robbins Schwartz; Officer Cruz; and other guests.</p> <p>Chair Anderson thanked Mr. Harden, Interim Dean of the Lakeshore Campus, for hosting the meeting. Mr. Harden introduced Lakeshore Campus staff and Advisory Committee members who were present. Mr. Torrie Newsome, Lakeshore Advisory Committee Chair, welcomed everyone to Waukegan and shared that everyone is looking forward to the new CLC building to help grow the community.</p> <p>Chair Anderson welcomed special guests Ms. Patricia Jones, Waukegan Township Supervisor, and Mayor Sam Cunningham, City of Waukegan. Mayor Cunningham thanked everyone for attending and expressed gratitude for the partnership between the Board of Trustees and the City of Waukegan.</p> <p>Chair Anderson made the following announcement regarding the agenda:</p> <ul style="list-style-type: none">• Agenda item 11.1 – Resignation Agreement (p. 44) will be held for Closed Meeting discussion.• Requested a Closed Meeting under Illinois Compiled Statutes 5ILCS 120, Section 2 c (1) and Section 2 c (2). There was action after the Closed Meeting. <p><i>1.2 Approval of the Agenda</i></p> <p><u>It was moved</u> by Howland and seconded by Stanton for approval of the agenda as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
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<p>2. Approval of Minutes</p>	<p>2.1 <i>Committee of the Whole Meeting of September 25, 2018</i></p> <p>It was moved by Finger and seconded by Griffin for approval of the Committee of the Whole Meeting minutes of September 25, 2018 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>2.2 <i>Regular Meeting of September 25, 2018</i></p> <p>It was moved by Griffin and seconded by Howland for approval of the Regular Meeting minutes of September 25, 2018 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None Abstain: Stanton The vote being (6) Ayes, (0) Nays and (1) Abstention, the Chair declared the motion carried.</p> <p>2.3 <i>Closed Meeting of September 25, 2018</i></p> <p>It was moved by Oilschlager and seconded by Howland for approval of the Closed Meeting minutes of September 25, 2018 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka Nays: None Abstain: Stanton The vote being (6) Ayes, (0) Nays and (1) Abstention, the Chair declared the motion carried.</p>
<p>3. Receipt of Notices, Communications, Hearings, and Petitions</p>	<p>Chair Anderson announced that this was the point in the meeting reserved for those in the audience to address the Board. Hearing none, Chair Anderson proceeded to the next agenda item.</p>

<p>4. Chair's Report</p>	<p>4.1 Student Trustee Report</p> <p>Mr. Ferrara provided his Student Trustee Report highlighting the following events:</p> <ul style="list-style-type: none">• Student Government Association (SGA) attended the American Student Government Association (ASGA) conference held in Washington, D.C. Attendees participated in various workshops including the implementation of creative programs, influencing productivity, dealing with conflict, and encouraging voting.• Attended sessions at the Association of Community College Trustees (ACCT) Leadership Congress in New York City on the impact of the Student Trustee and how athletics help create student engagement and success.• CLC Women's Tennis became the 2018 NJCAA Region IV Champions and qualified for the NJCAA national tournament in May. Head Coach Jim Love was voted the NJCAA Region IV Coach of the Year.• CLC Men's Golf won back-to-back Skyway Conference Championship titles and qualified for the NJCAA national tournament in May. Head Coach Chris Wyniawskyj was voted Skyway Conference Coach of the Year for the second year in a row.• CLC in partnership with the Lake County Health Department hosted <i>An Epidemic Hits Home</i> to increase awareness of the nation's opioid crisis, and the Social Action Club followed up by hosting a <i>Suicide Awareness Discussion Panel</i>.• SGA sponsored several voter registration events and set up a voting van to take students and other CLC members to the polls on November 6.• Office hours at the Grayslake Campus have been added in the Student Activities Office to give students an opportunity to voice their comments and concerns. <p><u>Board Activities and News</u></p> <ul style="list-style-type: none">• Science Building Opening was held on September 26 and was attended by Chair Anderson and Trustees Oilschlager and Shroka.• CLC Foundation Board Retreat and Quarterly meeting on September 27 was attended by Trustees Howland and Stanton.• ACCT Leadership Congress on October 23-27 was attended by Chair Anderson and Trustees Howland, Oilschlager and Stanton, as well as Student Trustee Ferrara, and President Suddick. Trustee Howland was re-elected to the ACCT Diversity, Equity, and Inclusion Committee. Trustee Oilschlager presented a concurrent session with Mr. Jeff Sronkoski from Legat Architects.• Trustee Oilschlager received the Regional Trustee Leadership Award and was also selected for the national M. Dale Ensign Trustee Award at the ACCT Leadership Congress.• CLC Foundation Scholarship Gala on October 27 was attended by Chair Anderson and Trustees Finger, Howland, Oilschlager, Shroka and Stanton.• Veterans Day and Salute to Veterans Dedication will be on November 5 in Café Willow.• Board Fall Planning Retreat will be held on November 6 in the Board Room at the Grayslake Campus.
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	<p>Trustee Oilschlager expressed her appreciation for receiving the national Trustee Award and thanked her colleagues on the Board for their support and great teamwork. She also expressed gratitude for the opportunity to be the Honorary Chair for the CLC Foundation Gala, which raised lots of money for scholarships.</p> <p><u><i>Illinois Community College Trustee Association (ICCTA) Report</i></u> Trustee Oilschlager highlighted the following ICCTA topics:</p> <ul style="list-style-type: none"> • The next meeting will be held November 8-9 in Lisle, Illinois. She encouraged Trustees to attend the luncheon in special honor of Karen Hunter Anderson who is retiring the end of November 2018. <p>This concludes the Vice Chair’s report.</p>
<p>5. <i>President’s Report</i></p>	<p>President Suddick shared the following good news and updates from the college:</p> <ul style="list-style-type: none"> • Acknowledged Trustees for their level of involvement. It is very much appreciated. • Congratulated Public Relations (PR) & Marketing Team for receiving the Gold Medallion Award for CLC’s strategic PR plan for Supply Chain Management in the category Successful Recruitment or Marketing Program. • CLC is listed on two prestigious lists of college and universities’ 2018 list of Cool Schools. • CLC received an Illinois Sustainability Award given by the University of Illinois to a select group of high-performing colleges, businesses, non-profits and municipalities for their sustainability achievements. • Manufacturing Month in October had several successful activities, including the Baxter Innovation Lab Open House. • CLC’s Open House will be held on all three campuses on November 8 with the theme “big dreams begin here!” <p><i>5.1 Student Success</i></p> <p>President Suddick provided a Student Success Update highlighting information that was shared at the September Committee of the Whole Meeting, and discussing in more detail the Achieving the Dream (ATD) Network recommendation. President Suddick shared the value, commitment, participation fees, and benefits of ATD. The fee to be part of this network is \$75,000 per year (a three year commitment is required), plus travel costs associated with the team engagement events. Upon completion and acceptance of the application, the fee for the first year would be paid from the Growth & Innovation Fund. The application is due by December 31, 2018. Trustees received the ATD application and the Institutional Capacity Assessment Tool (ICAT) recently completed by approximately 70 CLC employees as part of the Partnership for College Completion work plan for review.</p> <p>Trustees discussed President Suddick’s experience with the ATD Network. President Suddick thanked the Board for supporting this student success initiative.</p>

	<p><i>5.2 Lakeshore Campus</i></p> <p>President Suddick shared goals that will help CLC focus on student success and position the college for enrollment growth. The recommended needs for enrollment growth include accelerating program development and implementation, accelerating efforts in flexible and online delivery, and evaluating existing recruitment and pipeline strategies. Trustees discussed the goal levels and recommended having a future conversation about them.</p> <p>Mr. Harden thanked President Suddick and the Board for the opportunity to serve as the Interim Dean of the Lakeshore Campus. He provided a presentation on the Lakeshore Campus that highlighted priorities and initiatives, population, enrollment history, academic programs, career trends, and community engagement.</p> <p><i>5.3 CLC Foundation Board</i></p> <p>This presentation was postponed until the November 20, 2018 Regular Meeting.</p> <p>This concluded the President’s report.</p>
<p><i>6. Approval of Board Policies and Objectives</i></p>	<p><i>6.1 Policy 935 – Military Leaves of Absence – Revised – First Reading (pp.1-2)</i></p> <p>Trustees were in agreement with the revisions, and no further edits were provided. There was no action taken on this first reading.</p>
<p><i>7. Approval of Financials</i></p>	<p><i>7.1 Resolution Approving Reimbursement of Travel, Meal and Lodging Expenses (p. 3)</i></p> <p><u>It was moved</u> by Stanton and seconded by Finger for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 4-17)</i></p> <p><u>It was moved</u> by Stanton and seconded by Finger for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None</p>

	<p>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>7.3 Resolution Estimating Amounts Necessary to be Levied for the Year 2018 (pp. 18-21)</i></p> <p><u>It was moved</u> by Stanton and seconded by Finger for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>7.4 College of Lake County Fiscal Year 2020 Planning/Budgeting Calendar (pp. 22-25)</i></p> <p><u>It was moved</u> by Stanton and seconded by Finger for approval of this Calendar as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p>8. Approval of Purchasing</p>	<p><i>8.1 Biddable Items</i></p> <ul style="list-style-type: none"> • <i>Purchase and Delivery of Nuclear Magnetic Resonance Spectrometer (Nanalysis Corp.) (p. 27)</i> • <i>Purchase, Delivery and Installation of Recording Studio Equipment (Interstate Electronics Company) (p. 28)</i> • <i>Class A – Commercial Driver License (CDL) Truck Driver Training (Eagle Training Services) (p. 29)</i> • <i>Microsoft Licensing Agreements (SHI International Corporation) (pp. 30-31)</i> • <i>Annual Flooring Purchase and Installation (Vortex) (p. 32)</i> • <i>Purchase of Planning and Budgeting Module (Oracle America, Inc.) (p. 33)</i> <p><u>It was moved</u> by Stanton and seconded by Howland for approval of Biddable Items as presented.</p> <p>Administration verbally provided enrollment numbers and revenue amounts for the CDL Truck Driver Training program.</p> <p>Trustee Oilschlager requested that future Biddable Items have consistent language under the Explanation of Purchase section regarding the reason vendors are not listed</p>

	<p>under Proposals. She recommended using language similar to that used for the Microsoft Licensing Agreements (page 30).</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>8.2 Non-Biddable Items</i></p> <ul style="list-style-type: none"> • <i>Audit Services (RSM US, LLP) (pp. 34-35)</i> • <i>Financial Aid Call Center (ProEducation Solutions, LLC) (pp. 36-37)</i> • <i>Purchase and Installation Ventilated Dissection Table (Mortech Manufacturing, Inc.) (p. 38)</i> <p><u>It was moved</u> by Shroka and seconded by Howland for approval of Non-Biddable Items as presented.</p> <p>Trustee Shroka noted a typo in the Audit Services item on page 35. Under the Explanation of Purchase, first paragraph, the second sentence should read “In October 2017,” not 2018.</p> <p>Regarding the Financial Aid Call Center pilot program (pp. 36-37), Trustee Shroka inquired if a student survey could be completed to determine if the call center is meeting students’ needs. Administration will check into this option.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>8.3 Disposal</i></p> <p>There were no items for Disposal submitted at this meeting.</p>
<p><i>9. Approval of Contracts and Grants</i></p>	<p><i>9.1 Acceptance of the Illinois Community College Board’s Emergency Deferred Maintenance Grant (p. 39)</i></p> <p><u>It was moved</u> by Oilschlager and seconded by Griffin for approval of this grant as presented.</p> <p>Chair Anderson thanked everyone who put this grant proposal together, as well as CLC’s Lobbyists, who helped move this grant through legislation.</p>

	<p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p><i>10. Approval of Programs</i></p>	<p><i>10.1 Sustainability Plan Adoption (pp. 41-42)</i></p> <p><u>It was moved</u> by Howland and seconded by Finger for approval of this plan as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p><i>11. Approval of Human Resources Recommendations</i></p>	<p><i>11.1 Resignations, Retirement, Retirement - Revised Date Request, and Resignation Agreement (pp. 43-44)</i></p> <p><u>It was moved</u> by Griffin and seconded by Howland for approval of Resignations, Retirement, and Retirement – Revised Date Request (p. 43) as presented. The Resignation Agreement (p. 44) was held for Closed Meeting discussion.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>11.2 Personnel and Position Changes (pp. 45-46)</i></p> <p><u>It was moved</u> by Finger and seconded by Shroka for approval of these positions as presented.</p> <p>Trustee Finger inquired if the restructured positions were budget neutral. Administration confirmed that the positions are budget neutral.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>

	<p><i>11.3 Full-Time Employment (p. 47)</i></p> <p>It was moved by Finger and seconded by Shroka for approval of Full-Time Employment as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>11.4 Promotions and Transfers (p. 48)</i></p> <p>It was moved by Finger and seconded by Shroka for approval of Promotions and Transfers as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>11.5 Staff Benefits</i></p> <p>There were no staff benefits submitted for approval at this meeting.</p>
<p><i>12. Closed Meeting</i></p>	<p>It was moved by Oilschlager and seconded by Finger to enter into a Closed Meeting at 8:18 p.m. under the Illinois Compiled Statutes 5ILCS 120 Section 2 c (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...” and Section 2 c (2) “Collective negotiating matters between the public body and its employees...”</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>Chair Anderson thanked Mr. Nick Kallieris for providing Trustees with the FY2018 Grant Summary.</p> <p>A brief recess was taken before the Closed Meeting began.</p>

<p><i>13. Other Matters for Information, Discussion, or Action</i></p>	<p><u>Agenda Item held for Closed Meeting Discussion</u> <i>11.1 Resignation Agreement (p. 44)</i></p> <p>It was moved by Howland and seconded by Stanton for approval of the Resignation Agreement for Chandrea Hopkins, Full-time Faculty.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye - Ferrara Ayes: Anderson, Finger, Griffin, Howland, Oilschlager, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p><i>14. Adjournment</i></p>	<p>It was moved by Finger, seconded by Howland, and unanimously carried that the meeting be adjourned at 9:15 p.m.</p>

Richard A. Anderson, Chair

Barbara D. Oilschlager, Secretary