

<p><i>1. Board Convenes the Committee of the Whole Meeting</i></p>	<p><i>1. Call to Order and Roll Call</i></p> <p>The Fall Planning Retreat meeting was called to order at 4:28 p.m. by Chair Anderson.</p> <p>Trustees Present: Mr. Anderson, Dr. Finger, Dr. Griffin, Ms. Shroka, Mr. Stanton and Mr. Ferrara-Student Trustee.</p> <p>Trustees Absent: Ms. Howland and Mrs. Oilschlager.</p> <p>Trustee Griffin arrived at 4:32 p.m.</p> <p>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director for Human Resources; Mr. Gotsch, Vice President for Administrative Affairs; Mr. Harden, Chief of Staff; Ms. Hlavin, Vice President for Student Development; Mr. Greg Kozak, Chief Information Officer; Dr. O’Brien, Interim Vice President for Educational Affairs; Dr. Stomper, Interim Assistant Vice President for Educational Affairs; Dr. Hogan, Executive Director for Institutional Effectiveness, Planning and Research; and Ms. Senase, Executive Assistant to the President/Recording Secretary.</p> <p>Chair Anderson announced that a Closed Meeting was requested under the Illinois Compiled Statutes 5ILCS 120, Section 2 c (2), “Collective negotiating matters between the public body and its employees.” There was no action after the Closed Meeting.</p> <p><i>Approval of the Agenda</i></p> <p><b><u>It was moved</u></b> by Finger and seconded by Shroka for approval of the agenda as presented.</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: Aye - Ferrara  Ayes: Stanton, Anderson, Finger, Shroka  Nays: None  Absent at time of vote: Griffin  The vote being (4) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p><i>2. Approval of the Agenda</i></p>	<p><b><u>It was moved</u></b> by Finger and seconded by Shroka for approval of the agenda as presented.</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: Aye - Ferrara  Ayes: Stanton, Anderson, Finger, Shroka  Nays: None  Absent at time of vote: Griffin  The vote being (4) Ayes and (0) Nays, the Chair declared the motion carried.</p>

<p>3. <i>Receipt of Notices, Communications, Hearings, and Petitions</i></p>	<p>Chair Anderson announced that this was the point in the meeting reserved for those in the audience to address the Board. Hearing none, Chair Anderson proceeded to the next agenda item.</p>
<p>4. <i>Agenda Topics</i></p>	<p><u><i>Compensation and Benefit Philosophy</i></u>  Trustees were provided a draft of the Proposed Total Compensation Philosophy and provided feedback and edits for this document. Trustees requested data on CLC’s salary ranges compared with national benchmarks. The final document will be brought back for approval at a future meeting.</p> <p>Trustees were provided a copy of the “Board of Trustees Guiding Principles Regarding Total Compensation” that was approved on December 20, 2016 for discussion. Trustees provided feedback and edits to this document.</p> <p><u><i>Board Policies – Review Schedule</i></u>  Administration provided a CLC Policy Inventory list and recommended that policies be brought to the Board for revision according to the “last amended” date. Policies that have not been amended for a long time will be reviewed first. President Suddick shared that a new Social Media Policy will be presented for approval in the near future. Trustee Finger suggested outsourcing the policy review process to a service. President Suddick will contact other presidents to see if there is a recommendation for a service company.</p> <p><u><i>Board Meetings – FY 2019 Topical Master Calendar and Meeting Calendar</i></u>  Administration provided a new FY 2019 Topical Master Calendar and a new FY 2019 CLC Board Meeting Calendar. Trustees suggested items to add to the Topical Master Calendar and asked for a two-year meeting calendar. Trustee Stanton asked if board meeting materials could be provided sooner. Administration’s goal is to provide the board meeting materials to Trustees on the Wednesday before the meetings.</p> <p><u><i>College Plan – FY 2019</i></u>  Administration provided a College Plan that included the following categories:</p> <ul style="list-style-type: none"> <li>• Equity in Access and Student Success</li> <li>• Enrollment Growth</li> <li>• Community Engagement</li> <li>• Culture</li> <li>• Organization Viability</li> </ul> <p>Trustees discussed ideas for the blank wall space in the Science Building.</p> <p>President Suddick shared that the veterans have asked for a resource space. This request will have to be built into a master plan. However, existing space is being evaluated to offer a short-term solution to the veterans.</p>

Strategic Planning Process Update

Mr. Harden provided an updated strategic planning timeline, and shared that many groups have been invited to listening forums. The groups include people from industry sectors and the community, as well as CLC students and employees. The SWOT analysis will be completed after the completion of the forums. The goal is to provide a strategic plan draft to the Board by March 2019.

Budget Priorities – FY 2020

President Suddick shared the FY 2019 Growth and Innovation Fund guidelines that were sent to all CLC employees. She also shared FY 2020 Operational Budget Priorities. The budget priorities are recommendations from the Administrative team.

Mr. Gotsch provided a presentation that highlighted the following:

- General (Operating) Fund Balance
  - FY 2020 Budget Priorities
- Capital Development
  - Short-term
  - Long-term

Trustees and Administration discussed the Aaa bonding guidance of maintaining 30 percent of funds in reserves. Administration explained that this has been a past practice even though the policy states that 25 percent is required for reserves. Trustees recommended that the policy be updated to reflect the current practice, and to ensure that CLC maintains the Aaa bonding level.

There was a brief discussion regarding the Tax Levy and the information to be shared with the public.

Trustee Stanton left the meeting at 6:10 p.m. and returned at 6:18 p.m.

Dr. O'Brien and Ms. Fay left the meeting at 6:25 p.m. and returned at 6:26 p.m.

Legislative Agenda – FY 2019

Chair Anderson shared that when looking to the future, on issues like the RAMP report that includes a Health and Wellness Building and the option of adding a Bachelor of Science in Nursing (BSN) program, CLC should have a voice in Springfield for support. Chair Anderson believes that legislative help is needed for these types of efforts, and he asked the Board to have another conversation about renewing a contract with CLC's lobbyists, Cheryl Axley and Al Ronan. Chair Anderson explained that he had frequent communication with the lobbyists during the months before President Suddick started her presidency, and continued communication during the initial months when President Suddick was onboarding. Trustees present were in agreement to add this topic to the November 20 Board meeting.

	<p><u><i>Freedom of Speech Policy Considerations</i></u>  President Suddick announced that this topic would be deferred to the November 20 Board meeting and requested that Trustees review the document before the meeting.</p>
5. <i>Closed Meeting</i>	<p><b><u>It was moved</u></b> by Finger and seconded by Stanton to enter into a Closed Meeting at 6:33 p.m. under the Illinois Compiled Statutes 5ILCS 120 Section 2 c (2) “Collective negotiating matters between the public body and its employees...”</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: Aye - Ferrara  Ayes: Stanton, Anderson, Finger, Griffin, Shroka  Nays: None  The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.</p>
6. <i>Adjournment</i>	<p><b><u>It was moved</u></b> by Shroka, seconded by Stanton, and unanimously carried that the meeting be adjourned at 6:51 p.m.</p>

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Richard A. Anderson, Chair

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Catherine M. Finger, Vice Chair