COLLEGE OF LAKE COUNTY
COMMUNITY COLLEGE DISTRICT NO. 532
August 20, 2019
6:00 P.M.
The Board of Trustees of Community College District No. 532, College of Lake County, will convene the regular meeting in the Board Room (C213), 19351 West Washington Street, Grayslake, Illinois.

01. Board Convenes the Regular Meeting
   01.1 Call to Order and Roll Call
   01.2 Approval of the Agenda

02. Approval of Minutes
   * 02.1 Regular Meeting of June 25, 2018
   02.2 Closed Meeting of June 25, 2018
   * 02.3 Action on Closed Meeting Minutes (p. 1)
   * 02.4 Action on Closed Meeting Recordings (p. 2)

03. Receipt of Notices, Communications, Hearings, and Petitions

04. Chair’s Report
   04.1 Retirement Resolutions
   04.2 Student Trustee Report

05. President’s Report
   05.1 Digital Strategy Update & Student Journey Maps
   05.2 FY 2020 Budget Update and College Plan

06. Approval of Board Policies and Objectives
   * 06.1 Policy 403.1 – Involuntary Withdrawal – Elimination – First Reading (pp. 3-4)
   * 06.2 Policy 405 – Physical Examination Requirement and Student Health Form – Revised – First Reading (pp. 5-6)
   * 06.3 Policy 406 – Student Loan Code of Conduct – Revised – First Reading (pp. 7-11)
   * 06.4 Policy 976 – Animals on Campus – New – First Reading (pp. 12-13)
   * 06.5 Policy 930 – Post-Retirement Incentive – Non-Bargaining Unit Employees – Revised – First Reading (pp. 14-16)

07. Approval of Financials
   * 07.1 Resolution Approving Reimbursement of Travel, Meal and Lodging Expenses (p. 17)
   * 07.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 18-37)
Agenda for Regular Meeting of August 20, 2019

08. Approval of Purchasing
   * 08.1 Biddable Items
     • Agreements
       o Ratification: Adobe Software (CDW Government, LLC) (p. 39)
       o Community Programming Independent Contractors (Various) (pp. 40-41)
       o Ratification: Investment and Financial Advisory Services (PFM Asset Management, LLC) (pp. 42-43)
       o IT Hardware and Software Maintenance (CDW Government, LLC, SHI International Corporation, Digital Information Services, Inc., Pace Systems) (pp. 44-45)
       o Ratification: Annual Fire Protection and Extinguisher Repair and Maintenance (Fox Valley Fire & Safety) (pp. 46-47)
       o Ratification: Video Production Services (JJack Productions, LLC) (pp. 48-49)
       o Advisors for Business Development Center (Various) (pp. 50-51)
       o Professionals for Workforce and Professional Development Institute (Various) (pp. 52-54)
     • Projects
       o Annual Data Cabling Rebid (Foresite Electric, Inc. / Kace Communications, LLC) (pp. 55-56)
       o Ratification: Exterior Signage (Michael’s Signs, Inc.) (p. 57)
     • Purchases
       o Annual Computer Equipment (CDW Government, LLC, Pace Systems, SHI International Corporation) (p. 58)
       o Annual Networking Equipment (CDW Government, LLC) (p. 59)
       o Annual Servers (CDW Government, LLC, Pace Systems, SHI International Corporation) (p. 60)
       o Custodial Supplies (Warehouse Direct, Inc.) (p. 61)
       o Adjunct Faculty Office Furniture (All Steel, Inc.) (p. 62)
       o Paper Products (North American Corp.) (p. 63)
       o Ratification: International Student Health Coverage (The Lewer Agency, Inc.) (pp. 64-65)
       o Ratification: Machine Shop Tool Equipment (Alenco Tool Supply Co.) (p. 66)
       o Ratification: Printing of Noncredit Continuing Class Schedules (Woodward Printing) (p. 67)
       o Ratification: Printing of Credit Class Schedules (Woodward Printing) (p. 68)
       o Various Supplies (W.W. Grainger) (pp. 69-70)
08. Approval of Purchasing (continued)
   * 08.2 Non-Biddable Items
     • Agreements
       o Ratification: Scheduling Software and Support Services (CollegeNet, Inc.) (pp. 71-72)
       o Professional Interpreting Service Agreements (Various) (pp. 73-74)
       o Ratification: Annual Banking Services (First Midwest Bank/TSYS) (pp. 75-76)
       o Ratification: Food Service Management and Catering Services (A’viands, LLC) (p. 77)
       o Ratification: Security Camera Maintenance FY19 Spend (eNorman Security Systems, Inc.) (pp. 78)
       o Ratification: Security Camera Maintenance (eNorman Security Systems, Inc.) (p. 79)
     • Projects
       o Emergency Ratification: Electrical Power System for the Mechatronics Laboratory (Turo Electrical Construction, Inc.) (pp. 80-82)
         **Note:** The ratification of this purchase is being recommended under the emergency expenditure exception to competitive bidding requirements and therefore must be approved by three-fourths of the total membership of the full board, i.e., by not less than 6 members
       o Ratification: Telecom System Renovations for the Mechatronics Laboratory (Kace Communications, LLC) (pp. 83-84)
     • Purchases
       o Ratification: Antennas, Batteries, Service and Parts for Radios (Alpha Prime Communications) (p. 85)
       o Ratification: Various Supplies (W.W. Grainger) (pp. 86-87)
       o Ratification: Printing Services (Graphic Partners) (pp. 88-89)
       o Ratification: Media Buys (Various) (pp. 90-91)

*08.3 Disposal (pp. 92-94)

09. Approval of Contracts and Grants
   * 09.1 Acceptance of the National Science Foundation’s Scholarships in Science, Technology, Engineering and Mathematics (S-STEM) Grant (p. 95)
   * 09.2 Acceptance of the Illinois Community College Board’s Adult Education and Family Literacy Grant (p. 96)
   * 09.3 Ratification of Legal Counsel Services Contract Spend through FY 2019 (pp. 97-98)
   * 09.4 Authorization to Approve the Memorandum of Understanding with the College of Lake County Foundation (pp. 99-108)
10. Approval of Programs
   * 10.1 Resolution Authorizing the Submittal of the Fiscal Year 2021 Resource Allocation Management Plan (RAMP) (pp. 109-112)

11. Approval of Human Resources Recommendations
   * 11.1 Resignations, Retirements, and Dismissals (pp. 113-114)
   * 11.2 Personnel and Position Changes (pp. 115-127)
   * 11.3 Full-Time Employment
     - Administrative and Professional Hires (p. 128)
     - Probationary Period Completed (pp. 129-132)
     - Faculty (p. 133)
     - Vacant Position (p. 134)
   * 11.4 Promotions and Transfers (pp. 135-136)
   * 11.5 Staff Benefits
   * 11.6 Other

12. Closed Meeting

13. Other Matters for Information, Discussion, or Action

14. Adjournment

* Report Enclosed