Minutes of the Regular Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, held at the College of Lake County Grayslake Campus in Room A013, 19351 W. Washington Street, Grayslake, Illinois on April 21, 2020 at 6:00 p.m.

<table>
<thead>
<tr>
<th>1. Board Convenes the Regular Meeting</th>
<th>1.1 Call to Order and Roll Call</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair Griffin called the meeting to order at 6:15 p.m.</td>
<td>Chair Griffin thanked everyone who joined the meeting via live stream on the YouTube link and extended condolences to the family of Trustee Timothy Powell, who passed away last month. The Board of Trustees is greatly saddened to have lost this member of the Board.</td>
</tr>
<tr>
<td>Trustees Present: Mr. Anderson, Dr. Griffin, Ms. Howland, Ms. Shroka, and Mr. Stanton.</td>
<td>Chair Griffin also extended the Board of Trustees’ condolences to all the people who have passed away or are struggling due to the coronavirus (COVID-19) pandemic. The Board is proud to know that many CLC graduates are on the front lines in Lake County and across the country, doing essential work in health care, education, business, and others. All of this work is critically important for the good of all during this unprecedented time.</td>
</tr>
<tr>
<td>Ms. Waheed, Student Trustee who attended virtually due to the Governor’s Shelter In Place Order.</td>
<td>At the May meeting, retirement resolutions will be presented for several employees who retired in April.</td>
</tr>
<tr>
<td>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Gotsch, Vice President of Business Services &amp; Finance; Ms. Senase, Executive Assistant to the President/Recording Secretary; Ms. Locallo, Legal Counsel at Robbins Schwartz; Mr. Aykroid, Director of Technology Support; Mr. Chung, Media Technology Specialist; Ms. Dikelsky, Special Projects Coordinator; and CLC Police Officers.</td>
<td>The agenda was approved before the annual reorganization of the CLC Board of Trustees.</td>
</tr>
</tbody>
</table>
I.3 Resolutions Honoring Trustees Catherine Finger and Timothy Powell, and Student Trustee Alexa Waheed

Trustee Shroka read the resolution honoring Trustee Catherine Finger who resigned from the Board in February 2020.

It was moved by Griffin, seconded by Howland and unanimously carried for approval of this resolution as presented and made a part of the official minutes.

Trustee Anderson read the resolution honoring Trustee Timothy Powell who passed away in March 2020.

It was moved by Griffin, seconded by Howland and unanimously carried for approval of this resolution as presented and made a part of the official minutes.

Trustee Howland read the resolution honoring Student Trustee Alexa Waheed and thanked her for successfully completing her one-year term on the Board. Ms. Waheed thanked Trustees for the amazing opportunity.

It was moved by Griffin, seconded by Anderson and unanimously carried for approval of this resolution as presented and made a part of the official minutes.

I.4 New Business

1.4.1 Oath of Office and Seating of Newly Elected Student Trustee

CLC’s Student Government Association elected Victoria Thoman as the Student Trustee for 2019-2020. Ms. Thoman is in her second year at CLC, working toward an Associate Degree in Liberal Arts. Ms. Thoman has been a Student Senator since Fall 2019 and is a member of the Student Conduct Hearing Board.

As Student Trustee, one of Ms. Thoman’s goals is to help improve the health and wellness of students at CLC. To achieve this goal, she plans to reach out to the appropriate offices to learn about the physical and mental health services that are available to students. Ms. Thoman is also passionate about representing the student body and giving them a voice on the Board of Trustees.

Trustee Howland administered the Oath of Office to Ms. Thoman, who was in attendance virtually, and welcomed her to the Board of Trustees.

1.4.2 Roll Call with Newly Seated Student Trustee

Trustees Present: Mr. Anderson, Dr. Griffin, Ms. Howland, Ms. Shroka, and Mr. Stanton.

Ms. Thoman, Student Trustee who attended virtually.
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Others Present: Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Gotsch, Vice President of Business Services & Finance; Ms. Hlavin, Vice President of Student Development; Mr. Branson, Assistant Director of Student Success Strategy; Ms. Senase, Executive Assistant to the President/Recording Secretary; Ms. Locallo, Legal Counsel at Robbins Schwartz; Mr. Aykroid, Director of Technology Support; Mr. Chung, Media Technology Specialist; Ms. Dikelsky, Special Projects Coordinator; and CLC police staff.

College Leaders who attended virtually: Mr. Harden, Chief of Staff/Vice President of Strategy, Planning & Support; Mr. Kozak, Chief Information Officer; Dr. O’Brien, Vice President of Community and Workforce Partnerships; and Dr. Williams, Vice President of Education.

1.5 Approval of the Agenda

Chair Griffin made the following announcements regarding the agenda:

- The meeting room, location has changed from A011 to A013. The meeting is being live streamed via You Tube link.
- Agenda Item 11.1, Resignation (p. 78) will be held for discussion during the closed meeting.
- Agenda Item 11.3, Full-Time Employment – Probationary Period Completed (p. 83) has been amended. A corrected version was provided to the Trustees.
- A Closed Meeting under the Illinois Complied Statutes 5 ILCS 120 Section 2c (1), Section 2c (2) and Section 2c (3) was requested. There was action taken after the Closed Meeting.

It was moved by Anderson and seconded by Shroka for approval of the agenda as amended, correcting the meeting room location.

Upon roll call, the vote was as follows:

Student Advisory Vote: Aye - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None

The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

1.6 Board of Trustees Reorganization
1.6.1 Election of Chair

Chair Griffin opened nominations for the positions of Chair, Vice-Chair and Secretary.

Trustee Howland nominated Trustee Griffin as Chair for a one-year term and Trustee Anderson seconded the nomination. Trustee Griffin accepted the nomination and Trustees unanimously approved this election.
Chair Griffin nominated Trustee Howland as Vice-Chair for a one-year term and Trustee Anderson seconded the nomination. Trustee Howland accepted the nomination and Trustees unanimously approved this election.

Trustee Stanton nominated Trustee Anderson as Secretary for a one-year term and Trustee Shroka seconded the nomination. Trustee Anderson accepted the nomination and Trustees unanimously approved this election.

1.6.4 Appointment of Treasurer and Establishment of Salary

Chair Griffin requested a motion to appoint Mr. Ken Gotsch, Vice President of Business Services and Finance, as the Treasurer of the Board of Trustees with zero dollars as salary, effective April 21, 2020.

It was moved by Anderson and seconded by Shroka to appoint Mr. Gotsch as the Treasurer with zero dollars as the salary.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

1.6.5 Appointment of the Ethics Officer and Establishment of Salary

Chair Griffin requested a motion to appoint Ms. Sue Fay, Executive Director of Human Resources, as the Ethics Officer of the Board of Trustees with zero dollars as salary, effective April 21, 2020.

It was moved by Howland and seconded by Anderson to appoint Ms. Fay as the Ethics Officer with zero dollars as the salary.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

1.7 Approval of Rules, Policies, Procedures

Chair Griffin requested a motion that all rules, policies, and procedures currently in place at the College of Lake County remain effective under the direction of the new Board.
It was moved by Howland and seconded by Shroka for approval all rules, policies, and procedures currently in place.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

2. Approval of Minutes

2.1 Committee of the Whole Meeting of February 25, 2020

It was moved by Shroka and seconded by Howland for approval of the Committee of the Whole minutes of February 25, 2020 as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Griffin
Nays: None
Abstain: Stanton, Anderson
The vote being (3) Ayes, (0) Nays and (2) Abstentions the Chair declared the motion carried.

2.2 Regular Meeting Minutes of February 25, 2020

It was moved by Howland and seconded by Shroka for approval of the Regular Meeting minutes of February 25, 2020 as presented and made a part of the official minutes.

Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Griffin
Nays: None
Abstain: Anderson
The vote being (4) Ayes, (0) Nays and (1) Abstention the Chair declared the motion carried.

There was no Closed Session on February 25, 2020.

3. Receipt of Notices, Communications, Hearings, and Petitions

Chair Griffin announced that this was the point in the meeting where the public may address the Board.

Due to the circumstances of the coronavirus pandemic, the posted agenda provided a description of how any member of the public could submit a comment. Public comments were accepted via email to president@clcillinois.edu by 3:00 p.m. on April 21, 2020. Ms. Senase confirmed that no public comment emails were received by the deadline.
4. Chair’s Report

4.1 Recognition of College of Lake County Distinguished Alumnus, Outstanding Faculty, and Student Essay Winners and Illinois Community College Trustees Association Award Nominees

Each year, the ICCTA sponsors annual awards for teaching and learning. The Board of Trustees honored several CLC award nominees.

Two faculty members received rave reviews from the students and were nominated for the teaching excellence awards for full-time and adjunct faculty. These faculty members also represent CLC’s commitment to the strategic pillar of Teaching and Learning Excellence. Chair Griffin announced the following CLC 2020 nominees:

- John Tenuto, Sociology Professor, Outstanding Full-Time Faculty Award Winner
- Lamaiya Lancaster, Dance Professor, Outstanding Part-Time Faculty Award Winner.

This year, seventeen students entered essays for CLC’s 2020 ICCTA Paul Simon Student Essay contest. Three faculty members had a tough decision to make as they selected the top three essays. The judges for this year were James Crizer, Katie Dublis, and Larry Starzec. Chair Griffin announced the first, second and third place winners.

- 1st Place and ICCTA nominee – Kari McFaul
- 2nd Place – Edwin Hernandez
- 3rd Place – Austin O’Malley

Each student will receive a plaque or certificate and a CLC bookstore gift card. Copies of the student essays were provided to the Trustees. Congratulations to Kari McFaul on her nomination to the ICCTA.

Chair Griffin announced that Ryan Patrick Stivers is CLC’s nominee for the ICCTA 2018 Distinguished Alumnus Award. Mr. Stivers became a first-year teacher in an alternative high school that served dropouts in New Orleans, LA. In 2014 during his first year of teaching, he was a Finalist for New Orleans Teacher of the Year and was a Finalist for this award again in 2017. He also founded an education consulting firm specializing in improving student outcomes, and has been working with Johns Hopkins University’s School of Education to create a successful online teacher preparation program. Congratulations Ryan.

CLC has submitted a nomination for the 2020 ICCTA Business/Industry Partnership Award, which highlights the College’s partnership with W.W. Grainger, Inc.

ICCTA will announce the statewide award winners in June.
Ms. Thoman provided her first Student Trustee Report, highlighting the following events:

- SGA and other student clubs and organizations are reaching out to the student body to help them feel connected. SGA is leading a student selfie-video campaign to send positive and supportive videos to students that will be posted on the SGA’s social media and as part of the College’s April Absurdity.
- SGA launched Lancer BINGO which is open to all students and community members via Facebook or Instagram. SGA is encouraging students to take a break from their studies and create new connection through CLC’s Lancers Keep Learning activities.
- SGA had their annual election for 2020 and the following officers were inducted by President Suddick: President Marilyn Lambert, Treasurer Benjamin Bennett, and Student Trustee Victoria Thoman. Continuing officers are: Vice President Rhiannon Graham and Press Secretary Madison Hartman.
- Several student clubs and organizations continue to meet, along with their advisors, via Zoom. Some clubs are making plans for officer elections and other activities that can be done remotely to prepare for the fall semester.

This concluded the Student Trustee report.

**Board Activities and News**

- Due to numerous cancellations related to the coronavirus pandemic, there are no board activities to report.

In acknowledgement that April is Community College Month, Chair Griffin recognized a significant community College Trustee achievement on CLC’s Board of Trustees. Trustee Anderson is the longest-serving community College Trustee in the State of Illinois. He has served CLC since 1974, which now represents 46 years on the Board of Trustees. Chair Griffin thanked him for his years of service and presented a plaque on behalf of the Board of Trustees. Trustee Anderson thanked the Board for this recognition.

**Board Issues**

Chair Griffin thanked all community members who submitted letters of interest to serve out the terms of Trustees Finger and Powell. The appointment of two new Trustees took place after the closed session meeting.

**CLC Foundation Update**

Trustee Shroka reported that March ended with $956,159 in total fundraising dollars. The Foundation has developed a Lancers Keep Learning Emergency Fund to help students during this COVID-19 period.
The No Gala-Gala is an online fundraiser that is taking place the week of April 20, 2020. Trustee Shroka encouraged Trustees to show their support of the No Gala-Gala by sharing information on their social media accounts.

**ICCCP / ICCTA Updates**
Trustee Howland confirmed that there is nothing to report for ICCTA.

**Master Plan Steering Committee**
Trustee Howland shared that the April meeting was postponed. Mr. Gotsch confirmed that the postponed meeting is due to the pandemic and will be rescheduled in May. The project will now be completed in August due to this delay.

**University Center of Lake County (UCLC) Board of Governors**
With the resignation of Trustee Finger and the passing of Trustee Powell, the Board currently does not have a liaison for the UCLC Board. The appointment of a new liaison will take place at the May meeting when new Trustees have been seated.

This concluded the Chair’s report.

**5. President’s Report**

President Suddick shared the following good news and updates from the College:

- CLC’s Instagram account won a bronze award in the 2019 Paragon contest, sponsored by the National Council for Marketing and Public Relations (NCMPR). This honor reflects the creative and strategic work that the Social Media Coordinator Jessica Weber and Marketing Manager Alli Fowler have accomplished.

- Kudos to CLC employees who recently fully engaged in the Great Colleges to Work for Survey. CLC achieved a 53 percent response rate overall as compared to 30.5 percent in 2017, the last time the survey was deployed. In 2017, the survey sample included 600 employees and received 182 responses. This year, the survey sample included 971 employees and received 511 responses.

- The No Gala-Gala is underway! There is potential that the CLC gala will achieve its most successful gala ever in terms of net revenue that will go to support student scholarships. As of the date of this meeting, 20 percent of the online goal was achieved. Thank you to the Gala Committee and the Foundation staff for all of their work to pivot quickly and put out a great virtual experience.

- The COVID-19 pandemic has provided many opportunities over the last month and a half to test our organization’s resilience, culture, flexibility, teamwork, and technology. President Suddick publicly thanked the Board of Trustees for their responsiveness and support as the College navigated the pandemic. On behalf of the College team, the Trustees’ input and guidance as the College implemented the alternative delivery model for learning and services to students, as well as transitioned to a remote work design to maintain business continuity is greatly appreciated. President Suddick recognized CLC employees for their significant contribution to learn and implement new technologies so they can engage in the remote work environment, deliver classes and provide support services to students.
It has been great to witness the “can do” attitude and collaborative spirit across the organization. While the College has not been perfect, it is believed that the College will be able to transition out of this experience with many successes and having proved it is capable of more than many anticipated.

- President Suddick has shared Daily Updates with Trustees to remain transparent. Significant work that will be prioritized moving forward includes distribution of $2.4 million in CARES Act funding to students once it is received, finalizing the FY 2021 plan and budget proposal ahead of the May meeting, and developing the return to campus plan.
- Based on the information as of April 21 with the Lake County Health Department, CLC is on stand-by as a point of distribution for the community should the facilities be needed to support the next phases of pandemic management by the County.

5.1 Student Success: Redesign of Onboarding and First-Year Experience

Ms. Hlavin introduced Mr. Nick Branson, Assistant Director of Student Success Strategy, who presented the redesign of onboarding and the first-year experience.

Mr. Branson presented information on the following areas:
- Future Target Outcome for CLC Students
- Current Reality
- Alignment of Work
- Goals of the Redesign
- Onboarding and First Year Experience
- Evident Supporting Interventions
- Design Team Process
- Key Design Elements and Accomplishments
- Next Steps

Trustee Stanton left the meeting at 7:11 p.m. and returned at 7:27 p.m.

Trustees discussed the redesign experience that was presented. President Suddick shared that Ms. Hlavin will be providing more information in closed session to help understand the employee part of this plan.

5.2 Business Services & Finance: 3rd Quarter Fiscal Accountability Report

Mr. Gotsch provided a brief presentation that highlighted the following accountability report details:
- Policy 119 Overview
- Capital Plan Update
- Investments
• Financials
• COVID-19 Pandemic Emergency Operations Team Committee Status

Mr. Gotsch confirmed that CLC has received all payments from the State, and that he does not anticipate any problems in regarding to property tax payments.

President Suddick continued the presentation with the FY 2021 budget framework that highlighted the following budget areas:
• Reassessment due to the Pandemic Impact
• FY 2021 Key Budgeting Factors
• Modified FY 2021 Budget Framework
• FY 2021 Planning and Budget Priorities
• Planned Safety Nets and Planned Strategic Levers
• Growth and Innovation
• Remaining FY 2021 Budget Development Next Steps

Mr. Gotsch clarified the Other Post-Employment Benefits (OPEB) liability requirements that was included in the budget presentation and reported that as of the date of this meeting, $108,000 has been refunded to students who have dropped classes.

President Suddick confirmed the following in regarding to the budget:
• CARES Act Funding is anticipated 24-72 hours after the certification has been accepted. The funds cannot be used on expenses that have already been spent.
• Summer strategy has been rolled out. Leadership Teams are still working on a fall plan.
• The clinical hours required for nursing students is a significant challenge.
• Commencement has been postponed until December.

This concluded the President’s report.

<table>
<thead>
<tr>
<th>6. Approval of Board Policies and Objectives</th>
<th>6.1 Resolution Approving the Adoption of the Total Rewards Philosophy (pp. 1-2)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>It was moved</strong> by Howland and seconded by Shroka for approval of the adoption of the Total Rewards Philosophy as presented.</td>
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<tr>
<td>Upon roll call, the vote was as follows:</td>
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<tr>
<td>Student Advisory Vote: Abstain - Thoman</td>
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<tr>
<td>Ayes: Howland, Shroka, Stanton, Anderson, Griffin</td>
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<td>Nays: None</td>
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<tr>
<td>The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.</td>
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</table>
6.2 Fiscal Year 2021 Meeting Dates (pp. 3-4)

It was moved by Howland and seconded by Anderson for approval of the Fiscal Year 2021 Meeting Dates as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

7. Approval of Financials

7.1 Resolution Approving Reimbursement of Travel, Meal and Lodging Expenses (p. 5)

It was moved by Howland and seconded by Stanton for approval of this Resolution as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Anderson, Griffin
Nays: None
Abstain: Stanton
The vote being (4) Ayes, (0) Nays and (1) Abstention, the Chair declared the motion carried.

7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report – January 2020 (pp. 10-23)

It was moved by Anderson and seconded by Howland for approval of this Resolution as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

7.3 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report – February 2020 (pp. 22-26)

It was moved by Anderson and seconded by Howland for approval of this Resolution as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
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<table>
<thead>
<tr>
<th>7.4 Approval of Treasurer’s Bond (p. 37)</th>
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<tr>
<td>It was moved by Anderson and seconded by Howland for approval of the Treasurer’s Bond as presented.</td>
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<tr>
<td>Upon roll call, the vote was as follows:</td>
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<tr>
<td>Student Advisory Vote: Abstain - Thoman</td>
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<tr>
<td>Ayes: Howland, Shroka, Stanton, Anderson, Griffin</td>
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<tr>
<td>Nays: None</td>
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<tr>
<td>The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.</td>
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<tr>
<th>8. Approval of Purchasing</th>
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<tbody>
<tr>
<td>8.1 Biddable Items</td>
</tr>
<tr>
<td>Products</td>
</tr>
<tr>
<td>• Cellular Distributed Antenna System – Rebid (Wireless Concepts International, LLC) (pp. 39-40)</td>
</tr>
<tr>
<td>• Ratification of Robotic Welding System (Weldstar Company) (p. 41)</td>
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<tr>
<td>• Ratification of Hotspots and Broadband Internet Services (T-Mobile USA Inc.) (pp. 42-43)</td>
</tr>
<tr>
<td>Services</td>
</tr>
<tr>
<td>• Media Buying Professional Services (Jordan, Ross &amp; Rose) (pp. 44-45)</td>
</tr>
<tr>
<td>It was moved by Anderson and seconded by Stanton for approval of all Biddable Items as presented.</td>
</tr>
<tr>
<td>Mr. Kozak confirmed that the unexpected costs (p. 39) for the Cellular Distributed Antenna System is due to the fact that cabling for this system are expensive. There may extra costs that are incurred during the installation.</td>
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<tr>
<td>Upon roll call, the vote was as follows:</td>
</tr>
<tr>
<td>Student Advisory Vote: Abstain - Thoman</td>
</tr>
<tr>
<td>Ayes: Howland, Shroka, Stanton, Anderson, Griffin</td>
</tr>
<tr>
<td>Nays: None</td>
</tr>
<tr>
<td>The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.</td>
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| 8.2 Non-Biddable Items |
| Products |
| • Ratification of Biology and Chemistry Lab Supply Purchases (Fisher Scientific) (pp. 46-47) |
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**Services**

- Ratification of Leadership Training and Materials (Boca Leadership, dba VitalSmarts) (pp. 48-49)
- Ratification of Communication Access Real-time Translation (CART) Services (Alternative Communications Services) (p. 50)
- Electronic Lock Security Software Maintenance and Inspections (Esscoe, LLC) (p. 51)
- Information Technology Hardware and Software Strategic Vendor Partnership (CDW-G) (pp. 52-53)

**It was moved** by Howland and seconded by Anderson for approval of all Non-Biddable Items as presented.

Legal counsel confirmed that using CDW exclusively for the Information Technology Hardware and Software Strategic Vendor Partnership (pp. 52-53) is acceptable for this purpose.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

8.3 Disposal (pp. 54-59)

**It was moved** by Howland and seconded by Anderson for approval of Disposal Items as presented.

Chair Griffin shared that the donated personal protection equipment (PPE) items on the list were gathered from various instructional and operational departments that will help mitigate critical shortages of PPE experienced by hospitals in Lake County as they treat patients during the coronavirus pandemic.

Legal counsel confirmed that the repurposed vehicles listed on page 59 are vehicles that will be used by students in the automotive program.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.
<table>
<thead>
<tr>
<th>9. Approval of Contracts and Grants</th>
<th>9.1 Approval of Ratification of the Illinois Community College Board Workforce Equity Initiative Grant Subcontracts (p. 61)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>It was moved</strong> by Howland and seconded by Anderson for approval of these subcontracts as presented.</td>
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</tbody>
</table>

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

| 9.2 Approval to Enter an Agreement with Northern Illinois Police Alarm System (pp. 62-69) |
|----------------------------------|--------------------------------------------------------------------------------|
| **It was moved** by Howland and seconded by Anderson for approval of this agreement as presented. |

Trustees discussed the items that would be stored by the Northern Illinois Police Alarm System on CLC property and Deputy Chief Grampo confirmed that this is a ten-year commitment. Mr. Gotsch confirmed that the storage building will meet CLC’s building requirements. CLC is working with architects to provide input for the structure.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

| 9.3 Adoption of the Partnership Agreement Between College of Lake County and Lake County Partners (pp. 70-74) |
|------------------------------------------------|------------------------------------------------------------------------------------------------|
| **It was moved** by Howland and seconded by Anderson for approval of this agreement as presented. |

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

| 9.4 Acceptance of the Coronavirus Aid, Relief, and Economic Security Act Appropriation (p. 75) |
It was moved by Howland and seconded by Anderson for acceptance of this appropriation as presented. 
Upon roll call, the vote was as follows: 
Student Advisory Vote: Abstain - Thoman 
Ayes: Howland, Shroka, Stanton, Anderson, Griffin 
Nays: None 
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

### 10. Approval of Programs

There were no programs submitted for approval.

### 11. Approval of Human Resources Recommendations

#### 11.1 Resignations and Retirements (p. 77)

It was moved by Anderson and seconded by Stanton for approval of resignations and retirements as presented on page 77. The resignation agreement on page 78 was held for the closed meeting.

Upon roll call, the vote was as follows: 
Student Advisory Vote: Abstain - Thoman 
Ayes: Howland, Shroka, Stanton, Anderson, Griffin 
Nays: None 
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

#### 11.2 Personnel and Position Changes (p. 79)

It was moved by Howland and seconded by Shroka for approval of personnel and position changes as presented.

Upon roll call, the vote was as follows: 
Student Advisory Vote: Abstain - Thoman 
Ayes: Howland, Shroka, Stanton, Anderson, Griffin 
Nays: None 
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

#### 11.3 Full-Time Employment

- Administrative Hire (p. 80)
- Probationary Period Completed (pp. 81-86), amending page 83
- Faculty Employment Contracts (pp. 87-101)
- Reappointment of Grant-Funded Positions (pp. 102-103)
- Interim Administrative Assignment (p. 104)

It was moved by Anderson and seconded by Howland for approval of Full-Time Employment as presented and amending page 83 to remove position number 1537: Development Associate, College Foundation.
Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Stanton, Anderson, Griffin
Nays: None
Abstain: Shroka
The vote being (4) Ayes, (0) Nays and (1) Abstention the Chair declared the motion carried.

11.4 Promotions and Transfers

There were no promotions and transfers submitted for approval.

11.5 Staff Benefits

- Fiscal Year 2021 Staff Benefits (pp. 105-106)
- Fiscal Year 2021 Staff Benefits – Non-Union Employee Premium Contribution (p. 107)

It was moved by Anderson and seconded by Howland for approval of Staff Benefits as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

12. Closed Meeting

Chair Griffin requested a motion to enter a Closed Meeting at 8:26 p.m. under the Illinois Compiled Statutes 5 ILCS 120 Section 2 c (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body…;” Section 2 c (2) “Collective negotiating matters between the public body and its employees…;” and Section 2 c (3) “The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance…”

It was moved by Howland and seconded by Anderson to enter into a Closed Meeting.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

A brief recess was taken to allow virtual guests to leave the meeting.
13. Other Matters for Information, Discussion, or Action

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<tr>
<td>11.1 Resignation (p. 78)</td>
<td>Chair Griffin requested a motion to approve the Resignation Agreement and Release (p. 78) with faculty member Rob Wygant.</td>
</tr>
</tbody>
</table>

It was moved by Anderson and seconded by Howland for approval of Resignation Agreement and Release as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

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<tr>
<td>13.1 Appointment to Fill Board Vacancy as a Result of the Resignation of Trustee Catherine Finger</td>
<td>It was moved by Anderson and seconded by Howland to appoint Mr. Vaseem Iftekhar to fill the board vacancy as a result of the resignation of Trustee Catherine Finger.</td>
</tr>
</tbody>
</table>

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

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<td>13.2 Appointment to Fill Board Vacancy as a Result of the Death of Trustee Timothy Powell</td>
<td>It was moved by Anderson and seconded by Howland to appoint Mr. Torrie Mark Newsome to fill the board vacancy as a result of the death of Trustee Timothy Powell.</td>
</tr>
</tbody>
</table>

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Thoman
Ayes: Howland, Shroka, Stanton, Anderson, Griffin
Nays: None
The vote being (5) Ayes and (0) Nays, the Chair declared the motion carried.

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<td>14. Adjournment</td>
<td>It was moved by Howland, seconded by Stanton, and unanimously carried that the meeting be adjourned at 9:46 p.m.</td>
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</table>

William M. Griffin, Chair
Richard A. Anderson, Secretary
College of Lake County Resolution

Catherine M. Finger, Ed.D.

WHEREAS, Dr. Catherine M. Finger served the College of Lake County (CLC) as a Trustee since
April 2017, serving as board vice chair from April 2017 through February 2019; and

WHEREAS, she displayed a passion for service to her community and provided vision and keen
analysis of complex higher educational and building safety issues that have positioned the College of
Lake County as a leader in the region; and

WHEREAS, she helped coordinate an event to celebrate CLC’s 50th Anniversary in September 2019
that brought His Highness Sheikh Abdul Aziz Al Nuaimi, a member of the Ajman royal family in the
United Arab Emirates (UAE), to CLC to share his message of advocacy for youth leadership and
activism for environmental issues with high school students and CLC students, faculty and staff; and

WHEREAS, she fostered a partnership between CLC and Ajman University (UAE), which allowed
CLC’s Center for International Education to establish a culturally enriching experience for students
interested in international sustainability through a new study-abroad program; and

WHEREAS, she served as CLC’s representative to the University Center of Lake County and
promoted collaborative advancements to benefit both institutions; and

WHEREAS, she demonstrated regional and national leadership by participating in training, meetings
and conferences of the Illinois Community College Trustee Association, the Association of
Community College Trustees (ACCT), and American Association of Community Colleges; and

WHEREAS, she dedicated her professional career to public school education and leadership in Lake
County, including 12 years as superintendent of Grayslake Community High School District 127; and

WHEREAS, she distinguished herself by following her passion to develop and support school leaders
and writing publications and giving presentations at state and national events sponsored by many
prestigious educational organizations; and

WHEREAS, she served as a board member and volunteer for regional organizations, including Lake
County Superintendents, Lake County High School Technology Campus, Special Education District
of Lake County, Oasis Teen Center of Grayslake, and Grayslake Exchange Club, among others; and

WHEREAS, she served as a colleague, mentor, leader, and friend to Lake County residents and
College of Lake County students, faculty, and staff; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation
and gratitude for Dr. Catherine Finger’s years of service, leadership, and dedication; and

BE IT FURTHER RESOLVED that the Board of Trustees commends Dr. Catherine Finger for her
service as a Trustee of the College of Lake County and extends to her best wishes upon her retirement
from the Board of Trustees.

Unanimously adopted on April 21, 2020

Chair

President

Board of Trustees
Community College District 532
College of Lake County Resolution

Timothy Powell

WHEREAS, Timothy Powell served the College of Lake County (CLC) as a Trustee since April 2019; and

WHEREAS, he enthusiastically attended numerous student and college events during his tenure as trustee, made connections with students and colleagues at the college and welcomed community members to the college; and

WHEREAS, he demonstrated regional and national leadership by participating in training, meetings and conferences of the Illinois Community College Trustees Association, the Association of Community College Trustees (ACCT), and American Association of Community Colleges; and

WHEREAS, he served as one of CLC’s representatives to the Illinois Community College Trustees Association and the University Center of Lake County; and

WHEREAS, he dedicated more than two decades of service during his professional career to law enforcement, retiring from the position of Deputy Sheriff for the Lake County Sheriff’s Office; and

WHEREAS, he displayed a passion for service to his community by serving in many elected offices, including trustee of the Avon Township Board, the Grayslake Area Public Library Board, and a commissioner of the Grayslake Community Park District Board.

WHEREAS, he served many community organizations, including the Grayslake Lions Club, the Exchange Club of Grayslake, as well as the Fraternal Order of Police Lodge No. 66, the Illinois Police Association, and the United States of America Navy League, among many others; and

WHEREAS, he served as a champion of the College of Lake County in his interactions with students, faculty, staff and community members;

THEREFORE, BE IT RESOLVED that the Board of Trustees posthumously recognizes Timothy Powell’s service, leadership, and dedication; and

BE IT FURTHER RESOLVED that the Board of Trustees extends their deepest sympathies upon his passing to his family and friends.

Unanimously adopted on April 21, 2020

Chair

President

Board of Trustees
Community College District 532
College of Lake County Resolution
Alexa Waheed

WHEREAS, Alexa Waheed served as the student representative on the Board of Trustees of the College of Lake County since April 2019; and

WHEREAS, in her role as Trustee, she worked diligently to provide reports regarding relevant college issues to the Student Government Association (SGA) and to represent the interests of CLC students to the Board of Trustees; and

WHEREAS, she created and hosted “50 Stories for 50 Years,” showcasing CLC community’s stories and the college’s 50th anniversary, as her Student Trustee Project; and

WHEREAS, she is a member of the CLC Scholars program; served as SGA Senator and Phi Theta Kappa President; and has been an active member of Black Student Union, Latino Alliance and Sister to Sister organization; and

WHEREAS, in service to the Lake County community, she is the founder and chairperson of the Junior Board for Fill a Heart 4 Kids non-profit organization, and she served as an intern for State Senator Melinda Bush;

THEREFORE, BE IT RESOLVED that the Board of Trustees and the College of Lake County express its appreciation and gratitude to Alexa Waheed for her service and contributions; and

BE IT FURTHER RESOLVED that the Board commends Alexa Waheed for her service on behalf of the college and the community and extends to her their best wishes for continued success.

Unanimously adopted on April 21, 2020.

Chair

President

Board of Trustees
Community College District 532