Minutes of the Regular Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, held at the Administration Office of the College of Lake County, 19351 W. Washington Street, Grayslake, Illinois on December 18, 2012 at 6:00 P.M.

Call to Order: 6:21 P.M.

The meeting was called to order at 6:21 P.M. by Chairman Anderson.

Roll Call:

Present: Mr. Anderson, Ms. Goshgarian, Dr. Griffin, Ms. Howland, Mr. Lumber, Mrs. Oilschlager, Ms. Paul and Ms. Westberg, Student Trustee

Others Present: Dr. Weber, President; Mr. Agazzi, Vice President for Administrative Affairs; Ms. Drummond, Vice President for Student Development; Dr. Haney, Vice President for Educational Affairs; Ms. Mason, Administrative Assistant to the President/Recording Secretary; Ms. Aguinaldo, Interim Executive Director of Student Life; Ms. Chandy, Executive Assistant to the President; Mr. Devore, Executive Director of CLC Foundation; Mr. Harden, Chief of Staff; Ms. Hlavin, Assistant Vice President for Student Development; Ms. Hoy, Faculty Senate Chair; Ms. Johnson, Executive Director of Career and Placement Services; Dr. O'Brien, Assistant Vice President for Educational Affairs; Ms. Patrick, Interim Dean of Counseling, Advising, and Transfer Center; Dr. Pope, Director of Athletics and Physical Activity; Ms. Rarick, Senior Marketing/Communications Analyst; Ms. Schiele, Executive Director of Public Relations and Marketing; Mr. Williams, Controller; Ms. Yasecko, Executive Director of Human Resources; CLC Coaches; CLC Student Athletes; Mr. Riley, Legal Counsel, Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.; and other guests.

Before starting this evening's meeting, Chairman Anderson stated that he would like to pause for a Moment of Silence to remember the victims of the shooting that took place last Friday at Sandy Hook Elementary School in Newtown, CT.

Approval of the Agenda:

The Agenda was presented to the Board for approval.

It was moved by Howland, seconded by Lumber, that the Agenda be approved as presented and made a part of the official minutes.

Trustee Oilschlager pointed out that Agenda Item 11.8, President's Performance, Evaluation, Employment, and Discipline, had an asterisk (*) next to it indicating that a report was enclosed in the Board materials, but a report was not included.

Chairman Anderson stated that a report was not included as indicated and the President's evaluation materials would be distributed at this evening's Closed Meeting. He noted that a Committee of the Whole Meeting would be held at 5:00 p.m. on January 22, 2013.

Trustee Oilschlager commented again that an asterisk (*) next to an agenda item indicates that a report is enclosed and none was included in this month's packet.

Approval of the Agenda: (Cont.)

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Minutes of Regular Meeting of November 27, 2012:

The Minutes of the Regular Meeting of November 27, 2012 were presented to the Board for approval.

It was moved by Griffin, seconded by Oilschlager, that the Minutes of the Regular Meeting of November 27, 2012 be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Lumber, Oilschlager, Paul
Nays: None
Abstain: Howland

Trustee Howland explained that she abstained from voting because she did not attend the November 27, 2012 Regular Meeting.

The vote being (6) Ayes, (0) Nays, and (1) Abstention, the Chairman declared the motion carried.

Minutes of Closed Meeting of November 27, 2012:

The Minutes of the Closed Meeting of November 27, 2012 were presented to the Board for approval.

It was moved by Griffin, seconded by Oilschlager, that the Minutes of the Closed Meeting of November 27, 2012 be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Lumber, Oilschlager, Paul
Nays: None
Abstain: Howland

Trustee Howland explained that she abstained from voting because she did not attend the November 27, 2012 Closed Meeting.

The vote being (6) Ayes, (0) Nays, and (1) Abstention, the Chairman declared the motion carried.

Receipt of Notices, Communications, Hearings, and Petitions:

Chairman Anderson announced that this was the point in the meeting reserved for those in the audience who wished to address the Board. There were no comments from the audience.

Chairman's Report:

Chairman Anderson announced that the Board would like to honor Ms. Darl Drummond, Vice President for Student Development, upon her retirement. Chairman Anderson read the following Resolution honoring Ms. Drummond for her service to the College.

COLLEGE OF LAKE COUNTY RESOLUTION
DARL DRUMMOND

WHEREAS, Darl Drummond has served the College of Lake County as the Dean of Student Development from 1997-1999 and as Vice President for Student Development since 1999;

WHEREAS, she has made invaluable contributions to the college by providing leadership in the areas of Student Life, Counseling, Advising, Career and Placement Services, Financial Aid, Enrollment Services, Children's Learning Centers, Students with Disabilities, International Education, Athletics, and Health Services;

WHEREAS, she has served as a tireless advocate to improve services for students in their academic and career pursuits, and as such, she led efforts to create the Student Advisement Center and a New Student Orientation program for freshman students; and

WHEREAS, she has demonstrated strong support for students by maintaining affordable tuition, providing state-of-the-art technologies, and expanding facilities to improve the delivery of student services; and

WHEREAS, her commitment to and passion for enhancing the lives of students has led to the development of retention programs, in particular, her leadership in creating the Men of Vision and Sister-to-Sister organizations, the Multicultural and Student Empowerment Centers, and retention programs to serve First Generation students; and

WHEREAS, she has been a strong proponent of collaboration and community outreach and was instrumental in fostering relationships with the faith community, and the Latino and African American communities; and

WHEREAS, she has continuously advocated and implemented programs to improve services for the veterans, and as a result, the College of Lake County was named a military friendly school for three consecutive years by Military Advanced Education and four consecutive years by G.I. Jobs magazine; and

Chairman's Report: (Cont.)

WHEREAS, she has expanded the Office for Students with Disabilities to better serve disabled students and she has improved financial aid department operations and services, and increased the amount of financial aid from $5.5 million in 2001 to almost $21 million in 2012.

WHEREAS, she has decided to retire from her position as the Vice President for Student Development;

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Darl Drummond for her years of service and contributions to the college; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Darl Drummond its best and fondest wishes for a happy, healthy, and fulfilling retirement.

Chairman Anderson thanked Ms. Drummond for her years of service to the College of Lake County and asked the Board to adopt the Resolution.

It was moved by Oilschlager, seconded by Howland, and unanimously carried, that the Resolution honoring Ms. Darl Drummond be adopted as presented and made a part of the official minutes.

Ms. Drummond graciously accepted her Resolution and thanked the Board for hiring her and believing in her. She noted that it has been an honor, a privilege, and a blessing for her to work at the College of Lake County. Ms. Drummond commented that she has grown and developed both personally and professionally. She also thanked the President, Executive Staff, Vice Presidents, and her staff. At the conclusion of her remarks, Ms. Drummond expressed her appreciation to the College of Lake County for allowing her to help students in a great learning environment.

Chairman Anderson announced that the Board would like to honor Ms. Terry Sebastian, Librarian, upon her retirement. Chairman Anderson requested that the Board unanimously accept the Resolution as presented and made a part of the official minutes to honor Ms. Sebastian who is unable to attend this evening's meeting.

COLLEGE OF LAKE COUNTY RESOLUTION
TERRY SEBASTIAN

WHEREAS, Terry Sebastian has devoted seven years of her professional life to the John C. Murphy Library as an adjunct librarian and eleven years as a full-time faculty librarian; and

WHEREAS, she has exemplified the ideal in her commitment to librarianship and education; and

Chairman's Report: (Cont.)

WHEREAS, she has been a creative and caring teacher, mentoring countless students through the research process; and

WHEREAS, she has been a leader, anticipating future trends and developments in library science and student learning, guiding the CLC Libraries to constant improvement; and

WHEREAS, she has provided leadership in moving library services to digitally-based resources, including embedded librarianship; and

WHEREAS, she has continued to attend conferences and keep CLC Libraries updated on leading edge technologies and resources; and

WHEREAS, she has been an active representative of the Libraries and Instructional Services faculty on college committees; and

WHEREAS, she has decided to retire from the College of Lake County; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees expresses its gratitude to Terry Sebastian for her years of service and contributions to librarianship and education; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Terry Sebastian its best wishes for a long, healthy, and happy retirement.

It was moved by Lumber, seconded by Paul, and unanimously carried, that the Resolution honoring Ms. Terry Sebastian be adopted as presented and made a part of the official minutes.

Chairman Anderson also announced that the Board has Resolutions for the following legislators who will be retiring or no longer serve the College of Lake County district because of redistricting or whose terms will be ending: Senator Susan Garrett, Senator Matt Murphy, Senator Suzi Schmidt, Representative Kent Gaffney, Representative Sidney Mathias, Representative Karen May, and Representative Sandy Cole. Chairman Anderson requested that the Board unanimously accept these Resolutions as presented and made a part of the official minutes as these legislators are not in attendance at this evening's meeting. Chairman Anderson noted that the Board will miss these legislators who have been great supporters of the College of Lake County and its students and wished them luck in their future endeavors.

COLLEGE OF LAKE COUNTY RESOLUTION
THE HONORABLE SENATOR SUSAN GARRETT

WHEREAS, State Senator Susan Garrett has been dedicated to the residents of the 29th District and the College of Lake County; and

Chairman's Report: (Cont.)

WHEREAS, she has served as an advocate for the College of Lake County and its students and supported the Illinois community college system mission; and

WHEREAS, she has graciously taken the time to meet with College of Lake County students in Springfield; and

WHEREAS, she has supported the expansion of educational services throughout Lake County; and

WHEREAS, she has decided to retire as the Senator of the 29th District; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Senator Susan Garrett for her years of dedication and service; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Senator Susan Garrett its best and fondest wishes for a happy, healthy, and fulfilling retirement.

COLLEGE OF LAKE COUNTY RESOLUTION
THE HONORABLE SENATOR MATT MURPHY

WHEREAS, State Senator Matt Murphy has been dedicated to the residents of the 27th District and the College of Lake County; and

WHEREAS, he has served as an advocate for the College of Lake County and its students and supported the Illinois community college system mission; and

WHEREAS, he has graciously taken the time to meet with College of Lake County students in Springfield; and

WHEREAS, he has supported the expansion of educational services throughout Lake County; and

WHEREAS, his new district will no longer serve the College of Lake County in the upcoming session of the Illinois General Assembly; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Senator Matt Murphy for his dedication and service to the College of Lake County.

COLLEGE OF LAKE COUNTY RESOLUTION
THE HONORABLE SENATOR SUZI SCHMIDT

WHEREAS, State Senator Suzi Schmidt has been dedicated to the residents of the 31st District and the College of Lake County; and

Chairman's Report: (Cont.)

WHEREAS, she has served as an advocate for the College of Lake County and its students and supported the Illinois community college system mission; and

WHEREAS, she has graciously taken the time to meet with College of Lake County students in Springfield; and

WHEREAS, she has supported the expansion of educational services throughout Lake County; and

WHEREAS, she has decided to retire and begin the next chapter of her life; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Senator Suzi Schmidt for her dedication and service; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Senator Suzi Schmidt its best and fondest wishes for a happy, healthy, and fulfilling retirement.

COLLEGE OF LAKE COUNTY RESOLUTION
THE HONORABLE REPRESENTATVE KENT GAFFNEY

WHEREAS, State Representative Kent Gaffney has been dedicated to the residents of the 52nd District and the College of Lake County; and

WHEREAS, he has served as an advocate for the College of Lake County and its students and supported the Illinois community college system mission; and

WHEREAS, he has graciously taken the time to meet with College of Lake County students in Springfield; and

WHEREAS, he has supported the expansion of educational services throughout Lake County; and

WHEREAS, he will end his term as the Representative of the 52nd District; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Representative Kent Gaffney for his dedication and service to the College of Lake County.

COLLEGE OF LAKE COUNTY RESOLUTION
THE HONORABLE REPRESENTATIVE SIDNEY MATHIAS

WHEREAS, State Representative Sid Mathias has been dedicated to the residents of the 53rd District and the College of Lake County; and

WHEREAS, he has served as an advocate for the College of Lake County and its students and supported the Illinois community college system mission; and

Chairman's Report: (Cont.)

WHEREAS, he has graciously taken the time to meet with College of Lake County students in Springfield; and

WHEREAS, he has supported the expansion of educational services throughout Lake County and especially the Southlake Campus, where he served on the Southlake Advisory Committee since 1994; and

WHEREAS, he will end his term as Representative of the 53rd District; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Representative Sid Mathias for his dedication and service to the College of Lake County.

COLLEGE OF LAKE COUNTY RESOLUTION
THE HONORABLE REPRESENTATIVE KAREN MAY

WHEREAS, State Representative Karen May has been dedicated to the residents of the 58th District and the College of Lake County; and

WHEREAS, she has served as an advocate for the College of Lake County and its students and supported the Illinois community college system mission; and

WHEREAS, she has graciously taken the time to meet with College of Lake County students in Springfield; and

WHEREAS, she has supported the expansion of educational services throughout Lake County and especially the Southlake Campus, where she served on the Southlake Advisory Committee; and

WHEREAS, she has decided to retire and begin the next chapter of her life; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Representative Karen May for her dedication and service; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Representative Karen May its best and fondest wishes for a happy, healthy, and fulfilling retirement.

COLLEGE OF LAKE COUNTY RESOLUTION
THE HONORABLE REPRESENTATIVE SANDY COLE

WHEREAS, State Representative Sandy Cole has been dedicated to the residents of the 62nd District and the College of Lake County; and

WHEREAS, she has served as an advocate for the College of Lake County and its students and supported the Illinois community college system mission; and

Chairman's Report: (Cont.)

WHEREAS, she has graciously taken the time to meet with College of Lake County students in Springfield; and

WHEREAS, she has supported the expansion of educational services throughout Lake County; and

WHEREAS, she will end her term as the Representative of the 62nd District; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Representative Sandy Cole for her dedication and service to the College of Lake County.

It was moved by Oilschlager, seconded by Howland, an unanimously carried, that the Resolutions honoring Senator Susan Garrett, Senator Matt Murphy, Senator Suzi Schmidt, Representative Kent Gaffney, Representative Sidney Mathias, Representative Karen May, and Representative Sandy Cole be adopted as presented and made a part of the official minutes.

Chairman Anderson congratulated Trustees Griffin and Goshgarian on the acceptance of their proposal that was submitted to the Association of Governing Boards (AGB) for a roundtable discussion at the 2013 National Conference on Trusteeship being held on April 21-23 in San Francisco. He commented that the proposal is on the American Culture Center in China. In addition, Chairman Anderson noted that both Trustees Griffin and Goshgarian attended the opening of the Center last June, and they are planning to co-facilitate the roundtable discussion.

In regard to the Legislative Dinner held on December 11, Chairman Anderson remarked that most of the Trustees attended this event. Commenting on the dinner, Trustee Howland mentioned that the Culinary Arts students did an outstanding job. Trustee Oilschlager noted that the College put its best foot forward at the event, but also expressed her disappointment that only two legislators representing the College in January attended the dinner. She asked that the administration develop some strategies to ensure better participation by legislators in the future. Dr. Weber stated that he has already spoken to the Executive Staff and a summary of the event was mentioned in the December 14 Update to the Board. He also stated that strategies to improve the attendance of legislators at the annual event would be shared with the Board. Trustee Goshgarian noted that there was a great photonics exhibit at the dinner.

On behalf of the Trustees, Chairman Anderson presented Ms. Mary Beth Mason with a gift as an expression of the Board's appreciation for her hard work and assistance over the past year. Ms. Mason graciously accepted the gift and thanked the Trustees for their generosity and thoughtfulness.

Chairman's Report: (Cont.)

Chairman Anderson stated that a University Center of Lake County (UCLC) Board of Governors quarterly meeting was held on December 5, 2012. As the CLC Board of Trustees liaison to the UCLC Board of Governors, Chairman Anderson indicated that he attended the meeting along with former CLC Trustees Thomas Schwartz and Philip Carrigan who are members of the UCLC Board of Governors. At 3:38 P.M. that afternoon, Chairman Anderson reported that he received an email stating that a final agenda item for the 4:00 P.M. meeting was a proposal that Northern Illinois University (NIU) be named as UCLC's operational partner and not CLC. Chairman Anderson commented that this proposal represented a duplication of services and was a waste of taxpayers' money. He advised that he and Ms. Kathy Ryg were successful in getting this motion tabled until the March 2013 meeting. In response to Trustee Oilschlager's comment that she thought the agenda had to be posted prior to the meeting, Dr. Weber replied that it was on the agenda as an agenda item. Dr. Weber noted that he also received an email on December 5 at 2:00 P.M. with information about the probable action on the partnership. Chairman Anderson requested that the Trustees let him know if they have any suggestions regarding this issue. Trustee Goshgarian commented that CLC should have more leverage. Chairman Anderson advised that Mr. David Agazzi, Vice President for Administrative Affairs, was looking at existing agreements with CLC and UCLC, and noted that this was coming about because the State of Illinois has not been fully funding UCLC. In addition, he commented that CLC's proposal was similar to NIU's proposal, but NIU did respond that if state funding ceases or diminishes, then the property would revert to an NIU satellite site. Dr. Weber reported that the administration was gathering more information and looking at its options. In a conversation with Dr. Gary Grace, Executive Director of UCLC, Dr. Weber indicated that he offered to be on UCLC's sub-committee reviewing the proposals with Dr. Rich Haney, Vice President for Educational Affairs, as a back-up. Trustee Howland remarked that it was troubling that NIU could have a satellite site on CLC's property and possibly take students away from CLC. Trustee Griffin suggested that Chairman Anderson and Dr. Weber have a conversation with NIU's President and Board Chair to express CLC's thoughts and concerns. Chairman Anderson stated that the NIU representative on UCLC's Board of Governors alluded that NIU would be willing to sit down with CLC staff to discuss duplication of services. Dr. Weber suggested that this item be placed on the agenda for discussion at the January 2013 Board Meeting. In response to Trustee Lumber's question as to whether UCLC has a lease with CLC, Mr. Agazzi replied that it was a lease in perpetuity and the lease indicates that the building would revert back to CLC, if UCLC ceased operations on the property. Trustee Howland commented that it would be a different entity if it was NIU and not UCLC. Chairman Anderson stated that the administration would work with IBHE (Illinois Board of Higher Education) on this issue.

Chairman's Report: (Cont.).

Commenting on the Board agenda, Chairman Anderson stated that Agenda Item 11.8, President's Performance, Evaluation, Employment, and Discipline, would not be discussed during this evening's Closed Meeting, since the discussion from this evening's Committee of the Whole Meeting would continue at a Committee of the Whole Meeting before the January 2013 Board Meeting.

Chairman Anderson requested a Closed Meeting following the Regular Meeting under Chapter 5 of the Illinois Compiled Statues (ILCS) 120 (Open Meetings Act)/Sections 2c(1) to discuss the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body" and 2c(5) to discuss "the purchase or lease of real property for the use of the public body" with no action to be taken after the Closed Meeting.

At the conclusion of his report, Chairman Anderson extended his best wishes to everyone for a happy holiday season.

Report of the President:

With the start of this evening's meeting with a Moment of Silence in the wake of the tragic shootings that took place in Connecticut last week, Dr. Weber mentioned that the College was assessing its emergency preparedness activities. He noted that CLC Police staff from both campuses, Childcare staff from Grayslake and Lakeshore, and Mr. Kevin Lowry, Manager of Environmental Health and Safety, are meeting tomorrow to discuss Childcare security. Dr. Weber indicated that the College plans to have a special lockdown drill this spring, and Mr. Agazzi will be working with Police Chief Guenther and Mr. Lowry to plan the drill. He also mentioned that other routine emergency drills would continue, such as tabletop or active shooter exercises. Dr. Weber advised that emergency phones would be installed this year in classrooms, and the administration would be bringing a bid forward in January 2013 to replace and add cameras in all three campuses. In addition, he reported that the administration would be requesting funds to install internal locks over the next year.

Dr. Weber expressed his appreciation to Dr. Ali O'Brien, Assistant Vice President for Educational Affairs, for standing in as the Director of Athletics and Physical Activity over the last year. He noted that Dr. O'Brien did a great job, and she kept everyone informed.

Dr. Weber invited Dr. Haney to introduce Dr. Darryl Pope who started as the new Director of Athletics and Physical Activity in early December. Dr. Haney also thanked Dr. O'Brien for her efforts over the past year.

Dr. Haney introduced Dr. Darryl Pope as the new Director of Athletics and Physical Activity. In reviewing his background, Dr. Haney mentioned that Dr. Pope received an Ed.D. Degree from Temple University in Philadelphia, a Master's Degree from Grambling State University in Louisiana, and a Bachelor's Degree from Howard University in Washington, D.C. He also commented that Dr. Pope most recently was the Associate Athletic Director for Internal Affairs and Associate Athletic Director for Compliance at Kennesaw State University.

Report of the President: (Cont.)

Prior to introducing the CLC coaches and student athletes in attendance at this evening's meeting, Dr. O'Brien commented that the coaching staff has amazed her with their passion. She also mentioned that she would be emphasizing one significant highlight for each person being introduced tonight. Dr. O'Brien introduced the following individuals: Jess Van Troostenberghe, Athletic Trainer; Jen DeLuca, Athletic Trainer; Heath Cummings, Baseball Coach (not in attendance); Chuck Ramsey, Men's Basketball Coach; Bill Braman, Women's Basketball Coach (not in attendance); Steve Blomgren, Cross Country Coach; Tim Harwood, Golf Coach; Kreig Alm, Men's Soccer Coach; Saverio Traversa, Women's Soccer Coach; Liz Gutierrez, Co-Captain, Women's Soccer; Chelsea Knaack, Co-Captain, Women's Soccer; Nina Mitropoulos, Co-Captain, Women's Soccer; Sue Garcia, Softball Coach; Randy Malone, Tennis Coach; and Rob Caliendo, Volleyball Coach (not in attendance).

At this point in the meeting, Dr. Weber mentioned that guests were welcome to stay for the remainder of the meeting or leave, if they wish.

Dr. Weber announced that he was pleased to report that the College of Lake County received its first Distinguished Budget Presentation Award from the Government Finance Officers Association for the College's FY 2013 Budget. He noted that this was a significant achievement for the College with less than twenty community colleges in the country receiving this award. To earn this award, Dr. Weber advised that CLC's budget documents had to meet nationally recognized guidelines and must be rated "proficient" in the four categories of policy document, financial plan, operations guide, and communications device. Dr. Weber congratulated Mr. Agazzi, Controller Andy Williams, and their staff for this achievement. Mr. Agazzi commented that it was uncommon to receive this award in the first year submitted and gave credit for this accomplishment to Mr. Williams and his staff.

As mentioned in the December 7, 2012 Update to the Board, Dr. Weber stated that the Genesee Theatre was not available for the May 18, 2013 Commencement Ceremony and stated that the administration was proposing the option of holding two ceremonies that day at the Grayslake Campus – one in the morning and one in the afternoon. As discussed with the Board Chairman and Vice Chairman, Dr. Weber indicated that two items needed to be decided: receipt of Board approval to hold two ceremonies and whether the Board would like one speaker or two speakers. Dr. Weber noted that the College was already outgrowing the Genesee Theatre and, with the implementation of the degree audit system, more students may now be graduating next year. He mentioned that a Proposed 2013 Commencement Speaker List was at their places including the two additional names of Robert Churchill and Sue Morris that were suggested by Trustee Oilschlager. Dr. Weber noted that there were several options for the Board's consideration and requested the Board's feedback on the following: one speaker for the morning ceremony and a CLC alumni speaker for the afternoon ceremony; someone like Noah Brown speaking at both ceremonies; or two alumni speakers (one representing career programs and one representing transfer

Report of the President: (Cont.)

programs). Following a brief discussion, the Board directed the administration to make the appropriate arrangements for two ceremonies for the 2013 Commencement at the Grayslake Campus. Ms. Karen Hlavin, Assistant Vice President for Student Development, reviewed the proposed timeframe for two ceremonies divided by career programs and transfer programs. She stated that the morning ceremony/reception would be held from 10:00-11:30 A.M. with a luncheon from 11:30-2:15 P.M. for the Board and stage party followed by the afternoon ceremony/reception from 2:30-4:00 P.M. Ms. Hlavin reported that the graduates would be split into two groups: AA/AS Degrees in the morning and AAS Degrees/Certificates in the afternoon. In addition, she mentioned that the GED Graduation would be held as originally planned on May 19, 2013 at the Grayslake Campus. Dr. Weber stated that guidance was needed from the Board on the speakers and indicated that Ms. Lyla Chandy would be calling each of the Trustees in early January to receive their feedback.

Board Objectives and Policy:

Policy 442 – Abused and Neglected Child Reporting – New – Second Reading was presented to the Board for approval.

It was moved by Lumber, seconded by Howland, that Policy 442 – Abused and Neglected Child Reporting – New – Second Reading be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Policy 971 – Abused and Neglected Child Reporting – New – Second Reading was presented to the Board for approval.

It was moved by Lumber, seconded by Howland, that Policy 971 – Abused and Neglected Child Reporting – New – Second Reading be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Policy 721 – Textbook Sales – Revision – Second Reading was presented to the Board for approval.

It was moved by Griffin, seconded by Oilschlager, that Policy 721 – Textbook Sales – Revision – Second Reading be approved as presented and made a part of the official minutes.

Board Objectives and Policy: (Cont.)

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Policy 419 – Graduation Requirements – Revision – Second Reading was presented to the Board for approval.

It was moved by Oilschlager, seconded by Griffin, that Policy 419 – Graduation Requirements – Revision – Second Reading be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Financial:

Resolution Authorizing Budget Transfers and Accepting Monthly Financial Report was presented to the Board for approval.

It was moved by Howland, seconded by Lumber, that the Resolution Authorizing Budget Transfers and Accepting Monthly Financial Report be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Insurance Program Premiums were presented to the Board for approval.

It was moved by Oilschlager, seconded by Lumber that Insurance Program Premiums be approved as presented and made a part of the official minutes.

At Chairman Anderson's request, Mr. Agazzi provided a brief explanation related to the increase in insurance premiums, the insurance broker process that the College utilizes, and the College's liability related to UCLC's land and building. He indicated that there was no policy to bid out the brokerage work, and the process was viewed similar to that of retaining the College's auditor with

Financial: (Cont.)

a benchmark of a three year contract renewable for one year and then put out to bid in most cases in five to seven years. Trustee Paul commented that she liked that the brokerage firm was a local company, but stated that the College needed to do its due diligence. Mr. Agazzi stated that the brokerage firm provided excellent service because it was very responsive and understood the community college market. He further noted that the College has had a very good experience with the firm.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Human Resources Recommendations:

A Retirement was presented to the Board for approval.

It was moved by Lumber, seconded by Griffin, that the Retirement be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Leaves of Absence were presented to the Board for approval.

It was moved by Lumber, seconded by Griffin, that Leaves of Absence be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Position Additions, Reclassifications, Deletions, and Vacant Positions Pending Approval to Begin Search Process were presented to the Board for approval.

It was moved by Griffin, seconded by Howland, that Position Additions, Reclassifications, Deletions, and Vacant Positions Pending Approval to Begin Search Process be approved as presented and made a part of the official minutes.

Human Resources Recommendations: (Cont.)

In regard to Agenda Item 11.3.l, Vacant Positions Pending Approval to Begin Search Process, Trustee Oilschlager asked what the salary grade level was for the vacant position of Executive Director of the College Foundation. Ms. Susan Yasecko, Executive Director of Human Resources, responded that the position without the new compensation study figures was currently a salary grade level of 27 with a low salary range of $74,000 and a midpoint salary range of $109,000. Trustee Oilschlager commented that she would encourage the administration to hire this individual at the low end of the salary range rather than the high end and make that clear when the position was advertised. If the administration is concerned that a candidate for this position needs to be offered a higher salary, Trustee Griffin suggested that the administration present those reasons to the Board for discussion.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

New Full-Time Employment was presented to the Board for approval.

It was moved by Griffin, seconded by Howland, that New Full-Time Employment be approved as presented and made a part of the official minutes.

In regard to Agenda Item 11.4.3, Appointment of Interim Vice President for Student Development, Trustee Oilschlager commented that she knows Ms. Hlavin will do a great job in this interim capacity. In response to her question as to whether Ms. Hlavin would receive any additional compensation or just be compensated according to Policy 942, Stipends for Temporary Assignments, Ms. Yasecko replied that the issue was discussed with Dr. Weber and Ms. Hlavin will be compensated at a salary rate of $150,000. Trustee Oilschlager stated that the other Vice Presidents receive an expense allowance and car allowance and asked whether Ms. Hlavin would be receiving the same. Chairman Anderson stated that this Agenda Item would need to be held for discussion during tonight's Closed Meeting with action taken after the meeting.

Trustee Griffin changed his motion, seconded by Trustee Howland, that New Full Time Employment with the exception of Agenda Item 11.4.3, Appointment of Interim Vice President for Student Development, be approved as presented and made part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

Human Resources Recommendations: (Cont.)

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

New Part-Time Employment was presented to the Board for approval.

It was moved by Griffin, seconded by Howland, that New Part-Time Employment be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Promotions, Transfers, and Compensation Adjustments were presented to the Board for approval.

It was moved by Howland, seconded by Griffin, that Promotions, Transfers, and Compensation Adjustments be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Closed Meeting: 7:24 P.M.

It was moved by Lumber, seconded by Griffin, that the regular order of business be interrupted under Chapter 5 of the Illinois Compiled Statutes (ILCS) 120 (Open Meetings Act)/Sections 2(c1) to discuss "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body" and 2c(5) to discuss "the purchase or lease of real property for the use of the public body" with action to be taken after the Closed Meeting.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Chairman Anderson announced that the Board would officially go into Closed Meeting following a brief recess.

Regular Meeting: 8:01 P.M.

The meeting reconvened in Regular Meeting at 8:01 P.M.

Human Resources Recommendations:

New Full-Time Employment was presented to the Board for approval.

It was moved by Lumber, seconded by Howland, that New Full-Time Employment, Agenda Item 11.4.3, Appointment of Interim Vice President for Student Development, be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Westberg
Ayes: Anderson, Goshgarian, Griffin, Howland, Lumber, Oilschlager, Paul
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Adjournment: 8:02 P.M.

It was moved by Lumber, seconded by Howland, and unanimously carried, that the meeting be adjourned at 8:02 P.M.

_____
Richard A. Anderson, Chairman

_____
Amanda D. Howland, Secretary