



CLC Classes: Fall 2016 Noncredit Courses

Innovation for Business | Career | Life

Professional Development Courses

Training for Professionals and Businesses

Personal Enrichment: Youth to Adult and Discovery for 50+

www.clcillinois.edu/wpdi

College  **Lake County**
Connect to Your Future



Connect to the College of Lake County: Innovation for your business, your career, your life

Continuously improving, constantly innovating, and reinventing your business, career or life. The College of Lake County offers you countless opportunities.

Innovation for your business

Do you manage a department, provide training for your organization, own a small business or lead a company? Your employees are your greatest resource. Invest in your talent to reach your desired outcomes.

College of Lake County provides powerful, outcome-based training tailored to fit your organization's specific need. Their customized training solutions can be delivered at your location, a CLC campus or an offsite location locally, nationally or globally.

The Illinois Small Business Development and International Trade Center at the College of Lake County provides free, confidential, one-on-one

counseling to small business owners. Whether you are growing your existing business, starting a new venture, or seeking global opportunities, the SBDC/ITC can assist.

Innovation for your career

With the continually changing work environment, preparing yourself with new abilities or an alternate career is a smart strategy. Build your current job skills or start a new career. Or enroll in a Professional Development workshop or course for quick mastery to hone your existing skills or to explore new fields. Course topics range from project management to computer skills and to specific industries such as healthcare or real estate.

Innovation for life

Make the time to enjoy life and pursue your passions. Explore a new hobby. Learn a new skill. Challenge your brainpower! Personal Enrichment offers noncredit classes for youth to adult including the Discovery Program for 50+ in a variety of topics. Learn in a relaxed environment from noted experts. You may want to pursue your associate degree or career certificate, the College of Lake County offers nearly 200 degree and career options.



The College of Lake County is always looking for ways to connect you to the best educational opportunities available.

We are committed to sustainability by reducing the number of schedules we print and being environmentally conscious. We continually update our workshops, courses, programs and training to offer what you want to learn no matter your age. CLC offers cutting-edge professional development and training to advance your career or earning potential.

Be sure to keep this schedule through December; our classes are offered throughout the fall. Visit our website www.clcillinois.edu/wpdi for up-to-date class information.

Affordable and local, explore the College of Lake County and connect to your future.



Client Solutions
Construction Business Development Center
Illinois Small Business Development and International Trade Center
Judicial Services
Personal Enrichment
Professional Development

Grayslake Campus
19351 W. Washington St., Grayslake, IL 60030

Lakeshore Campus
33 N. Genesee St., Waukegan, IL 60085

Southlake Campus
1120 S. Milwaukee Ave., Vernon Hills, IL 60061

Workforce and Professional Development Institute Offices
University Center of Lake County
1200 University Center Dr., Suite 302, Grayslake, IL 60030
(847) 543-2615
wpdi@clcillinois.edu
www.clcillinois.edu/wpdi

Courses start at various dates throughout the term; some courses begin as late as November or December. Keep this schedule handy and refer to it through December 2016. The information contained within is accurate as of July 2016, but is subject to change.

Like us on Facebook and follow us on Twitter!



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Professional Development

Prepare yourself with new abilities for today's changing work environment.

CLC's Professional Development classes are affordable, convenient and taught by industry experts.

Advance your career.



Business Etiquette

INTERNATIONAL BUSINESS ETIQUETTE

Do you plan to travel internationally for business? It truly is a wonderful opportunity to gain an appreciation for how people live and act in other parts of the world and is often a necessity if you work for a multi-national company. We will explore the career, ethical and social values expected at your destination, such as appropriate appearance and behavior and communication (language, norms, customs and best practices). Each night will focus on different regions.

3788 PPRO 99-001
Thursday, October 6-20
7-9:50 p.m.
3 Sessions
Grayslake Campus, TBA
\$179 W. Kuhlin

Social Media

SOCIAL MEDIA MARKETING CERTIFICATE

This comprehensive course will prepare you for the next step in your career. Sessions include marketing, media platforms, management and a final portfolio project designed for participants to validate and showcase their knowledge and expertise. This in-depth program is for those who are responsible for social media planning and execution, including marketing and web professionals, as well as those willing to invest in a new career. The 16 highly focused sessions will cover the core competencies required for businesses to generate revenue using social media. You will acquire real-world experience as you develop a social media marketing plan for an actual business.

Course Prerequisites

Students should possess a high-level of internet and/or computer skills, experience with multiple social media platforms, a general understanding of marketing or business and a strong commitment to learn. The certificate program is designed as an intermediate to advanced level course.

Certificate Requirements

To receive a certificate, students must attend 75 percent of classes, complete 100 percent of assignments and prepare and present a complete social media marketing plan endorsed by the course educator.

3906 PSME 14-800
Tuesday and Thursday
August 30 to December 13, 6-7 p.m.
16 Sessions
Virtual
\$1,495 C. Hilbert

Project Management

PROJECT MANAGEMENT PROFESSIONAL SERIES

Interested in getting your Project Management Professional (PMP®) certification? Completing these three classes will provide the 35 professional development units (PDUs) required to obtain your PMP Certification and prepare you for the PMP exam. With these dynamic courses, taught by Andy Kaufman, a certified PMP, trainer and author, this can be the year you become a certified PMP.

TAKE THE SERIES AND SAVE!

3787 PPRO 88-001
Saturday, October 8 to November 12
8:30 a.m. to 4:30 p.m.
5 Sessions
Grayslake Campus, T333
\$1,349 A. Kaufman

NEW! PROJECT MANAGEMENT SIMULATION

This one-day simulation is for project managers preparing for certification, certified project managers seeking PDUs or professionals responsible for managing projects who want to refresh their skills. A skilled project management workforce provides a recognized advantage in an organization's ability to deliver on its mission. This learning event provides a bridge from the typical classroom teaching to the application of learning, is a great follow-up to our project management series and is an engaging and informative way to further develop your ability to confidently lead and deliver.

Using a case study-based project simulation, you will experience real-world application of project management techniques taught in our Essentials of Project Management and Advanced Project Management courses. Using case study and team-based simulation techniques, we emphasize the real-world application of project management techniques, from project kick-off to close out. Add this class to the end of any of our other project management workshops to further develop your project management skills.

3919 PPRO 94-001
Friday, November 11
8:30 a.m. to 4:30 p.m.
1 Session
Grayslake Campus, T333
\$425 A. Kaufman

SERIES CLASSES CAN BE TAKEN INDIVIDUALLY:

ESSENTIALS OF PROJECT MANAGEMENT

Does your organization struggle with delivering projects on time and on budget? Would you like to help your teams work together to deliver projects more reliably? Perhaps you're interested in pursuing certification as a Project Management Professional (PMP)? Join us for our Essentials of Project Management Workshop. This two-day, hands-on session gives practical insights on how to deliver your projects more reliably and you will qualify for 14 PDUs toward project management certification.

3784 PPRO 85-001
Saturday, October 8-15
8:30 a.m. to 4:30 p.m.
2 Sessions
Grayslake Campus, T333
\$525 A. Kaufman

ADVANCED PROJECT MANAGEMENT

Our Advanced Project Management workshop is designed to go beyond the essentials of basic project planning. Based on the Project Management Institute's (PMI®) PMBOK® Guide, you will get in-depth instruction on more advanced topics such as earned value, procurement management, stakeholder relationship management, quality management and team leadership.

3785 PPRO 86-001
Saturday, October 29 to November 5
8:30 a.m. to 4:30 p.m.
2 Sessions
Grayslake Campus, T333
\$525 A. Kaufman

PROJECT MANAGEMENT PROFESSIONAL (PMP) EXAM PREP

Join us for this intensive, one-day session designed to get you on the path to achieving your goal of becoming PMP certified. You will leave this session with everything you need to prepare for passing the exam. Comprehensive study material is provided, including a hard copy of the Project Management Body of Knowledge (PMBOK® Guide), a top-rated exam preparation book and a CD that provides a simulated exam testing experience.

3786 PPRO 87-001
Saturday, November 12
8:30 a.m. to 5 p.m.
1 Session
Grayslake Campus, T333
\$425 A. Kaufman

Note: Experience, education and exam requirements are needed to obtain PMP certification in addition to the project management education fulfilled by the three courses offered here. For more information, visit www.clcillinois.edu/professional/projmgmt

Check out PCTR 70, Microsoft Project: Level 1, on page 11!

Leadership Development



Are you a licensed PMP?

PMP holders need to earn 60 professional development units (PDUs) over three years to maintain the credential. Your certification cycle starts the day you pass the PMP certification exam and ends on the same date three years later. If you are looking for a convenient way to refresh your skills and earn PDUs, sign up for a special section of the class. You will earn 14 PDUs for Essentials of Project Management and 14 PDUs for Advanced Project Management. Call our office for details (847) 543-2615.

EXECUTIVE LEADERSHIP IN THE 21ST CENTURY

Our economy is moving swiftly out of the industrial age into the new economy of the internet, knowledge and innovation. Executive leaders require a new perspective on the external environment and new tools to lead one's internal organizational structure and way of doing business. Discover information not available anywhere else about how the marketplace and business are changing. Find out what executive leaders need to know about the new economy to position your organization for success moving forward. The nationally acclaimed book, "Nine Shift: Work, Life and Education in the 21st Century," is included in the course fee.

3770 PGOT 27-800
October 3-28
Online 24/7
\$395 W. Draves

SUPERVISORY AND LEADERSHIP

Ensuring the efficiency of your team is the key to your success and is your most important responsibility. Learn about effective delegation, performance management and writing performance reviews. Discuss the specifics of the supervisor' role and responsibilities and strategies for improving your overall effectiveness as a leader. After completing this class, you will be able to self-assess your own competencies, know what you need to do to maximize your effectiveness as a supervisor and employ strategies to create productive and cooperative staff relationships. New and experienced supervisors and managers will gain practical, easy to understand and insightful methods of supervision.

3782 PPRO 47-800
September 6 to October 28
Online 24/7
\$395 S. Klauss

MANAGEMENT BOOT CAMP

Enhance your management skills through this course for supervisors, managers and emerging leaders. Discover the keys for effectively managing your employees, how to create clear expectations, engage and motivate employees and increase your effectiveness through use of the DiSC personality profile (included). By the end of the course we will have you managing like a pro, quickly and with confidence.

3777 PPRO 1-800
September 6-30
Online 24/7
\$295 S. Klauss

TIME AND PRODUCTIVITY MANAGEMENT

How effectively you manage your time and productivity can affect your business and personal life in many ways. You'll get tips and techniques you won't get anywhere else for managing time and increasing productivity. Whether you are managing your own or others' time, come away with proven tips to put into practice on Monday morning.

3778 PPRO 2-800
October 3-28
Online 24/7
\$195 W. Draves

OFFICE OPERATIONS

Discover strategies for focusing on specific office outcomes and operating a high-functioning office. Office operations refer to the administration and management of office business practices to support the highest level of efficiency and productivity within an organization. Learn how to design, implement, evaluate and maintain the process of work within your office. Come away understanding how to supervise or manage a team of administrators, allocating roles, recruiting and training and issuing assignments and projects.

3771 PGOT 28-800
September 6-30
Online 24/7
\$195 G. Marsello

How to Register for Online Business Skills Classes

These are instructor-led, online courses that cannot be accessed through Blackboard. Please contact our office for access information to your online course
Call (847) 543-2615 or email professionalworkshops@clcillinois.edu

Lean Sigma

CONFLICT MANAGEMENT

The average manager spends more than 20 percent of their day engaged in or reacting to a conflict situation. Discover a workable conflict management model, discuss case studies in conflict management and take away successful strategies to apply in your workplace.

3766 PGOT 11-800
September 6-30
Online 24/7
\$245 S. Klauss

STRESS MANAGEMENT

Stress isn't the enemy. It is our perceptions of stress that amp our anxiety and use up all our steam. Events happen every day. How we interpret those events can set the stage for how we feel and how we react to others. Reducing stress is as easy as understanding what stress is, understanding what stress is to you and using that knowledge to restructure your thoughts. Turn stress into a stepping stone, not a stumbling block!

3763 PGOT 2-800
November 7 to December 2
Online 24/7
\$145 M. Brown

CREATIVE PROBLEM SOLVING

In today's business environment, employers expect employees to have a solid set of interpersonal skills. The ability to solve problems quickly and effectively is a critical interpersonal skill well worth developing. Using the problem solving model in this course will enable you to be more successful. Interpersonal and business relationships fail because of poor problem solving. Find out how to recognize problems and deal with them more appropriately. You will learn techniques relevant for any organization or group context that can easily be adapted to work at an individual level.

3773 PGOT 30-800
October 3-28
Online 24/7
\$195 C. Niven

LEAN SIX SIGMA

In today's world, Lean is a part of the business environment. Lean Six Sigma attacks inefficiencies, non-value added wastes caused by defects, non value-added flow of information or materials, non-productive time, data storage, stacks of inventory, overproduction and extra processing. Using Lean Six Sigma techniques, you will have the skills to lead successfully in both service and manufacturing industries. No prerequisites required.

3772 PGOT 29-800
November 7 to December 2
Online 24/7
\$245 S. Follett

APPLYING LEAN SIGMA TO HR FUNCTIONS

Lean principles can be used to streamline processes in the human resource functions such as recruiting, hiring, training, compensating and managing performance. Find out about Lean concepts, tools and methods to benchmark and assess problems and lead continuous improvement efforts to resolve them.

3767 PGOT 17-800
October 3-28
Online 24/7
\$245 S. Schmall



Presentations

POWERFUL PRESENTATIONS AND EFFECTIVE SPEAKING

Learn everything from voice and speech basics like proper breathing, diction and enunciation, all the way to specific presentation templates and techniques. Learn how to effectively deliver a presentation to one person across the table, in front of a small group in a boardroom, from the stage for a large audience and to host webinars online. There are several critical factors every speaker must master, and this class will teach you to deliver your presentations with ease and confidence.

3783 PPRO 49-800
September 6-30
Online 24/7
\$195 B. Brady

PREZI

Bring your vision to life with Prezi and leave PowerPoint behind and take a journey into the world of creative presentations! Learn how to use and engage your creative side for amazing presentations. Your audience will be stimulated with what you are presenting as well as how you are presenting.

3764 PGOT 3-800
September 6-30
Online 24/7
\$195 K. Green

GRAPHIC DESIGN FOR VISUAL PRESENTATIONS

Make your visual presentations look professional and communicate effectively. Get the latest, most advanced techniques on graphic design principles, including page layout, typography and basic design considerations. Take away more skills to create an effective and beautiful visual presentation on any presentation software program you choose.

3765 PGOT 4-800
November 7 to December 2
Online 24/7
\$195 J. Soard

Google Tools

GOOGLE APPS FOR BUSINESS

Google has variety of web-based applications and tools to help you become more productive, including Gmail, Google Calendar, Drive, Hangouts, Documents, Spreadsheets, Presentations and more. Move beyond the basic features you figured out on your own and use them to work collaboratively and increase productivity. Learn how to run online meetings and webinars. Learn the ins and outs of all the tools Google has to help you become more productive and improve your work communication skills. You will learn time-saving tips and strategies to get more done in your work and personal life.

3769 PGOT 23-800
October 3-28
Online 24/7
\$195 J. Selke

GOOGLE ANALYTICS

If you are not reviewing your website statistics, then you are missing several key opportunities to profit from your website traffic. This course, aimed at non-technical users, will take you through all the key techniques and how to use website analytics using the world-standard Google Analytics, a free online tool. You'll understand your visitor traffic better, learn how to calculate return on investment (ROI) for your online advertising and find out how to get more conversions and sales from your website visitors. A must for anyone serious about leveraging more success from their website.

3768 PGOT 22-800
September 6-30
Online 24/7
\$195 D. Belhassen

Does your organization need customized training?

We can help.

Call (847) 543-2615 for a solution.

How to Register for Online Business Skills Classes

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Social Media for Business

INSTAGRAM FOR BUSINESS

With over 100 million users, Instagram is a marketing gold mine. Discover ways to have your audience generate excellent content for you and build your community while doing it. Learn how to make hashtags work for you, how to make and keep your followers happy and how a small input can cause exponential growth. Explore do's and don'ts of Instagram to get you on the fast track to success. Make the most of Instagram and lead your business to unending exposure. An android or iOS device is needed to take full advantage of class exercises.

3774 PGOT 31-800
September 6-30
Online 24/7
\$195 N. Siscaretti

FACEBOOK FOR BUSINESS

Find out what goes on behind the scenes on Facebook Pages and how to increase the chances that your message is seen and acted on. Discover new tools and proven techniques to increase business and expand your reach. Discuss how to adapt your marketing message for the Facebook platform and how to integrate Facebook across all marketing areas. This is an advanced class and assumes you have started a page on Facebook and have some basic knowledge of the platform. It includes the most current updates Facebook has made to pages.

3775 PGOT 32-800
October 3-28
Online 24/7
\$245 N. Siscaretti



CREATING CELL PHONE APPS FOR YOUR BUSINESS

Cell phone apps are the latest way smart businesses are reaching their customers. Smart organizations are investing in building cell phone apps. Get step-by-step instructions on how non-technical users can build, deploy and market smartphone applications across Android, iPhone and Blackberry platforms. The course is ideal for those who want to understand how smartphone applications can be inexpensively built and also for technical users who want to understand how to quickly deploy smartphone applications.

3776 PPRO 51-800
October 3-28
Online 24/7
\$245 D. Belhassen

Customer Service

CUSTOMER SERVICE CERTIFICATE

The customer service series combines “Keys to Customer Service” and “Extraordinary Customer Service” at a discounted price. Learn to improve your customer service skills to enhance your career skill set, improve productivity and increase your organization’s success. You will also take away some extraordinary customer service techniques you won’t find anywhere else.

TAKE THE SERIES AND SAVE!

3781 PPRO 19-800
September 6 to October 28
Online 24/7
\$245 N. Sanders-Cobb

SERIES CLASSES CAN BE TAKEN INDIVIDUALLY:

KEYS TO CUSTOMER SERVICE

3779 PPRO 17-800
September 6-30
Online 24/7
\$145 N. Sanders-Cobb

EXTRAORDINARY CUSTOMER SERVICE

3780 PPRO 18-800
October 3-28
Online 24/7
\$145 F. Bayley

Individual course descriptions can be found online.

How to Register for Online Business Skills Classes

These are instructor-led, online courses that cannot be accessed through Blackboard. Please contact our office for access information to your online course Call (847) 543-2615 or email professionalworkshops@clcillinois.edu

Business Writing

NEW! BUSINESS WRITING CERTIFICATE

Discover the keys to successful writing for the workplace. Whether you are writing a report, memo, letter or publicity notice, business writing has some defined characteristics for success. Successful communicators in the workplace move forward, others move back. Enhance your career by improving this critical communication skill.

Begin with understanding the format, construction and successful techniques of writing good business reports and proposals. Then improve your skills with editing and proofreading. Finally, discover what good journalists know. Learn how to write a news story, press release or other publicity notice that zings.

Help your organization stand out with your new skills in business writing. This certificate will take you to the next level where business writing is a skill for personal and organizational success.

TAKE THE SERIES AND SAVE!

3967 PGOT 35-800
September 6 to December 2
Online 24/7
\$495 D. Felix

SERIES CLASSES CAN BE TAKEN INDIVIDUALLY:

EFFECTIVE COPYWRITING

3965 PGOT 10-800
October 3-28
Online 24/7
\$195 K. Will

NEW! BUSINESS WRITING

3966 PGOT 33-800
September 6-30
Online 24/7
\$195 D. Felix



NEW! WRITING NEWS AND PRESS RELEASES

3968 PGOT 34-800
November 7 to December 2
Online 24/7
\$195 W. Draves

Individual course descriptions can be found online.

Does your organization need customized training?

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Financial Services

LIFE AND HEALTH INSURANCE PRE-LICENSING

The banking, accounting, insurance and financial services industries often require licensure of management candidates and agents. This interactive course fulfills the mandatory State of Illinois study hours required to take the Life and the Accident and Health Licensing Examination.

Through in-person presentation and lecture and online self-study and review, this course includes preparation on all key topics covered in the state examination, as well as detailed case studies, use of product examples and client-scenario illustrations. Basic insurance concepts, insurance law, NAIC insurance guidelines and presentation of sales concepts to client parties are included. Other topics include completing applications, suitability of sales, uses of various insurances and interacting with other advisory professionals. Affordable Care Act, Medicare and Medicaid, Health Insurance Exchanges and Social Security are also covered.

State of Illinois rules require attendance at all classes, or make-up sessions for missing hours. At the end of the course, students will receive certificates that allow them to sit for the State of Illinois Life Examination and the Illinois State Accident and Health examination. The course materials include an online practice examination and review system, as well as supplemental audio (downloadable) and downloadable text materials. A textbook is optional and may be purchased through the CLC Bookstore prior to class.

An online materials package is mandatory. Instructions on accessing the online materials package will be presented at the first class. This class is also recommended for Affordable Care Act Navigators. It also fulfills the requirements to obtain Life and Accident/Health Insurance Licensing in the State of Wisconsin. Wisconsin residents should NOT purchase the optional textbook.

3970 PFIN 1-001
Wednesday, September 7-28
6-10 p.m.
AND
September 7 to October 26
Online Portion
\$99 K. Lee

Beginning Computer Skills

BEGINNING COMPUTER 1

This course is designed for the individual who is afraid of the computer and has never taken a computer class. Class will cover terminology, turning the computer on and off, mouse control, file management, beginning word processing and basic Internet searching using personal computers and a Windows operating system. Call (847) 543-2615 for textbook information.

3810 CDIS 39-001
Friday, September 23 to October 21
2-4 p.m.
5 Sessions
Grayslake Campus, Room L032
\$115 S. Freeman

Continuing Education Vocational Credits

Continuing Education Vocational Credits do not apply to any degree or certificate program offered at the college in the academic divisions. Vocational credits will not be added to a student's academic credit hours or included in the GPA. Students receive a grade of P (Pass) or N (No Pass). Call (847) 543-2615 for more information.

BEGINNING COMPUTER 2

This course is for those who have completed Beginning Computer 1 and choose to continue learning. Topics covered will be email (including attachments), advanced internet skills, MS Word editing, formatting and adding graphics to documents.

3813 CDIS 40-001
Friday, November 4 to December 9
2-4 p.m.
5 Sessions
Grayslake Campus, Room L032
\$115 S. Freeman

GOOGLE IS MORE THAN JUST A SEARCH ENGINE

Come explore all the free tools Google has to offer. Learn how to use Google's word processing, spreadsheet, presentation, drawing and forms software along with setting up your calendar and blog and creating a place to share photos with friends and family.

3809 CDIS 38-001
Saturday, November 19 to December 10
10 a.m. to 12 p.m.
3 Sessions
Grayslake Campus, Room L032
\$69 S. Freeman



Beginning Technology/ Tablets/Apple Apple

MAC 1

New to Mac and need a little guidance? Get expert help and practical tips at a comfortable pace with instructor Jim Hayward. Get up to speed on the latest Mac operating system. Topics include setting up your preferences, organizing your desktop, using Finder, Email, Contacts, Calendars, Safari, Maps, iCloud (including Keychain) Photos, iTunes and syncing your devices. Participants will customize these applications to best meet their needs. Requirements: Students must bring their own charged Macintosh computer and a valid Apple ID and password. Information on an optional textbook will be emailed one week before class.

3934 CCMP 39-001

Friday, October 29 to December 3
9-11 a.m.
5 Sessions
Grayslake Campus, L032
\$115 J. Hayward

iPAD 1

Learn how to get the most out of the Apple iPad technology in this interactive class designed for new users and users new to technology. Join instructor and technology expert Jim Hayward and begin to understand basic settings, gestures, navigation, keyboard and hidden keys use, app organization and management (including downloading and deleting apps), search tools, the control center and the multitasking feature. Learn the basics about the Apple installed applications Safari, Notes and Mail. Bring your fully-charged iPad (updated with the most recent version of the iPad operating system), power cord, Apple ID and iTunes password to class.

3935 CCMP 41-001

Saturday, September 10-24
9-11 a.m.
3 Sessions
Grayslake Campus, L032
\$69 J. Hayward

iPAD 2

Take your device to the next level with technology expert Jim Hayward in this class designed for users who are already familiar with common settings, basic use and navigating through the iPad. Explore and understand the following Apple-installed Apps: Safari, Notes, Mail, Camera, Photo Album, Photo Stream, Calendar, Contacts, Notifications and Siri. Gain an understanding of the concept of the Cloud, backing up and syncing. Bring your fully-charged iPad (updated with the most recent version of iOS 8), power cord, Apple ID and iTunes password to class.

3936 CCMP 42-001

Saturday, October 1-15
9-11 a.m.
3 Sessions
Grayslake Campus, L032
\$69 J. Hayward

iPAD - NEW APPS

Are you looking to app up your iPad? Technology expert Jim Hayward will introduce his top, numerous applications to make your life easier in the areas of finance, education, social media, games, business, online shopping and general fun. Students will receive an application list and decide what applications they want to download and begin using during class. Students should bring a charged iPad and an Apple ID.

3938 CCMP 45-001

Saturday, October 22
12-3 p.m.
1 Session
Southlake Campus, L032
\$35 J. Hayward



Game Making

ONLINE VIDEO GAME MAKER 101: PERILOUS PYRAMID

Learn how to design and modify your own exciting arcade style video games. Learn how to control characters, objects and outcomes in your game, then increase the difficulty level and add more features. Graphics design and graphics animation topics will also be covered. The self-paced class is available online for 49 consecutive days from your first login. Check system requirements at <http://tinyurl.com/a9cy8tq>. Call (847) 543-2615 or email CPEInfo@clcillinois.edu to confirm your contact information so we can email your voucher number for class access. Contact us to find out how students age 10-17 may register through the Explore program.

3932 CCMP 92-801
September 12 to October 30
Online 24/7
\$179 All About Learning

ONLINE VIDEO GAME MAKER 2: INVADER!

Learn how to design and modify exciting arcade-style games including soccer, a Breakout-style game, Alien Invader and a secret game at the end of the class! Control characters and outcomes, increase the difficulty level and add more features. Graphic design and animation, sprites, objects, room creation, instances and bonus levels are covered. This self-paced class is available online for 49 consecutive days from your first login. Call (847) 543-2615 or email CPEInfo@clcillinois.edu to confirm your contact information so we can email your voucher number for class access. Contact us to find out how students age 10-17 may register through the Explore program.

3933 CCMP 93-801
October 24 to December 11
Online 24/7
\$179 All About Learning

Computers - Microsoft Office



MICROSOFT WORD: LEVEL 1

Effectively create, edit, format, save and print letters, business documents and other professional documents, using Microsoft Word. Modify the appearance of text, insert special characters and graphical objects, organize data in tables, proof and print a Word document. A textbook is required and may be purchased in the CLC Bookstore prior to class.

3821 PCTR 10-001
Friday, September 16
9 a.m. to 5 p.m.
1 Session
Southlake Campus, TBA
\$225 S. Bajt

MICROSOFT WORD: LEVEL 2

Explore some of the more sophisticated features of word processing for increased efficiency using Microsoft Word. Learn about creating and using various document styles, customizing tables and charts, modifying pictures in a document, creating customized graphic elements, inserting content using QuickParts and using the mail merge function. A textbook is required and may be purchased in the CLC Bookstore prior to class.

Prerequisite: PCTR 10, Microsoft Word Level 1 or equivalent knowledge.

3822 PCTR 11-001
Thursday, October 13
9 a.m. to 5 p.m.
1 Session
Southlake Campus, TBA
\$225 B. Salita

MICROSOFT EXCEL: LEVEL 1

Learn to create a basic worksheet and modify the contents and appearance. You will perform calculations, modify the appearance of data within a worksheet, manage Excel workbooks and print the contents. A textbook is required and is available for purchase in the CLC Bookstore.

3823 PCTR 15-001
Monday, September 12
9 a.m. to 5 p.m.
1 Session
Southlake Campus, TBA
\$225 C. Horwitz

3824 PCTR 15-002
Monday and Wednesday, October 17-19
5-9 p.m.
2 Sessions
Grayslake Campus, L032
\$225 B. Salita

3854 PCTR 15-003
Wednesday, November 9
9 a.m. to 5 p.m.
1 Session
Grayslake Campus, L032
\$225 A. Sarrazine



MICROSOFT EXCEL: LEVEL 2

Learn how to work faster and more productively by using many of Excel’s powerful features. Organize worksheet and table data using various techniques. Create and modify charts, work with graphic objects, calculate with advanced formulas, sort and filter data and analyze data using PivotTables, Slicers and PivotCharts. A textbook is required and is available for purchase in the CLC Bookstore. **Prerequisite:** Microsoft Excel Level 1 or equivalent knowledge and use of advanced formulas.

3825 PCTR 16-001
 Tuesday, September 20
 9 a.m. to 5 p.m.
 1 Session
 Southlake Campus, TBA
 \$225 B. Pistella

3826 PCTR 16-002
 Wednesday, October 26
 9 a.m. to 5 p.m.
 1 Session
 Grayslake Campus, L032
 \$225 C. Horwitz

3827 PCTR 16-003
 Tuesday, November 15
 9 a.m. to 5 p.m.
 1 Session
 Grayslake Campus, L032
 \$225 A. Sarrazine

MICROSOFT EXCEL: LEVEL 3

Upon successful completion of this course, students will be able to troubleshoot large, complex workbooks, automate repetitive tasks, engage in collaborative partnerships involving workbook data, construct complex Excel functions and use those functions to perform rigorous analysis of extensive, complex datasets using conditional logic to construct and apply elaborate formulas. A textbook is required and is available for purchase in the CLC Bookstore.

Prerequisite: Microsoft Excel Level 2 or equivalent knowledge

3828 PCTR 17-001
 Monday and Wednesday
 September 26-28
 9 a.m. to 1 p.m.
 2 Sessions
 Southlake Campus, TBA
 \$225 S. Bajt

3855 PCTR 17-002
 Monday and Wednesday, November 28-30
 9 a.m. to 1 p.m.
 2 Sessions
 Grayslake Campus, L032
 \$225 A. Sarrazine

MICROSOFT ACCESS: LEVEL 1

Use this powerful database as you learn the purpose of and terminology associated with a relational database and Access objects. Learn to store, locate, print and automate access to any type of important information. Explore how to design a database and how to create, view and edit relational tables. Create and modify queries, forms and reports. A textbook is required and is available for purchase in the CLC Bookstore.

3829 PCTR 20-001
 Wednesday, October 12
 9 a.m. to 5 p.m.
 1 Session
 Southlake Campus, TBA
 \$225 S. Bajt

Business Owners: Looking for Quickbooks Classes? Go to page 28.

MICROSOFT ACCESS: LEVEL 2

Increase efficiency by sharing Access-stored data with other applications. Improve and customize tables, queries, filter records and create custom and advanced forms and reports. Modify the design of a table to streamline data entry and maintain data integrity. A textbook is required and is available for purchase in the CLC Bookstore. **Prerequisite:** Microsoft Access Level 1 or equivalent knowledge

3830 PCTR 21-001
Wednesday, October 26
9 a.m. to 5 p.m.
1 Session
Southlake Campus, TBA
\$225 S. Bajt

MICROSOFT POWERPOINT: LEVEL 1

PowerPoint is an intuitive, powerful presentation graphics program that enables you to create dynamic, multimedia presentations for a variety of functions. You will create, design and deliver a presentation by learning to insert and modify a chart, inset tables and graphs, use clip art and animation to enhance your presentation. A textbook is required and may be purchased in the CLC Bookstore.

3831 PCTR 30-001
Friday, November 4
9 a.m. to 5 p.m.
1 Session
Southlake Campus, TBA
\$225 C. Horwitz

MICROSOFT PROJECT: LEVEL 1

Create a project plan file and enter project information. Learn to create a work breakdown structure by organizing and setting task relationships, assign project resources and finalize the project plan file. A textbook is required and is available for purchase in the CLC Bookstore.

3833 PCTR 70-001
Wednesday, November 2
9 a.m. to 5 p.m.
1 Session
Grayslake Campus, L032
\$225 J. Besser

**COMPUTER SKILLS FOR THE
WORKPLACE-ONLINE**

Gain a working knowledge of the computer skills you'll need to succeed in today's job market. This course is designed to provide the fundamental computer competencies you need to survive and prosper in today's fast-changing workplace. Learn how to implement the powers of modern office software to work faster and more efficiently. Learn practical application for common software. Want to learn at home on your own? Sign up for an ed2go instructor led or self-paced online course. Turn to page 26 for more information. Or visit www.ed2go.com/clc.

Computers - Graphic Design

PHOTOSHOP CREATIVE CLOUD: LEVEL 1

Create and enhance graphics for marketing materials, newsletters, blogs and websites. If you are a professional who wants to prepare photos for print or web or enhance your work for the web or print, you will benefit from Photoshop skills. You should be familiar with the basic functions of the computer's operating system such as creating folders, launching programs and have the basic skills such as copying and pasting objects, formatting text and saving files. A textbook is required.

3832 PCTR 40-001
Monday, October 24
9 a.m. to 5 p.m.
1 Session
Grayslake Campus, L032
\$225 J. Berek



CUSTOMIZED COURSES FOR YOUR COMPANY

Invest in your staff and organization by offering private, customized deliveries of our professional development courses at your location, a CLC campus or an offsite facility locally, nationally or globally. We can create a talent development solution that aligns with your unique goals, meets your timelines and delivers your desired outcomes. Contact us at corporatetraining@clcillinois.edu or (847) 543-2615 to discover a solution for you and your organization.

CPR

CPR REFRESHER: BLS HEALTHCARE PROVIDER

The BLS Healthcare Provider course is designed to provide a wide variety of healthcare professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED and relieve choking in a safe, timely and effective manner. The course is intended for certified or noncertified, licensed or nonlicensed healthcare professionals. Current AHA BLS Healthcare Provider certification card is required to attend. A textbook is required and should be purchased at the CLC Bookstore.

3797 PALH 7-001
Saturday, August 27
1-4 p.m.
1 Session
Grayslake Campus, TBA
\$65 S. Frankson

3798 PALH 7-002
Saturday, September 10
1-4 p.m.
1 Session
Grayslake Campus, TBA
\$65 S. Frankson

3799 PALH 7-003
Thursday, September 29
5:30-8:30 p.m.
1 Session
Grayslake Campus, TBA
\$65 S. Frankson

3800 PALH 7-004
Saturday, October 22
9 a.m. to 12 p.m.
1 Session
Southlake Campus, TBA
\$65 S. Frankson

3801 PALH 7-005
Saturday, November 19
9 a.m. to 12 p.m.
1 Session
Grayslake Campus, TBA
\$65 S. Frankson

CPR BASIC: BLS HEALTHCARE PROVIDER

The BLS Healthcare Provider course is designed to provide a wide variety of healthcare professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED and relieve choking in a safe, timely and effective manner. The course is intended for certified or noncertified, licensed or nonlicensed healthcare professionals. A textbook is required and should be purchased at the CLC Bookstore prior to class.

3802 PALH 8-001
Saturday, August 20
9 a.m. to 12 p.m.
1 Session
Grayslake Campus, TBA
\$75 S. Frankson

3803 PALH 8-002
Saturday, August 27
9 a.m. to 12 p.m.
1 Session
Grayslake Campus, TBA
\$75 S. Frankson

3804 PALH 8-003
Saturday, September 10
9 a.m. to 12 p.m.
1 Session
Grayslake Campus, TBA
\$75 S. Frankson

3805 PALH 8-004
Friday, September 23
2:30-5:30 p.m.
1 Session
Grayslake Campus, TBA
\$75 S. Frankson

3806 PALH 8-005
Friday, October 14
2:30-5:30 p.m.
1 Session
Southlake Campus, TBA
\$75 S. Frankson

3811 PALH 8-006
Saturday, November 5
9 a.m. to 12 p.m.
1 Session
Grayslake Campus, TBA
\$75 S. Frankson

3812 PALH 8-007
Saturday, December 3
9 a.m. to 12 p.m.
1 Session
Grayslake Campus, TBA
\$75 S. Frankson



Looking for HeartSaver CPR, with Adult, Child and Infant: See page 38.

Healthcare - Online

SPANISH FOR MEDICAL PROFESSIONALS - ONLINE

Are you frustrated by the communication gap that can occur between you and your Spanish-speaking patients? This Spanish class, designed specifically for healthcare professionals, will help you bridge that gap. You will practice the basic, practical language skills needed to effectively communicate with your Spanish-speaking patients and their families.

3759 PALH 4-800
October 3-28
Online 24/7
\$145 C. Sempe

DEMENTIA CARE - ONLINE

You will gain essential knowledge and understanding about neurological diseases that affect cognition and memory and practical application of effective skills for supporting persons with dementia. You will come away with increased knowledge in how to care for persons with dementia.

3794 VALH 15-800
September 6 to October 28
Online 24/7
\$495 P. Atwood

How To Register For Online Business Skills Classes

These are instructor-led, online courses that cannot be accessed through Blackboard. Please contact our office for access information to your online course Call (847) 543-2615 or email professionalworkshops@clcillinois.edu

Does your organization need customized training?

We can help.

Call (847) 543-2615 for a solution.

Healthcare



CNA RE-CERTIFICATION

Designed for those who have already completed the Certified Nurse Assistant course and who have successfully completed the Illinois Nurse Aide Examination, but who no longer are listed on the Illinois Nurse Aide Registry. You must first contact the Illinois Department of Public Health (IDPH) at (217) 785-5133 to request a recertification packet. Students have two weeks after the last class session to complete the clinical portion of the course.

Health requirements: You must have a current 1-Step TB test prior to the first day of class. The course will provide recertification of the 21 skills and offer a review for the State Examination.

Background Check and Fingerprinting Process

To participate, you must undergo a UCIA criminal background check. Fingerprints need to be done yearly. If your fingerprints on the registry are older than one year then fingerprinting will be required prior to the first day of class. For detailed course information visit www.clcillinois.edu/professional/nursingCEs. Please call our office for an information packet at (847) 543-2615.

Note: Due to the process involved in offering this class, students will not be allowed to withdraw seven business days prior to the first day of class and receive a refund unless they are found to be ineligible to take the class. It is scheduled as “drop by department consent” seven business days prior to the start date.

3903 VALH 10-001
Wednesday and Thursday
September 21-22
5-10 p.m.
2 Sessions
Grayslake Campus, D228
AND
1 Session at a Clinical Site
\$379 S. Kadera

3904 VALH 10-002
Monday and Tuesday
November 14-15
9 a.m to 2 p.m.
2 Sessions
Grayslake Campus, D228
AND
1 Session at a Clinical Site
\$379 P. Zora

Pharmacy Technician

NLN Pre-Entrance Exam Preparation

Prepare for the National League of Nursing (NLN) pre-entrance exam in this comprehensive review course. The NLN pre-entrance exam is required if you are seeking admission to most Health Career programs at the College of Lake County. This preparation course is taught by content experts who will review verbal areas in reading comprehension and word knowledge, math, biology, anatomy, chemistry and basic test-taking strategies. Books are available at the CLC Bookstore. There are two registration options available. Register for the entire series and save. Attend the entire ten session series that includes math, science, verbal and test skills or register for only the individual topics that you need (math, verbal and/or science) for \$75 per topic.

NLN EXAM PREP SERIES

Tuesday and Thursday
September 8 to October 11
1-4 p.m.
10 Sessions
Grayslake Campus, T323
\$199 J. Jacobs
Register at
<https://clcseptembernl.eventbrite.com>
(September start date).

NLN EXAM PREP SERIES

Tuesday and Thursday
October 18 to November 17
6-9 p.m.
10 Sessions
Grayslake Campus, T333
\$199 J. Jacobs
Register at
<https://clcoctobernl.eventbrite.com>
(October start date).

**For additional information,
call (847) 543-2615 or email
professionalworkshops@clcillinois.edu.**



PHARMACY TECHNICIAN TRAINING

Begin your career in healthcare as a Pharmacy Technician. Pharmacy Technicians are in demand and job growth will continue to increase 32 percent by 2020. Technicians work in a variety of settings, including pharmacies, hospitals, clinics, assisted living facilities, retail stores and mail-order pharmacies. They are responsible for receiving and filling prescriptions under the supervision of licensed pharmacists as well as performing duties such as maintaining patient profiles, answering phones and working the register. This program will provide you with the knowledge and skills for an entry-level position and prepares you to pass the national certification exam required of all pharmacy technicians in the State of Illinois. Textbooks are required and may be purchased in the CLC Bookstore.

Program requirements: High school diploma or G.E.D, basic ninth and tenth grade math (algebra), Proficiency in English (verbal and written communication skills), no prior criminal record, 18 years old (some exceptions), hand to eye coordination and finger agility.

3796 VALH 95-002
Monday and Wednesday
August 29 to December 14
12-3:30 p.m.
30 Sessions
Southlake Campus, TBA
\$1,499 R. Patel

3795 VALH 95-001
Monday and Wednesday
August 29 to December 14
6-9:30 p.m.
30 Sessions
Grayslake Campus, T333
\$1,499 V. Vojvodic

Learn more about Pharmacy Technician Training by attending a FREE information session on August 17, 2016, at 6 p.m. at the Grayslake Campus, Room A259. Visit www.clcinfosessions.eventbrite.com for more information.

Veterinary Assistant

VETERINARY ASSISTANT TRAINING

If you have a nurturing spirit and a desire to help animals, consider a career in the veterinary field! This course trains students to assist veterinarians and veterinary technicians in providing medical care to sick and injured animals. Students also learn how to help in the office and with customer relations in addition to examinations, hospital procedures, surgical preparation and laboratory tests.

The 150-hour course includes a 60-hour clinical externship experience, which will most likely take place during normal business hours. Successful completion of the externship is required to complete the course. Externship dates will be given in the first month of class to ensure ample time to inform current employers of your training, if needed, as time off from work may be required depending on your schedule. Students must complete a background check at an approved provider in order to participate in the clinical externship portion of the program. Prior felony convictions may prevent participation in the program. The fee for this service is NOT included in the course fee.

Course prerequisites and special notes:

A high school diploma or GED is required. In addition, students must have the following minimum abilities: psychomotor skills (eye-hand coordination and finger dexterity), visual acuity (normal or corrected) and the ability to lift 30 pounds in the clinical setting.

Students may be required to meet specific health requirements and drug testing prior to placement in the clinical portion of the course. This is based on the requirements of the externship site and will be determined at placement. Any fees to meet health requirements are NOT included in the course fee.

The College of Lake County has completed the requirements to be designated as a NAVTA/AVA approved program. Upon successful completion of this program, students are eligible to sit for the Approved Veterinary Assistant (AVA) examination. After successfully completing the AVA exam, students are entitled to use the designation AVA and would receive a documenting certificate.

3793 PVET 1-001
Tuesday and Thursday, August 23 to
December 13
6-9:45 p.m.
24 Sessions
Grayslake Campus, T323
\$2,199 H. DeWitt

Learn more about Veterinary Assistant Training by attending a FREE information session on August 16 at 6 p.m. at the Grayslake Campus, Room T323. Visit www.clcinfosessions.eventbrite.com for more information.

Professional Interpreter

PROFESSIONAL INTERPRETER BASIC TRAINING

Enhance your skills or begin your career as a professional interpreter. The focus of this course is on critical concepts for interpreting in medical, legal and community settings. This training enables interpreters to meet their responsibility of placing Limited English Proficient (LEP) persons on an equal footing with those who understand English. Course participants will be empowered with a guide to professionally approach each communicative event by observing established strategies, protocols and codes of conduct.

Specific topics addressed in this course will include the fundamentals and modes of interpreting and translating, the role of the interpreter and the Codes of Ethics proposed by the National Council on Interpreting in Health Care (NCIHC) and the International Medical Interpreters Association (IMIA). Participants will practice and implement interpreting techniques in small groups, listen to and critique recordings of interpreting scripts and record and critique their own renditions.

3905 PLNG 20-001
Wednesday, August 24 to December 14
5-8 p.m.
16 Sessions
Grayslake Campus, T323
\$749 S. Arteaga

Learn more about being a professional interpreter by attending an information session on August 10 at 6 p.m. at the Grayslake Campus, Room T323. Check out www.clcinfosessions.eventbrite.com for more information.



Hospitality

BEVERAGE AND ALCOHOL SELLERS AND SERVERS EDUCATIONAL TRAINING

Protect your liquor license and reduce your risk as an alcohol server. Liquor license owners, alcohol sellers and servers learn how to determine servability of patrons, the physical and psychological effects of alcohol, local ordinances of alcohol consumption and driving, Blood Alcohol Concentration and determination of proper IDs. BASSET is certified by the Illinois Liquor Control Commission and is required by the Lake County Commission and various other municipalities for facilities licensed to serve and sell alcohol. The course does NOT prepare individuals to be bartenders. Requests from past and current students to replace a BASSET "Certificates of Completion" will be honored for up to three years from the class date.

3835 PHOS 1-001
Monday, September 19
6-10 p.m.
1 Session
Grayslake Campus, Room TBA
\$49 A. DeMarco

3836 PHOS 1-002
Saturday, October 15
8 a.m. to 12 p.m.
1 Session
Grayslake Campus, Room TBA
\$49 C. Parr

3837 PHOS 1-003
Monday, November 14
6-10 p.m.
1 Session
Grayslake Campus, TBA
\$49 C. Parr

3838 PHOS 1-004
Saturday, December 3
8 a.m. to 12 p.m.
1 Session
Grayslake Campus, Room TBA
\$49 A. DeMarco



FOOD SAFETY CERTIFICATION

Based on the most recent food safety regulations, this course will prepare you to be certified through the Illinois Department of Public Health. You will cover all major sanitation points, including how food becomes unsafe, proper precautions, personal hygiene, food contamination, regulations and inspection standards. Prior to class, it is highly recommended to read the entire textbook. The nationally recognized ServSafe exam is given at the end of the class and upon successful completion, you are eligible to apply for the Food Service Sanitation Manager Certification license. A textbook for this class is required and can be purchased at the CLC Bookstore. It is highly recommended to read the entire textbook prior to class in order to prepare for the certification test at the end.

3839 PHOS 5-001
Monday and Wednesday, September 26-28
8 a.m. to 1 p.m.
2 Sessions
Grayslake Campus, Room TBA
\$99 J. Keyes

3840 PHOS 5-002
Tuesday and Thursday, November 15-17
8 a.m. to 1 p.m.
2 Sessions
Grayslake Campus, TBA
\$99 J. Keyes

SANIDAD EN EL SERVICIO DE ALIMENTOS

Basado en las más recientes normas de sanidad en el servicio de alimentos, este curso lo preparará para ser certificado por el Departamento de Salud Pública de Illinois. Usted cubrirá todos los puntos principales de sanidad, incluyendo cómo los alimentos se convierten peligrosos para la salud, las precauciones adecuadas, higiene personal, contaminación de los alimentos, regulaciones y estándares de inspección. Antes de la clase, es muy recomendable leer todo el libro. El examen ServSafe, reconocido nacionalmente, se da al final de la clase, y al completarlo exitosamente, usted es elegible para aplicar para la licencia "Food Service Sanitation Manager Certification." Se requiere un libro de texto para esta clase, el cual se puede adquirir en la librería de CLC.

3841 PHOS 6-001
Tuesday and Thursday, October 25-27
8 a.m. to 1 p.m.
2 Sessions
Grayslake Campus, Room TBA
\$99 B. Trejo

Local Government

COMMUNITIES OF EXCELLENCE MODULE 1

The Communities of Excellence initiative provides leading-edge training on the skills and topics recommended for municipal employees to grow professionally, contribute to their organization and cope with change in government. The program is for new and experienced public-sector managers who work for a municipality in administration, public works, parks, police, fire or building and zoning. There are four modules with six sessions in each module.

The Module 1, six-session series, will start September 20 at the College of Lake County Grayslake Campus. Join us for this award-winning series brought to you by College of Lake County in partnership with Waubensee Community College.

The investment per participant is \$695 and includes all materials and a continental breakfast served at the start of each session.

To register, visit www.clc-communities-of-excellence.eventbrite.com. For more information, email professionalworkshops@clcillinois.edu or call (847) 543-2615.

MODULE 1 TOPICS

Governments and Governance – Tuesday, September 20, 8:30 a.m. to 12:30 p.m. Gain new insights on the functions of government, the obstacle of limited financial resources and diminishing natural resources. We will also evaluate how technology and web-based social movements are affecting the way government is doing its job and how relationships are maintained with residents through new technological advancements.

Effective Decision Making – Tuesday, September 27, 8:30 a.m. to 12:30 p.m. This module will address the decisions that are made by individual contributors and how the organization moves forward based on those decisions. Participants will learn how to identify their values in order to guide their actions, behaviors and decisions. Strategies will be discussed to address concerns regarding tough decisions and how to avoid the most common traps that complicate difficult decisions.

Leading People and Departments –

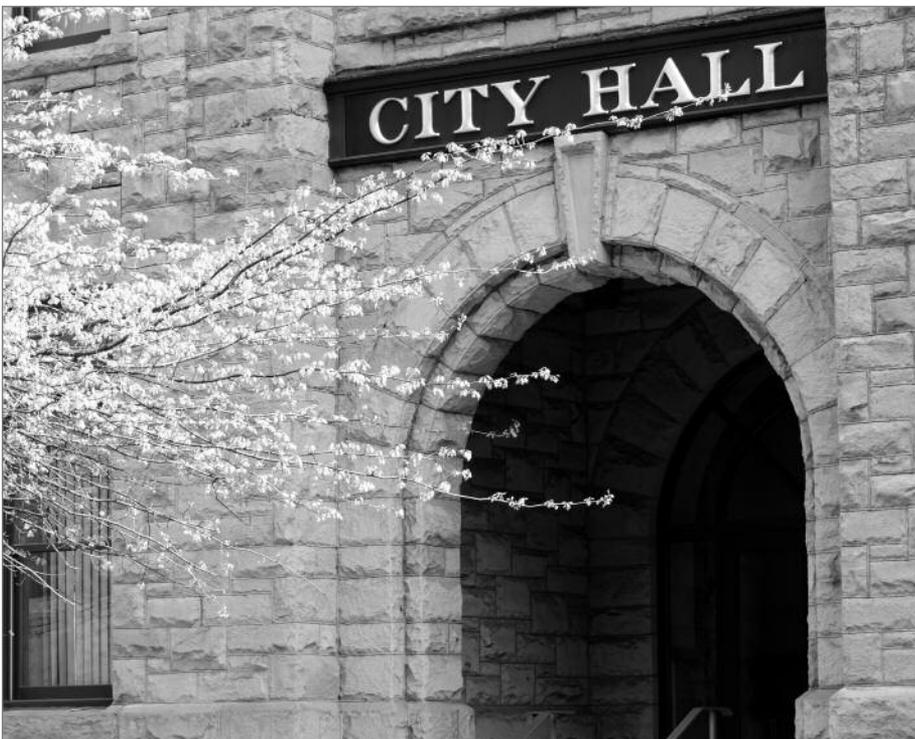
Tuesday, October 4
8:30 a.m. to 12:30 p.m.
Management is preventing things from going wrong, but leadership is moving forward. With this premise in mind, we will discuss the traits of excellent leaders and reinforce the most important aspect of a good leader, the ability to build sustainable organizations. Participants will better understand personal leadership qualities and will learn strategies for helping others to improve their job performance.

Conflict Resolution – Tuesday, October 11, 8:30 a.m. to 12:30 p.m. Conflict is an inevitable part of the workplace. Different people with different goals and needs come into conflict and often result in personal animosity. But resolving conflict doesn't need to be a negative experience. In fact, managing conflict can be a catalyst for positive change. Let us show you how to view and manage conflict positively.

Labor Law and Employment – Tuesday, October 18, 8:30 a.m. to 12:30 p.m. Not only will we cover the hot topics in employment law such as medical marijuana and concealed carry, we will also discuss critical policies that pertain to social media, political activity and romantic relationships.

Communications Skills – Tuesday, October 25, 8:30 a.m. to 12:30 p.m. Believe it or not, the most important aspect of being a good communicator is being a good listener first. Learn how to be an attentive listener, a process that involves listening to understand, not listening to be understood or reply. We will help you learn how to handle difficult conversations and how to turn complaints into suggestions for improvement.

This Communities of Excellence workshop series is taught by industry-specific instructors. To view instructor biographies, visit www.clcillinois.edu/professional/COE.



Concealed Carry Licensing

On July 9, 2013, Public Act 98-63, the Firearm Concealed Carry Act, became Illinois state law. This course will satisfy the legal training requirements for eligible residents who wish to apply for permission to carry a concealed firearm. All participants will be required to qualify on the range and will attend classroom topics covering state and federal laws relating to the ownership, storage, carry and transportation of a firearm as well as weapons handling as defined in the statute and administrative rules.

Requirements and Course Information: Participants must be at least 21 years of age and if a resident of the State of Illinois, be eligible to possess a valid FOID card.

Those who own a 9 mm or a 38 special will use their personal weapon and provide their own ammunition as part of their range exercises. Based on availability, participants who do NOT own a handgun may be able to rent a weapon at a small additional fee in order to complete the range qualification. Students interested in this option should discuss availability with the instructor on the first night of class.

The College of Lake County is a weapons-free location.

Students are prohibited by law from bringing firearms to campus. This includes all buildings and parking lots. Students should not bring their firearms on campus or to class. Weapons should only be brought to the final class meeting, which is held at a shooting range.

Prior Training: The 12- and 8-hour training classes are listed as department consent. Prior proof of training MUST be received before a student can register for either section. Call (847) 543-2615 for more information. For participants with prior training, please refer to chart at www.clcillinois.edu/professional/concealedcarry. All documentation or certificates proving completed prior training must be submitted to CLC via email at cpeinfo@clcillinois.edu or delivered in person to Room T317 at the Grayslake Campus no less than five business days prior to the start date of any class.

CONCEALED CARRY LICENSE TRAINING – 8 HOURS

This class is only for those students who have completed eight hours of previous training approved by the Illinois State Police. Any previously completed training must be authenticated by the College of Lake County prior to a student attending class. All documentation or certificates proving completed prior training must be submitted to CLC via email at cpeinfo@clcillinois.edu or delivered in person to Room T317 at the Grayslake Campus. CLC must receive these documents no less than five business days prior to the start date of any class.

3901 CPER 41-001
Sunday, September 25
11 a.m. to 3 p.m.
Grayslake Campus, Room T335
AND
5-9 p.m. at range
2 Sessions
\$199 R. Tapkowski

3902 CPER 41-002
Wednesday and Thursday, November 16-17
6-10 p.m.
2 Sessions (last night at range)
Grayslake Campus, Room T323
\$199 R. Tapkowski

CONCEALED CARRY LICENSE TRAINING - 16 HOURS

This course satisfies the legal training requirements for eligible residents who wish to apply for permission to carry a concealed firearm. Firearm knowledge, safety and personal protection are emphasized in order to gain the appropriate mindset and skills needed for responsibly exercising the right to carry. This training program includes live fire range qualification as well as the required classroom hours, which will thoroughly cover the directives and restrictions outlined in the new law. Participants must be at least 21 years of age and if a resident of the State of Illinois, be eligible to possess a valid FOID card. All participants are required to qualify on the range and will attend classroom topics covering state and federal laws relating to the ownership, storage, carry and transportation of a firearm as well as weapons handling as defined in the statute and administrative rules. Students are prohibited by law from bringing firearms to campus. This includes all buildings and parking lots. Students should NOT to bring their firearms to class. Weapons should only be brought to the final class meeting, which takes place at a shooting range.

3895 CPER 40-001
Saturday, September 24
9 a.m. to 5 p.m.
Grayslake Campus, Room T333
AND Sunday, September 25
11 a.m. to 3 p.m. Room T335
AND 5-9 p.m. at range
3 Sessions
\$299 R. Tapkowski

3896 CPER 40-002
Monday-Thursday, November 14-17
6-10 p.m.
4 Sessions (last night at range)
Grayslake Campus, Room T323
\$299 R. Tapkowski

CONCEALED CARRY LICENSE TRAINING – 12 HOURS

A 12-hour training option is also available for students with four hours of qualified previous training.

Protective Services

SECURITY OFFICER BASIC TRAINING

Are you interested in finding a career in the security field as an unarmed security guard or would you like to enhance your present job skills and earn state certification? Security officer basic training will prepare new security officers and experienced employees for employment with a certified agency under the Illinois Private Detective, Private Security and Private Alarm Act. This course covers the security code of ethics, public and human relations, Illinois Criminal code, fire and accident prevention, patrol procedures, liabilities, report writing, use of force, fire and safety equipment and search and seizure procedures.

3842 PPSI 5-001
Monday-Friday, September 12-16
6-10 p.m.
5 Sessions
Grayslake Campus, TBA
\$199 R. Tapkowski

SECURITY OFFICER FIREARM TRAINING

This course is for individuals who have completed the 20-hour security officer basic training course as mandated by the Illinois Private Detective, Private Security and Private Alarm Act. Course topics include legal use of firearms, liability while armed, firearms safety and maintenance, range procedures and range qualifying. A written test, firing range practice and final qualification follow classroom instruction. A current Illinois Firearm Identification Card (FOID) is mandatory to receive firearms training. Prerequisite: Security Officer Basic Training course or proof of equivalent training.

3843 PPSI 6-001
Monday-Friday, October 17-21
6-10 p.m. (Last night at range)
5 Sessions
Grayslake Campus, T335
\$249 R. Tapkowski

PRIVATE INVESTIGATION

Discover the art of investigation and learn what it takes to begin your career as a “private eye.” Obtain the skills and knowledge needed to go to work for a private detective agency by exploring the topics of surveillance, interrogation, evidence analysis and report writing. Prepare for the investigations you will be likely to take on including missing persons, civil disputes, retail theft, arson, terrorist threats and more. Gain a deeper understanding of the legalities involved by studying the terminology and application of the Illinois Criminal Code and the mandates of the Illinois Department of Financial and Professional Regulation. The instructor’s own experiences through a 30-year career in law enforcement and as a P.I. provide students with real-life case studies and trusted expertise. This 20-hour course will certify you for employment with a licensed agency in the State of Illinois, but will NOT prepare you to take the Illinois Private Detective License exam.

3844 PPSI 20-001
Monday-Friday, October 3-7
6-10 p.m.
5 Sessions
Grayslake Campus, T335
\$249 R. Tapkowski



Real Estate

Prepare to be a real estate agent!

The College of Lake County is approved by the Division of Real Estate, part of the Illinois Department of Financial and Professional Regulation. A student must meet all the requirements to be able to take the Broker's or Managing Broker's Examination given by the State of Illinois.

Broker Requirements

PRLE 2 and PRLE 3 fulfill the required broker pre-licensing exam course requirements. Attendance for all class hours and a passing score of 75 percent or better on the final exams are required, as mandated by the Illinois Department of Financial and Professional Regulation. In addition to meeting the course requirements, an applicant for the State of Illinois licensing examination must be a high school graduate (or GED recipient) and 21 years of age, or 18 years of age and have two years of college course work. For more information on state requirements, please review www.idfpr.com/profs/REALEST.asp

Learn more about Real Estate by attending an information session on August 16 at 6 p.m. at the Southlake Campus in Vernon Hills. Check out www.clcinfosessions.eventbrite.com for more information.



BROKER PRE-LICENSING TOPICS

This course, with the Broker Pre-Licensing Applied Principles course (PRLE 3), fulfills the new education requirements for obtaining an Illinois Real Estate Broker license. You are required to attend all sessions, which include introduction to the license law and real property; basics of agency, seller and buyer relationships and counseling; local, state and federal laws effecting real estate; brokerage, marketing and advertising; market analysis and appraisal; financing, contracts, independent contractor and employee status, occupational disciplines and business planning. A textbook is required and should be purchased at the CLC Bookstore prior to class. No class October 6 or 11.

3845 PRLE 2-001
Tuesday and Thursday
September 20 to October 27
5:30-10 p.m.
AND
Saturday, September 24 to October 22
8 a.m. to 2 p.m.
15 Sessions
Southlake Campus, TBA
\$699 W. Paprocki

BROKER PRE-LICENSING TOPICS- HOME STUDY

Home study is an option for completing 75 hours of the broker pre-licensing curriculum (course code PRLE 02). Students who select this option must complete and submit assignments that fulfill the class time requirement. The course is self-paced and students correspond with the instructor through email and phone as needed.* This allows students the freedom to complete the approved classes without having to attend regular class meetings. Home study students are required to come to the Grayslake Campus only to take the final exam. A textbook and home study guide are required and should be purchased at the CLC Bookstore.

Note: This home study class is not accessed through Blackboard.

3846 PRLE 2-981
September 1 to November 1
Home Study
\$699 W. Paprocki

BROKER PRE-LICENSING APPLIED PRINCIPLES

This course, with the Broker Pre-Licensing Topics course (PRLE 2), fulfills the new education requirements for obtaining an Illinois Real Estate Broker license. This interactive course includes role play, situations, case studies and demonstration examples. You are required to attend all sessions, which include listing presentations, buyer representations, agency disclosures, purchase agreements, handling offers, negotiating, market analysis, closing costs, escrow money, fair housing and anti-trust. A textbook is required and should be purchased at the CLC Bookstore prior to class.

3847 PRLE 3-001
Thursday and Tuesday, December 1 and 6
5:30-10 p.m.
AND
Saturday, December 3
8 a.m. to 2 p.m.
3 Sessions
Southlake Campus, TBA
\$199 W. Paprocki

Home Inspection

HOME INSPECTION

This pre-licensing course, approved by the State of Illinois, prepares future home inspectors for the state licensing examination. Illinois home inspectors must be licensed to comply with state law. All areas of home inspection will be covered in the 60-hour course, including exteriors, electric, heating and code compliance. As part of the course, students will be required to participate in field events. These hands-on trips may be scheduled outside of class, based on the availability of students, instructor and sites. Other aspects of the home inspection business, including marketing and business start-up, are also covered. Students should be aware that to open their own home inspection business there are additional costs such as insurance and equipment. Prerequisite: This course is intended for people who have some working knowledge of the building trades.

3848 PRLE 40-001
Monday and Wednesday
September 12 to December 7
6-9:30 p.m.
24 Sessions
Grayslake Campus, TBA
\$799 K. Fulara

Learn more about home inspection by attending an information session on August 24 at 6 p.m. at the Grayslake Campus, Room TBA. Visit www.clcinfosessions.eventbrite.com for more information.

Social Worker CEs

THE NURTURE EFFECT-TRENDING BOOKS

What if we had the ability to reduce and prevent violence, drug abuse, poverty, mental illness and criminal behavior? Using Anthony Biglan's new book, "The Nurture Effect: How the Science of Human Behavior Can Improve Our Lives and Our World," this course investigates the evolution of behavioral science, how it is changing our lives and how nurturing environments can increase well-being in almost all areas of society, from early childhood education to social services to corporate practices. Students will explore evidence-based interventions that can prevent many of these afflictions on people and society. Counselors, therapists, administrators and students from all disciplines will benefit from this course. Eligible for 15 CEs to licensed social workers/counselors.

3869 PSWC 9-001
Monday, October 10 to November 21
7-9:20 p.m.
7 Sessions
Grayslake Campus, TBA
\$135 J. Mason

UNDERSTANDING CO-OCCURRING DISORDERS

How can we help people who have co-occurring substance use and mental disorders? Guidelines for assessment and treatment planning for the most common mental disorders that co-occur with substance use disorders – personality disorders, depressive disorders, anxiety disorders, psychotic disorders and attention deficit hyperactivity disorders – will be reviewed using the DSM 5. Keys to effective treatment of clients with co-occurring disorders will be presented and case studies will be used to understand differential assessment and treatment planning. Addiction counselors, therapists and students will benefit from this course. Eligible for 15 CEs to licensed social workers/counselors.

3868 PSWC 8-001
Saturday, November 5-12
9 a.m. to 4 p.m.
2 Sessions
Grayslake Campus, TBA
\$135 J. Shackelford



Teacher Education

SUBSTITUTE TEACHING PREPARATION

To be a substitute teacher today, it takes student respect, skills and a portfolio of ideas and workable presentations. Understand what is expected of a substitute and how to maximize your value to a school. Find out about how to develop a sub notebook, understand classroom management, the latest techniques in developing lesson plans, how to use your own portfolio to assist in teaching and much more. Eligible for 16 PDs for teacher continuing education.

3849 PTCH 25-800

October 3-28

Online 24/7

\$145 D. Reilly

SOCIAL MEDIA AND ONLINE TOOLS FOR K-12 TEACHERS

Facebook, Twitter, YouTube – everyone talks about ways the internet lets them stay in touch and see what others are doing, especially your students. Learn about GoogleDocs, Adobe ConnectNow, iGoogle, Flickr, animoto, earth album, Teacher Tube, blogs and virtual labs. Discover tips to use a variety of social media and online tools to help your students. This course is for any teacher interested in social media, from beginners to advanced social networkers. Eligible for 16 PDs for teacher continuing education.

3850 PTCH 41-800

October 3-28

Online 24/7

\$145 D. Torrez

How To Register For Online Business Skills Classes

These are instructor-led, online courses that cannot be accessed through Blackboard. Please contact our office for access information to your online course Call (847) 543-2615 or email professionalworkshops@clcillinois.edu

STUDENTS WITH ASD (AUTISM SPECTRUM DISORDER)

Today, every school in America has students who have been diagnosed with ASD (Autism Spectrum Disorder), a neurological disorder on the autism spectrum. The effects of this disorder vary widely, but it is important for every teacher to understand how to recognize behaviors that may indicate Asperger's syndrome. You will take away strategies for working effectively with Asperger's students and parents to create the most positive learning environments for children and teens with this disorder. Eligible for 16 PD's for teacher continuing education.

3851 PTCH 42-800

October 3-28

Online 24/7

\$145 J. Coates

USING CELL PHONES IN THE CLASSROOM

Class, turn your cell phones – on! Most of your students have cell phones and now you can use this valuable tool in your classroom to engage and involve your students more in their learning. Discover how to implement cell phones in your classroom from a teacher who has done it successfully. Come away with a step-by-step how-to plan on enhancing your students' learning and your teaching. Eligible for 16 PDs for teacher continuing education.

3852 PTCH 43-800

November 7 to December 2

Online 24/7

\$145 R. Moore



Transportation



Get on the Road to a Better Career!

Gain the knowledge and skills to prepare for and pass the State of Illinois issued Commercial Drivers License (CDL-A) exams.

Training provided by Eagle Training Services and Job Placement Assistance is Provided!

For more information, visit www.clcillinois.edu/professional/truckdriver or call (847) 543-2615.

Learn more about Truck Driver Training by attending a FREE information session on Thursday evenings September 1 and October 6 at 6 p.m. in Room T335 at the Grayslake Campus. Visit www.clcinfosessions.eventbrite.com for more information.

TRUCK DRIVER TRAINING (CDL-A)

This 160-hour basic training course will prepare students for a career as a commercial truck driver. The course will provide students with the knowledge and skills to prepare for the state-issued Commercial Drivers License (CDL) exams, including the permit test, pre-trip inspection test, skills tests and road tests. Students will learn CDL laws, use of controls, safe driving techniques and defensive driving. The course includes classroom instruction and behind-the-wheel training. Students will take practice tests designed to prepare them for the CDL permit exam.

Prerequisites

Students must have a valid Illinois Drivers License Class "D" or above. They may not have committed a serious traffic violation in a commercial motor vehicle within the past 12 months. Students must provide a copy of their Motor Vehicle Report (MVR) from the Secretary of State's office prior to enrollment. Students must not have any physical limitation that affects their driving ability. Students currently on bond or parole are not eligible for the program. Because all CDL testing is conducted in English, students must be able to speak, read, write and understand English.

3760 PCDL 1-001
Monday-Friday
August 1 to September 2
7:30 a.m. to 4 p.m.
25 Sessions
Grayslake Campus, T335
\$4,100 J. Clark

3762 PCDL 1-003
Monday-Friday
October 17 to November 18
7:30 a.m. to 4 p.m.
25 Sessions
Grayslake Campus, T335
\$4,100 J. Clark

3761 PCDL 1-002
Monday-Friday
September 12 to October 14
7:30 a.m. to 4 p.m.
25 Sessions
Grayslake Campus, T335
\$4100 J. Clark

FORKLIFT OPERATOR TRAINING

Forklift operator training provides participants with knowledge and skills to operate a powered industrial truck (forklift) in a safe and professional manner. Training combines formal classroom instruction, practical hands-on training and evaluation of workplace performance. Training is held at Equipment Depot, 1014 Progress Drive, Grayslake.

3789 PSFT 30-001
Tuesday, August 16
8 a.m. to 12 p.m.
1 Session
Equipment Depot
\$139 J. Colangelo

3790 PSFT 30-002
Tuesday, September 20
8 a.m. to 12 p.m.
1 Session
Equipment Depot
\$139 J. Colangelo

3791 PSFT 30-003
Tuesday, October 18
8 a.m. to 12 p.m.
1 Session
Equipment Depot
\$139 J. Colangelo

3792 PSFT 30-004
Tuesday, November 15
8 a.m. to 12 p.m.
1 Session
Equipment Depot
\$139 J. Colangelo

**Does your organization
need customized training?**

We can help.

Call (847) 543-2615 for a solution.

Personal Success Program

The Personal Success Program (PSP) offers a variety of vocational courses to meet the needs of students 18 years and older with mild to moderate cognitive impairment. The program focuses on gaining vocational skills to acquire entry-level employment.

Each class is led by a content expert who has experience teaching people with disabilities. A special education teacher will be present in most classes to provide additional supports. The curriculum is designed to be delivered at a level and pace appropriate to the needs of each student.

New students must be interviewed by the department and attend a student **orientation session** scheduled for September 8, 9-11 a.m. at the Grayslake Campus. Students may register for the fall orientation by visiting www.clcinfosessions.eventbrite.com

To arrange a new student interview, please call (847) 543-2615 to schedule an appointment. Visit www.clcillinois.edu/professional/personalsuccess for course information and a fall 2016 registration form.

PERSONAL CARE AIDE - PSP

This course is specially-designed to provide students with cognitive or learning disabilities with an opportunity to gain the basic skills needed to begin a new career or to confidently provide companionship or care for an elderly or disabled family member or friend. These skills include:

- Person-centered communication techniques
- Basic hygiene and infection control
- Assistance with personal care tasks
- Housekeeping, cooking and nutrition
- Use of adaptive equipment such as lifts, wheelchairs, walkers and grab bars
- Recognizing and responding to an emergency
- Understanding legal requirements and limitations

PSP Classes offered at the Grayslake Campus

CAREER EXPLORATION

Explore the world of work with such topics as getting and keeping a job, employment readiness, time management skills, getting along with co-workers and supervisors, team building, career exploration, job searching techniques, completing an application, resume and interviewing skills. This program is the core of the Personal Success Program and is required for first-time participants.

3861 PPSP 1-001

Thursday, September 15 to December 15
10 a.m. to 12 p.m.
13 Sessions
Grayslake Campus, L032
\$425 G. Johnson

FINANCIAL LITERACY FOR YOUNG ADULTS

While making money is important, independent adults must also know how to spend, borrow and save money. Students will learn basic money management and financial literacy skills needed to complete important life tasks. Topics covered include the basics of banking, using a debit or credit card responsibly, balancing a monthly budget, paying bills, understanding your paycheck and preventing identity theft. Students will learn and practice these skills through interactive lectures and hands-on activities, including work with Excel spreadsheets and calculators.

3866 PPSP 33-001

Thursday, September 15 to December 15
12:45-2:45 p.m.
13 Sessions
Grayslake Campus, L032
\$425 P. Palmersheim

HEARTSAVER CPR AND AWARENESS OF BLOOD-BORNE PATHOGENS

This course exceeds the home service worker training requirements of the Illinois Department of Public Health. Classes are held in a hands-on skills lab, and skills will be assessed by a competency evaluation. Upon completion, students will receive a vocational certificate and an American Heart Association CPR card good for two years. A textbook and a materials kit are required and are available in the CLC Bookstore.

3867 PPSP 40-001

Friday, September 23 to November 18
12:45-3:45 p.m.
9 Sessions
Grayslake Campus, D228
\$425 G. Johnson

PSP Classes offered at the Lakeshore Campus in Waukegan

FOOD SERVICE SKILLS I

Learn the basic skills required for entry-level food service occupations. Participate in a hands-on learning environment in basic sanitation, safe food handling, safety issues and basic food preparation. At the completion of the course you will know basic food sanitation principles, identify kitchen equipment and what its used for and understand measurements as it relates to cooking. This course may be taken concurrently with Food Service Skills II course.

3862 PPSP 3-001
Wednesday, September 14 to December 14
12:30-2:30 p.m.
13 Sessions
Lakeshore Campus, TBA
\$425 G. Johnson

RETAIL SKILLS - CUSTOMER SERVICE

No matter what your interests are, there is a potential job for you in the retail industry. From video games and electronics to fashion, sports and food, our area has an abundance of exciting retail stores that need new employees all year round. By taking Retail Skills 1, students will learn some of the key elements that stores look for in new hires. The course will teach students about providing excellent customer service, working in a team and resolving problems on the job. Students will be introduced to the concepts of sales and merchandising, inventory management and the typical store layouts and organizational structures of major U.S. retail companies.

3865 PPSP 25-001
Wednesday, September 14 to December 14
10 a.m. to 12 p.m.
13 Sessions
Lakeshore Campus, TBA
\$425 G. Johnson

PSP Classes offered at the Southlake Campus in Vernon Hills

COMPUTER SKILLS I

This course is designed to introduce students to the essential computer skills needed to successfully secure and keep a job in the contemporary workplace. In this hands-on class, you will learn basic workplace computer skills including how to create and save folders and files, printing, sending and receiving emails and creating basic documents, letters, memos and spreadsheets using Microsoft software. Students will also learn internet safety and security and identification of internal and external personal computer components.

3863 PPSP 10-001
Tuesday, September 13 to December 13
12:30-2:30 p.m.
13 Sessions
Southlake Campus, TBA
\$425 G. Johnson

CHILDCARE SKILLS – PERSONALITY TRAITS

Would you like to prepare for a job in a childcare center? Learn the types of personality and character traits that are important in caring for children from infancy to pre-school age. Having a better understanding of the children in your care will prepare you to understand each development stage from infancy through pre-school. Some activities include how to prepare nutritional meals and snacks, safety and sanitation guidelines and how to apply developmental and age-appropriate behavior reinforcements.

3864 PPSP 12-001
Tuesday, September 13 to December 13
10 a.m. to 12 p.m.
13 Sessions
Southlake Campus, TBA
\$425 G. Johnson



Learn more. When and where you want!



Courses start every month!

College of Lake County offers a variety of online courses including:

- Computer Skills
- Web Programming
- Graphic and Multimedia Design
- Business Communications
- Management and Leadership
- Health and Wellness
- Teaching and Education
- Arts and Crafts
- Family, Home and Parenting
- Language
- Photography
- Writing

Two online options: Hundreds of engaging courses

Instructor-led

Experienced professionals lead instruction.

Learn from the comfort of your computer.

- Hundreds of engaging courses
- Most courses meet for 6 weeks (12 lessons)
- Classes start every month—August 17, September 14, October 12, November 9 and December 14
- Start as low as \$115

Self-paced Tutorials

Course work is completed independently based on your schedule.

- Hundreds of self-paced courses
- Start when you want
- Self-directed courses—you set the pace
- Range from \$99 – 399

For registration details or to learn more call (847) 543-2615 or visit www.clcillinois.edu/professional/onlineclasses.

Illinois Small Business Development and International Trade Center

Explore business solutions and training and find new opportunities for your business to start, grow and succeed. Whether you're starting a new business, positioning your company for growth or seeking to expand globally, we can help. Our business services include:

- Free, confidential, one-on-one business advising in English or Spanish with noted experts
- Assistance in developing business plans and financial statements
- Guidance in forming strategic marketing plans
- Support in securing loans with local lenders and service providers
- One-on-one strategic export counseling
- Customized international market and trade research
- Foreign market access and matchmaking programs
- Export transaction and regulatory assistance
- Interactive, low-cost workshops

“Meadow Hill Corporation’s domestic success has launched interest from buyers outside the United States. As a result, our current expansion plans include moving into international markets. The Illinois Small Business Development and International Trade Center at College of Lake County was extremely proactive and responsive to our needs. They helped educate us on the processes related to international trade and continue to help us open doors to new opportunities. As a result of their assistance, we have trips scheduled to meet with international buyers! In this day and age, time is money and their timeliness helped move our business forward.”

– Keith Heaverlo, President and CEO
www.MeadowHillCo.com



Connect with us. We are your business partner to success.

Schedule a free, one-on-one counseling session with one of our small business advisors or with our International Trade Specialist.

(847) 543-2033
IllinoisSBDC@clcillinois.edu
www.clcillinois.edu/sbdc-itc



Accounting and Finance

INTRODUCTION TO QUICKBOOKS

This class is designed for users who have less than six months' experience working with QuickBooks. Topics include setup of new files, processing banking, accounts receivable and accounts payable transactions, reconciliation of bank and credit card accounts and running basic financial reports. This class does not cover the cloud/online version of QuickBooks.

Prerequisite: ability to use Microsoft Windows products.

3920 TBSM 20-001

Tuesday, September 20

8 a.m. to 5 p.m.

1 Session

Grayslake Campus, Room L032

\$150 R. Ritzwoller

3921 TBSM 20-002

Tuesday, October 18 to November 1

6-8:45 p.m.

3 Sessions

Grayslake Campus, Room L032

\$150 R. Ritzwoller

INTERMEDIATE QUICKBOOKS

Learn how to analyze financial data to better understand your business; create and customize reports; track and pay sales tax. Learn payroll functions such as setting up payroll information and schedules, payroll tracking and processing payment of payroll taxes. **Prerequisite:** introduction to QuickBooks or working knowledge of QuickBooks software.

3922 TBSM 21-001

Wednesday, November 16

5:30-8:45 p.m.

1 Session

Grayslake Campus, Room L032

\$100 R. Ritzwoller

NEW! BUDGETING/FORECASTING FOR SMALL BUSINESSES

Learn to create a budget or forecast for a small business. We will discuss setting goals for budgeting and forecasting, preparing estimated financial data to measure against actual results and implementing actions to achieve those financial goals.

3984 TBSM 6 – 001

Thursday, September 29

6-7:30 p.m.

1 Session

Grayslake Campus, Room TBA

\$25 M. Wall

NEW! FINANCING YOUR SMALL BUSINESS

Learn what lenders are really looking for when it comes to financing small businesses. What are the Five “Cs” of Credit and what do they mean to your small business loan? We will discuss what funding sources are available for small business owners to include SBA financing, the Advantage Illinois loan program, leasing and other types of loan programs, which source is right for you and what the application process entails. Get all of your questions answered!

3977 TBSM 15-001

Monday, October 10

6:30-8:30 p.m.

1 Session

Grayslake Campus, Room TBA

\$30 A. Martin



Marketing and Sales

NEW! HOW TO BRAND YOUR BUSINESS

Is your brand the best it can be?

Remember the old adage, “You only get one chance to make a first impression?” This concept has never been as important as it is today. Because our media channels are so fragmented, a small business can appear to be a big player. Come learn the basics of business branding and how to communicate clearly in this ever-changing market so that you can make a great first impression and step up your business' image.

3978 TBSM 62-001

Thursday, October 20

6:30-8 p.m.

1 Session

Grayslake Campus, Room TBA

\$25 J. Clark

Coming August 18!

Town Hall Meeting for Small Businesses

Meet your local representatives and elected officials to find out what the economy has in store for 2017. This meeting is open to the public with a focus on small business issues, challenges and opportunities in 2017.

Special Guests:

- 10th District Congressman
Bob Dold
- SBA District Director
Robert “Bo” Steiner
- Lake County Board Chairman
Aaron Lawlor

This is a free event, but registration is required. For registration details or to learn more, call (847) 543-2033.

NEW! BROWN BAG MARKETING SERIES

The prospect of marketing your business can be overwhelming, especially when you are a small business with an even smaller budget. The good news is that there are marketing tools that won't break the bank. Learn how to get found online, attract new customers and grow your business.

Series presented by Norbert Barszczewski, President of JP NetQuest, Inc., the company he founded in 2007. His areas of expertise include web development and online marketing (email, social media, PPC, SEO).

TAKE THE SERIES AND SAVE!

BRING YOUR LUNCH AND JOIN US!

3971 TBSM 52-001
Wednesdays, September 14, October 12, November 9 and December 14
11:30 a.m. to 1 p.m.
4 Sessions
Southlake Campus, Room TBA
\$75 N. Barszczewski



SERIES CLASSES CAN BE TAKEN INDIVIDUALLY:

NEW! MASTER INTERNET MARKETING: EMAIL, SOCIAL AND ONLINE ADVERTISING

Internet marketing is more than creating a web site. You need to convert visitors to customers, move your company website to the top of Google, Yahoo, and Bing search engines, and put Facebook, LinkedIn & Twitter to work for your business. Learn how to create and execute an effective professional email marketing campaign and which social media platform is best for your business. Learn how to stand out and stay on top of the latest online marketing techniques!

3972 TBSM 53-001
Wednesday, September 14
11:30 a.m. to 1 p.m.
1 Session
Southlake Campus, Room TBA
\$25 N. Barszczewski

NEW! ONLINE ADVERTISING VERSUS SEARCH ENGINE OPTIMIZATION

Want your business to be listed on the first page of Google or other search engines? Learn about sponsored search results and the importance of search engine optimization (SEO) for your website. Find out if you should set up a pay-per-click campaign when using popular search engines (Google, Bing, Yahoo), or a social media site (Facebook, Twitter etc.). Learn the difference between online advertising

vs. SEO. Come away with a good idea of which online marketing tool is best for your business! Ample time will be assigned to address specific questions.

3973 TBSM 54-001
Wednesday, October 12
11:30 a.m. to 1 p.m.
1 Session
Grayslake Campus, Room TBA
\$25 N. Barszczewski

NEW! EMAIL MARKETING: NEWSLETTERS AND ANNOUNCEMENTS

Email is the most cost-effective, targeted, trackable, and efficient way to build and maintain relationships in all types of business. Discover how communicating with customers regularly can help a small business stay connected, generate increased referrals, repeat sales, and nurture customer loyalty. Learn about the different types of newsletters, permission-based email marketing and how to become a trusted sender, increasing deliverability and open rates, and more!

3974 TBSM 55-001
Wednesday, November 9
11:30 a.m. to 1 p.m.
1 Session
Southlake Campus, Room TBA
\$25 N. Barszczewski

NEW! GOOGLE EXPLAINED: GOOGLE ADWORDS, GOOGLE ANALYTICS & GOOGLE +

What can Google do for your business? How is the whole platform of Google suite of products changing? What's free and what's paid? Understanding the benefits of using Google products helps business owners make better decisions. Discussion will focus heavily on Google's advertising platform called Google AdWords and Google Analytics. Analyze Google+, other Google family products and the whole concept of placing your business on a map of local services, ratings, reviews, etc.

3975 TBSM 56-001
Wednesday, December 14
11:30 a.m. to 1 p.m.
1 Session
Southlake Campus, Room TBA
\$25 N. Barszczewski

Start-up and Planning

STARTING YOUR BUSINESS IN ILLINOIS

Starting a business in Illinois is exciting but challenging. This free workshop gives the entrepreneur a realistic view of the requirements to start a business and the resources available to support a new venture. Learn the basic elements of starting a successful business and get answers to the most frequently asked questions!

3728 TBSM 10-001
Tuesday, September 20
6:30-8:30 p.m.
1 Session
Grayslake Campus, Room TBA
FREE J. Osmond

3729 TBSM 10-002
Tuesday, November 15
6:30-8:30 p.m.
1 Session
Grayslake Campus, Room TBA
FREE J. Osmond

START STRONG BUSINESS BOOT CAMP

This accelerated small business boot camp will explore business fundamentals needed to start and run a new business. Evaluate your business idea including personal objectives, business feasibility, market potential and financial strength. This class will provide the resources, support and motivation to prove that a dream of business success is within reach. Individualized counseling by a certified business advisor is included to address specific concerns and challenges.

Sponsored by  **First Midwest Bank**

3727 TBSM 2-001
Tuesday, October 4-25
6:30-8:30 p.m.
4 Sessions
Grayslake Campus, Room TBA
\$100 J. Osmond

NEW! GOVERNMENT CONTRACTING 101

According to the Small Business Administration, the federal government buys nearly \$100 billion worth of goods and services from small businesses each year! Government contracts can offer significant opportunities for small businesses, but selling to the government requires a very different approach than selling to the commercial sector.

This workshop is great for small business owners new to contracting with government agencies or business owners who need a refresher on what their business should be doing. Attend this workshop and learn the basics of government contracting to compete in the government contracting marketplace!

3976 TBSM 61-001
Thursday, October 6
9-11 a.m.
1 Session
Southlake Campus, Room TBA
FREE R. Haake



Professional Development Classes

As a small business owner, you might be interested in the following classes offered by Professional Development:

- Beverage and Alcohol Sellers and Servers Educational Training (BASSET) page 16
- Food Safety page 16
- Forklift Operator Training page 23
- International Business Etiquette page 1
- Facebook for Business (online) page 5
- Google Apps for Business (online) page 5
- Instagram for Business (online) page 5

For registration details or to learn more call Professional Development at (847) 543-2615.



EXPORT COMPLIANCE: ELIMINATE THE DANGERS OF NON-COMPLIANCE!

Thursday, October 20
Southlake Campus
1120 S. Milwaukee Ave., Vernon Hills, IL
8:30 a.m. to 4:30 p.m.

\$150 — Early Bird Registration
until August 31

\$195 — September 1

Registration Required - Space Limited

Did you know export compliance violations can result in \$1 million in criminal penalties per violation and 20 years imprisonment while administrative monetary penalties can reach \$250,000 per violation or greater? Don't let this happen to you! Invest the time necessary to understand how to adapt the latest up-to-date export compliance procedures to your company's export program.

Topics include:

- Know Your Customer – 5 questions to ask to reveal common red flags
- Use Due Diligence – review 7 key lists from denied parties to sanctioned countries

- Use the Correct Incoterm - Terms of Sale vs. Terms of Payment
- Country Specific Requirements – legalization, pre-shipment inspection, wood packaging, etc.
- Export Documentation – determine documentation and retention requirements
- Logistics - establish strategies and responsibilities - insurance, packaging, and record keeping
- Other Global Trade Requirements and Resources - export license requirements, where to go to qualify for NAFTA, obtaining correct HTS # and where to find information
- Compliance Strategy – explore how to successfully implement these requirements into your organization's export program

Upon completion of this dynamic best practices seminar, you will walk away with a fresh look at export compliance procedures, and an 11-point checklist to ensure compliance. Materials will be included.

About the Presenter:

Mike Allocca established Allocca Enterprises, Inc. in 2016, and has conducted hundreds of on-site and public training seminars nationally and internationally. He works with importers and exporters conducting compliance audits, classifications and implementing written export and import procedures. Staying current on export/import regulations, Mike regularly attends and/or hosts programs with the U.S. Department of Commerce, U.S. Customs and Border Protection, U.S. Department of Agriculture, Bureau of Industry and Security, NAFTA – Office of Inter American Affairs, TSA and Council of Supply Chain Management Professionals.

For more information and to register, visit www.clcillinois.edu/sbdc-itc/workshops.

Online Learning for the Small Business Owner

Illinois SBDC International Trade Center offers online classes for the new to the experienced business owner including:

- Entrepreneur Readiness
- Business Start-up
- Business Planning
- Strategic Planning
- Cash Flow
- Marketing

Connect and learn at your convenience. These online classes are self-paced online learning modules and cannot be accessed through Blackboard.

To register or for more information, visit www.clcillinois.edu/SBDOnline or call (847) 543-2033.

Classes are provided by Small Business Spoken Here.

START STRONG SERIES (\$150)

This series of four classes will identify the steps to take to start your business on a firm foundation. Enroll in an individual workshop or take the series and save. A \$200 value!

ARE YOU READY? (\$50)

Assess your entrepreneurial readiness. Estimated time to complete – two hours.

STARTING YOUR BUSINESS IN ILLINOIS (Free)

Learn what rules and regulations are required to start a business. Estimated time to complete – one hour.

BUILDING YOUR BUSINESS TEAM (\$75)

Who should be on your team? Estimated time to complete – four hours.

BUSINESS PLANNING MADE EASY (\$75)

Build your roadmap to success. Write your own business plan. Estimated time to complete – eight hours.

GROW STRONG SERIES (\$200)

This series of four workshops work together to provide a plan that will take your business to the next level of success. Enroll in an individual workshop or take the series and save. A \$240 value!

STRATEGIC PLANNING FOR SMALL BUSINESS (\$100)

Develop a plan that can propel your business to higher levels of success. Estimated time to complete – eight hours.

CASH FLOW — LIFEBLOOD OF YOUR BUSINESS (\$50)

It is a simple fact that Cash is King! Estimated time to complete – one hour.

MARKETING FOR SUCCESS (\$50)

Develop and implement a multi-faceted marketing plan. Estimated time to complete – three hours.

MAXIMIZE YOUR RELATIONSHIPS (\$40)

Building successful relationships are vital to your success. Estimated time to complete – one hour.



Personal Enrichment

Make the time to enjoy life and pursue your passions.

CLC's Personal Enrichment classes are affordable, fun and taught by local experts.

Browse our listings to find something perfect for you!



Beginning Social Media

PINTEREST AND FACEBOOK

Have you ever wondered about the usefulness of social media? Join technology expert Jim Hayward and learn how to use both Facebook and Pinterest. Students should come to class with a laptop that has access to the internet, both a Pinterest and Facebook Account and a brief list of personal/professional interests and hobbies.

3937 CCMP 44-001
Saturday, October 22
9-11 a.m.
1 Session
Southlake Campus, Room TBA
\$25 J. Hayward

Beginning Computers

Looking for Beginning Computer Classes?

They are listed on page 7.

- Beginning Computer 1 and 2
- Google Is More than Just a Search Engine
- Mac 1
- iPad – Level 1 and Level 2
- iPad New Apps

Interested in Video Game Making?

Classes are listed on page 9.

- Online Video Game Maker 101: Perilous Pyramid
- Online Video Game Maker 2: Invader!

Creative Arts

BEGINNER SEWING:

SEW HAPPY TOGETHER

Discover how you and your sewing machine can “sew happy together.” Get acquainted with your machine: needles, threading and troubleshooting. Learn how to read a pattern and choose fabric. Enjoy cutting, assembling and completing your own sewing project. Bring your own sewing machine, sharp scissors and a box of pins to the first class. The instructor will discuss additional supplies. Class size is limited. Return students are welcome. Students age 14-17 may register through the Explore program and attend with a registered parent or other authorized adult. Call (847) 543-2615 for more information.

3886 CCRF 31-001

Tuesday, September 20 to October 25
6:30-8:30 p.m.
6 Sessions
Grayslake Campus, Room H107
\$175 M. Wagner-Webb

NEW! BUTTONHOLES, ZIPPERS AND HEMS...OH, MY!

Let us help you tackle the scarier sewing processes. Learn how to make basic buttonholes and how to sew on buttons with a sewing machine. Learn three different ways to insert zippers. Discover multiple hem types and which one is appropriate for garments and which suits home decor. Find out how to determine the best hem for the type of fabric. Both beginning and experienced sewers are welcome. Alteration, mending and other sewing challenges will be addressed as time allows. Bring your own sewing machine and accessories.

3929 CCRF 51-001

Tuesday, November 1 to December 13
6:30-8:30 p.m.
6 Sessions
Grayslake Campus, Room H107
\$175 M. Wagner-Webb

WIRE JEWELRY II

Bring your tools from Wire Jewelry I and make more beautiful pieces, working mainly with sterling silver and beautiful color-coated copper. Learn twisting, bending and beading. A required materials and tool kit fee of \$70, payable directly to the instructor, is due at the first class.

3928 CCRF 38-001

Monday, September 12 to October 3
6:30-8:30 p.m.
4 Sessions
Grayslake Campus, Room T323
\$99 A. Brooks

BEGINNING GLASSBLOWING

Learn the secrets of the ancient art of glassblowing in this class, intended for beginners with little or no hot shop experience. Starting with a simple gather, we will work our way up to blowing a glass vessel, exploring different techniques in shaping, forming and coloration of the glass and experimenting with specialty glass, such as Dichroic or “Glo Glass.” Expect to complete eight to 12 pieces. Class time may vary depending on the number of students. Class fee covers materials. Proper attire is mandatory: long-sleeved cotton shirt, long pants, socks, closed-toed shoes and a pair of sunglasses. Class meets at Peter Patterson Glassworks, 888 Tower Road, Unit E, Mundelein. Students age 16-17 may register through the Explore program and attend with a registered parent or other authorized adult. Call (847) 543-2615 for more information. Parent must sign a waiver with Patterson Glassworks.

3926 CCRF 4-031

Tuesday and Wednesday, October 11-12
6-9 p.m.
2 Sessions
Peter Patterson Glassworks
\$400 P. Patterson

3927 CCRF 4-032

Monday and Tuesday, December 12-13
6-9 p.m.
2 Sessions
Peter Patterson Glassworks
\$400 P. Patterson

GLASSBLOWING PAPERWEIGHTS

Intended for beginners with little or no hot shop experience, this hands-on class will concentrate on making three different round paperweights using various processes and colors: Glo-ball, Shard-ball and Cane-ball. Leave with three of your own paperweight creations and a better appreciation for working with Hot Glass. Proper attire is mandatory: long-sleeved cotton shirt, long pants, socks, closed-toed shoes, a pair of sunglasses. Class time may vary depending on the number of students. Course fee covers all materials. Class meets at Peter Patterson Glassworks, 888 Tower Road, Unit E, Mundelein. Students age 14-17 may register through the Explore program and attend with a registered parent or other authorized adult. Call (847) 543-2615 for more information. Parent must sign a waiver with Patterson Glassworks.

3924 CCRF 2-031

Monday, September 19
6-10 p.m.
1 Session
Peter Patterson Glassworks
\$125 P. Patterson

3925 CCRF 2-032

Thursday, December 8
6-10 p.m.
1 Session
Peter Patterson Glassworks
\$125 P. Patterson

Dance

BALLROOM DANCING

Ballroom dancing is not just for your first dance! Feel confident whether on a cruise, at a wedding or out on the town. Learn classic dance moves and have fun while you impress the competition just like those on "Dancing with the Stars." Ten weeks of professional dance instruction includes fox trot, waltz, swing and Latin dances. Couples encouraged; class fee is charged per individual. Enjoy lots of personal attention. Register quickly as spaces are limited!

3887 CDAN 2-031

Friday, September 9 to November 11

7-9 p.m.

10 Sessions

Round Lake Park District Sports Center,

Mezzanine

\$125 R. and C. Sealander

Financial Management

RETIREMENT PLANNING TODAY

Living a rich life takes more than money. Because of tax law changes and the uncertain future of Social Security, a sound financial plan has never been more vital. Learn five strategies to manage investment risks, 11 ways to save money on taxes, questions to ask before buying insurance, how to handle your company retirement plan and how to calculate savings needed to retire. Couples may attend for a single registration fee. A \$25 fee for the 235-page textbook is payable to instructor at the first class.

3947 CFIN 2-001

Tuesday, September 27 to October 11

7-9:15 p.m.

3 Sessions

Grayslake Campus, Room TBA

\$65 R. Babjak

3948 CFIN 2-002

Wednesday, October 5-19

7-9:15 p.m.

3 Sessions

Grayslake Campus, Room TBA

\$65 R. Babjak

REJUVENATE YOUR RETIREMENT

You worked hard to manage funds for a comfortable retirement. But current economic conditions require a second look at them. This comprehensive course focuses on issues and financial concepts important to retirees. In straightforward language it explains financial strategies such as tax-efficient income planning, lifestyle preservation, inflation protection and providing a legacy. However, money is only one aspect of post-retirement planning. The course introduces fulfilling activities such as travel, hobbies, sports, crafts, business ventures and lifelong learning to help make the most of your retirement years. A 143-page illustrated workbook per couple is included with your tuition. Couples may attend together for a single registration fee.

3949 CFIN 6-001

Tuesday, October 18-25

9-11:30 a.m.

2 Sessions

Grayslake Campus, Room TBA

\$59 R. Babjak



Want to learn at home on your own?

WHERE DOES ALL MY MONEY GO? - ONLINE

Ever get frustrated that you never seem to get ahead? Are you and your family constantly arguing about money? Do you ever wonder where your money went last month? Do you have trouble saving money? Do you wish you had financial security? Want to work on paying down your debt but don't know where to find the money? This course will teach you the very basics of how to get control of your finances rather than letting them control you. It is the help you need before learning about investing, debt elimination, retirement or college planning

Sign up for an ed2go instructor-led or self-paced online course. Turn to page 26 for more information. Or visit www.ed2go.com/clc.

Fitness

Stay active! Stay fit! From cardio to strength to sports-focused classes, Personal Enrichment offers a variety of classes to keep you active. These noncredit classes are not taken for a grade, but offer reasonably priced fitness education with highly educated instructors.

Visit www.clcillinois.edu/personalenrichment/fitness for complete class descriptions.

All classes are held in the P.E.Center, Building 7, Grayslake Campus and are \$129 each.

Register now! Classes start the week of August 22 and are 16 weeks long.

PILATES

3730 CFIT 1-001
Monday and Wednesday, 5-5:50 p.m.
Staff

3736 CFIT 1-002
Tuesday and Thursday, 11-11:50 a.m.
Staff

KICKBOXING

3737 CFIT 6-001
Wednesday, 9-10:50 a.m.
Staff

BEGINNING AIKIDO SKILLS

3738 CFIT 7-001
Wednesday, 8-9:50 p.m.
Staff

INTERMEDIATE AIKIDO SKILLS

3878 CFIT 8-001
Monday, 8-9:50 p.m.
J. Scanlan

ADVANCED AIKIDO SKILLS

3879 CFIT 9-001
Friday, 7-8:50 p.m.
C. Tseng

FENCING SKILLS

3739 CFIT 10-001
Monday, 8-9:50 p.m.
Staff

AEROBIC DANCE

3740 CFIT 16-001
Monday and Wednesday, 6-6:50 p.m.
Staff

TABATA

3741 CFIT 20-001
Tuesday and Thursday, 9-9:50 a.m.
Staff

BODY TONING - WOMEN

3742 CFIT 21-001
Monday and Wednesday, 7-7:50 p.m.
Staff

INTRODUCTION TO RUNNING

3743 CFIT 25-001
Saturday, 8-9:50 a.m.
Staff

SPINNING

3744 CFIT 29-001
Monday and Wednesday
12-12:50 p.m.
Staff

3745 CFIT 29-002
Tuesday and Thursday, 5-5:50 p.m.
Staff

ZUMBA

3746 CFIT 50-001
Monday and Wednesday, 11-11:50 a.m.
Staff

YOGA

3747 CFIT 51-001
Tuesday and Thursday, 7-7:50 p.m.
Staff

3748 CFIT 51-002
Tuesday and Thursday, 12-12:50 p.m.
Staff

STRENGTH TRAINING

3749 CFIT 55-001
Monday and Wednesday, 8-8:50 a.m.
Staff

3750 CFIT 55-002
Tuesday and Thursday, 8-8:50 a.m.
Staff



Fitness – T'ai Chi Chih

Visit www.clcillinois.edu/personalenrichment/fitness for complete class descriptions.

All classes are held in the P.E.Center, Building 7, Grayslake Campus and are \$75 each.

Register now! Classes start the week of August 22 and are 8 weeks long.

BEGINNING T'AI CHI CHIH

3880 CFIT 53-001
Wednesday, August 24 to October 12
7-8:50 p.m.
D. McElhose

T'AI CHI CHIH INTERMEDIATE

3881 CFIT 54-001
Tuesday, August 23 to October 18
(No class September 6)
1:30-3:20 p.m.
D. McElhose

Want to learn at home on your own?

INTRODUCTION TO NATURAL HEALTH AND HEALING-ONLINE

Learn how to promote wellness, balance and health in all aspects of your daily life. Explore naturopathy and proper breathing techniques that enhance health and the value of hydrotherapy, diet, biorhythms and fasting. We'll also examine brain function tests, visualization and relaxation therapies, as well as vitamins, minerals, antioxidants, free radicals and the basic requirements that constitute a healthy diet. Discover herbal healing, aromatherapy, body therapies; massage techniques, osteopathy, chiropractic, T'ai Chi, reflexology, yoga, Feng Shui, therapeutic touch and natural remedies for common emergencies.

Sign up for an ed2go instructor-led or self-paced online course. Turn to page 26 for more information. Or visit www.ed2go.com/clc

Natural Health and Wellness



REIKI 1: REIKI CHANNEL

Learn to channel life force energies as you take the first step in understanding and using the healing energy of Reiki. You will learn standardized protocols for the treatment of clients as well as the history and philosophy of working with Reiki. Reiki is being incorporated into hospital treatment plans across the country as medical and non-medical personnel have come to recognize its ability to reduce stress and expedite healing. Thanks to modern technology, scientific data now corroborates mountains of anecdotal evidence. *

3953 CBOD 7-001
Friday, October 28
10 a.m. to 5 p.m.
1 Session
Grayslake Campus, Room T333
\$150 H. McCutcheon

REIKI 2: PRACTITIONER CERTIFICATION

Build upon the skills you learned in Reiki 1, and after completing this class you will be a professional Reiki practitioner. You will gain a second attunement to increase the flow of energy and be introduced to and practice using sacred Reiki symbols to enhance all facets of Reiki work. This includes new healing techniques and protocols for distant and surrogate transmission of Reiki and a brief overview of using healing crystals. Practical, business-building strategies for massage therapists and energy practitioners will be discussed. All materials included in the text. *

Prerequisite: Reiki 1
3954 CBOD 24-001
Friday, November 18
10 a.m. to 5 p.m.
1 Session
Grayslake Campus, Room T333
\$250 H. McCutcheon

***Note:** All materials are included in the class fee. Class size is limited, so register early. Due to the nature of this class, cancellations may be made up to five business days before the start date. After that no refund is possible.

CPR

HEARTSAVER CPR WITH ADULT, CHILD AND INFANT TRAINING

This course is designed for the general public and is not intended for healthcare professionals or healthcare students. It is ideal for daycare providers, teachers and anyone interested in taking a CPR course. This is an American Heart Association course. Certification is good for two years. A required textbook is available in the CLC Bookstore.

3950 CWEL 30-001
Wednesday, October 12
6-9 p.m.
1 Session
Grayslake Campus, Room TBA
\$65 S. Frankson

3951 CWEL 30-002
Saturday, November 12
9 a.m. to 12 p.m.
1 Session
Grayslake Campus, Room TBA
\$65 S. Frankson

Looking for BLS Healthcare Provider CPR?
See page 12.

Language

SPANISH 1

Spanish is one of the most rapidly growing languages in the United States! Immerse yourself into the Spanish-speaking world, language and culture in this fun and interactive class. The primary focus is on comprehension and production of the spoken language through the introduction of an active vocabulary, basic grammatical structures, idioms, functional and culturally authentic communicative activities and dialogues. Start using Spanish to talk about personal interests, favorite books, sports, food, your profession, current events, cultural traditions and other common topics. No prerequisite. A textbook is required. Call (847) 543-2615 for assistance and registration information. Students age 14-17 may register and attend with a registered parent or authorized adult.

3941 CLNG 2-021
Monday, September 12 to October 17
6:30-9 p.m.
6 Sessions
Southlake Campus, Room TBA
\$125 L. Nelson

3940 CLNG 2-001
Wednesday, September 14 to October 19
6:30-9 p.m.
6 Sessions
Grayslake Campus, Room TBA
\$125 L. Nelson

SPANISH 2

Eager to learn and practice expressing your ideas, wishes and desires in Spanish in the present, past and future tenses? This course will help you acquire a good working knowledge of Spanish verb tenses, allowing you to understand and make yourself understood in everyday situations. The emphasis will be on comprehension and production of the spoken language through the introduction of communicative activities and dialogues. Broaden your use of the Spanish language to talk about personal interests, favorite books, television programs, events and cultural traditions. **Prerequisite:** Spanish 1 or previous experience with the Spanish language. A textbook is required. Unsure which class level is best for you? Call (847) 543-2615 for assistance and registration information. Students age 14-17 may attend with a registered parent or authorized adult.

3913 CLNG 3-021
Monday, October 31 to December 5
6:30-9 p.m.
6 Sessions
Southlake Campus, Room TBA
\$125 L. Nelson

3912 CLNG 3-001
Wednesday, November 2 to December 7
6:30-9 p.m.
6 Sessions
Grayslake Campus, Room TBA
\$125 L. Nelson

ITALIAN 2

A continuation of Italian 1, this class focuses on using common phrases, grammar and vocabulary to further enhance speaking and communication skills. A textbook is required. Students age 14-17 may register through the Explore program and attend with a registered parent or other authorized adult. Call (847) 543-2615 for more information.

3916 CLNG 16-001
Wednesday, October 12 to November 16
6-8:30 p.m.
6 Sessions
Grayslake Campus, Room TBA
\$125 I. Pavlos



FRENCH 2

A continuation of French 1, this course covers fundamentals of the language necessary for understanding, speaking and reading French. Students gain practice in pronunciation from dialogues and short situational role playing. A textbook is required. **Prerequisite:** Equivalent of French 1.

3917 CLNG 21-001
Monday, October 10 to November 14
6-8:30 p.m.
6 Sessions
Grayslake Campus, Room TBA
\$125 I. Pavlos

GERMAN 1

Learn conversational German, focusing on communication skills and immediate use of the language. This informal, practical approach is designed to deal with everyday situations. The emphasis is on basic grammar and building a useful vocabulary so you can use the language for traveling, reading and conversation. A textbook is required.

3914 CLNG 11-021
Tuesday, September 13 to October 18
10 a.m. to 12 p.m.
6 Sessions
Southlake Campus, Room TBA
\$125 A. Burbach

GERMAN 2

Willkommen! Continue to hone your listening, speaking, reading and writing skills with applicable real-life situations. Communicate almost entirely in German while exploring Germany's language and culture. This is an excellent foundation for personal development, business or travel. **Prerequisite:** German 1 or previous German language experience.

3915 CLNG 12-021
Tuesday, November 1 to December 13
10 a.m. to 12 p.m.
6 Sessions
Southlake Campus, Room TBA
\$125 A. Burbach

GERMAN 5

You will continue to explore the German language and culture by honing your listening, speaking, reading and writing skills. Through exercises, conversations, small-group practices and readings, students will learn to apply vocabulary, grammar and structures to real-life situations. **Prerequisite:** German 4 or prior German language experience.

3963 CLNG 24-021
Thursday, September 15 to October 20
10 a.m. to 12 p.m.
6 Sessions
Southlake Campus, Room TBA
\$125 A. Burbach

GERMAN 6

Build on your knowledge and skills of the German language by studying more advanced grammar and vocabulary, while focusing on your ability to understand and speak in a more confident manner. Exercises, class discussions and readings will help you improve your language skills. **Prerequisite:** German 5 or prior German language experience.

3964 CLNG 25-021
Thursday, November 3 to December 15
10 a.m. to 12 p.m.
6 Sessions
Southlake Campus, Room TBA
\$125 A. Burbach

Want to learn at home on your own?

CONVERSATIONAL JAPANESE - ONLINE

Whether you want to learn conversational Japanese for travel or just for fun, this course makes it easy and enjoyable for beginners to master the essentials of the Japanese language. Your native Japanese instructor will provide inside cultural knowledge.

Sign up for an ed2go instructor-led or self-paced online course. Turn to page 26 for more information. Or visit www.ed2go.com/clc

Sign Language



AMERICAN SIGN LANGUAGE 1

If you have always wanted to learn American Sign Language, now is your chance! Sign up with a friend to learn ASL in an engaging and interactive class. Ideal for students in high school or older who want to begin to understand this expressive and rich language. A textbook is required. Students age 14-17 may register through the Explore program and attend with a registered parent or other authorized adult. Call (847) 543-2615 for more information.

3918 CLNG 30-021
Wednesday, September 14 to November 16
6:30-8:30 p.m.
10 Sessions
Southlake Campus, Room TBA
\$189 L. Sviatko

Music - Instrumental



CONCERT BAND

Offered for the enjoyment and convenience of individuals who wish to play their instrument and do not want or need college credit. Also offered to provide band experience and opportunities for the college community. No audition is required. If college credit is desired, enroll in MUS 123-002.

3874 CMSC 6-001

Wednesday, August 24 to December 14
7:30-9 p.m.
Grayslake Campus, Room P101
\$50 J. Mojzisek

JAZZ ENSEMBLE I

Offered for individuals who wish to perform big band jazz and who do not want or need college credit. Also offered to provide big band experience and opportunities for the college community. An audition is required. For audition information, call Dr. Michael Flack at (847) 543-2566. If college credit is desired, enroll in MUS 223-001.

3873 CMSC 5-001

Monday, August 22 to December 12
7:30-9 p.m.
Grayslake Campus, Room P101
\$50 M. Flack

JAZZ ENSEMBLE II

Offered for individuals who wish to perform big band jazz but do not want or need college credit. Also offered to provide big band experience and opportunities for the college community. No audition is required. If college credit is desired, enroll in MUS 223-002.

3875 CMSC 7-001

Tuesday, August 23 to December 13
7:30-9 p.m.
Grayslake Campus, Room P101
\$50 D. Hibbard

WIND ENSEMBLE

Offered for the enjoyment and convenience of individuals who wish to play their instrument and do not need college credit. Also offered to provide band experience and opportunities for the college community. An audition is required. For audition information, call Dr. Michael Flack at (847) 543-2566. If college credit is desired, enroll in MUS 123-001.

3872 CMSC 4-001

Thursday, August 25 to December 15
7:30-9 p.m.
Grayslake Campus, Room P101
\$50 M. Flack

Music - Vocal

CHAMBER SINGERS

The Chamber Singers provide the opportunity to study and perform challenging repertoire at an advanced level. An audition is required. For audition information, contact Ingrid Mikolajczyk at (847) 543-2000 ext. 33214 or Imikolajczyk@clcollinois.edu. If college credit is desired, enroll in MUS 120-002. Students registering for the first time will receive information early in the semester regarding the purchase of concert attire.

3876 CMSC 9-001

Wednesday, August 24 to December 14
6-8 p.m.
Grayslake Campus, Room P105
\$50 I. Mikolajczyk

CHOIR OF LAKE COUNTY

Comprised of members of the community at large, as well as students, this choir seeks to serve the artistic needs of the community. Its singers participate in the enjoyment, preparation and performance of traditional choral literature, from early Renaissance to present day. Techniques of correct singing are addressed. Open to all for credit or noncredit without audition. If college credit is desired, enroll in MUS 120-003. Students registering for the first time will receive information early in the semester regarding the purchase of concert attire.

3871 CMSC 3-001

Tuesday, August 23 to December 13
7-9 p.m.
Grayslake Campus, Room D100
\$50 J. DeLay

Personal Interest

CLC SINGERS

This student-based ensemble engages in the enjoyment, study, preparation and performance of diverse choral music, including madrigals, ballads and popular modern idioms. Emphasis is given to techniques of correct singing. An audition is required. For audition information call Jeffrey DeLay at (847) 543-2000 ext. 31168 or email jdelay@clcillinois.edu. If college credit is desired, enroll in MUS 120-001. Students registering for the first time will receive information early in the semester regarding the purchase of concert attire.

3877 CMSC 2-001
Tuesday and Thursday
August 23 to December 15
1-2:15 p.m.
Grayslake Campus, Room D100
\$50 J. DeLay

GOSPEL CHOIR

Perform diverse sacred music of the African-American tradition, including spirituals and gospel music, past to present. Techniques of correct singing are addressed. No audition required. If college credit is desired, enroll in MUS 120-004. Students registering for the first time will receive information early in the semester regarding the purchase of concert attire.

3870 CMSC 1-001
Monday, August 22 To December 12
7-9 p.m.
Grayslake Campus, Room D100
\$50 C. Hayes

Music-Opera

NEW! DAS RHEINGOLD PRE-OPERA PRESENTATION AND LYRIC OPERA TOUR

Join us for an opera presentation preceding the opera tour to "Das Rheingold," one of Wagner's magnificent Ring cycle. See page 49 for tour and presentation details.

VOICE-OVERS...NOW IS YOUR TIME

Learn how you could actually begin using your speaking voice for commercials, films, videos and more! Most people go about it the wrong way. Discover a unique, outside-the-box way to cash in on one of the most lucrative full or part-time careers out there! Handle this venture on your own terms, on your own turf, in your own time and with practically no overhead! Now is the best time to make this happen, as

companies are looking for new voices like never before. This exciting and fun class could be the game changer you've been looking for!

3882 CPER 22-001
Thursday, October 13
7-9 p.m.
1 Session
Grayslake Campus, Room TBA
\$69 B. Thon



Photography

BE AN IMAGE MAKER, NOT A PICTURE TAKER

Becoming a good photographer is as much about having a creative vision as it is about being a good technician. Learn from professional photographers, Mike Caplan (also a meteorologist and proud CLC graduate) and John Petrovic, the fundamentals of exposure and composition and the importance of applying that knowledge to craft captivating photos. Discover how to improve your images dramatically as you use your mind as well as a camera to tell stories. Learn to recognize when the light is good and when it's bad, to prepare thoughtfully for a shoot, to execute photos skillfully and to apply the "art sauce" in the digital darkroom. Weekly photo challenges may be shared with the class for gentle critique. All skill levels are welcome. Requirements: Bring your digital camera with manually adjustable settings and owner's manual to class. You must be familiar with your camera's basic controls. Note: One class meeting will be an outdoor field workshop; you must provide your own transportation. Students age 14-17 may register through the Explore program and attend with a registered parent or other authorized adult. Call (847) 543-2615 for more information.

3884 CPTO 3-001
Saturday, September 24 to October 29
9-11:30 a.m.
6 Sessions
Grayslake Campus, Room TBA
\$225 M. Caplan



SMARTPHONE PHOTOGRAPHY

The best camera you own is the one you have with you at the time. Let's face it, even if you own a fancy DSLR with all the shiny bells and whistles, you probably don't lug all of that gear around 24/7. But you probably DO have a smartphone with its built-in camera. Sadly, most smartphone images stink—and it's not the camera's fault. Whether you take dozens of selfies, like photographing your meals or enjoy snapping hundreds of shots on vacation, knowing how to use the smartphone camera properly will set your images above the pack. Professional photographers Mike Caplan and John Petrovic will show you how to use good techniques in lighting and composition to capture an image and how to finish the image using various apps to create a work of art every time. Bring your fully charged iPhone or Smartphone and power cord. Now four sessions!

3883 CPTO 2-001
Monday, October 3-24
7-9:30 p.m.
4 Sessions
Grayslake Campus, Room TBA
\$125 M. Caplan

INTRODUCTION TO FINE ART PHOTOGRAPHY

Creativity begins with the vision of the photographer, but without knowing the full potential of the tools at hand, that vision may not be fully realized. Concentrate on a better understanding of the capabilities of your digital camera so you can realize and potentially expand your vision. Through lecture, demonstrations, critique and shooting assignments, learn how technical aspects of your camera impact the image, how to use multiple exposure and how to execute interval timer shooting. You will also be introduced to photo editing software. Bring your digital SLR camera with interchangeable lens to class. Students age 14-17 may register through the Explore program and attend with a registered parent or other authorized adult. Call (847) 543-2615 for more information. Now eight sessions!

3891 CPTO 31-001
Wednesday, September 14 to November 9
6:30-9 p.m.
8 Sessions
Grayslake Campus, Room TBA
\$195 J. Harold

Test Preparation-GRE

NEW! PHOTOGRAPHING NIGHT LIGHTS

Fascinated by the city at night? Explore the world after dark, discover the marvelous colors hiding in plain sight and learn the basics of photographing streets, city lights, stores and windows at night. Bring to class: a laptop with photo editing software pre-loaded on it (Lightroom 6 or later, Adobe Photoshop and Coral Paintshop are some examples), your Digital SLR with interchangeable lens and a tripod. Experience interactive learning through lecture, demonstrations, critique and post-processing assignments.

3885 CPTO 33-001
Tuesday, October 11 to November 15
6:30-9 p.m.
6 Sessions
Grayslake Campus, Room TBA
\$150 J. Harold

GRE TEST PREPARATION

Gain the edge to score your best on the GRE and impress graduate school admissions committees! Complete this thorough test preparation class that features face-to-face instruction and tutoring in a small group setting. Prepare for the quantitative, verbal and analytic writing portions of the exam with practice questions, sample tests and guidance on effective study habits and test-taking skills.

3890 CPER 45-001
Saturday, October 15 to November 19
9 a.m. to 12 p.m.
6 Sessions
Grayslake Campus, Room TBA
\$299 M. Garamoni

Writing

UNLEASH THE WRITER WITHIN

In the first two weeks discover how to feel entitled and free to write. Learn how to release your inner voice while quieting the critical voices. In the third week, learn to develop a lifelong writing habit, whether for pleasure, profit or personal growth. Class incorporates lecture, discussion and many valuable writing activities.

3931 CWRT 15-001
Wednesday, October 12-26
6-8 p.m.
3 Sessions
Grayslake Campus, Room TBA
\$75 S. Engstrom

Want to learn at home on your own?

HOW TO MAKE MONEY FROM YOUR WRITING - ONLINE

You really can make money with your writing. Whether you want to create your own business, add to your income, supplement your retirement or boost what you're earning as a writer, you'll find the how-to here.

Sign up for an ed2go instructor-led or self-paced online course. Turn to page 26 for more information. Or visit www.ed2go.com/clc



Personal Enrichment

Explore: WHERE KIDS GO TO COLLEGE

Academic enrichment cleverly disguised
as fun for youth in grades 1-12.



Explore: ACT Prep

ACT PREP (GRADES 10-12)

Begin preparing now for that all-important ACT test. Using new *Barron's ACT* second edition textbook by Brian Stewart as a guide, learn to identify deficiencies in your content areas in which you need further study and how to pull out critical information relevant to the test. Perform warm-up drills that will maximize the effectiveness of practice exercises and equip you to identify the basics you need to know for each test section. Complete practice exercises to help choose the best answers and avoid common mistakes. Bring a pen, highlighter, your school planner and your new (not used) textbook to the first class. This class does not offer the actual ACT exam but will prepare you for the ACT test. Recommended for students who are entering their junior year of high school or younger students who have had high school algebra and geometry. Be prepared to be fully engaged and do at-home practice exercises in preparation for class meetings. Fall ACT test dates are September 10 and October 22 and December 10, 2016.

3888 CEXP 50-001
Saturday, September 10 to October 15
9 a.m. to 12 p.m.
6 Sessions
Grayslake Campus, Room TBA
\$225 Staff

3889 CEXP 50-021
Saturday, October 22 to December 3
9 a.m. to 12 p.m.
6 Sessions
Southlake Campus, Room TBA
\$225 Staff

Explore: Language Arts

NEW! IMPROVING YOUR GRAMMAR SKILLS (GRADES 6-8)

If you think grammar is dull and intimidating, think again. Learn a unique approach to rooting out and avoiding common grammatical mistakes. Employ strategies to help you improve your writing skills and become more proficient in your academic work. Learn sentence structure, punctuation and more. Enjoy interactive exercises to practice your new skills. Michael Clay Thompson curriculum will be used in the class.

3969 CEXP 60-001
Wednesday, September 21 to October 26
7-8:30 p.m.
6 Sessions
Grayslake Campus, Room TBA
\$125 H. Athanasopoulos

Explore: Engineering

INTRODUCTION TO AUTOCAD (GRADES 6-9)

Join Karen Schweiss, a licensed civil engineer and CLC adjunct faculty member, for an introduction to the fundamental features and commands of AutoCAD, an electronic drafting software. Use this electronic design tool to draw new objects into existence. Topics include: basic drawing and editing commands, understanding and creating layers, dimensioning and plotting. Get a glimpse into 3D printing as well. Bring your own flash drive to class. Returning students or those familiar with the basics of AutoCAD are welcome to enroll for independent work and exploration.

3930 CSCC 3-001
Saturday, October 15 to November 5
9-11 a.m.
4 Sessions
Grayslake Campus, Room T127
\$99 K. Schweiss

Don't miss CLC's Engineering Night on September 29.

Arrive early to chat with professional engineers and learn about their careers as well as the different specialties (mechanical, electrical, civil, computer, materials, etc.). The keynote speaker will provide further insights on engineering careers. Then visit with a variety of representatives from colleges and universities to explore your education pathways. Visit www.clcillinois.edu/STEM for more information and other STEM-related events.



Explore: Science

NEW! INTRODUCTION TO CHEMISTRY (GRADES 7-8)

Get a head start on high school chemistry with this introduction to the basics. Learn about the factor-label method as it applies to quantities (a number and a unit). Compare and contrast the properties of solids, liquids and gases. Find out about the workings of significant digits. This preparatory class lays the groundwork that will help you better understand high school chemistry. Class fee covers all materials for experiments and activities.

3893 CSCC 2-001
Saturday, September 24 to October 1
9 a.m. to 1 p.m.
2 Sessions
Grayslake Campus, Room TBA
\$99 Staff

NEW! INTRODUCTION TO PHYSICS (GRADES 7-8)

Familiarize yourself with some of the basic concepts of physics, such as gravity and light. Learn the relationship of space and matter; the properties of mass, velocity and time; and the effects of energy. This preparatory class lays the groundwork to help you better understand high school physics. Class fee covers all materials for experiments and activities.

3892 CSCC 1-001
Saturday, November 5-12
9 a.m. to 1 p.m.
2 Sessions
Grayslake Campus, Room TBA
\$99 Staff

Explore: Fast-Paced Program

FAST-PACED PROGRAM FOR GIFTED STUDENTS

Challenge your gifted seventh or eighth grade student with our exciting and thought-provoking Fast-Paced math and verbal courses designed to engage and equip your bright student for academic success. Participation is by invitation for students who meet the prerequisite test scores on the SAT in sixth grade. Home-school, private and parochial school parents may visit www.collegeboard.com to get information and register their sixth grade student to take the SAT at a local test center.

Requirements: Math SAT score 530 or higher; Verbal SAT score 260 or higher.

FAST-PACED 7TH AND 8TH GRADE MATH (Fall and Spring)

Enrich your student's mathematical experience through special algebra/geometry topics not included in a traditional classroom.

FAST-PACED 7TH AND 8TH GRADE VERBAL (Fall and Spring)

Enhance your student's enjoyment of language arts through a rich introduction to literature, composition, vocabulary and grammar.

Explore: Outdoors

OUTDOOR COOKING – THE “LEAVE NO TRACE” WAY

Join us Saturday, September 10 and get ready for camping and a fall season full of outdoor fun! Enjoy cooking outdoors to make a lunch of box oven pizza, veggie shish kabob and pie-iron turtles. While cooking and enjoying the outdoors, learn four of the seven “Leave No Trace” principles: outdoor cooking methods, the use of fuel and foods that leave the least impact on our environment and recycling and managing cooking/food waste. This family-friendly workshop, offered in partnership with Girl Scouts of Greater Chicago and Northwest Indiana, is open to adults and children age 6 and up. All children under 18 must be accompanied by a registered adult and each attendee must be registered individually.

NOTE: A required supply fee of \$20/person will be collected at check-in. This fee covers supplies and the “Leave No Trace” lunch. Workshop instructor is Lis Christensson, manager of adult development in Girl Scouts for 18 years and a “Leave No Trace” Master Educator since 2004.

Saturday, September 10
9 a.m. to 1 p.m.
1 Session
Grayslake Campus, Outdoor
Register at www.clcexploreouth.eventbrite.com



Explore: Youth Online



The Arts

- Drawing for the Absolute Beginner
- Introduction to Guitar
- Music Made Easy

Computers

- Keyboarding
- Microsoft Office Courses

Computers – Web Savvy

- Creating Web Pages
- Designing Effective Websites
- Web 2.0 Fundamentals

Math

- Introduction to Algebra
- Math Refresher

Science

- Human Anatomy and Physiology I and II
- Introduction to Biology
- Introduction to Chemistry

Test Preparation

- Prepare for the GED® Math Test
- Prepare for the GED® Test
- SAT/ACT Preparation – Part 1 and Part 2

Writing

- Beginner's Guide to Getting Published
- Grammar Refresher and Editing Classes
- Introduction to Internet Writing Markets
- Introduction to Journaling
- Introduction to Screenwriting
- The Pleasures of Poetry
- Romance Writing

Visit www.ed2go.com/clc for a complete course list. Classes begin August 17, September 14, October 12, November 9 and December 14. Classes start as low as \$115.

Explore Classes Fall 2016 Youth Registration Form

Instructions: Register early. Complete the information below and sign the Parental Approval portion. Information is protected under FERPA and remains confidential.

Email, fax or mail the completed form

EMAIL: CPEInfo@clcillinois.edu

FAX: (847) 543-3022

MAIL: Personal Enrichment

Attn: Youth Program, Room T317, College of Lake County
19351 W. Washington St., Grayslake, IL 60030-1198

Student Information (Required-please print clearly)

Last Name _____ First Name _____ Initial _____

Date of Birth ____ / ____ / ____ Gender: Male Female

Preferred Email Address (required for class confirmation)

Address _____

City _____ State _____ Zip _____

Primary Phone (_____) _____ - _____

School _____

Grade Entering Fall 2016 _____

Need registration assistance?
Call Personal Enrichment (847) 543-2615 or e-mail
CPEInfo@clcillinois.edu. Visit www.clcillinois.edu/youth for class listings, scholarship information and withdrawal forms.

Parental Approval (Required)/Payment Information

I accept financial responsibility for camp/class fees. Fees are payable within 10 business days of registration. Pay in person at the CLC Cashiers office, over the phone by calling (847) 543-2085 or mail payment to CLC Attn: Cashiers Office. Please do not include payment with this form.

Cancellation Policy

I understand that if my child cannot attend: I will visit www.clcillinois.edu/youth to download the withdrawal form. I will read the cancellation policy and complete the withdrawal form. I will email the form to CPEInfo@clcillinois.edu at least five business days prior to the class start date.

Parent / Guardian Signature _____

Date _____

Father Mother Legal Guardian

Where did you hear about us?

- | | |
|---|---|
| <input type="checkbox"/> Friend | <input type="checkbox"/> Email/Eblast |
| <input type="checkbox"/> Printed Schedule | <input type="checkbox"/> Past Explore Student |
| <input type="checkbox"/> Flier | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> School | Other _____ |
| <input type="checkbox"/> Newspaper Ad | _____ |

Clery Act

The College of Lake County is committed to maintaining a safe and secure educational environment. For more information, see page 24. This report is available on the CLC Police Department website at www.clcillinois.edu/clery.

Course Number (i.e. 4886)	Course Title and Course No. (e.g. TENMARKS CEXP 40-001)	Cost
Please allow at least five business days to process this registration.		TOTAL

OFFICE USE ONLY: CLC ID _____ Hold _____ Date Registered _____ Comments: _____

DATE SENT TO ADMISSIONS: _____ by (Initials) _____

DIVISION: Late Registration Approved: _____ Section Change from/to _____

Discovery: PROGRAMS FOR ADULTS 50+

Short-term classes and tours are offered in a variety of topics in a relaxed atmosphere with other interested adults presented by knowledgeable instructors and guides.

This program is specially designed to fit your schedule and lifestyle!



Discovery: Field Trips and Tours

NEW! "DAS RHEINGOLD" **LYRIC OPERA TOUR**

Join us for an extraordinary story told over the course of four individual operas. Together, they comprise Wagner's magnificent Ring cycle, one of the greatest musical achievements in Western culture and an artistic journey that every opera lover should experience.

Lyric's ambitious new Ring starts with "Das Rheingold" in 2016, conducted by our own celebrated music director, Sir Andrew Davis. We'll meet the Rhinemaidens, guardians of magical gold that can be transformed into a ring that grants its owner unlimited power. When Alberich steals the gold, the struggle among the legendary characters begins, as Wotan, king of the gods, vies with him for supreme power. Immerse yourself in thrilling drama and music of vast proportions during this first of four new productions from world-renowned director David Pountney. (Performed in German with projected English translations).

3952 CTRP 14-001
Thursday, October 13
5-11 p.m.
1 Session
Southlake Campus, Room TBA
\$135 G. Marcinkovich

NEW! "DAS RHEINGOLD" **PRE-OPERA PRESENTATION**

Join us for a presentation to prepare you musically for the Lyric Opera performance of "Das Rheingold" on October 13. One of Wagner's magnificent Ring cycle, it is an artistic experience every opera lover should enjoy. Meet the Rhinemaidens, guardians of magical gold that can be transformed into a ring that grants its owner unlimited power. When Alberich steals the gold, the struggle among the legendary characters begins, as Wotan, king of the gods, vies with him for supreme power. Immerse yourself in thrilling drama and music of vast proportions. You may register for this pre-opera presentation, the opera tour or both.

3894 CMSC 33-021
Thursday, October 13
2-4 p.m.
Southlake Campus, Room TBA
\$19 I. Mikolajczyk

**NEW! VISIONS OF THE CHICAGO,
1909 FIELD TRIP**

Two books published in Chicago within months of each other in 1909 offered dramatically new visions of the city. Some of the most important and beloved landmarks of Chicago are a product of Daniel Burnham's "Plan of Chicago." Jane Addams' "Twenty Years at Hull House" recounts her efforts to remake her neighborhood on the near west side during these same years. We will journey into the city to visit a number of the key sites associated with these famous Chicago figures and their 1909 books.

3942 CTRP 13-001
Friday, October 21
9 a.m. to 3 p.m.
1 Session
Southlake Campus, Room TBA
\$115 D. Groeninger

Field Trip and Tour Information

Tours will leave from the location or locations specified under each description. Some tours will have more than one pickup site and time. Plan to arrive 15 minutes before the departure time for your tour. An effort is made to conduct all tours as described.

Substitutions may be necessary when situations arise that are beyond our control. Cancellations may be made up to seven business days before the tour; after that no refund is possible.

**Discovery:
Current Events**

PRESIDENTIAL CANDIDATES

Professor Gary Midkiff will analyze the major party candidates and compare and contrast their platforms, issues and experience. If you are an undecided voter, a voter who wants to learn more about their candidate or anyone wanting to understand the process, join us for this session.

3958 CDIS 87-001
Saturday, October 1
10 a.m. to 12 p.m.
1 Session
Southlake Campus, Room TBA
\$19 G. Midkiff

Discovery: Film

POLITICAL CONSPIRACIES IN THE CINEMA

The election process, Discovery and political conspiracy films, the perfect trifecta! Over four sessions, we will see and discuss four films that will make you question what is real and what might be possible. Actors Kirk Douglas and Burt Lancaster will start us off with "Seven Days in May," and it just gets better from there.

3807 CDIS 5-001
Monday, October 3-24
1-3:30 p.m.
4 Sessions
Southlake Campus, Room TBA
\$75 J. Kupetz

**STOP THE PRESSES AND
ROLL THE CAMERAS**

Journalism has a long history with Hollywood, and this series will headline four compelling looks at the Fourth Estate. We will face the facts as Hollywood sees them in four films about the press and its role in society. A recent Oscar® winner will inspire and sadden us, but that's just the start of a series guaranteed to give you the scoop on how cinema portrays the press.

3808 CDIS 7-001
Monday, November 14 to December 5
1-3:30 p.m.
4 Sessions
Southlake Campus, Room TBA
\$75 J. Kupetz



Discovery: History

THE DUELISTS: AARON BURR AND ALEXANDER HAMILTON

Picture this: the year is 1804, a riverbank at dawn, loaded pistols, a Vice President and a former Secretary of the Treasury ready to do each other harm. Who were these men, what brought them to this point and what impact did it have on America, a new nation? Join us and find out.

3907 CDIS 68-001
Thursday, September 8
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 J. Haworth

OVERLOOKED AMERICANS - CHAPTER 7

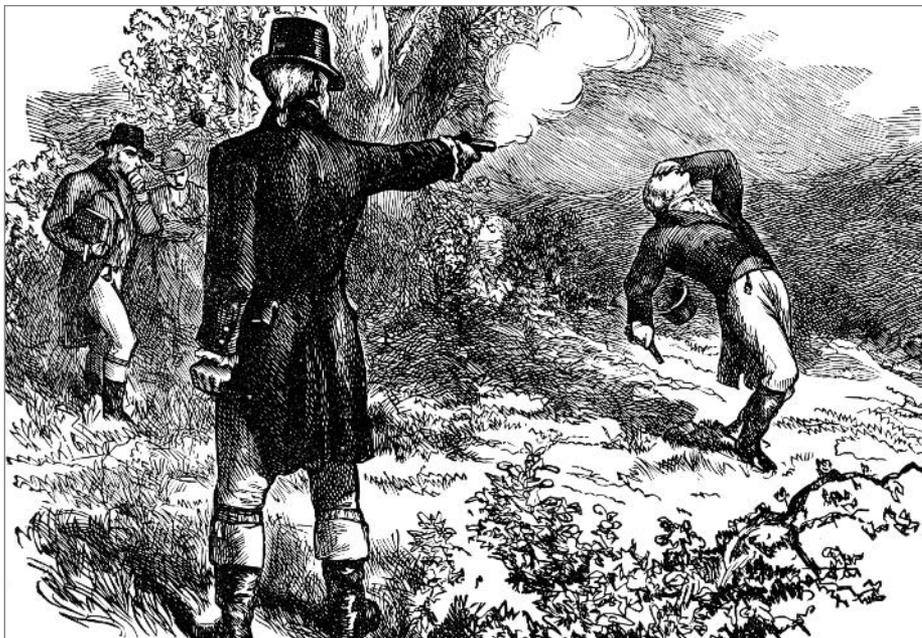
We will meet 16 Americans who made an impact on our society but were overlooked by historians and others. Do you know who was responsible for bringing the Flint, Mich. water crisis to light? Learn how small contributions can have big results.

3955 CDIS 84-001
Saturday, September 10-17
10 a.m. to 12 p.m.
2 Sessions
Southlake Campus, Room TBA
\$35 G. Midkiff

PRESIDENTIAL PROFILES

Barry Bradford returns with an all new class that sheds new light on former presidents. What do you really know about Madison, Monroe, McKinley, Harding, Coolidge, Hoover and Carter?
No class October 3.

3814 CDIS 60-001
Monday, September 12 to October 10
7-8:30 p.m.
4 Sessions
Grayslake Campus, Room TBA
\$75 B. Bradford



THE NEW PROMISED LAND? HOW THE CURRENT REFUGEE CRISIS WILL AFFECT AND CHANGE GERMANY

We have just witnessed the greatest refugee crisis since WWII. More than 1 million people, mostly young and Muslim, fled their homelands of Syria, Afghanistan and Iraq to find freedom and safety in Germany. Join Annette Isaacs, a German historian and political scientist, for a fascinating discussion on how her homeland will fare and move forward.

3818 CDIS 65-001
Thursday, September 15
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 A. Isaacs

INCREDIBLE FEMALE INNOVATORS IN THE ARTS

Join us as we compare and contrast six women who were truly groundbreaking in the arts. What did Georgia O'Keefe and Frida Kahlo have in common with vastly different styles? What are the similarities and differences between Jane Austen and Kate Chopin as authors and Barbra Streisand and Catherine Bigelow as directors?

3945 CDIS 79-001
Friday, September 16-30
1-3 p.m.
3 Sessions
Southlake Campus, Room TBA
\$55 S. Stephens

BOLDLY FLIPPING PAGES: "STAR TREK" HISTORY THROUGH NEWSPAPERS

Although "Star Trek" is set in a future world of electronic communication, its real history was charted in newspapers. Based on research of more than 1,000 articles, this presentation details the early days of "Star Trek," including some amazing forgotten history, and provides a detailed, fun and trivia-filled look at the how the media charted the cancellation and return of Trek, as well as the important role fans had in helping bring the show back to the mainstream and big screen.

3962 CDIS 94-001
Thursday, September 22
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 J. Tenuto

AMERICAN MYTHS

Explore the role of myths in American history and why those myths have been useful. What do you really know about Paul Revere's ride, George Washington and the cherry tree or the Alamo? We will also explore why certain myths have enjoyed staying power for generations.

3910 CDIS 72-001
Thursday, September 29
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 J. Haworth

WOMEN PUSHING THE ENVELOPE

Even before the right to vote and Title IX, women knew how to push the envelope to improve the lives of all women and society. Get to know designer Coco Chanel, artist Mary Cassatt, writer and artist Beatrix Potter, author Kate Chopin and entertainer Josephine Baker. Gentlemen are welcome.

3946 CDIS 83-001
Friday, October 7-28
1-3 p.m.
4 Sessions
Southlake Campus, Room TBA
\$75 S. Stephens

WWII: THE BATTLE OF BRITAIN AND D-DAY

Why did Winston Churchill say, "Never was so much owned by so many to so few"? Why did author Cornelius Ryan call June 6, 1944 "The Longest Day"? Why are those stories so essential to the understanding of WWII's European theater?

3956 CDIS 85-001
Saturday, October 8-15
10 a.m. to 12 p.m.
2 Sessions
Grayslake Campus, Room TBA
\$35 G. Midkiff

NAZI HUNTER FRITZ BAUER - A HEROIC STORY

Did you know that Fritz Bauer, a German Jew and Hessian Attorney General, played a pivotal role in the capture and conviction of Adolph Eichmann, a major organizer of the Holocaust? Join German historian Anette Isaacs as she pays homage to Bauer, a true hero and indomitable spirit who confronted post-war Germany and initiated the Auschwitz Trials of the mid-1960s.

3819 CDIS 66-001
Thursday, October 13
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 A. Isaacs

ELECTION 2016

This class is a Discovery favorite every four years. Presidential historian and award-winning historian Barry Bradford is back to examine the candidates and key Senate, House and gubernatorial races with insightful analysis. In 2012, Barry correctly predicted 49 out of 51 races. Can he match that record this year?

3815 CDIS 61-001
Monday, October 17 to November 14
9:30-11 a.m.
5 Sessions
Southlake Campus, Room TBA
\$95 B. Bradford

NEW! VISIONS OF THE CHICAGO, 1909

Explore the impact of two seminal publications of 1909, Jane Addams's "Twenty Years at Hull House" and Daniel Burnham's "Plan of Chicago." Addams's most important and influential book presented a bottom-up, neighborhood-focused vision of civic transformation, while Burnham and his supporters in the Commercial Club of Chicago looked to the city center in their vision.

3939 CDIS 64-001
Wednesday, October 19
9:30-11:30 a.m.
1 Session
Southlake Campus, Room TBA
\$19 D. Groeninger

AARON BURR: THE AMERICAN INTRIGUE

"Fallen Founder" and "Dark Star of the Founding," these are names that have been given to Aaron Burr in the two centuries since his tumultuous life ended. He was a man who seemed to always have plots and intrigues circling around him. This lecture will recount his life after the famous duel of 1804, when he sought to overthrow a government in the southwest and set up his own rule.

3908 CDIS 69-001
Thursday, October 20
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 J. Haworth



FREDERICK THE GREAT - EXPLORING THE LIFE AND TIMES OF GERMANY'S KING OF KINGS

Frederick, the Great, who died 230 years ago, has occupied the hearts and minds of historians, politicians and history buffs for centuries. Not only will we explore the captivating life and times of this truly great King who elevated Prussia from a local to a European super power, we will also take a closer look at the relationship with his contemporary, George Washington; a fascinating treat in this 240th anniversary year of the American Revolution!

3820 CDIS 67-001
Thursday, October 27
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 A. Isaacs

CIVIL WAR PHOTOGRAPHY

Explore the beginning of photojournalism, photography as a cultural phenomenon and early photo technology. Key figures include Matthew Brady and Alexander Gardner on the Union side and George Cook and Robert Smith on the Confederate side. View wonderful examples of battle sites as well as noted personalities, especially Abraham Lincoln.

3959 CDIS 88-001
Tuesday, November 1
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 W. Clugston

AMERICA'S GREATEST AND WORST PRESIDENTS

American historians love to rank and then re-rank the effectiveness of American presidents. Some presidents have their ranking rise or fall based on a more complete understanding of what issues they faced. But those judged best and worst tend to be the same; we will learn why.

3957 CDIS 86-001
Wednesday, November 2-9
9:30-11:30 a.m.
2 Sessions
Southlake Campus, Room TBA
\$35 G. Midkiff



THE PANAMA CANAL - THE FRENCH, THE AMERICANS AND THE FUTURE

The canal has saved shipping interests (and ultimately us) untold millions of dollars of time and money since 1914. Learn about its tragic and challenging history, amazing mechanics and what the future holds as we proceed into the 21st century.

3943 CDIS 74-001
Wednesday, November 2-9
1-3 p.m.
2 Sessions
Southlake Campus, Room TBA
\$35 H. Olson

ADVICE TO THE NEW FIRST LADY (OR FIRST GENTLEMAN!)

One of the many surprises of this election season is that our new "first lady" just might be a man, the husband of our first Madam President. However things go, the companion to the new President could surely gain some guidance from past First Ladies. This lecture will be a gentle, even humorous, review of what makes a really great presidential spouse. We will look at our most transformative, activist and stylish First Ladies, as well as those who were less suited to the job.

3983 CDIS 70-001
Monday, November 7
1-3 p.m.
1 Session
Southlake Campus, Room TBA
\$19 J. Haworth

OVERLOOKED BY OSCAR®

Mad for the movies? Love cultural history? We have a class for you! In three fun, factual and fascinating multimedia presentations, film historian Barry Bradford shares Oscar's surprising snubs. We'll look at the surprising, unpredictable stories of the best actors, actresses and films that didn't win a single Oscar!

3816 CDIS 62-001
Monday, November 21 to December 5
9:30-11 a.m.
3 Sessions
Southlake Campus, Room TBA
\$55 B. Bradford

LOOKING BACK, LOOKING AHEAD

This is one of the most anticipated Discovery programs of the year! Every December, historian Barry Bradford presents the top ten news stories, quotes and new words of the year drawing to an end and offers his predictions for the new year! Find out how accurate his predictions for 2015 were!

3817 CDIS 63-001
Monday, December 12
9:30-11 a.m.
1 Session
Southlake Campus, Room TBA
\$19 B. Bradford

Discovery: Philosophy

INTRODUCTION TO PHILOSOPHY:

PART 2 - KNOWING

Learn about epistemology, the theory of knowledge. What can we know and how can we know it? Philosophers will include Plato, Descartes, Locke, Hume, Kant, Russell and others. You may register for Part 2 even if you did not take Part 1.

3960 CDIS 90-001

Tuesday, October 4-18

1-3 p.m.

3 Sessions

Southlake Campus, Room TBA

\$55 W. Clugston

RAPHAEL'S THE SCHOOL OF ATHENS

We will look at the content and context of what is probably Renaissance artist Raphael's most reproduced masterpiece. Plato and Aristotle take center stage, but who are the other classical philosophers and scholars depicted in the fresco? We will learn about as many as we can identify.

3961 CDIS 91-001

Thursday, November 17

1-3 p.m.

1 Session

Southlake Campus, Room TBA

\$19 W. Clugston

Discovery: World Religions

THE DIDACHE

The Didache (DID-a-kay), or The Teaching of the Twelve Apostles, is a brief early Christian treatise that dates from the mid to late first century. It is important because some church fathers pushed to include the Didache in the New Testament. Written perhaps before the first gospel, the book's version of ritual and belief both agrees and clashes with that found in the New Testament, making for intriguing and enlightening study.

3944 CDIS 76-001

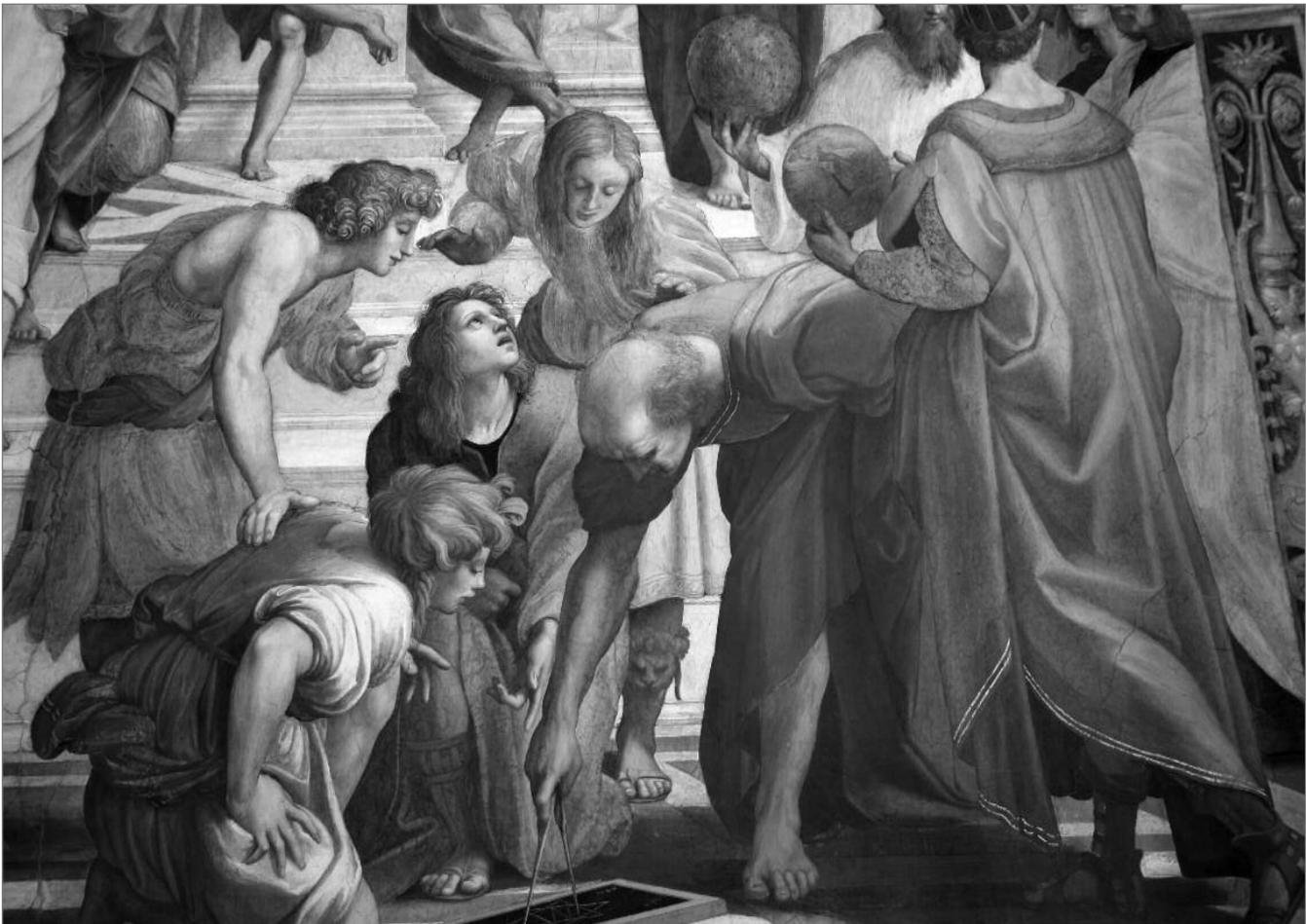
Tuesday, September 13-20

1-3 p.m.

2 Sessions

Southlake Campus, Room TBA

\$35 J. Leitner



Steps to Apply, Register and Pay

1. Apply for Admission

- Students who wish to take Professional Development or Personal Enrichment course need a CLC student ID prior to registering.
- To get your CLC ID, please complete the Student Admission Form at www.clcillinois.edu/apply
- When your application has been processed (usually within one business day), you will be given a CLC myLogin username and temporary password as part of the admission process. If you provided an email address on your application your username and password will be emailed to you in two separate emails. All new students will also receive an official admission letter with their login information via U.S. mail.
- Once you have your username and temporary password, you can set up myLogin.
- If you need login help, contact the ITS Service Desk at www.clcillinois.edu/helpdesk or call (847) 543-HELP (4357).

2. Steps to Register

- If you already have your CLC ID, you may register online or in person at any of our three campus locations or go to the myCLC student portal. After entering your login, select the “Student Center” option to be taken to the student registration system.
- At myCLC Student Portal click on “Search for Classes.”
- Specify the semester and then a subject to view the classes available.
- When you find the specific open class section you want click “Select Class” and add it to your shopping cart.
- Click on “Shopping Cart” check the box next to your selected class and click enroll.
- When you want to add or drop a class, check for a “Success” or “error” message.
- Register for classes at www.clcillinois.edu.
- For more information, visit www.clcillinois.edu/admission.

3. Where and when to Register In Person

On-site Registration Hours
Monday-Thursday 8 a.m. to 8 p.m., Fridays 8 a.m. to 4 p.m.
Online Registration is available 24/7

- Grayslake Campus—19351 W. Washington St., Grayslake
- Lakeshore Campus—111 N. Genesee St., Waukegan
- Southlake Campus—1120 S. Milwaukee Ave., Vernon Hills

4. Pay Tuition and Fees

- Log into myCLC to view your billing statement and class schedule.
- Paper billing statements are no longer mailed to your home. Email notifications will be sent to your student email once your statement is ready to view on myCLC.
- A billing statement will be sent only on unpaid accounts. It is the responsibility of the student to meet payment deadlines. Again, establishing a payment plan or paying for a class should occur prior to the first day of the class regardless of when the student enrolled in the class.
- Payment plans are available for non-credit classes.
- Non-credit classes are not eligible for Financial Aid.

Withdrawals

- Students are NOT automatically dropped from continuing education classes. Students who do not plan to complete a class they have enrolled to take are responsible for officially dropping the class online.
- Tuition and fee refunds will be issued to eligible students based upon the effective date of withdrawal, which is recorded in the system at the time the student drops the class.
- Students who stop attending class, but do not officially drop, will remain responsible for all tuition/fees for the class. It is not sufficient to tell a CLC staff member that you want to drop a class; you must complete the drop/withdrawal action yourself.
- The official deadline for dropping or for withdrawing is defined individually for each class.

Refund Schedule

- To check the deadline dates, log on to myCLC and choose “My Class Schedule.” When your schedule appears, click on the calendar icon next to the class, and the deadline dates will be displayed. These dates are also displayed in the schedule of classes.
- If you are not sure of the deadlines, please check with the Office of Registrar and Records at (847) 543-2061.

Refunds for Semester-long Classes

- Withdrawal on or before start of class = 100 percent refund
- Withdrawal before 15 percent of class time passes = 100 percent refund
- Withdrawal after 15 percent of class days pass = no refund

Refunds for One-day and “Series” Classes

One Day Classes and Workshops

- Withdrawal the day before class = 100 percent refund*
- Withdrawal on or after day of class = no refund

***Exceptions:** Due to the nature of some of the one-day classes, cancellations with a full refund are only made up to seven business days before the class. After that no refund is possible.

Senior Citizens

All in-district residents who are 60 years of age or older at the time of registration may enroll in credit courses offered by the college at one-half the regular tuition rate with all other fees remaining unchanged. Vocational credit courses (1.6 vocational credit) offered by Professional Development also qualify for the one-half tuition discount with all other fees remaining unchanged. The senior citizen waiver does not apply to Personal Enrichment classes.

All residents of the college district who are 65 years of age or older at the time of registration and who qualify financially according to Illinois Statute may enroll in credit courses (Professional Development and Personal Enrichment courses are not included) offered by the college without paying tuition or activity fees. Applications for the Senior Citizen Tuition Waiver are available in the Financial Aid Office, B Wing or online at www.clcillinois.edu/faforms.

CLERY ACT

The College of Lake County is committed to maintaining a safe and secure educational environment. Each year prior to October 1, the College publishes its Annual Security Report. This report contains information regarding campus security, personal safety including topics such as, crime prevention, college police law enforcement authority, crime reporting policies, crime statistics for the most recent three year period and disciplinary procedures.

This report is available on the CLC Police Department website at www.clcillinois.edu/clery. If you would like a printed booklet containing this information, please contact the CLC Police Department at 19351 W. Washington St., Room A151, Grayslake, IL 60030 or by phone at (847) 543-2081.

College of Lake County is a Smoke-Free Campus.

Save lives with defensive driving

Judicial Services offers opportunities to improve your future and the future of your community through courses, workshops and volunteer opportunities.

Partnering with the 19th Judicial Circuit Court for over 20 years, Judicial Services offers the National Safety Council's award-winning Defensive Driving Courses including the "Alive at 25" program.

Distracted driving is on the rise. Motorists of all levels can benefit from learning defensive driving skills. Register for a course today.

www.clcillinois.edu/judicial

(847) 543-2185 (courses)

(847) 543-2100 (volunteering)

judicialservices@clcillinois.edu

"I just missed being killed by about three seconds."

– Christine Burke praising CLC's defensive driving course.

Christine Burke of Lake Barrington enrolled in our Defensive Driving Course. While driving less than a week later, she used a lesson from the course to narrowly avoid getting smashed broadside by a car that ran a red light.

Burke said that she hesitated at the intersection, recalling a tip she learned in the defensive driving course called "delayed acceleration" waiting two or three seconds before entering an intersection if yours is the first car there. She credits this decision with saving her life.





Are you ready to start your IT career?

If you want to obtain the skills needed to become an IT Professional as a PC Service Technician and you want to start NOW, we can help.

Attend a free information session to learn about the CompTIA® A+® Certification course.

**Tuesday, September 20, 2016
6-7 p.m.**

**College of Lake County,
Grayslake Campus**

The information session is free, but pre-registration is recommended. Register at www.clcinfosessions.eventbrite.com

This intensive, eight-week course begins the week of October 3, 2016. Upon completion of the course you will acquire the essential skills and information you need to install, upgrade, repair, configure, troubleshoot, optimize, and perform preventative maintenance of basic personal computer hardware and operating systems.

The ideal participant should have end-user skills with Windows-based personal computers, the ability to browse and search for information on the Internet and basic knowledge of computing concepts. Attend the information session to learn more.

Students who successfully complete the CompTIA® A+® course can immediately seek employment in an entry-level IT position or continue with coursework in Cisco CCNA® or CompTIA® Security +® training.

Questions? Call (847) 543-2615 or email professionalworkshops@clcillinois.edu



Connect to the College of Lake County: Innovation for your business, your career, your life

Courses

Project Management Simulation

This course provides a case study-based project simulation that allows you to experience real-world application of project management techniques. Details on page 2.

Communities of Excellence

The Communities of Excellence initiative provides leading-edge training on the skills and topics recommended for municipal employees to grow professionally, contribute to their organization and cope with change in government. Details on page 17.

Photographing Night Lights

Learn the basics of photographing streets, city lights, stores and windows at night. Details on page 43.

Advice to the New First Lady (Or First Gentleman!)

A gentle, humorous review of what makes a really great presidential spouse. Details on page 53.

CLC's Personal Enrichment and Professional Development classes are affordable, convenient and taught by local experts. Turn to page 33 for the complete list of Personal Enrichment classes and page 1 for Professional Development.

Training

Customized Solutions

Does your company have a unique training need? CLC brings powerful, results-driven training to your organization. Visit www.clcillinois.edu/solutions or call (847) 543-2615 to learn more.

Community Awareness

Distracted driving is on the rise. Motorists of all levels can benefit from learning defensive driving skills. Judicial Services offers training in partnership with the 19th Judicial Circuit Court. Turn to page 56 for information.



Inspiring Dreams

Services

Small Business Owners

Explore business solutions and training to find new opportunities for your business to start, grow and succeed. Whether you're starting a new business, positioning your company for growth or seeking to expand globally, the Illinois Small Business Development and International Trade Center can guide you to success. Turn to page 27 for information.

Construction Business Development Center

Focused on developing flexible, customized support and technical assistance to provide small, minority- and women-owned firms in the construction industry with the tools and knowledge to help them grow and succeed. Visit www.clcillinois.edu/cbdc or call (847) 543-2615 to learn more.

College of Lake County Foundation 2016 Scholarship Gala

Saturday, November 5, 2016, 6 p.m.

The Drake Hotel, 140 East Walton Place, Chicago, IL 60611

Support CLC Student Scholarships and enjoy a night on the town at the historic Drake Hotel!

Enjoy a night filled with fabulous auction items, gourmet dining, raffles – including a luxury international vacation – games, dancing and more! This year's event is being hosted by celebrity emcee and CLC alum Mike Caplan, local weatherman for *Good Day Chicago* on FOX32. We invite you to attend the 2016 Scholarship Gala and help CLC students turn their impossible dreams into achievable goals by giving the lifelong gift of an education.

To register or for more information
visit: www.clcroundtable.org/gala2016
call: (847) 543-2400
email: kristen.davis@clcillinois.edu

All net proceeds from this event support the College of Lake County Foundation Scholarships and Grants Fund. To learn more about how the College of Lake County Foundation is inspiring the dreams of CLC students, visit www.clcillinois.edu/foundation.

College of Lake County

19351 West Washington Street
Grayslake, Illinois 60030-1198

CLC Classes (USPS 014-085) is published by the College of Lake County monthly except January, February, March and September with an additional issue in August. Periodicals Postage paid at Grayslake, IL with additional entries.

POSTMASTER: Send change of address to Credit Class Schedule, College of Lake County 19351 West Washington Street, Grayslake, IL 60030-1198

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ECRWSS RESIDENTIAL CUSTOMER

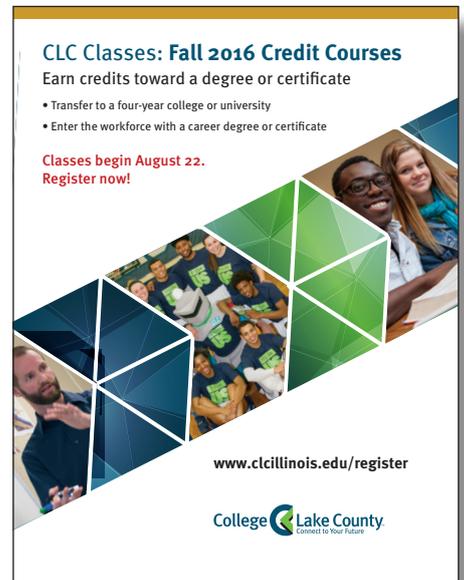
Pursue your associate degree or career certificate

Registration is open for Fall Semester.

Fall Semester begins August 22.

Visit www.clcillinois.edu/fall.

Connect to your future at the College of Lake County!



CLC Classes: Fall 2016 Credit Courses
Earn credits toward a degree or certificate

- Transfer to a four-year college or university
- Enter the workforce with a career degree or certificate

**Classes begin August 22.
Register now!**

www.clcillinois.edu/register

College  Lake County
Connect to Your Future

Gainful employment data is available at www.clcillinois.edu/gainfulemployment.

CLC is committed to maintaining an environment free from harassment and discrimination for everyone and does not discriminate on the basis of race, sex, national origin, religion, sexual orientation, gender identity or expression, or any other protected status. Responsibility for coordination of compliance efforts and receipt of inquiries has been delegated to the Dean of Student Life, 19351 W. Washington St., Grayslake, IL 60030, (847) 543-2288.

Noncredit CLC Classes Fall 2016

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