1. GCC collects project ideas through its standard intake process. (ongoing)

2. GCC issues formal call for project proposals. (April)

3. IEPR assesses project feasibility using rubric. (As projects are received)

4. Master project list is finalized. (End Sept.)

5. GCC representatives solicit input on proposed projects from senates, councils, commissions, and College Leadership Team. (Oct/Nov.)

6. Reps. for governance bodies & CLT provide project strengths and weaknesses to GCC. (End Nov.)

7. Project feedback discussed at GCC. (Dec.-Jan.)

8. GCC selects projects to recommend to CLT (Jan)

9. CLT reviews projects recommended by GCC and determines final number of projects to conduct (Feb.)

10. BOT update on selected projects. (Mar.-Apr.)

11. Begin AQIP Team Lead and Member Selection Process (March-April)

AQIP Action Project Selection Process
(Adopted June 2017; Updated November 2018)
AQIP Team Leads and Membership Identification Process
(Adopted June 2017; Updated November 2018)

1. GCC identifies depts./units to be included on each AQIP team

2. Suggested depts./units are confirmed by CLT and CLT develops a list of potential personnel to include from each dept./unit

3. IEPR contacts proposed team leads to determine availability and interest

3a. Is lead available/interested?

   No

   4. Team lead(s) contact additional faculty and staff to serve as team members (based on CLT recs.)

5. Once team of 10-12 is formed, lead(s) send team list to IEPR and IEPR shares team lists with CLT to verify

5a. Is team inclusive, representative, and appropriate?

   No

   6. Team leads work with members to identify potential SMEs. Lead(s) or IEPR contact SMEs to arrange logistics

END