



Guaranteed Admission Program Participation Form

[Columbia College Transfer Site](#) Heidi Mignonne, Admissions Recruiter, hmignonne@ccis.edu, (262) 945-9705

The goal of the Guaranteed Admission Program is to create a seamless and successful transition for transfer students intending to complete their baccalaureate degree at Columbia College. The Guaranteed Admission Program allows students the opportunity to be simultaneously admitted to both Columbia College and College of Lake County. It is recommended that students also complete the Columbia College [Associate to Bachelor's Program Agreement Form](#).

General Guidelines

Students indicate their intention to participate in the program by filling out this form at the time of their application to Columbia College. This form should be submitted at least one year in advance of your first semester at Columbia College. Guaranteed admission students are subject to the same admission and degree requirements, as well as the same academic policies governing all other Columbia College and Lake County students.

Instructions

- Step 1:** Meet with your advisor at College of Lake County to verify eligibility to apply.
- Step 2:** Complete the application for admission to Columbia College ([Columbia College application link](#)). Submit official transcripts from all colleges or universities in addition to other documents listed on the Columbia College undergraduate application no later than one year before you intend to transfer to Columbia College.
- Step 3:** Submit this form to Columbia College along with your application. **Upon receipt of this form, Columbia College will waive the application fee.** If you apply online, mail or bring this form to:

Columbia College
 Attention: Campus Admissions Manager
 1225 Tri-State Parkway, Suite #560
 Gurnee, IL 60031

PLEASE PRINT

Name: _____ Intended Major(s): _____

Mailing Address: _____

City, State, Zip Code: _____

Email Address: _____ Phone Number: _____

I plan to take my first course at Columbia College: **TERM:** Fall ___ Spring ___ Summer ___ **YEAR:** _____

(PLEASE INDICATE BOTH A TERM AND A YEAR)

Student Signature: _____ **Date:** _____

My signature signifies that I wish to participate in the Guaranteed Admission Program. I agree to the guidelines established by Columbia College and College of Lake County. I authorize Columbia College to disclose my education records, including, but not limited to, academic, admission, advising information, program completion status, and financial aid eligibility and disbursement to College of Lake County.