Guarantee Dual Degree Partnership Agreement (GDP) Between National Louis University and College of Lake County

This Agreement is made and entered into this day of July 31, 2017 by and between National Louis University (NLU) and College of Lake County (collectively called the 'CLC'). The Agreement has been developed to support the seamless transition and guaranteed admission of CLC students completing their bachelor's degree through NLU.

NOW, THEREFORE, NLU and CLC agree to the following terms:

I. Program Structure:

A. Guaranteed Student Admissions: To be eligible for the NLU GDP program, students must have successfully completed at least twelve hours in their program area at CLC prior to completing the NLU application and having met all of the admissions requirements to NLU’s degree program as outlined in Exhibit 1. Admissions requirements are subject to change. Students must complete the NLU application and be admitted to NLU in order to be in the GDP program.

B. Academic Advising: Students participating in the GDP will be assigned an academic advisor at NLU who will work with the student to develop a plan of study that follows the articulation agreement between NLU and CLC for the desired degree program. The student will be responsible for sharing the plan of study and for working with a CLC transfer counselor each semester to ensure the plan will meet the requirements for both NLU and CLC as outlined in the articulation agreement. Students will be required to consult with both the NLU academic advisor and the CLC transfer counselor each term until enrolled full time at NLU or completion of their associate degree.

C. Transfer of Credits: NLU will submit a request for official transcripts for the full list of students from CLC upon the conclusion of each semester. In return NLU is willing to provide a reasonable and customary amount of requested data on the academic progress of these students to CLC as outlined in H and Exhibit 2 below. Such provided data will be subject to Family Educational Rights and Privacy Act of 1974 (FERPA) rules and regulations.

D. Tuition: The CLC tuition rates apply for all CLC courses. The prevailing NLU tuition rate will apply for all NLU courses.

E. Financial Aid: Students seeking financial aid at CLC are encouraged to apply using CLC FAFSA school code and all financial aid will be administered by CLC while the student is pursuing his or her Associate's degree.
Once the student has transferred into NLU’s GDP program, those seeking financial aid are encouraged to apply using the NLU school code 001733. Students will qualify for all transfer scholarships available at the time of their initial full time enrollment with NLU. Scholarship offerings are subject to change.

F. Student Status: In order to maintain continued status in NLU’s GDP, students must enroll in at least 6 credit hours at NLU within the first six months after graduation from CLC, and be enrolled at NLU, with approved exception, within two terms thereafter. Students may withdraw for no more than two terms and remain in the NLU GDP program. Students must remain in good academic standing throughout the associate’s and bachelor’s programs. Students may withdraw from NLU at any time prior to completion and students who are not enrolled in courses for more than two terms at CLC will be automatically withdrawn from the GDP program.

G. Student Services: NLU GDP students will have full access to student support services from both CLC and NLU including, but not limited to, academic advising, financial aid, library and learning support, ADA accommodations, career services, student resources, orientations, student activities and computer labs. NLU GDP students will be invited and encouraged to participate in lectures, cultural events, and other opportunities for enrichment sponsored by either CLC or NLU.

H. Educational Record Sharing: Understanding that NLU GDP is based on mutual support of the student from both institutions, students in NLU GDP must authorize the sharing of education records between institutions through a signed agreement kept on file at NLU and CLC. Education records include, but are not limited to, admissions, advising, academic, financial aid, student accounts, grades, academic progress and program completion/graduation information/documentation. Records may be shared at least on a term to term basis. Students must complete the authorization form during the admissions process in order to be admitted to the GDP program. See Exhibit 2 for required record information.

I. Policies and Procedures: All GDP students will be expected to follow all applicable policies and procedures as identified at each institution, including, but not limited to admissions, enrollment, student services, academics, transfer credits, re-entry policies/procedures and all policies outlined in both Parties’ university catalog and guidebook. Transfer articulation agreements, admission requirements and all academic programs are subject to change. NLU will notify CLC of any changes at the time the changes are implemented.

J. Accreditations. Each Party shall maintain all necessary and required accreditations, including state and regional accreditations, with the appropriate accreditation agencies. In the event either party’s accreditation is revoked or otherwise limited, this Agreement may be terminated immediately upon written notice by the other party. In the event of such termination for loss of accreditation, the institution which remains appropriately accredited shall apply reasonable administrative efforts to accommodate all participating students. The Party that lost accreditation shall pay the other Party its reasonable costs incurred in providing such accommodations.

K. Marketing and Communication: For the purposes of this agreement, both Parties grant permission to use, display, reproduce and publish, without compensation, each other’s trademarks as an institutional partner on websites, co-branded web portals, and in print
marketing publications.

The Parties will provide an electronic version of the Trademarks for the use permitted by this agreement. Each Party represents and warrants that it possesses all rights necessary for the granting of the permissions set forth in this Agreement.

Each Institution reserves the right to review in advance any such information of the other used in any way, including but not limited to, websites, co-branded web portals, and in print marketing publications.

II. PROPRIETARY AND CONFIDENTIAL INFORMATION

The Parties agree that all proprietary information identified in writing as such and disclosed by either Party to the other Party, is confidential and shall remain so during the term of this Agreement and thereafter.

Student education records and personally identifiable student information contained therein are likewise confidential and shall remain so during the term of this Agreement and thereafter. The Parties expressly acknowledge that the exchange of information about students is consistent with and permitted by their respective policies and procedures for disclosure of education records to academic officials who have a legitimate educational interest in such information, and thus complies with the Family Educational Rights and Privacy Act. Pursuant to this Agreement the Parties shall obtain written consent from participating students before exchanging such educational record information.

III. TERM AND TERMINATION

1. Term: The initial term of the Agreement is three years ("Initial Term"), commencing on the date the Agreement is fully executed by the Parties, unless terminated earlier in accordance with this Agreement. After the Initial Term, this Agreement shall continue for two additional one-year terms upon mutual written agreement of the Parties. This may be extended with mutual agreement of both Parties.

2. Termination: Either Party may terminate this Agreement for any reason by providing 90 days advance written notice to the other Party.

3. In the event this Agreement expires or is terminated by either Party, the Parties shall develop a plan to allow all currently enrolled participating students to complete their program of study and obtain their degree under the terms of this Agreement, provided that they continue to meet Program requirements and otherwise remain eligible to attend.

IV. NOTICES

All notices required pursuant to the terms of this Agreement shall be in writing and shall be deemed duly given if delivered in person; or sent by facsimile transmittal with confirmed delivery, or by reputable express courier, or by certified mail properly addressed with proper postage prepaid and return receipt requested. Notices shall be addressed or otherwise sent to the intended recipient Party at its address shown below, or at such address as such Party may in the future notify the other Party in writing:
V. MISCELLANEOUS PROVISIONS

1. Entire Agreement: This Agreement is the entire understanding and agreement between the Parties with respect to the subject matter set forth herein, and supersedes any and all prior agreements, understandings, promises, warranties, and representations, oral or written, not incorporated herein.
2. Amendments and Waivers: This Agreement may not be amended, modified, altered, supplemented or changed in any way and no provision may be waived except in writing specifically referring to this Agreement, signed by the Parties and attached hereto as an amendment.
3. Assignment: Neither Party may assign this Agreement, in whole or in part, without prior written consent of the other Party.
4. No third party beneficiaries: Nothing contained herein shall be construed as creating or conferring any right of action or other right or benefit upon any third party.
5. Governing law: This Agreement (including without limitation any and all attachments and amendments hereto) and any dispute arising thereunder shall be governed by and construed according to the laws of the State of Illinois without regard to its conflict-of-laws provisions. The exclusive venue for litigation arising hereunder shall be a court of competent jurisdiction sitting in the State of Illinois.
6. Signers’ authority to bind. The individual signing this Agreement on behalf of his/her respective Party hereby warrants that he or she has the necessary authority to bind that Party to this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized, respective officers, and by doing so, hereby affirm that the terms and conditions herein are mutually enforceable on behalf of and against each party as of the date first written above.

For College of Lake County:

Karen Hlavin, Interim Provost, Student Development
date: 8/8/17

For National Louis University:

Alison R. Hilsabeck
Dr. Alison Hilsabeck, Provost
date: August 18, 2017
Exhibit 1:

National Louis University undergraduate admissions requirements:

- Completed application available at www.nlu.edu/applyonline
- Appropriate transcripts (high school or GED for Freshman Admission, or college transcripts for Undergraduate Transfer Admission)
- Proof of English language proficiency is required if English is not the applicant’s native language and/or the applicant’s high school degree was earned outside the United States. This requirement may be waived if the applicant has proof of completion of a high school degree at an institution where English is the primary language of instruction. Click here for more information on proof of English Language Proficiency.

Freshman Admissions
- Freshman students are high school graduates who are first-time college attendees or have fewer than 15 quarter hours of transferable college credit.
- Freshman applicants must request that their high schools send final transcripts including eight semester grades and indication of high school graduation
- Freshman applicants must have a minimum high school GPA of 2.0 on a 4.0 scale (C average). Applicants with less than a 2.0 GPA may be considered for admission as high potential students.

Undergraduate Transfer Admissions
- Entering students who have earned 15 quarter hours or more of transferable credit at another accredited college or university are considered transfer students
- Transfer students are required to have a 2.0 GPA on a 4.0 scale (C average) and to be in good standing at the college previously attended.
Exhibit 2:

Data to include but not limited to the following:

- Student Name (last, first, middle initial)
- Date of Birth (month, day, year)
- Program Start Date
- Course Number
- Course Title
- Credit Hours
- Instructor
- Course meeting times and dates
- Date of Birth (month, day, year)
- Community College Attended
- Transcripts
- Grades
Programs Offered at National Louis University included the Guaranteed Admission Program

**National College of Education**


Early Childhood Practice, B.A.:   — Early Childhood Education, A.A.
   — Early Childhood Education, A.A.S.

Elementary Education, B.A.:       — Elementary Education, A.A.

Special Education, B.A.:          — Special Education, A.A.

**College of Professional Studies and Advancement**

Business Administration, B.A.:   — Business Administration, A.A.
   — Accounting, A.A.
   — Accounting, A.A.S.

Criminal Justice, B.A.:          — Criminal Justice, A.A.
   — Criminal Justice, A.A.S.

Human Services, B.A.:            — Addictions Counseling and Treatment, A.A.S.
   — Social Work, A.A.

Management, B.S.:                — Accounting, A.A.S.
   — Business Administration, A.A.S.
   — Administrative Professional, A.A.S.
   — Baking and Pastry, A.A.S.
   — Entrepreneurship, A.A.S.
   — Fire Science Technology, A.A.S.
   — Hospitality and Culinary Management, A.A.S.
   — Management, A.A.S.
   — Marketing, A.A.S.
   — Paralegal Studies, A.A.S.

Management Info Systems, B.S.:   — Administrative Professional, A.A.S.
   — Computer Information Technology, A.S.
   — Computer Forensics, A.A.S.
   — NET Programming, A.A.S.
   — Network Administration and Security, A.A.S.
   — Web Programming, A.A.S.