

1. APPLY to College of Lake County—Choose One

- ✎ **New or Transfer Student:** Apply online at www.clcillinois.edu/apply
- ✎ **Continuing or Returning Student:**
 - If you applied or enrolled in the last 5 years, your record is **active**.
 - If you applied or enrolled more than 5 years ago, your record is **inactive**—contact Admissions at (847) 543-2061 or email registrar@clcillinois.edu.

2. Set Up myLogin

- ✎ If you provided an email address on your application, your username and password will be emailed to you in two separate emails. All new students will receive an official admission letter with their login information via U.S. Mail. You can set up myLogin at www.clcillinois.edu/mylogin

3. Prerequisites and Transcripts—Demonstrate that you meet proficiencies and prerequisites.

- ✎ **Meet Basic Proficiencies**—Before you will be able to register for most college credit classes, you need to show that you are English language proficient and basic algebra ready. To view the acceptable documentation, to prove basic proficiency, go to www.clcillinois.edu/prereq
- ✎ **Prerequisites and Corequisites** —Many courses have prerequisites or corequisites. See the course description for details. To submit prerequisite information follow the steps at www.clcillinois.edu/courseprereqs.
- ✎ **Submit Official Copies of Transcripts**—
NOTE: When using VA Educational Benefits, you must submit all post secondary transcripts and have them evaluated.

www.clcillinois.edu/studentforms
Order military transcripts—For USA, USN, USMC and USCG: <https://jst.doded.mil>
For USAF: <http://www.au.af.mil>

4. Get Academic Advisement—Required to use Federal VA benefits or tuition assistance

- ✎ In order to use VA Educational Benefits or DOD Tuition Assistance, you must meet with an Academic Advisor or Counselor and fill out a “CLC Student Academic Completion Plan.”
www.clcillinois.edu/advising
- ✎ Turn in a copy of your Academic Completion Plan to the Veteran Student Services Office.

5. Register for Classes: Select classes, check prerequisites and register

- ✎ Login to the myCLC student portal at <http://myclc.clcillinois.edu> and navigate to the Student Center to select classes and register.

6. Using VA / Military Benefits

- ✎ **Apply for V.A. Educational Benefits.**
 - **Federal:**
<http://www.vabenefits.vba.va.gov/vonapp>
 - **State – Illinois:** Apply at the Illinois Student Assistance Commission's website: www.isac.org
 - **DOD (Department of Defense):**
Tuition Assistance
Military: Check with your unit’s Education Officer for eligibility
Spouse:
<https://aiportal.acc.af.mil/mycaa/Default.aspx>
- ✎ **NOTE**—if you are going to use any type of military or veteran benefit, you must:
 - Submit your “Veteran Request for Certification” form in your student portal under MyStudentCenter
***This must be done before the last day of the semester—see academic calendar ***
*** This must be done every semester**

If you require any further information, please do not hesitate to call (847) 543-2018 or email veterans@clcillinois.edu. For more info, go to www.clcillinois.edu/military

We recommend applying for FAFSA - You may be eligible for additional financial aid and/or scholarships