

Fall 2020 Youth Registration Form for Explore & Engage Camps & Classes

Instructions: Register early. Complete the information below and sign the Parental Approval portion. Information is protected under FERPA and remains confidential.

Mail, email or fax the completed form to:

Email: CPEInfo@clcollinois.edu

Fax: (847) 543-3022

Mail: Personal Enrichment
Attn: Youth Program, Room T317, College of Lake County
19351 West Washington Street, Grayslake, IL 60030-1198

Student Information (Required-please print clearly)

Last Name _____ First Name _____ Initial _____

Date of Birth _____/_____/_____. Gender: Male Female

Preferred Email Address (required for class confirmation and communications)

Address _____

City _____ State _____ Zip _____

Preferred Phone (_____) _____

School _____ Grade entering Fall 2020 _____

Parent Approval (Required) / Payment Information/Withdrawal & Cancellation Policy

My signature below indicates that I have read, understood and accepted the following:

- I accept financial responsibility for class cost and fees (students will not automatically be dropped for non-payment or non-attendance)
- The Personal Enrichment office will confirm by email the receipt of my student's registration form as well as confirmation of their enrollment. Payment information will be included.
- I will **not** include payment with this form. Payment options will be included in the confirmation email.
- Youth program registrations and withdrawals cannot be done online. All youth registrations and withdrawals are processed through the Personal Enrichment office.
- I will receive an informational email with class details within the week prior to the class start date. I understand I am required to escort my student to and from the check-in table each day to sign them in and out.

I understand that if my child must withdraw, I will:

- Visit www.clcollinois.edu/programs-and-classes/personal-enrichment/explore/forms to download and complete the Personal Enrichment Explore Program Cancellation form.
- Email the completed withdrawal form to CPEInfo@clcollinois.edu at least five business days prior to the start date of the camp or class. No refunds or credits after this deadline.

I have read and I understand the Parental Approval/Payment Information/Withdrawal and Cancellation Policy information above.

Parent/Guardian Signature _____

Date: _____

Father Mother Legal Guardian

Where did you hear about us?

Friend/Past Student Printed Schedule Flyer Other School Daily Herald Camp Guide Email

4-digit Course # (i.e. 4886)	Course Title and Location	Cost
4297	Lake County Robotics Competition Online	No charge
	TOTAL	

Need registration assistance?

Call Personal Enrichment (847) 543-2980 or e-mail CPEInfo@clcollinois.edu.

Visit www.clcollinois.edu/youth for class listings, scholarship information and withdrawal forms.

Clery Act

The College of Lake County is committed to maintaining a safe and secure educational environment. For more information, this report is available on the CLC Police Department website at www.clcollinois.edu/clery.

OFFICE USE ONLY: CLC ID _____ Date Received _____ Saved to T Drive _____

Registration Received Email _____ Confirmation Enrolled Email _____ Scholarship Sent _____