ESL LEVEL COMPETENCIES: Beginning ESL Literacy

Upon completion of the first 48 hours of instruction, a student should be able to:

A. Follow simple commands
B. Identify classroom materials
A. Fill out a form or simple application with personal info
B. Give personal information related to emergencies
A. Identify family relationships
B. Identify rooms of the home
A. Know days of the week, months, and calendar dates in US format
B. Describe weather conditions and seasons
A. Identify common foods and articles of clothing
B. Use US currency

Upon completion of second 48 hours of instruction, a student should be able to:

A. Identify body parts
B. Talk about physical ailments
A. Identify hospital, clinic, and post office
B. Locate community resources on a map
A. Identify mode of transportation
B. Use a bus schedule
A. Identify occupations
B. Complete modified job application
LEVEL COMPETENCIES: BEGINNING ESL

Upon completion of the first 48 hours of instruction, a student should be able to:

- Follow classroom instructions
- Introduce classmates
- Talk about library and bank services
- Use basic map skills
- Label parts of a personal check
- Listen to a simple automated phone message
- Make an appointment
- Talk about the weather
- Ask for common food and articles of clothing
- Interpret price tags and receipts

Upon completion of the second 48 hours of instruction, a student should be able to:

- Talk about family responsibilities
- Make a basic family tree
- Compare housing options.
- Talk about household safety
- Discuss remedies, illnesses and injuries
- Follow doctor’s orders
- Read simple help want ads
- Follow simple directions
- Identify important US holidays
- Identify common customs
LEVEL COMPETENCIES: LOW INTERMEDIATE ESL

Upon completion of the first 48 hours of instruction, a student should be able to:

- Conduct simple face-to-face conversations on familiar topics.
- Express likes versus dislikes
- Describe personal and physical traits of family members.
- Use comparative/superlative adjectives correctly in describing relationships
- Order from a menu
- Make simple purchases, exchanges, and returns
  Calculate percentages on sales items
- Describe illnesses and injuries
  Read and understand prescription labels

Upon completion of the second 48 hours of instruction, a student should be able to:

- Locate government, recreational and emergency resources.
- Find specific information in the library.
- Identify some personal skills and goals.
- Participate in a very basic conversation with a supervisor.
- Interpret simple graphs and letters.
- Interpret some common American body language, slang, and idioms.
- Identify some common American traditions, holidays, and customs.
- Listen and respond appropriately to an automated phone message from a bank
- Be familiar with various banking services
LEVEL COMPETENCIES: HIGH INTERMEDIATE ESL

Upon completion of the first 48 hours of instruction, a student should be able to:

- prioritize family responsibilities
- set and distinguish the difference between long term and short term goals, and develop a realistic strategy to accomplish those goals.
- use a variety of good communication skills in face to face conversations, on the phone, and giving presentations.
- participate in phone conversations and take messages for home and at work
- locate, analyze and describe job requirements
- compare and contrast U. S. workplace culture with other countries
- analyze and interpret safety rights on the job
- discuss safety procedures and fill out an accident report

Upon completion of the second 48 hours of instruction, students should be able to:

- read, analyze and interpret vehicle and general product warranties
- compute interest on a loan
- evaluate a house for sale and calculate housing costs
- interpret, take notes on and discuss the Fair Housing Act
- identify and interpret common laws and ordinances
- report a crime on the phone and in person
- evaluate medical habits in the U. S.
- read and interpret prescription labels and convert fluid ounces, grams, pounds, and kilograms.
Level Competencies: Low Advanced ESL

Upon completion of the first 48 hours of instruction, a student should be able to:

- Prioritize home, school, and/or work obligations
- Create long and short term goals
- Identify successful job skills
- Identify appropriate interviewing behavior
- Take and interpret telephone messages and proper phone etiquette
- Plan a household budget
- Compare different banking options
- Interpret the use of credit cards and interest rates
- Identify some financial terms/vocabulary
- Compare medical practices in the U.S. to practices in their country
- Use a medical hotline to access information and emergency services
- Identify a variety of healthcare professionals
- Interpret nutritional information
- Find housing using newspapers, websites, and local resources
- Interpret and analyze advertisements
- Discuss consumer shopping tips
- Compare products for purchase
Upon completion of the second 48 hours of instruction, a student should be able to:

- Use a variety of resources to find a job
- Complete a job application
- Identify appropriate workplace behaviors and responsibilities
- Analyze a workplace performance evaluation
- Discuss the pros and cons of different job benefits
- Identify roles of people in a courtroom
- Identify different types of crimes
- Define requirements for obtaining driver’s license
- Recognize different types if traffic citations
- Identify car insurance terms
- Fill out accident report
- Identify some U.S. Constitutional rights and responsibilities
- Identify different government agencies and their purpose
- Define the purpose of work unions
- Identify some U.S. educational rights and responsibilities

Level Competencies: Low Advanced
LEVEL Competencies: High Advanced ESL

Upon completion of the first 48 hours of instruction, a student should be able to:

- Identify and access sources for various loans.
- Recognize and apply the concepts of interest and late fees
- Recognize how to protect oneself from identity theft
- Identify and interpret the basic parts and coverage of homeowner’s, renters and auto policies.
- Call for an insurance quote and information
- Report a claim to an insurance company representative.
- Discuss the impact the news has on his/her life.
- Debate current event issues
- Compare and contrast major American issues with other countries (e.g. gun laws, smoking laws)
- Identify elements of cultural diversity in American life versus one’s own lifestyle in his/her country.
- Identify common traditions, religious practices and political trends.
LEVEL Competencies: High Advanced ESL

Upon completion of the second 48 hours of instruction, a student should be able to:

- Identify medical care and resources in the community
- Fill out an insurance claims form
- Read and interpret benefits
- Compare medical systems
- Research ways to achieve citizenship and take classes.
- Identify basic steps towards achieving citizenship.
- Recognize and discuss rights and responsibilities of being a U.S. citizen.
- Identify classes and programs of interest.
- Recognize prerequisites for class choices
- Read and interpret the schedule of classes
- Enroll in a class or program and access financial resources