Change of Program of Study Request

RETURN THIS FORM TO:
Welcome and One Stop Center – B114
19351 West Washington Street • Grayslake • Illinois • 60030-1198
Phone: (847) 543-2061 • Fax: (847) 543-3061 • Email: records@clcillinois.edu

Name:_________________________________________________ CLC ID#________________________
Phone: (_________)_____________________
Student Email:_____________________________

Transfer Degrees:
☐ Associate in Arts (13AB) ☐ Associate in Science (11AB) ☐ Associate in Engineering Science (12AB)
☐ Associate in Fine Arts (14AA) ☐ AFA in Music (16AB) ☐ AA in Teaching Secondary Math (17AB)
Transfer Degree subject of study (such as English or Philosophy):____________________________________

Career Programs:
☐ Associate in Applied Science (AAS) - write plan code and title below
Plan Code:_________________________Title:__________________________________________________________

☐ Certificate - write plan code and name below
Plan Code:_________________________Title:__________________________________________________________

**Students will be placed in a course-taker program until accepted into limited enrollment programs.

Are you using the current catalog? ☐ Yes ☐ No
If no, please indicate which catalog year you are following (ex: 2016-17):____________________________

Using older catalogs is dependent on your enrollment. Please review the Inactive Status policy in the catalog or speak with a counselor or advisor to ensure you are eligible for the year you are declaring.

Are you applying for or receiving any kind of financial aid? ☐ Yes ☐ No

**Important: Certificate programs of less than 16.0 hours, certain career programs, and all non-degree programs (such as Adult Basic Education, ESL, and Transfer or Career Course Enrollees) are not eligible for aid.

Did a counselor or advisor assist you with this program change? ☐ Yes ☐ No

I understand that program changes submitted after the deadline will go into effect for the next academic term. The deadline for Fall is December 1, Spring is May 1, and Summer is July 15.

_____________________________________________________ _______________________________
(Student Signature) (Date)