1. Board Convenes the Regular Meeting

1.1 Call to Order and Roll Call

The meeting was called to order at 6:00 p.m. by Chairman Howland.

Trustees Present: Mr. Anderson, Dr. Carrigan, Ms. Goshgarian, Dr. Griffin, Ms. Howland, Mrs. Oilschlager, Ms. Paul and Ms. Tidei-Student Trustee.

Others Present: Dr. Weber, President; Mr. Agazzi, Vice President for Administrative Affairs; Dr. Haney, Provost; Ms. Hlavin, Associate Vice President of Student Development; Ms. Schiele, Executive Director for Public Relations and Marketing; Ms. Guiney, Executive Director of Human Resources; Mr. Harden, Chief of Staff; Mr. Kallieris, Director for Resource Development/Legislative Affairs; Ms. Senase, Executive Assistant to the President/Recording Secretary; Mr. Riley, Legal Counsel at Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.; Officer Cruz; and other guests.

1.2 Approval of the Agenda

The Agenda was presented to the Board for approval.

It was moved by Goshgarian and seconded by Paul that the Agenda be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Tidei
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

1.3 Approval of Minutes

1.3.1 Regular Meeting of March 24, 2015

It was moved by Goshgarian and seconded by Paul that the Minutes of the Regular Meeting of March 24, 2015 be approved as presented and made a part of the official minutes.

Trustee Oilschlager expressed that the Regular and Closed Meeting minutes of March 24, 2015 are incomplete and do not reflect the spirit of the discussion in both sessions.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Tidei
Ayes: Howland, Paul, Anderson, Carrigan, Goshgarian
Nays: Oilschlager
Abstained: Griffin
The vote being (5) Ayes, (1) Nay and (1) Abstention, the Chairman declared the motion carried.
1.3.2 Closed Meeting of March 24, 2015

It was moved by Goshgarian and seconded by Paul that the Closed Meeting minutes of March 24, 2015 be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Tidei
Ayes: Howland, Paul, Anderson, Carrigan, Goshgarian
Nays: Oilschlager
Abstained: Griffin

The vote being (5) Ayes, (1) Nay and (1) Abstention, the Chairman declared the motion carried.

2. Canvass of the April 7, 2015 Election

Chairman Howland announced that a Report on the Outcome of the April 7, 2015 Election of the Board of Trustees was provided to Trustees at this meeting.

2.1 Report on Outcome of the April 7, 2015 Election of the Board of Trustees

Chairman Howland reported the results of the April 7, 2015 Election of the Board of Trustees as follows:
- Candidate Phillip E. DeRuntz received 7,545 votes
- Candidate Amanda D. Howland received 19,967 votes
- Candidate Timothy S. Powell received 15,058 votes
- Candidate Richard A. Anderson received 16,837 votes
- Candidate William M. Griffin received 16,672 votes

2.2 Adopt Resolution Setting Forth the Outcome of the April 7, 2015 Election for Three Members of the Board of Trustees

Chairman Howland presented a Resolution setting forth the outcome of the Board of Trustees Election on April 7, 2015 for adoption.

It was moved by Carrigan and seconded by Goshgarian that the Resolution be approved as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Tidei
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.
2.3 Oath of Office

Chairman Howland invited Judge Mullen to the podium to administer the Oath of Office. Judge Mullen was invited by Trustee Griffin to administer the Oath of Office and is an adjunct faculty member at CLC. Trustees Anderson, Griffin and Howland were sworn in by Judge Mullen.

2.4 Seating of Elected Trustees

All incumbent Trustees were re-elected therefore Seating of Elected Trustees was not required.

2.5 Resolution Honoring Annabella Tidei

Ms. Tidei served as the Student Trustee since April 2014. Chairman Howland thanked Ms. Tidei for doing a great job as Student Trustee, and for representing the interest of all the students. Chairman Howland presented Ms. Tidei with the Resolution and Trustees Griffin, Oilschlager and Goshgarian provided positive feedback on Ms. Tidei’s year of service. Ms. Tidei thanked Trustees for all their support.

*It was moved* by Griffin, seconded by Carrigan, and unanimously carried that the Resolution Honoring Annabella Tidei be approved as presented and made a part of the official minutes.

2.6 Seating of New Student Trustee

Chairman Howland welcomed Yesenia Mata as the new Student Trustee for 2015-2016. Ms. Mata is a graduate of Round Lake High School and is pursuing a career in Business Administration. Ms. Mata was seated at the Board table.

2.7 Acknowledgements and Remarks

No additional remarks were made at this time.

2.8 Board of Trustees Reorganization

2.8.1 Election of Chairman

Trustee Carrigan nominated Trustee Griffin as Chairman, and Trustee Paul nominated Trustee Howland as Chairman. Trustees Goshgarian and Paul made statements regarding their support for Trustee Howland as Chairman for another year. A roll call was taken for the nomination of Trustee Griffin. The vote was (4) Ayes and (3) Nays in favor of Trustee Griffin as the new Chairman.

Trustee Howland made a statement and shared that it has been an honor to serve as Chairman.
Newly appointed Chairman Griffin expressed the Board’s appreciation to Trustee Howland for her leadership and shared her accomplishments over the past two years. Chairman Griffin provided Trustee Howland with a gift of appreciation.

### 2.8.2 Election of Vice Chairman

Trustee Anderson nominated Trustee Carrigan as Vice Chairman. The vote was (7) Ayes and (0) Nays in favor of Trustee Carrigan as the new Vice Chairman.

### 2.8.3 Election of Secretary

Trustee Oilschlager nominated Trustee Anderson as Secretary. Trustee Paul nominated Trustee Howland as Secretary. A roll call was taken for the nomination of Trustee Anderson as Secretary. The vote was (4) Ayes and (3) Nays in favor of Trustee Anderson as the new Secretary.

### 2.8.4 Establishment of Salary for Treasurer

It was moved by Howland, seconded by Carrigan, and unanimously carried that the Salary for Treasurer remains at zero for 2015-2016.

### 2.8.5 Appointment of Treasurer

It was moved by Howland, seconded by Carrigan, and unanimously carried that Mr. Agazzi, Vice President of Administrative Affairs remain the Treasurer for 2015-2016.

### 3. Receipt of Notices, Communications, Hearings, and Petitions

Chairman Griffin announced that this was the point in the meeting reserved for those in the audience who wished to address the Board.

Trustee Howland mentioned concerns regarding the election issues as they relate to CLC’s Ethic Policy 956, and provided Chairman Griffin with a copy of an email Ms. Howland had received. Trustee Anderson also provided letters to Legal Counsel on this issue. Chairman Griffin stated that he would take this information under advisement and after working through the details, the information will be shared with all Trustees.

Chairman Griffin shared notes of appreciation and gratitude received this month from the following:
- Thomas A. Morris, Jr. for the opportunity to work with the Board of Trustees and the College Administration for so many years.

### 4. Chairman’s Report

#### 4.1 Recognition of ICCTA Award Nominees

Chairman Griffin shared that the Illinois Community College Trustees Association (ICCTA) sponsors annual awards for teaching and learning at the local and state level. Chairman Griffin invited former Student Trustee Tidei to introduce the CLC Outstanding Full-Time Faculty award recipient, Jenny Lee, English Instructor. Ms.
Tidei presented Ms. Lee with a plaque and provided a synopsis of her accomplishments as an English Instructor during the past three years.

Ms. Aguinaldo, Dean of Student Life, introduced the Part-Time Faculty award recipient, Penny Dawn Steffen, English Instructor. Ms. Aguinaldo presented Ms. Steffen with a plaque and provided a synopsis of her accomplishments as an English Instructor at CLC.

Chairman Griffin shared that the Distinguished Alumnus award recipient and ICCTA award nominee is Dean DeBiase. Mr. DeBiase was unable to attend the meeting to receive his award.

Chairman Griffin recognized the 2015 Paul Simon Student Essay Contest Nominee. The CLC winner is Caitlyn Sinclair. Ms. Sinclair was present at the meeting and shared her winning essay with the Trustees. Chairman Griffin presented her with a plaque.

Chairman Griffin recognized the CLC nomination for the ICCTA Ray Hartstein Trustee Achievement Award. The nominee is Trustee Oilschlager. The official award winner will be announced and recognized at the ICCTA annual awards banquet on June 5th in Schaumburg, IL. Trustee Oilschlager stated that it is an honor to be part of this very elite group of Trustees across the state.

Student Trustee Report: Chairman Griffin invited the new Student Trustee, Yesenia Mata to provide a brief report. Ms. Mata highlighted the new officers for the Student Government Association; the unveiling of the Pepsi Dream Machine recycling system; and that the Chronicle took first place in the Illinois Community College Journalism Association in sports features. Ms. Mata provided Trustees with a copy of her full report.

Chairman Griffin completed his report with the following highlights:
- Trustees Anderson, Goshgarian, Oilschlager, and Paul attended the AACC 95th Annual Convention in San Antonio, Texas in April.
- Several Trustees will be attending Lobby Day on April 28-29 in Springfield, Illinois.

A corrected version of agenda items 11.3.18 through 11.3.21 was provided to Trustees at this meeting. The changes made were in the Department Chair hours. In addition, agenda items 11.1.3, 11.2.1 – 11.2.7 and 11.3.15 will be held for closed session discussion. There will be action after the closed meeting. This concludes the Chairman’s report.

5. President’s Report

President Weber’s report highlighted the following topics:
- Congratulated the new Board Chairman, Vice Chairman, Secretary and Student Trustee.
Expressed appreciation to Chairman Howland for her leadership and guidance for the past two years.

Thanked the Board for their support and attendance at the Grayslake Science Building Groundbreaking ceremony in March and Governor Rauner’s visit to the Grayslake campus on April 7th.

Thanked the administration, faculty and staff for helping to make Governor Rauner’s visit a success.

Reminded Trustees about the upcoming Committee of the Whole Meeting on May 12th and shared the agenda items for this meeting.

Invited Trustees to send comments and feedback regarding the draft of dates for the regular board meeting that was provided at this meeting.

Shared that the CLC Foundation was positively represented in a Daily Herald article recently.

Reminded Trustees to provide feedback to Derrick Harden on the DRAFT resolution for a Student Trustee Tuition Waiver that was provided.

5.1 Third Quarter Fiscal Accountability Report/Investment Report

Mr. Agazzi provided a presentation on the Third Quarter Fiscal Accountability Report/Investment Report. Trustees were given the opportunity to ask questions and received clarification from Mr. Agazzi.

5.2 Student Success Report

Dr. Haney shared an update on the second High School Alliance Meeting that was held on April 13th. Conversations with Superintendents were very productive and very energetic. Trustee Oilschlager requested to hear more about Dual Credit Courses in the future.

This concludes the President’s Report.

6. Approval of Board Policies and Objectives

6.1 Policy 411 – Grading System - Revised – Second Reading

It was moved by Howland and seconded by Carrigan that Policy 411 be approved as presented.

Trustees asked for clarification of the terms FW and WF in this policy. Dr. Stomper shared that this is a clerical change as students do not understand that WF is a failing grade.

Upon roll call, the vote was as follows:

Student Advisory Vote: Abstain - Mata

Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian

Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.
6.2 **Policy 412 – Academic Standards – Revised – First Reading**

*It was moved* by Carrigan and seconded by Howland that Policy 412 be approved as presented.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Mata
- Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
- Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

7. **Approval of Financials**

7.1 **Resolution Approving Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report**

*It was moved* by Anderson and seconded by Howland that the Resolution Authorizing Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report be approved as presented.

Trustees expressed the same concerns as last month regarding the approval of bills that have already been paid. A Committee of the Whole meeting has been scheduled in May to address these concerns.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain – Mata
- Ayes: Griffin, Howland, Anderson, Carrigan, Goshgarian
- Nays: Oilschlager, Paul

The vote being (5) Ayes and (2) Nays, the Chairman declared the motion carried.

8. **Approval of Purchasing**

8.1 **Biddable Items**

*It was moved* by Howland and seconded by Carrigan for Approval of Biddable Items as presented.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Mata
- Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
- Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

8.2 **Non-Biddable Items**

*It was moved* by Howland and seconded by Carrigan for Approval of Non-Biddable Items as presented.

Trustees discussed the topic of looking into companies to see if they have a policy regarding minority participation during the bid process. Administration stated they will review our CLC procedures on diversity and bidding.
Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

**8.3 Disposal**

There were no Disposal Items presented at this meeting.

### 9. Approval of Contracts and Grants

#### 9.1 Payroll Card Services Agreement with Global Cash Services

It was moved by Carrigan and seconded by Howland for the approval of this Agreement as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

#### 9.2 Amendment to Professional Services Agreement with SRI International

It was moved by Howland and seconded by Carrigan for the approval of this Amendment as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

#### 9.3 Amendment to Professional Services Agreement with Research Triangle Institute

It was moved by Howland and seconded by Carrigan for the approval of this Resolution as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

### 10. Approval of Programs

There was no Approval of Programs presented at this meeting.
### 11. Approval of Human Resources Recommendations

#### 11.1 Resignations, Retirement, and Separation Agreement

**It was moved** by Howland and seconded by Paul for the approval of Resignations and Retirement as presented. Agenda item 11.1.3 Separation Agreement will be held for the Closed Meeting discussion.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Mata
- Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
- Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

#### 11.2 Position Additions, Reclassifications, Reorganizations, Deletions, and Vacant Positions

**It was moved** by Howland and seconded by Paul for the approval of agenda items 11.2.8 through 11.2.11 as presented. Agenda items 11.2.1 through 11.2.7 will be held for Closed Meeting discussion.

Mr. Agazzi confirmed that the positions in agenda item 11.2.11 are title changes and changes in status.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Mata
- Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
- Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

#### 11.3 New Full-Time Employment; FY2016 Employment Status of Specialist Personnel; Non-Renewal of Employment FY2016 Full-Time Specialist Personnel; 2015-2016 Co-Curricular Appointments; 2015-2016 Department Chair Hours

**It was moved** by Howland and seconded by Carrigan for the approval of agenda items 11.3.1 through 11.3.14 and 11.3.16 through 11.3.21 as presented. Agenda item 11.3.15 will be held for Closed Meeting discussion.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Mata
- Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
- Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

**It was moved** by Anderson and seconded by Howland for the approval of agenda items 11.4.1 through 11.4.4 as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

11.5 Promotions, Transfers

**It was moved** by Anderson and seconded by Howland for the approval of agenda item 11.5.1 as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

11.6 Staff Benefits

**It was moved** by Anderson and seconded by Howland for the approval of agenda items 11.6.1 through 11.6.14 as presented.

Mr. Agazzi clarified that CLC will be requesting bids for an Insurance Broker within the next month. Trustee Oilschlager requested that dollar amounts be added to these agenda items in the future for the Trustees to review.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

12. Closed Meeting

**It was moved** by Paul and seconded by Carrigan to enter into a Closed Meeting at 8:02 p.m. under the Illinois Compiled Statutes 5ILCS 120: Section 2c(1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body......”; Section 2c(2) “Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.”
Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

The minutes for the closed meeting portion will be presented to the Trustees separately.

A brief recess was taken before the Closed Meeting began.

11. Approval of Human Resources Recommendations

11.1.3 Separation Agreement

It was moved by Anderson and seconded by Howland for the approval of agenda item 11.1.3 as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

11.2.1 Reorganizations - Athletics

It was moved by Howland and seconded by Carrigan for the approval of agenda items 11.2.1 through 11.2.2 as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

11.2.3 Reorganization – Adult Education

It was moved by Howland and seconded by Carrigan for the approval of agenda items 11.2.3 through 11.2.7 as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Mata
Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian
Nays: None
The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.
11.3.15 Non-Renewal of Specialist Employee

**It was moved** by Howland and seconded by Carrigan for the approval of agenda items 11.3.15 as presented.

Upon roll call, the vote was as follows:

Student Advisory Vote: Abstain - Mata

Ayes: Griffin, Howland, Oilschlager, Paul, Anderson, Carrigan, Goshgarian

Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

13. Other Matters for Information, Discussion, or Action

Trustees discussed the upcoming Lobby Reception in Springfield on April 28th. The reception will be a shared event with Harper College. President Weber recommended a cash only bar for this event. Both colleges agree not to provide liquor for this event. There was a consensus from Trustees to provide a cash only bar for the event.

14. Adjournment

**It was moved** by Carrigan, seconded by Paul, and unanimously carried that the meeting be adjourned at 9:28 p.m.

________________________________________  ________________________
William M. Griffin, Chairman                 Richard Anderson, Secretary
AGENDA ITEM NO. 2.2

RESOLUTION SETTING FORTH THE OUTCOME OF THE BOARD OF TRUSTEES ELECTION ON APRIL 7, 2015

The Lake County Office of the County Clerk has guaranteed that the certification of election results will be provided to us during the week of April 20, 2015. A copy of this agenda item will be at your place during the Board meeting.
Annabella Tidei

WHEREAS, Annabella Tidei has served as the student representative on the Board of Trustees of the College of Lake County since April 2014; and

WHEREAS, she has worked diligently by informing students of important issues, working with the Student Government Association President, and representing the interests of students; and

WHEREAS, she has served as a member of the Illinois Community College Board Student Advisory Committee advocating for community college students; and

WHEREAS, she has served as a Student Government Association Senator since fall 2014, served as secretary, treasurer, and director of outreach for the World Politics Organization, and has completed the Emerging Leaders Program; and

THEREFORE, BE IT RESOLVED that the Board of Trustees and the College of Lake County express their appreciation and gratitude to Annabella Tidei for her service and contributions;

BE IT FURTHER RESOLVED that the Board of Trustees commends Annabella Tidei for her service on behalf of the college and the community and extends to her its best wishes for continued success.

Unanimously adopted on April 23, 2015.

______________________________  ______________________________
Chairman                                         President

Board of Trustees
Community College District 532