

1. Board Convenes the Regular Meeting

1.1 Call to Order and Roll Call

The meeting was called to order at 6:14 p.m. by Vice Chair Finger. The delay was caused by inclement weather.

Trustees Present: Dr. Finger, Ms. Howland, Mrs. Oilschlager and Ms. Shroka.

Trustees Absent: Mr. Anderson, Dr. Griffin, Mr. Stanton and Mr. Burns-Student Trustee.

Others Present: Dr. Suddick, President; Mr. Gotsch, Vice President for Administrative Affairs; Mr. Harden, Chief of Staff; Ms. Hlavin, Vice President for Student Development; Dr. O'Brien, Interim Vice President for Educational Affairs; Dr. Stomper, Interim Assistant Vice President for Educational Affairs; Dr. Hogan, Executive Director for Institutional Effectiveness, Planning and Research; Mr. Kallieris, Director for Resource Development and Legislative Affairs; Ms. O'Connell, Director for Public Relations and Marketing; Mr. Cushing, Coordinator for Center for International Education; Ms. Senase, Executive Assistant to the President/Recording Secretary; Mr. Riley and Ms. Locallo, Legal Counsel at Robbins Schwartz; Officer Soucy; and other guests.

Vice Chair Finger, on behalf of the Board, expressed wishes for a speedy recovery to Student Trustee, Kirk Burns, who was involved in a motorcycle accident.

Vice Chair Finger made the following announcements regarding the agenda:

- Replacement agenda items that included more detailed information were provided for the following:
 - Item 7.5 (pp. 32-37), Resolution to Designate \$2,400,000 of the College's Unrestricted Net Position and to Commit \$2,400,000 of Its General Operating Funds for the Purpose of Future Payment of Post-Retirement Health Care Benefits Costs and Claims
 - Item 8.1 (p. 56), Biddable Item RFB #18035, Furniture Purchase
 - All 8.2 Non-Biddable Items from pages 59-70 and pages 79-80.
- All agenda items in 11. Approval of Human Resources Recommendations (pp. 97-162) will be held for Closed Meeting discussion.
- A Closed Meeting will be requested under the Illinois Compiled Statutes 5ILCS 120, Section 2 c (1) and Section 2 c (2). There will be action after the Closed Meeting.

1.2 Approval of the Agenda

It was moved by Howland and seconded by Oilschlager for approval of the agenda as presented.

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| | <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p><i>1.3 Public Hearing On Fiscal Year 2019 Budget (pp. 1-2)</i></p> <p>Vice Chair Finger called the hearing to order. In the May 25, 2018 editions of the Daily Herald and Lake County News Sun newspapers, a public notice was published indicating that CLC’s tentative budget for July 1, 2018 through June 30, 2019 would be available for public review and inspection in the Finance Department and in the Library on the Grayslake campus and on the CLC public website. Copies were also available for public inspection at CLC’s Lakeshore and Southlake campuses as well as the Vernon Area Public Library, the Waukegan Public Library, the Antioch Public Library, and the Wauconda Area Library. The hearing was opened for questions from the audience regarding the proposed FY 2019 Budget. Hearing none, Vice Chair Finger declared the public hearing closed.</p> <p>Mr. Gotsch shared that there has been a change since the budget was published. The State of Illinois has approved an additional \$700,000 of funding that was not included in the original budget total. This unplanned revenue should help offset any unplanned decline in tuition revenue due to the Fall 2018 term enrollment trending below the amount assumed in the budget.</p> |
| <p>2. Approval of Minutes</p> | <p><i>2.1 Regular Meeting of May 22, 2018</i></p> <p>It was moved by Howland and seconded by Shroka for approval of the Regular Meeting minutes of May 22, 2018 as amended and made a part of the official minutes.</p> <p>Trustee Oilschlager requested that her Association of Community College Trustees’ (ACCT) report that mentioned the success in Washington with the omnibus bill be included in the minutes. Trustee Oilschlager feels this statement is important due to past criticism of Trustees’ travel expenses. The minutes were amended to include the following statement under the Board of Trustees’ Activities:</p> <ul style="list-style-type: none"> Trustee Oilschlager also met with the Association of Community College Trustees (ACCT) Leadership during the AACC Convention as a follow up to some of the success from Washington with the passing of the bipartisan omnibus FY 2018 appropriations bill. As stated last month, the bill has added about \$4 billion to the Department of Education’s budget. <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> |

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| | <p><i>2.2 Closed Meeting of May 22, 2018</i></p> <p>It was moved by Howland and seconded by Shroka for approval of the Closed Meeting minutes of May 22, 2018 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p><i>2.3 Action on Closed Meeting Minutes (pp. 3-4)</i></p> <p>It was moved by Howland and seconded by Shroka for approval to release for public inspection the Closed Meeting minutes as presented, and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p><i>2.4 Action on Closed Meeting Recordings (p. 5)</i></p> <p>It was moved by Howland and seconded by Shroka to authorize the destruction of the verbatim recordings as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> |
| <p><i>3. Receipt of Notices, Communications, Hearings, and Petitions</i></p> | <p>Vice Chair Finger announced that this was the point in the meeting reserved for those in the audience to address the Board. Hearing none, the Vice Chair moved on to the next agenda item.</p> |
| <p><i>4. Chair's Report</i></p> | <p><i>4.1 Retirement Resolutions</i></p> <p>Vice Chair Finger announced four retirees to recognize at this meeting, Bob Booker – Photographer in Public Relations and Marketing, Larry Byrd – Custodian, Renee Denson – Receptionist/Office Associate at the Lakeshore Campus, and Denise Kingma – Academic Operations Associate in Biological & Health Sciences Division.</p> <p>Vice Chair Finger presented Mr. Booker with his resolution. It was moved by Oilschlager, seconded by Howland and unanimously adopted to accept this resolution as part of the official minutes. Mr. Booker shared that he loves CLC. When he first</p> |

came to CLC, he was amazed at the strong core group of students involved in clubs and organizations. Mr. Booker thanked everyone at CLC for their support.

Trustee Oilschlager presented Mr. Byrd with his resolution. **It was moved** by Howland, seconded by Oilschlager and unanimously adopted to accept this resolution as part of the official minutes. Mr. Byrd shared that he has worked at the college for 20 years and has seen a lot of changes. All in all, it has been a great experience, and he thanked everyone at CLC for their support.

Trustee Howland presented Ms. Denson with her resolution. **It was moved** by Oilschlager, seconded by Finger and unanimously adopted to accept this resolution as part of the official minutes. Ms. Denson shared that she has enjoyed her time at CLC and has learned a lot. Ms. Denson loves the students and staff, but feels it is time to move on.

Trustee Shroka presented Ms. Kingma with her resolution. **It was moved** by Finger, seconded by Oilschlager and unanimously adopted to accept this resolution as part of the official minutes. Ms. Kingma thanked CLC for giving her the opportunity to have a job that she loved every day. Ms. Denson shared that it has been a pleasure working at CLC, and she will treasure the memories and friendships made at CLC.

Vice Chair Finger announced two additional retirees who were unable to attend the meeting:

- Bruce Moy, Chemistry Instructor
- Patty Welch, Laboratory Specialist in Administrative Office Systems

It was moved by Howland, seconded by Shroka and unanimously adopted to accept these resolutions as part of the official minutes.

4.2 Student Trustee Report

Due to Mr. Burns' absence, there was no Student Trustee Report.

4.3 Appointment of Trustee Liaison to University Center of Lake County (UCLC)

Trustee Finger was appointed as the Trustee liaison to the UCLC Board in September 2017 for a one-year term that began in May 2017 and ended in May 2018. Vice Chair Finger endorsed her role as Trustee liaison to the UCLC for another year.

Board of Trustee Activities

- Illinois Community College Trustees Association (ICCTA) Report provided by Trustee Oilschlager, ICCTA liaison: Attended the annual convention in Springfield and participated in a training seminar given by a representative from the State University Retirement System (SURS). Trustee Oilschlager shared information on the new legislation passed regarding a three percent salary cap for employees and

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| | <p>stated that CLC has challenges ahead determining what penalties are going to be incurred. Trustee Shroka recommended that employees look at the SURS provisions on the website and join a local State University Annuitants Association (SUAA) chapter.</p> <ul style="list-style-type: none"> • Trustees Anderson, Oilschlager and Shroka, as well as Student Trustee Burns and President Suddick, attended the ICCTA annual convention and meetings. • The college’s proposal for the 2018 Association of Community College Trustees (ACCT) Leadership Congress, “A Catalyst for Partnership Development: CLC’s New Science & Engineering Building,” was accepted. • The college’s proposal for a session titled, “Partnering a Fire Science Program with a Local Fire Department,” was also accepted and will be presented at the Association for Career and Technical Education’s (ACTE) CareerTech Vision 2018 conference. • Trustees Anderson, Griffin, Shroka and President Suddick attended CLC’s Foundation Golf Outing in June. • Administration is requesting to hold a Committee of the Whole meeting on August 28, immediately before the Regular Board Meeting for the purpose of discussing strategic planning activities and coordinating Board input. All Trustees present confirmed their availability to attend this meeting. <p><i>4.4 CDB Lakeshore Campus Project – Exterior Building Materials Review</i></p> <p>Mr. Ted Haug with Legat Architects provided a presentation and samples of five exterior options for the Lakeshore Campus project. Legat would like to confirm that the Board is comfortable with the face brick option, and will bring more details in regard to the brick color at a future meeting. Trustees present confirmed that the face brick option (Option 1) was the preferred exterior. Chair Anderson has also confirmed that option 1 was his preference. Vice Chair Finger suggested that Legat look at the new safety features for glass for the new building.</p> <p>This concludes the Chair’s report.</p> |
| <p><i>5. President’s Report</i></p> | <p>President Suddick reported on the following topics:</p> <ul style="list-style-type: none"> • Welcomed CLC’s new Chief Information Officer, Mr. Greg Kozak, and shared that Mr. Kozak has held executive positions in technology, strategy, innovation, and academics over the past 20 years. He is committed to linking Information Technology Services with student success efforts. • The new Executive Director of Human Resources, Ms. Sue Fay, will begin on July 9, 2018, and will be introduced at the August Board meeting. • CLC faculty members John Tenuto and Maria Jose Tenuto have agreed to appear in a Netflix show called “Masters of Ceremonies” at Riverside, Iowa’s Trekfest. • Shared a June 2018 Grants Report that represents great work by the grants team and various teams around the college. • The Higher Learning Commission (HLC) has notified CLC that the AQIP pathway is being discontinued as an option. CLC will need to transition from AQIP pathway |

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| | <p>to the open pathway. HLC will be providing support in this transition over the next two years and has provided a transition map. HLC’s next site visit at CLC will be in 2028.</p> <ul style="list-style-type: none"> • Shared that a new agreement with Yunnan University in Kunming, China has been signed and will begin in spring 2019. • Ken Gotsch is working on a proposal for CLC’s \$1.2 million portion of the \$40 million State appropriations for the Capital Renewal Grants/Emergencies program. • Listed President onboarding activities that have taken place over the past month. • Announced the coordination of a Quick-Start Registration event on August 2 to be held at all CLC campuses. This event is intended to be a “call to action” to students to come to CLC and, in one visit, get started on their educational journey. <p><i>5.1 50th Anniversary Update</i></p> <p>Mr. Harden provided an overview of the planning for CLC’s 50th Anniversary Celebration. The overview included the committee structure, objectives, timeline and key events, and resources. Trustees provided suggestions for types of events to hold during the anniversary year. President Suddick confirmed that the college will be using the commencement ceremonies to kick off the 50th Anniversary celebrations.</p> <p><i>5.2 Strategic Plan Update</i></p> <p>Dr. Hogan, Mr. Kallieris, Ms. O’Connell and Mr. Cushing reviewed CLC’s environmental scan approach and shared that administration would like to obtain the Board’s input on the importance of the factors in the strategic plan – State and Federal Public Policy, Marketing & Public Relations, Implication for International Student Programs – and other areas of interest to be considered. Trustee Howland thanked the presenters for the great explanation and all the work put into to plan so far. Trustee Shroka recommended that the college focus on the students in the northeastern area of the county, especially with the new building at the Lakeshore campus.</p> <p><i>5.3 Administrative Affairs Report – Pre-Audit</i></p> <p>Mr. Gotsch introduced Mr. John George and Ms. Katie Barry from RSM US LLP consulting. Mr. George and Ms. Barry provided a presentation that covered the scope of services, overall audit strategy, significant risks, significant estimates, timing of the audit, and effective two-way communication. Mr. Gotsch shared that the audit team is new, so CLC is getting a fresh perspective for this year’s audit.</p> <p>This concluded the President’s report.</p> |
| <p><i>6. Approval of Board Policies and Objectives</i></p> | <p>There were no board policies or objectives presented for approval at this meeting.</p> |

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| <p>7. Approval of Financials</p> | <p><i>7.1 Resolution Approving Reimbursement of Travel, Meal and Lodging Expenses (p. 7)</i></p> <p><u>It was moved</u> by Oilschlager and seconded by Howland for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p><i>7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 8-24)</i></p> <p><u>It was moved</u> by Oilschlager and seconded by Howland for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p><i>7.3 Resolution Adopting Fiscal Year 2019 Budget (pp. 25-28)</i></p> <p><u>It was moved</u> by Howland and seconded by Shroka for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p><i>7.4 Resolution Authorizing Transfer of Funds to the Operations and Maintenance Fund (Restricted) (pp. 29-31)</i></p> <p><u>It was moved</u> by Oilschlager and seconded by Howland for approval of this Resolution as presented.</p> <p>Administration confirmed that the commitment for the College Promise Program was lowered to \$0.25 million and shifted the balance from scholarships to other initiatives. Trustees Oilschlager and Shroka requested an accounting of what money has been spent for the College Promise Program.</p> <p>President Suddick provided an explanation of the Growth and Innovation Fund request. As a part of the environmental scan and strategic plan, it was noted that a fund</p> |
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| | <p>is needed to address major workforce development to position the college for growth. All new initiatives will be brought to the Board for approval.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p><i>7.5 Resolution to Designate \$2,400,000 of the College’s Unrestricted Net Position and to Commit \$2,400,000 of Its General Operating Funds for the Purpose of Future Payment of Post-Retirement Health Care Benefits Costs and Claims (pp. 32-37)</i></p> <p><u>It was moved</u> by Oilschlager and seconded by Howland for approval of this Resolution as amended.</p> <p>Administration explained that this designation will enable a reserve to address the Other Post Employment Benefit (OPEB) liability.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p><i>7.6 Prevailing Wage Act Resolution (pp. 38-50)</i></p> <p><u>It was moved</u> by Oilschlager and seconded by Howland for approval of this Resolution as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> |
| <p>8. Approval of Purchasing</p> | <p>8.1 Biddable Items</p> <ul style="list-style-type: none"> • Wheel Loader (Casey Equipment Co., Inc.) (p. 51) • Work Order Management System (AkitaBox) (pp. 52-53) • Ratify Purchase and Installation of Audio System for the Performing Arts Center (Titan Electric, LLC) (pp. 54-55) • Furniture Purchase (Various) (p. 56) – As Amended <p><u>It was moved</u> by Howland and seconded by Shroka for approval of Biddable Items as presented and amended.</p> <p>Trustee Oilschlager thanked administration for providing the additional detail on the amended Biddable and Non-Biddable agenda items.</p> |

Upon roll call, the vote was as follows:
Ayes: Howland, Oilschlager, Shroka, Finger
Nays: None
The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.

8.2 Non-Biddable Items

- *Ratification of Annual Banking Services (First Midwest Bank) (pp. 57-58)*
- *FY 2019 General Merchandise Purchases (pp. 59-60) – **As Amended***
- *FY 2019 Textbook Purchases and Software Maintenance and Support (pp. 61-63) – **As Amended***
- *College Computer Peripherals (CDW) (p. 64) – **As Amended***
- *IT Software Licensing, Maintenance, Subscriptions (Various) (pp. 65-68) - **As Amended***
- *Annual Database Fees, Research Materials, Hosting Fees (Various) (pp. 69-70) - **As Amended***
- *Hosting Fee (Unicon) (p. 71)*
- *Raisers Edge Software Scholarship Management Software (Blackbaud, Inc.) (pp. 72-73)*
- *Mobile Safety Software (RAVE Mobile Safety) (p. 74)*
- *Security Camera Maintenance (eNorman Security Systems, Inc.) (p. 75)*
- *Maintenance Contract for Electronic Lock System (Sound, Incorporated) (p. 76)*
- *Food Purchase for Hospitality and Culinary Management (Fortune Fish, Premier Produce Inc., Testa Produce, Whittingham Meats) (p. 77)*
- *Postage for Postage Meter (Pitney Bowes Reserve Account) (p. 78)*
- *Various Supplies (W.W. Grainger) (pp. 79-80) - **As Amended***

It was moved by Oilschlager and seconded by Howland for approval of Biddable Items as presented and amended.

Upon roll call, the vote was as follows:
Ayes: Howland, Oilschlager, Shroka, Finger
Nays: None
The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.

8.3 Disposal (pp. 81-82)

It was moved by Howland and seconded by Shroka for approval of Disposal Items as presented.

Upon roll call, the vote was as follows:
Ayes: Howland, Oilschlager, Shroka, Finger
Nays: None
The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.

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| <p>9. Approval of Contracts and Grants</p> | <p>9.1 <i>Appoint Legal Counsel and Authorization to Approve Legal Services Agreement (pp. 83-84)</i></p> <p>It was moved by Shroka and seconded by Oilschlager to appoint Legal Counsel and for approval of the Legal Services Agreement as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p>9.2 <i>Authorizing Ratification of Intergovernmental Agreements with 19th Judicial Circuit Court of Lake County, Illinois (pp. 85-86)</i></p> <p>It was moved by Shroka and seconded by Oilschlager to authorize the ratification of this Intergovernmental Agreement as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p>9.3 <i>Resolution Approving the Establishment and Naming of the “Living Lab Trail” (pp. 87-90)</i></p> <p>It was moved by Shroka and seconded by Oilschlager for approval of this Resolution as presented.</p> <p>Trustee Oilschlager and Mr. Gotsch thanked Mr. David Husemoller, Sustainability Manager, for establishing and naming the Living Lab Trail.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p>9.4 <i>Authorization for Renewal of a Real Estate Lease Agreement with the University Center of Lake County (p. 91)</i></p> <p>It was moved by Shroka and seconded by Oilschlager to authorize this Lease Agreement as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None</p> |
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| | <p>The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> |
| <p>10. Approval of Programs</p> | <p><i>10.1 Resolution Authorizing the Submittal of the Fiscal Year 2020 Resource Allocation Management Plan (RAMP) (pp. 93-95)</i></p> <p>It was moved by Oilschlager and seconded by Howland for approval of this Resolution as presented.</p> <p>Trustee Oilschlager noted that there is a typo for the budget year on page 24 of the RAMP document. The budget request is for 2020, not 2018. Administration confirmed that this error will be corrected before the document is submitted to the Illinois Community College Board (ICCB).</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None</p> <p>The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> |
| <p>11. Approval of Human Resources Recommendations</p> | <p>All Human Resource recommendations were held for Closed Meeting discussion.</p> |
| <p>12. Closed Meeting</p> | <p>It was moved by Oilschlager and seconded by Shroka to enter into a Closed Meeting at 8:36 p.m. under the Illinois Compiled Statutes 5ILCS 120 Section 2 c (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...”; and Section 2 c (2) “Collective negotiating matters between the public body and its employees...”</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Shroka, Finger Nays: None</p> <p>The vote being (4) Ayes and (0) Nays, the Vice Chair declared the motion carried.</p> <p>A brief recess was taken before the Closed Meeting began.</p> <p>Mr. Robert Riley, Legal Counsel, entered the meeting at 8:36 p.m. for the Closed Meeting.</p> |
| <p>13. Other Matters for Information, Discussion, or Action</p> | <p><i>Agenda Items held for Closed Meeting Discussion</i></p> <p><i>11.1 Resignations, Retirements, Termination and Severance Agreement (pp. 97-100)</i></p> <p>It was moved by Howland and seconded by Finger for approval of Resignations (p. 97) as amended, Retirements (p. 98) as presented, and pulling the Termination (p. 99).</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Oilschlager, Finger Nays: None Abstain: Shroka</p> |

The vote being (3) Ayes, (0) Nays and (1) Abstention, the Vice Chair declared the motion carried.

It was moved by Howland and seconded by Shroka for approval of the Severance Agreement (p. 100) as presented.

Upon roll call, the vote was as follows:
Ayes: Howland, Shroka, Finger
Nays: None
Abstain: Oilschlager

The vote being (3) Ayes, (0) Nays and (1) Abstention, the Vice Chair declared the motion carried.

11.2 Position Additions, Reclassifications, Reorganizations, Deletions and Vacant Positions (pp. 101-113)

It was moved by Howland and seconded by Shroka for approval of the Reorganizations, Deletions and Vacant Positions on pages **109 and 113** only. Pages 101-108 and 110-112 were held for further discussion at a future meeting.

Upon roll call, the vote was as follows:
Ayes: Howland, Shroka, Finger
Nays: None
Abstain: Oilschlager

The vote being (3) Ayes, (0) Nays and (1) Abstention, the Vice Chair declared the motion carried.

11.3 Full-Time Employment

- *Professional Staff (p. 114)*
- *Classified Staff (p. 115)*
- *Specialist Staff (p. 116)*
- *Interim Administrative Assignment (p. 117)*
- *Policy 637 – Unpaid Personal/Family Hardship Leave – Return to Work Date Change (p. 118)*

It was moved by Howland and seconded by Shroka for approval of Full-Time Employment as presented.

Upon roll call, the vote was as follows:
Ayes: Howland, Shroka, Finger
Nays: None
Abstain: Oilschlager

The vote being (3) Ayes, (0) Nays and (1) Abstention, the Vice Chair declared the motion carried.

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| | <p><i>11.4 Promotions and Transfers (pp. 119-120)</i></p> <p>It was moved by Howland and seconded by Shroka for approval of Promotions and Transfers as presented.</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Shroka, Finger Nays: None Abstain: Oilschlager The vote being (3) Ayes, (0) Nays and (1) Abstention, the Vice Chair declared the motion carried.</p> <p><i>11.5 Employment Contracts</i></p> <ul style="list-style-type: none"> • <i>FY 2018 Administrative and Specialist Personnel (pp. 121-123)</i> • <i>FY 2019 Administrative, Professional and Specialist Personnel (pp. 124-162)</i> <p>It was moved by Howland and seconded by Shroka for approval of Employment Contracts as presented, excluding positions related to reorganizations and reclassifications that were pulled in agenda item 11.2. The employees that are listed in reorganized or reclassified positions will default to their current title and salary for FY 2019 contracts. (Unapproved positions include positions listed on page 121; Marketing and Customer Service Specialist on page 122; Director for Advising and New Student Programs on page 128; Assistant Director for WPDI on page 132; Library Services Specialist and Student Records Coordinator for Registrar and Records on page 139; Marketing and Customer Service Specialist for WPDI on page 146; and Library Services Supervisor on page 158.)</p> <p>Upon roll call, the vote was as follows: Ayes: Howland, Shroka, Finger Nays: None Abstain: Oilschlager The vote being (3) Ayes, (0) Nays and (1) Abstention, the Vice Chair declared the motion carried.</p> <p>Trustees agreed that a Committee of the Whole meeting, to be held in July, would be beneficial to discuss further the new legislation shifting college fees associated with pay increases during the final earnings period of employees from six percent to three percent, and its effect on the positions that were postponed.</p> |
| <p><i>14. Adjournment</i></p> | <p>It was moved by Howland, seconded by Shroka, and unanimously carried that the meeting be adjourned at 11:28 p.m.</p> |

Catherine M. Finger, Vice Chair

Barbara D. Oilschlager, Secretary

College of Lake County Resolution

Bob Booker

WHEREAS, Bob Booker has served the College of Lake County as the photographer in the Public Relations and Marketing Department with dedication and enthusiasm since October 2006; and

WHEREAS, he has photographed numerous special events such as graduation ceremonies, employee recognition dinners and annual galas; and

WHEREAS, he has provided outstanding service to faculty, staff and students at the college; and

WHEREAS, he has earned the deepest respect and admiration of his peers, the students and the entire college community; and

WHEREAS, he has proudly served as the advisor for the Muslim Student Association; and

WHEREAS, he has decided to retire from the College of Lake County;

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Bob Booker for his 11 years of dedication and service to the college; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Bob Booker its fondest wishes for a happy, healthy and fulfilling retirement.

Unanimously adopted on **June 26, 2018**.


Vice Chair


President

*Board of Trustees
Community College District 532*

College of Lake County Resolution

Larry Byrd

WHEREAS, Larry Byrd has served the College of Lake County as a Custodian for over nineteen and a half years, and

WHEREAS, he has worked independently and as part of a team, performing routine and project-type cleaning at the Grayslake Campus, and

WHEREAS, Larry has been a great asset, not only to the Custodial Department, but also to the college. He is known for his easygoing manner and his willingness to assist anyone in the Facilities Department, as well as members of the college staff and external organizations, who utilize the college facilities, and

WHEREAS, he was, for ten years, an instrumental part of the team providing conference room set-ups and furniture moves for organizations, both internal and external, and

WHEREAS, he was an integral part of the team who prepared the technology building for daily use by both college staff and students, and

WHEREAS, he was an instrumental part of the team that prepared the V-Building at CLC's South Lake Campus for daily use by both college staff and students, and

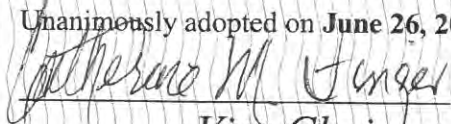
WHEREAS, he has been friendly and courteous in working with the college community and can always be counted on to leave his area of responsibility in a very clean, orderly and sanitary condition, and

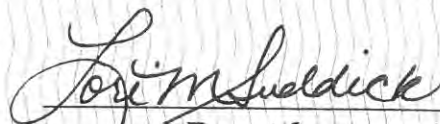
WHEREAS, he has elected to retire from his position as a Custodian at the College of Lake County;

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its appreciation and gratitude to Larry Byrd for his dedication and service to the College of Lake County; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Larry Byrd its best wishes for a long, healthy, and joyful retirement.

Unanimously adopted on **June 26, 2018**.


Vice Chair


President

Board of Trustees
Community College District 532

College of Lake County Resolution

Reneé Denson

WHEREAS, Reneé Denson has served the College of Lake County as a Receptionist/Office Associate at the Lakeshore Campus;

WHEREAS, Reneé Denson has provided outstanding customer service to faculty, students, staff and the community of northeast Lake County, Illinois;

WHEREAS, Reneé Denson has assisted with Special Projects, events and setups for the Lakeshore Campus;

WHEREAS, Reneé Denson has earned the deepest respect and admiration from her peers, students and College community;

WHEREAS, Reneé Denson has demonstrated love for her job; and


WHEREAS, Reneé Denson has elected to retire from her position as a Receptionist/Office Associate at the College of Lake County;

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its appreciation and gratitude to Reneé Denson for her dedication and service to the College of Lake County; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Reneé Denson its best wishes for a long, healthy and joyful retirement.

Unanimously adopted on June 26, 2018.


Vice Chair


President

*Board of Trustees
Community College District 532*

College of Lake County Resolution

Denise Kingma

WHEREAS, Denise Kingma has served the College of Lake County for twenty-five years and served as the Academic Office Associate for the Biological and Health Sciences Division for the past three years; and

WHEREAS, she has provided invaluable support to the dean, faculty and students of the Biological and Health Sciences Division with dedication, commitment and an extreme level of professionalism; and

WHEREAS, she was instrumental in the smooth transition of combining office staff for the Biological and Health Sciences Division and the Communication and Fine Arts Division; and

WHEREAS, she served in Student Activities for four years and the Business Division for fourteen years, always providing exemplary service for students, faculty and staff; and

WHEREAS, she received a Staff Outstanding Achievement Recognition Award to recognize her for this exemplary service; and

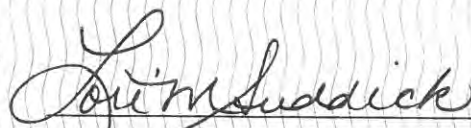
WHEREAS, she has elected to retire from her position as an Academic Operations Associate at the College of Lake County;

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its appreciation and gratitude to Denise Kingma for her dedication and service to the College of Lake County; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Denise Kingma its best wishes for a long, healthy and joyful retirement.

Unanimously adopted on **June 26, 2018**.


Catherine M. Finger
Vice Chair


Lori M. Suddick
President

*Board of Trustees
Community College District 532*

College of Lake County Resolution

Bruce Moy

WHEREAS, Bruce Moy has dedicated fifteen years to students at the College of Lake County as a part-time and full-time chemistry instructor in the Biological & Health Sciences Division; and

WHEREAS, he has been a major contributor to the growth and development of the chemistry program, division and the college through his dedicated service as an instructor and department chair; and

WHEREAS, he has participated in the Academic Quality Improvement Program: Writing Across the Curriculum and the Foundations of Excellence: — Improvement Dimension Committee; and

WHEREAS, he served as a member of the original Diversity Committee and was part of an initial cohort of recipients for Asian International Grant; and

WHEREAS, he created and established the first Nanoscience program with colleagues from the Engineering Math and Physical Sciences Division; and

WHEREAS, he has been nominated for the National Institute for Staff and Organizational Development Excellence Award and the CLC/ICCTA Outstanding Faculty Member Award; and

WHEREAS, he has served as judge and event developer for Science Olympiad and served as an advocate and coordinator for several chemistry outreach activities; and


WHEREAS, he is recognized by chemistry students as a passionate and engaging instructor; and

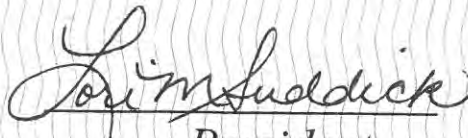
WHEREAS, he has elected to retire from his position as a chemistry instructor at the College of Lake County;

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its appreciation and gratitude to Bruce Moy for his dedication and service to the College of Lake County; and

BE IT FURTHER RESOLVED that the Board of Trustees extends Bruce Moy its best wishes for a long, healthy and joyful retirement.

Unanimously adopted on **June 26, 2018**.


Vice Chair


President

Board of Trustees
Community College District 532

College of Lake County Resolution **Patricia Welch**

WHEREAS, Patricia Welch has served the College of Lake County with dedication and enthusiasm since June 2007; and

WHEREAS, she has served as a Lab Specialist in the Administrative Office Systems Department; and

WHEREAS, she has been instrumental in the success of hundreds of students; and

WHEREAS, she made students feel valued and important when they visited the lab for assistance; and

WHEREAS, she has been a role model to returning adults pursuing their education; and

WHEREAS, she has recognized problems and recommended and implemented solutions; and

WHEREAS, she has always gone above and beyond her job description to help colleagues in and out of the division; and

WHEREAS, she has been recognized by her colleagues with multiple Staff Outstanding Achievement Recognition (SOAR) and Values Recognition Service Awards; and

WHEREAS, she volunteered her time and effort to the CLC Foundation fundraisers; and

WHEREAS, she has earned the deepest respect and admiration of her peers, the students, and the entire college community; and

WHEREAS, she has decided to retire from the College of Lake County;

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude to Patricia Welch for her 11 years of dedication and service to the college; and

BE IT FURTHER RESOLVED that the Board of Trustees extends to Patricia Welch its fondest wishes for a happy, healthy and fulfilling retirement.

Unanimously adopted on **June 26, 2018**.


Vice Chair


President

Board of Trustees
Community College District 532