

COLLEGE OF LAKE COUNTY
COMMUNITY COLLEGE DISTRICT NO. 532

June 25, 2019, 6:00 P.M.

The Board of Trustees of Community College District No. 532, College of Lake County, will convene the regular meeting in the Board Room (C213), 19351 West Washington Street, Grayslake, Illinois.

01. Board Convenes the Regular Meeting
 - 01.1 Call to Order and Roll Call
 - 01.2 Approval of the Agenda
 - * 01.3 Public Hearing on Fiscal Year 2020 Budget (pp. 1-2)

02. Approval of Minutes
 - * 02.1 Regular Meeting of May 21, 2019
 - 02.2 Closed Meeting of May 21, 2019

03. Receipt of Notices, Communications, Hearings, and Petitions

04. Chair's Report
 - 04.1 Retirement Resolutions
 - 04.2 Student Trustee Report
 - 04.3 Appointment of Trustee Liaisons to University Center of Lake County, ICCTA, and Other Ad Hoc Committees

05. President's Report
 - 05.1 Sustainability Update
 - 05.4 Administrative Affairs Report – FY 2020 Annual Financial Pre-Audit

06. Approval of Board Policies and Objectives
 - * 06.1 Policy 117 – Auditors – Revised – Second Reading (pp. 3-6)
 - * 06.2 Policy 939 – Non-Bargaining Unit Employees Employment, Compensation and Benefits – Revised – Second Reading (pp. 7-16)
 - 06.3 Adoption of Fiscal Year 2020-Fiscal Year 2024 Strategic Plan (pp. 17-21)
 - 06.4 Adoption of Fiscal Year 2020-Fiscal Year 2024 Master Plan Guiding Principles (pp. 22-25)

07. Approval of Financials
 - * 07.1 Resolution Approving Reimbursement of Travel, Meal and Lodging Expenses (p. 27)
 - * 07.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 28-45)
 - * 07.3 Resolution Adopting Fiscal Year 2020 Budget (pp. 46-49)
 - * 07.4 Resolution to Designate an Additional \$2,400,000 of the College's Unrestricted Net Position and to Commit an Additional \$2,400,000 of Its General Operating Funds for the Purpose of Future Payment of Post-Retirement Health Care Benefits Costs and Claims (pp. 50-55)

Agenda for Regular Meeting of June 25, 2019

- * 07.5 Authorization to Revise the Trust Account Agreement with the Capital Development Board to Deposit Additional Funds for the Replacement of a Gym Floor at the Grayslake Campus (p. 56)

08. Approval of Purchasing

* 08.1 Biddable Items

- Agreement: Beverage Services (Pepsi-Cola General Bottling Inc.) (pp. 57-58)
- Agreement: Elevator Maintenance (Kone, Inc.) (p. 59)
- Agreement: Vending Services (Compass Group USA, Inc.) (pp. 60-61)
- Project: SharePoint Consulting Services (Affirma Consulting, LLC) (pp. 62-63)
- Project: Guaranteed Energy Savings – Rebid (Verde Solutions) (pp. 64-67)
- Purchase: Telco Equipment for Voice and Data Services (CDW-G) (pp. 68-69)
- Purchase: FY 2020 Food Service Management Expenses (A’viands, LLC) (p. 70)
- Purchase: Mailroom Equipment Lease Program (MailFinance, Inc.) (pp. 71-72)
- Purchase: Coordinate Measuring Machine (Immersive Engineering, Inc.) (p. 73)
- Purchase: Milling Machine (Southwestern Industries, Inc.) (p. 74)

* 08.2 Non-Biddable Items

- Agreements: FY 2020 Database Fees, Research Materials and Hosting Fees (Various) (pp. 75-76)
- Agreement: Customer Relationship Software (Target X) (p. 77)
- Agreements: FY 2020 IT Software Licensing, Maintenance, Subscriptions (Various) (pp. 78-79)
- Agreement: Raisers Edge Software Scholarship Management Software (Blackbaud, Inc.) (pp. 80-81)
- Agreement: Project Management Services (Cotter Consulting) (pp. 82-83)
- Purchase: FY2020 Postage Expense (United States Post Office) (p. 84)
- Purchase: Online Application Subscription (Target X) (p. 85)
- Purchase: FY 2020 Textbook, Software Maintenance and Support Expenses (Various) (pp. 86-87)
- Purchase: FY 2020 Food for Hospitality and Culinary Management (Fortune Fish, Premier Produce Inc., Testa Produce, Whittingham Meats) (p. 88)
- Purchase: FY 2020 General Merchandise Expenses (Various) (pp. 89-90)
- Purchase: Augmented Reality Software and Hardware (TQ Education and Training Limited, dba Pearson) (pp. 91-92)
- Purchase – Ratification: Annual Data Cabling (Foresite Electric, Inc., and Kace Communications, LLC) (pp. 93-94)
- Purchase – Ratification: Annual Road Salt (Cargill, Inc.) (p. 95)
- Purchase: Ratification – Annual Fuel Delivery for College Fleet (ConservFS, Inc.) (pp. 96-97)
- Purchase: Ratification – Office Supplies (Office Plus Solutions & Supply) (pp. 98-101)

* 08.3 Disposal (pp. 102-104)

Agenda for Regular Meeting of June 25, 2019

09. Approval of Contracts and Grants

- * 9.1 Authorization of Intergovernmental Agreements with 19th Judicial Circuit Court of Lake County, Illinois (pp. 105-106)
- * 9.2 Authorization of Intergovernmental Agreements with 19th Judicial Circuit Acceptance of the Illinois Community College Board's Career and Technical Education Perkins Postsecondary Program Grant (p. 107)

10. Approval of Programs

- * 10.1 Resolution Authorizing the Submittal of the Fiscal Year 2021 Resource Allocation Management Plan (RAMP) (pp. 109-112)

11. Approval of Human Resources Recommendations

- * 11.1 Resignations, Retirements and Dismissals (p. 113)
 - * 11.2 Personnel and Position Changes (pp. 114-137)
 - * 11.3 Full-Time Employment
 - Administrative and Professional Hires (p. 138)
 - Probationary Period Completed (pp. 139-141)
 - Faculty (pp. 142-143)
 - Faculty – Vacant Positions (p. 144)
 - Vacant Positions (p. 145)
 - Temporary Administrative Assignment (p. 146)
 - FY 2020 Employment Contracts – Administrative and Professional Personnel (pp. 147-153)
 - FY 2020 Employment Contracts – Specialist Personnel (pp. 154-167)
- Note: Copies of all proposed employee contracts are available at <http://dept.clcillinois.edu/pre/contracts/ContractsJune2019.pdf> or by contacting the CLC Human Resources office at 19351 W. Washington Street, Room T108, Grayslake, IL.*
- * 11.4 Promotions and Transfers (pp. 168-169)
 - 11.5 Staff Benefits
 - * 11.6 Other
 - Grievance Resolution Agreement (p. 170)

12. Closed Meeting

13. Other Matters for Information, Discussion, or Action

14. Adjournment

* Report Enclosed