

<p><i>1. Board Convenes the Regular Meeting</i></p>	<p>Section 1 – Board Convenes the Regular Meeting</p> <p>Chair Griffin thanked everyone who joined the meeting via live stream on the You Tube link and reminded Trustees to speak directly into the microphones so that everyone watching via the live stream could hear comments.</p> <p><u>1.1 Call to Order and Roll Call</u></p> <p>Chair Griffin called the meeting to order at 5:18 p.m.</p> <p>Trustees Present: Mr. Anderson, Dr. Griffin, Ms. Howland, Mr. Newsome, Mr. Stanton, Ms. Shroka, and Student Trustee Ms. Thoman.</p> <p>Trustees Present Virtually: Vaseem Iftekhhar</p> <p>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Gotsch, Vice President of Business Services & Finance; Mr. Harden, Vice President of Strategy/Chief of Staff; Ms. Karen Hlavin; Vice President of Student Development, Mr. Kozak, Chief Information Officer; Dr. O’Brien, Vice President of Community & Workforce Partnerships; Dr. Williams, Vice President of Education; Ms. Dikelsky, Assistant Chief of Staff; Ms. Rodriguez, Assistant to the Vice President of Strategy; Ms. Locallo, Legal Counsel at Robbins Schwartz; Mr. Schlater, Media Technology Specialist; Mr. Chung, Media Technology Specialist, Robert Tomei Jr, Paul Virgilio, Gerri Songer, Daniel Blaine, Dorothy McCarty, Cotter Consulting, and other guests.</p> <p>Others attending virtually: Kimberly Boyke, Professor of Mathematics and President of Full Time Faculty Union; Emily Bothfeld, Robbins Schwartz, and other guests.</p> <p><u>1.2 Approval of Agenda</u></p> <p>Chair Griffin made the following announcements regarding the agenda:</p> <ul style="list-style-type: none">• An update to Agenda Item 1.7.1 Approval of the Report of the Outcome of the Board of Trustees Election on April 6, 2021 (p. 5) – is on blue paper at your place.• Agenda Item 1.8.1 – Appointment of Board Chair Pro Tempore will move to earlier in the Agenda – as Item 1.7.3.• Agenda Item 1.7.3 – Roll Call with Newly Seated Trustees Oath of Office & Student Trustee will be renumbered as 1.7.4.• Agenda Items 1.8.2 through 1.8.6 will be renumbered as 1.8.1 through 1.8.5.• Agenda Item 8.2 Services: Environmental Testing and Abatement Services (Terracon Consultants, Inc.) (p. 40) should read “Non-Biddable” at the top of the page.• Requested a Closed Meeting under the Illinois Compiled Statutes 5 ILCS 120 for the following reasons:<ul style="list-style-type: none">➢ Section 2(c) (1): “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...”➢ Section 2(c) (2): “Collective negotiating matters between the public body and its employees...” <p>It was moved by Howland and seconded by Richard Anderson for approval of the agenda as amended.</p>
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Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Thoman
Ayes: Anderson, Griffin, Howland, Iftekhar, Newsome, Shroka, Stanton
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

1.3 Approval of the Minutes
*1.3.1 Regular Meeting Minutes of March 16, 2021
It was moved by Richard Anderson and seconded by Amanda Howland for approval of the Regular Meeting Minutes of Mar 16, 2021.
Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Thoman
Ayes: Anderson, Griffin, Howland, Iftekhar, Newsome, Shroka, Stanton
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

*1.3.2 Closed Meeting of the Regular Meeting of March 16, 2021
It was moved by Amanda Howland and seconded by Julie Shroka for approval of the Closed Meeting minutes of Mar 16, 2021 as presented and made a part of the official minutes.
Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Thoman
Ayes: Anderson, Griffin, Howland, Iftekhar, Newsome, Shroka, Stanton
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

*1.3.3 Committee of the Whole Meeting Minutes of April 6, 2021
It was moved by Richard Anderson and seconded by Torrie Newsome for approval of the Closed Meeting minutes of Mar 16, 2021 as presented and made a part of the official minutes.
Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Thoman
Ayes: Anderson, Griffin, Howland, Iftekhar, Newsome, Shroka
Abstained: Stanton
Nays: None
The vote being (6) Ayes, (1) Abstained, and (0) Nays, the Chair declared the motion carried.

1.3.4 Closed Meeting of the Committee of the Whole Meeting of April 6, 2021
It was moved by Amanda Howland and seconded by Richard Anderson for approval of the Closed Meeting minutes of April 6, 2021 as presented and made a part of the official minutes.
Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Thoman
Ayes: Anderson, Griffin, Howland, Iftekhar, Newsome, Shroka, Stanton
Nays: None
The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.

1.4 Receipt of Notices, Communications, Hearings, and Petitions

Chair Griffin announced that this was the point of the meeting where the public may address the Board. Due to the circumstances of the coronavirus pandemic, we posted on the agenda a description of how any member of the public could comment or address the Board by video or teleconference during this meeting. Public comments or requests to address the Board were accepted via email to president@clcillinois.edu by 2 pm today. One guest joining via Zoom to present comment is Kim Boyke.

Kim Boyke; Professor of Mathematics and President of Full Time Faculty Union addressed the board, thanked Trustee, Griffin, Anderson, Iftexhar, and Student Trustee Victoria Thoman for their service and continuous support. She extended a welcome to the new Trustees and looks forward to working with them in their new role.

Chair Griffin thanked Ms. Boyke for her kind words and welcome. No other comments or requests for video or teleconference statements were received.

1.5 Board Chair Comments

Chair Griffin announced the two longstanding CLC employees in the Finance Department who are retiring at the end of April.

- Kimberly Zegar has served as Office Manager since March 2006 (15 years)
- Diane Hadad has served as Accounting Associate since May 2005 (16 years)

Chair Griffin thanked Kimberly and Diane for their longevity and dedication to CLC. CLC will be celebrating you and all our retirees over the past year when an in-person gathering can be arranged.

Chair Griffin announced that the College of Lake County is pleased to join community colleges throughout Illinois and across the United States in celebrating April as National Community College Month. A recent proclamation from Governor J. B. Pritzker stated: "Illinois community colleges share a common mission to prepare people for the workforce, to transfer students to other colleges and universities, and to continually respond to the communities they serve through adult, literacy, and continuing education services." The proclamation also highlighted the valuable role of community colleges in Illinois with the following facts:

- Community Colleges in Illinois educate 60% of the students enrolled in Illinois public higher education, according to the Illinois Community College Board.
- Illinois is the first in the nation in bachelor's degree completion rate among community college students who transfer, with 54% of these students completing their degrees.
- Nine out of 10 of the state's community college graduates live, work, pay taxes and raise their families in Illinois.
- Earning an associate of applied science degree or long-term certificate from an Illinois community college adds \$570,000 in lifetime earnings.
- Nearly 74% of Illinois employers have hired a community college graduate.
- Illinois community colleges have partnered with local school districts to offer 11,270 dual credit courses to 59,039 high school students.

On behalf of the CLC Board of Trustees, Chair Griffin expressed gratitude to the administration, faculty and staff for:

- focusing their efforts on the six pillars of the 2024 Strategic Plan
- prioritizing student success, defined as: Achieving educational attainment for every student by providing personalized culturally relevant student learning experiences, grounded in equitable practice in an inclusive, student-ready environment
- while living out CLC's values of Excellence, Purpose, Integrity, Compassion, Unity and Inclusion.

Chair Griffin announced CLC is celebrating Community College Month by holding a Virtual Open House this week. So far, more than 400 people have registered, and nearly 100 users (not including CLC employees) have visited the site since it went live on Saturday, April 24.

Chair Griffin invited the virtual attendees, Dave Fiene, Vicki Fiene, Guy Lolmaugh, Patty Lolmaugh, and Ada Sanders to share their comments. Virtual attendees expressed their gratitude, and pride they had for Dr. Griffin and all his year of service.

Trustee Iftexhar expressed his gratitude for the support Dr. Griffin provided during his term as a Trustee.

1.6 Resolutions Honoring Student Trustee Victoria Thoman and Trustees Richard Anderson and William Griffin

Trustee Newsome read the resolution honoring Student Trustee Victoria Thoman and thanked her for successfully completing her one-year term on the Board. Ms. Thoman thanked Trustees for the amazing opportunity.

It was moved by Richard Anderson, seconded by Torrie Newsome and unanimously carried for approval of this resolution as presented and made a part of the official minutes.

Trustee Howland read the resolution honoring Trustee Dr. William Griffin who was presiding over his last meeting as Board Chair and trustee.

It was moved by Newsome, seconded by Shroka and unanimously carried for approval of this resolution as presented and made a part of the official minutes.

Trustee Shroka read the resolution honoring Trustee Richard Anderson who was attending his last meeting as trustee.

It was moved by Howland, seconded by Newsome and unanimously carried for approval of this resolution as presented and made a part of the official minutes.

1.7 New Business

*1.7.1 Approval of the Report of the Outcome of the Board of Trustees Election on April 6, 2021 (p. 5)

Chair Griffin announced the official, final results were at the Trustees place this updated page (on blue paper, along with the three relevant pages from the Abstract of Vote, Lake County, Illinois, attached) replaces the original page 5 in the board book. The results were as follows:

For three full 6-year terms:

- Amanda Howland – 40,674 votes
- Gerri Songer – 35,676
- Paul G. Virgilio – 35,978

For 1 unexpired 4-year term:

- Torrie Mark Newsome – 43,646 votes

For 1 unexpired 2-year term:

- Robert J. Tomei, Jr. – 27,959 votes

Chair Griffin invited Trustee Vaseem Iftekhar to share thoughts about his service to the Board of Trustees over the past year.

Trustee Vaseem Iftekhar expressed his gratitude to his family, friends, and the Board for the support. He thanked the Administration and the Board for all the work being done to benefit the community, and looks forward to furthering his service to the community in other ways.

It was moved by Howland, seconded by Newsome and unanimously carried for approval of this resolution as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:

Student Advisory Vote: Aye - Thoman

Ayes: Anderson, Griffin, Howland, Iftekhar, Newsome, Shroka, Stanton

Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried

For Student Trustee:

Chair Griffin announced that the College of Lake County's Student Government Association elected Daniel Blaine as the Student Trustee for 2021-2022. Daniel graduated from Grayslake Central High School in 2020. At CLC, his major is undecided, he is interested in advocating for others.

***1.7.2 Oath of Office & Seating of the Newly Elected Trustees & Student Trustee**

Chair Griffin invited Judge Chris Kennedy and all the newly elected trustees to step to the podium to administer the Oath of Office. The new trustees faced Judge Kennedy for their oath.

Judge Kennedy welcomed the new trustees:

- Gerri Songer
- Robert J. Tomei, Jr.
- Paul G. Virgilio
- Daniel Blaine – Student Trustee

And the returning trustees:

- Amanda Howland
- Torrie Mark Newsome

Judge Kennedy invited the new and returning trustees to raise their right hand and repeat after him the following passage:

I do solemnly swear
that I will support the Constitution of the United States,
and the Constitution of the State of Illinois,
and that to the best of my ability,
I will faithfully discharge the duties
As a Trustee / Student Trustee
of Community College District No. 532
of Lake County, Illinois.

Judge Kennedy congratulated the new trustees and invited them to take their seats on the stage. Judge Kennedy thanked trustees Iftexhar, Anderson, and Griffin for their service and dismissed and relieved of them of their duties.

1.7.3 Appointment of Board Chair Pro Tempore

Trustee Julie Shroka announced she would like to request a vote to appoint Amanda Howland as Board Chair Pro Tempore.

It was moved by Newsome, seconded by Howland, to accept this request.

Upon roll call, the vote was as follows:

Student Advisory Vote: Abstain - Blaine

Ayes: Virgilio, Songer, Howland, Tomei, Newsome, Shroka, Stanton

Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

1.7.4 Roll Call with Newly Seated Trustee & Student Trustee

Board Chair Pro Tempore Howland motioned for a roll call of the newly formed Board of Trustees.

Those Present: Daniel Blaine, Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio

1.8. Board Reorganization

1.8.1 Election of Chair

Board Chair Pro Tempore Howland opened nominations for the position of Chair.

Trustee Newsome nominated Trustee Howland as chair and Trustee Songer seconded.

Upon roll call, the results of the poll were as follows:

Student Advisory Vote: Abstain - Blaine

Ayes: Virgilio, Songer, Howland, Tomei, Newsome, Shroka, Stanton

Nays: None

The poll results being (7) Ayes and (0) Nays, the Chair declared the Amanda Howland to be Chair.

1.8.2 Election of Vice Chair

Chair Howland opened up nominations for the position of Vice Chair.

Chair Howland moved to nominate Trustee Julie Shroka, and the motion was seconded by Trustee Newsome.

Upon roll call, the results of the poll were as follows:

Student Advisory Vote: Abstain - Blaine

Ayes: Virgilio, Songer, Howland, Tomei, Newsome, Shroka, Stanton

Nays: None

The poll results being (7) Ayes and (0) Nays, the Chair declared Julie Shroka to be Vice Chair.

1.8.3 Election of Secretary

Chair Howland opened up nomination for the position of Secretary.

Trustee Shroka moved to nominate Trustee Torrie Newsome and Chair Howland seconded that motion.

Trustee Stanton moved to nominate Gerri Songer and Gerri Songer seconded.

The results of the poll for Trustee Newsome were as follows:

Student Advisory Vote: Abstain - Blaine

Ayes: Virgilio, Howland, Tomei, Newsome, Shroka

Nays: None

The poll results being (5) Ayes and (0) Nays.

The results of the poll for Trustee Songer were as follows:

Student Advisory Vote: Abstain - Blaine

Ayes: Stanton, Songer

Nays: None

The poll results being (2) Ayes and (0) Nays.

The Chair declared Trustee Torrie Newsome as the newly appointed Secretary of the Board.

1.8.4 Appointment of Treasurer and Establishment of Salary

Chair Howland requested a motion to appoint Mr. **Ken Gotsch** as the Treasurer of the Board of Trustees. It was moved by Newsome and seconded by Shroka to appoint Mr. Gotsch as the Treasurer for the Board of Trustees with zero dollars as salary, effective April 27, 2021.

Upon roll call, the vote was as follows:

Student Advisory Vote: Abstain - Blaine

Ayes: Virgilio, Songer, Howland, Tomei, Newsome, Shroka, Stanton

Nays: None

	<p>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><u>1.8.5 Appointment of Ethics Officer and Establishment of Salary</u> Chair Howland requested a motion to appoint Ms. Sue Fay as the Ethics Officer of the Board of Trustees. It was moved by Shroka and seconded by Newsome to appoint Ms. Fay as the Ethics Officer with zero dollars as salary, effective April 27, 2021.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Virgilio, Songer, Howland, Tomei, Newsome, Shroka, Stanton Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p>2. Approval of Minutes</p>	<p>Section 2 - Approval of Minutes Chair Howland announced no additional minutes are presented for approval.</p>
<p>3. Intentionally Left Blank</p>	<p>Section 3 - Intentionally Left Blank Chair Howland announced that the meeting will move on to section 4.</p>
<p>4. Chair's Report</p>	<p>Section 4 - Chair's Report</p> <p><u>4.1 Student Trustee Report</u> Chair Howland invited Daniel Blaine to present his first Student Trustee Report and Introduction.</p> <p>Mr. Blaine expressed his excitement to be a part of the Board and his mission on advocacy and representing an authentic student voice on the board.</p> <p>Chair Howland thanked Student Trustee Daniel Blane and the Board looks forward to working with him.</p> <p>Board Activities Chair Howland announced that on March 30-April 1, Trustees Howland and Newsome and Dr. Lori Suddick attended the Association of Community College Trustee' virtual Governance Leadership Institute. She invited comments. Dr. Suddick and Trustee Newsome expressed the value and relevance of the meetings.</p> <p>Board Liaison Updates Chair Howland announced that liaison updates would be held until the May meeting, at which time the Board will select new or reaffirm current liaisons. Current board liaisons are as follows:</p> <ul style="list-style-type: none"> • Illinois Community College Trustees Association (ICCTA): Amanda Howland (primary), Matt Stanton (alternate) • CLC Foundation: Julie Shroka, need one additional liaison • University Center of Lake County: need one liaison

	<p>Chair Howland announced the upcoming Board Meeting sand events:</p> <ul style="list-style-type: none"> • On Thursday, May 6, at 5 pm, the Board will hold a Committee of the Whole meeting to conduct New Trustee Orientation in this same location, A011, Grayslake Campus. • On Tuesday, May 18, at 5 pm in this location, A011, we will hold the regular meeting of the Board of Trustees. • On Saturday, May 15, at 10 am, the Board of Trustees will take part in the 2021 Drive-In Commencement, which will be held in Parking Lots 8 and 9, and on a stage set up in the PE Center. Many faculty members and staff will also play a part in this special event, which is being planned carefully, with extensive socially distancing precautions taken to maintain health and safety during the pandemic. At this time, more than 375 graduates have signed up to take part in this event which will include a walk across the stage in the PE Center. More details will be provided to you soon, and we look forward to celebrating CLC graduates' academic achievements.
<p>5. President's Report</p>	<p>Section 5 - President's Report</p> <p><u>5.1 Third Quarter Fiscal Accountability and Investment Reports</u></p> <p>Connie Kravitz; Controller, presented the FY2021 Third Quarter Fiscal Accountability/Investment Report. The FY2021 Third Quarter Investment Report (PFM LLC) provides a market update on economic updates, investment performance and compliance checklist. It also provides a Future Outlook on continued improvement in economic conditions. The total aggregate portfolio overview was presented with a diversified sector allocation. FY2021 Third quarter college performance and operating expenditures by source were discussed.</p> <p>Ms. Kravitz opened the floor for questions or comments.</p> <p>Chair Howland asked if the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds and the Higher Education Emergency Relief Fund (HEERF II) of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) were fully allocated. Ms. Kravitz responded that the CARES funds have been fully allocated. CRRSAA fund allocations are still being discussed.</p> <p><u>5.2 FY 2022 Budget Development Update</u></p> <p>Dr. Lori Suddick presented the FY2022 budget proposal update. The budget process began in October 2020 with identifying priorities, beginning with the end in mind. The board provides guidance to maintain a fund balance at or above policy target (30%) while minimizing impact on students (tuition/fee/affordability). The budget plan is conservative in design to avoid a mid-year fiscal crisis and to build capacity for long-term projects and liabilities. Trustees were briefed on cost control strategies, closing the gap and creating investment solutions. The \$11.5M HEERF II monies will be allocated to offset, not fully cover, the expenses and revenue losses associated with the pandemic.</p> <p>Student Trustee Blaine asked what qualifies CLC to receive Hispanic Serving Institution (HSI) funds. Dr. Suddick noted that the federal government defines the designation of an HSI based on demographic data and allocates the funds through U.S. Department of Education.</p>

	<p>Board response to the Master Plan and to the scope of work was discussed. The goal is to have the entire master plan approved in concept and vision, but the Administration will only fund the Phase 0 projects in FY22 and embark on a capital fundraising strategy.</p> <p>Dorothy McCarty, Project Manager from Cotter Consulting provided an overview of the impact on the prior Master Plan in relation to the proposed Master Plan 2020. Ms. McCarty highlighted Master Plan 1 final budget by project and A & B Renovations final subcontracts.</p> <p>Dr. Suddick continued her FY22 Budget Development Update noting that she anticipates the proposal in May will meet all of the board guidance and objectives of 2024 Strategic Plan, close the \$8.7M gap, create over \$1Min investment resource for strategic priorities and capacity-building. Dr. Suddick also shared that it is anticipated the FY22 budget proposal in May will a flat budget with no new dollars requested.</p>
<p>6. Approval of Board Policies and Objectives</p>	<p>Section 6 – Approval of Board Policies and Objectives</p> <p><u>*6.1 Policy 952: Criminal Background Checks – Revised – Second Reading (pp. 7-8)</u> It was moved by Shroka and seconded by Newsome for approval of Policy 952: Criminal Background Checks – Revised – Second Reading (pp. 7-8). Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><u>*6.2 Approval of Formation of the Illinois Mental Health Early Action on Campus Act (Public Act 101-251) Expert Panel (p. 9)</u> It was moved by Newsome and seconded by Shroka for approval of Formation of the Illinois Mental Health Early Action on Campus Act (Public Act 101-251) Expert Panel. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome</p> <p><u>*6.3 Fiscal Year 2022 Meeting Dates (p. 10)</u> It was moved by Newsome and seconded by Shroka to approve the Fiscal Year 2022 Meeting Dates.</p> <p>Discussion: Trustee Stanton suggested discussion about moving the board meeting start time from 5:00 PM to 5:30 PM. Changing the time would allow all trustees to attend in person. Times were discussed; Trustees Shroka, Tomei, Virgilio, Songer, and Newsome as well as Student Trustee Blaine, were open to a start time of either 5:00 or 5:30. The chair declared the board meeting start time to remain at 5:00 PM and continue to allow Zoom attendance as needed while pandemic restrictions are still in place.</p>

	<p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome</p>
<p>7. Approvals of Financials</p>	<p>Section 7 – Approval of Financials</p> <p><u>7.1 Resolution Approving Reimbursement of Travel, Meal & Lodging Expenses</u> No report.</p> <p><u>*7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 11-26)</u> It was moved by Shroka and seconded by Newsome to approve the Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><u>*7.3 Approval of Treasurer’s Bond (p. 27)</u> It was moved by Shroka and seconded by Newsome to approve the Approval of Treasurer’s Bond. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p>8.</p>	<p>Section 8 – Approval of Purchasing</p> <p><u>*8.1 Biddable Items: Products</u></p> <ul style="list-style-type: none"> • Approval of Dust Collection System (Mechanical Inc. dba/Helm Mechanical (p. 29) • Mohawk Engineering Alignment System and Accessories (Mohawk Resources, LTD) (p. 30) • Automotive Hand Tool Kits and Instructional Supplies (Snap-On Tools Incorporated) (p. 31) <p>It was moved by Shroka and seconded by Tomei to approve the Biddable Items: Products. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>

8.1 Biddable Items: Services

- Printing of Mailers and Brochures (Graphic Partners, Inc.) (p. 32)
- Printing of Non-Credit Continuing Education Class Schedules (Woodward Printing Services, Inc.) (p. 33)
- Diploma Production and Distribution Services (Parchment, LLC, dba Credentials Solutions, LLC) (p. 34)
- 31 N. Genesee St. Exterior Renovations (G. Fisher Commercial Construction, Inc.) (p. 35)
- Experiential Graphic and Display Design and Implementation Services (Ziken Signage, LLC) (p. 36)

It was moved by Virgilio and seconded by Newsome to approve the Biddable Items: Services.

Upon roll call, the vote was as follows:

Student Advisory Vote: Abstain - Blaine

Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome

Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

8.2 Non-Biddable Items: Products

- Automotive Collision Repair Vehicles (Ratification) (Enterprise Holdings, Inc., Muller Honda of Gurnee, Gregory Mitsubishi) (p. 37)
- Welding Equipment Gas and Supplies (Weldstar) (p. 38)

It was moved by Tomei and seconded by Newsome to approve the Non-Biddable Items: Products.

Discussion: Stanton asked if these are junked cars that we purchase? Dr. Suddick responded that the cars are purchased from dealerships and serve as hands-on learning tools for Automotive students. These vehicles are covered through grant funds. The cars do need to be fairly current to provide relevant curriculum to the market.

Upon roll call, the vote was as follows:

Student Advisory Vote: Abstain - Blaine

Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome

Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

8.2 Non-Biddable Items: Services

- Electronic Lock Repairs and Installation (Esscoe, LLC) (p. 39)
- Environmental Testing and Abatement Services (Terracon Consultants, Inc.) (p. 40)
- Financial Aid Award Management Software Upgrade (Blackbaud, Inc.) (p. 41)
- ATC Construction Manager at Risk Pre-construction Services (Power Construction) (pp. 42)

It was moved by Newsome and seconded by Shroka to approve the Non-Biddable Items: Services.

Discussion: Trustee Stanton asked why the Financial Aid Award Management software continues to be a common agenda item. Dr. Lori Suddick stated that it was a software that allows us to streamline the distribution of Financial Aid. The funds being used to cover this cost is being sourced from HEEF monies.

	<p>Student Trustee Blaine inquired what the issues were with the system. Dr. Lori Suddick responded that it was a matter of volume and increasing efficiency of distribution. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><i>*8.3 Disposal (pp. 43-44)</i> It was moved by Stanton and seconded by Tomei for approval of Disposal Items as presented. Discussion: Trustee Songer asked where the items are sold. Sue Kilby, Director, Purchasing and Contracts, informed the Board that the purchase of items can be done online at govdeals.com, a bidding website. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p>9. Approval of Contracts and Grants</p>	<p>Section 9 – Approval of Contracts and Grants</p> <p><i>*9.1 Approval of the CLC Foundation’s Acceptance of an Anonymous Grant for the Lakeshore Campus Urban Farm (p. 45)</i> It was moved by Newsome and seconded by Stanton for approval of Approval of the CLC Foundation’s Acceptance of an Anonymous Grant for the Lakeshore Campus Urban Farm. Discussion: Thank you to Kurt Peterson, Executive Director, CLC Foundation, and his team for the work in partnerships and relationship building with community members. Student Trustee Blaine asked if the Urban Farm will be managed by the Lakeshore Campus. Dr. Lori Suddick stated the project will be overseen by a person who will be linked to the Lakeshore Campus organizational structure. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p>10. Approval of Programs</p>	<p>Section 10 – Approval of Programs None presented at this meeting.</p>
<p>11. Approval of Human Resources Recommendations</p>	<p>Section 11 – Approval of Human Resources Recommendations</p> <p><i>*11.1 Resignations and Retirements (pp. 47-48)</i> It was moved by Stanton and seconded by Newsome for approval of Resignations and Retirements. Upon roll call, the vote was as follows:</p>

Student Advisory Vote: Abstain - Blaine
Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

11.2 Personnel and Position Changes (pp. 49-50)

It was moved by Shroka and seconded by Personnel and Position Changes
Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

*11.3 Full-Time Employment

Note: Copies of all proposed employee contracts are available online or by contacting CLC Human Resources.

- Vacant Position (p. 51)
- Administrative Hire (p. 52)
- Faculty (p. 53)
- Probationary Period Completed (pp. 54-55)
- Faculty Employment Contracts (pp. 56-71)
- Sabbatical Leave of Absence (p. 72)

It was moved by Newsome and seconded by Stanton for approval of Full-Time Employment.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

11.4 Promotions and Transfers (p. 73)

It was moved by Newsome and seconded by Shroka for approval of Promotions and Transfers.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

11.5 Staff Benefits

- Fiscal Year 2022 Staff Benefits (pp. 74-76)
- Fiscal Year 2022 Staff Benefits – Non-Union Employee Premium Contribution (p. 77)
- Fiscal Year 2022 Staff Benefits – SURS Deferred Compensation Plan (p. 78-85)

It was moved by Newsome and seconded by Stanton for approval of Staff Benefits.

	<p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><u>11.6 Other</u>: None for this meeting</p>
<p>12. Closed Meeting</p>	<p>Section 12 – Closed Meeting</p> <p>Chair Howland requested a motion to enter a Closed Meeting at 7:41p.m. under the Illinois Compiled Statutes 5 ILCS 120 for the following reasons:</p> <ul style="list-style-type: none"> ➤ Section 2(c) (1): “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...” ➤ Section 2(c) (2): “Collective negotiating matters between the public body and its employees...” <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p>13. Other Matters for Information, Discussion, or Action</p>	<p>13. Other Matters for Information, Discussion, or Action</p> <p><u>13.1 Motion to Approve Separation from Employment of Classified Employee Kelly Arado</u> It was moved by Newsome and seconded by Tomei to approve separation from employment of Classified employee Kelly Arado. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>Shroka announced that the Foundation is preparing for the Annual Golf outing at Stonewall Orchard on September 20th. As of March, there were 190 new donors to the Foundation resulting in \$1,346,450.00M in YTD donations.</p>
<p>14. Adjournment</p>	<p>Section 14 Adjournment</p> <p>It was moved by Newsome and seconded by Shroka for approval of adjournment. Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>

Minutes of the Regular Meeting of Community College District No. 532, County of Lake and State of Illinois, held at the College of Lake County Grayslake Campus in Room A011, 19351 W. Washington Street, Grayslake, Illinois on April 27, 5:18 p.m.

Amanda D. Howland, Chair

Torrie Mark Newsome, Secretary

College of Lake County Resolution

Victoria Thoman

WHEREAS, Victoria Thoman served as the student representative on the Board of Trustees of the College of Lake County since April 2020; and

WHEREAS, in her role as Trustee, she worked diligently to provide reports regarding relevant college issues to the Student Government Association (SGA) and to represent the interests of CLC students to the Board of Trustees; and

WHEREAS, she advocated and assisted in the creation of a Reflection Room to be housed in the Office of Student Activities to create a safe and accepting environment for students who would like to use this space to pray, reflect, or meditate; and

WHEREAS, she served as a SGA Senator from 2019-2020; served as a member of the CLC Student Conduct Hearing Board; and has been a strong supporter of Diversity, Equity and Inclusion (DEI) work through a social justice lens; and

WHEREAS, she was instrumental in providing a voice for students and offering great insight into the student perspective while being an active and valued participant in trustee discussions at Board meetings;

THEREFORE, BE IT RESOLVED that the Board of Trustees and the College of Lake County express its appreciation and gratitude to Victoria Thoman for her service and contributions; and

BE IT FURTHER RESOLVED that the Board commends Victoria Thoman for her service on behalf of the college and the community and extends to her their best wishes for continued success.

Unanimously adopted on April 27, 2021.

Chair

President

*Board of Trustees
Community College District 532*

CLC Resolution: William Griffin

WHEREAS, Dr. William M. Griffin was first elected to the College of Lake County (CLC) Board of Trustees in 1995, and currently serves as CLC’s Board Chair, a position he intermittently held for 10 terms; and

WHEREAS, he has been instrumental and supportive of CLC’s major initiatives, including the 2024 Strategic Plan and the CLC Foundation Strategic Plan, and the expansion of CLC’s master plan and building improvements; and

WHEREAS, he passionately advocated for an international partnership to establish an American Cultural Center in X’ian China in 2012; and

WHEREAS, he was recognized as the 2017 recipient of the Illinois Community College Trustees Association (ICCTA) Gary W. Davis Ethical Leadership Award for his role in establishing CLC’s first Board Ethics Resolution and a central point of accountability for compliance with the Open Meetings Act and Freedom of Information Act, and for supporting the proposal that earned CLC and W.W. Grainger the ICCTA 2020 Business / Community Partnership Award; and

WHEREAS, he has been active in the Association of Community Colleges Trustees (ACCT), presenting leadership sessions at the National Legislative Summit, serving on the ACCT Finance and Audit committee and the Public Policy committee, and supporting the proposal that earned CLC the ACCT Equity Award in 2016; and

WHEREAS, he retired from ComEd as a management executive after 32 years, and over the years has been a dedicated educator, teaching at Triton Community College, Benedictine University, Lake Forest Graduate School of Management, Carthage College, University of Wisconsin-Stevens Point, and College of Lake County; and

WHEREAS, he is committed to public service by serving on the Boys and Girls Club of Lake County Board of Directors, as Executive Director of the Affordable Housing Corporation of Lake County, as a member of former Congressman Robert J. Dold’s and former Senator Mark Kirk’s Education Advisory Committees, as a member of the Illinois Literacy Council, and as a chair of the Edison Electric Institute Committee in Washington, DC; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude for Dr. William M. Griffin’s years of service, leadership, and dedication; and

BE IT FURTHER RESOLVED that the Board of Trustees commends Dr. William M. Griffin for his service as a Trustee of the College of Lake County and extends to him best wishes upon his retirement from the Board of Trustees.

Unanimously adopted on April 27, 2021

CLC Resolution: Richard Anderson

WHEREAS, Richard Anderson served the College of Lake County (CLC) as a Student Trustee in 1974 and as an elected Trustee in successive terms since 1975, and is the state's longest serving community college trustee, making history at CLC and across the state of Illinois; and

WHEREAS, he served intermittently as Board Chair for 10 terms over his 47-year tenure on the CLC Board of Trustees, served as the Illinois Community College Trustee Association (ICCTA) president from 2001 to 2002, received the ICCTA Ray Hartstein Trustee Achievement Award in 2014, and received CLC's Outstanding Illinois Citizen Award in 1994 and 1999; and

WHEREAS, he has been active at the state level in support of community colleges offering baccalaureate degrees in nursing, advocated for funding of community college infrastructure projects, championed initiatives in support of Lake County's veterans, served in instrumental roles on public and private partnerships aligning with CLC's strategic initiatives, such as the Fire Science program, and served as CLC's representative to the University Center of Lake County; and

WHEREAS, he demonstrated regional and national leadership by presenting educational sessions at conferences of the ICCTA, the Association of Community College Trustees (ACCT), and American Association of Community Colleges (AACC), among others; and

WHEREAS, he served as a colleague, mentor, leader, and friend to Lake County residents and College of Lake County students, faculty, and staff; and

WHEREAS, he has demonstrated commitment to his professional career as a local Lake County attorney as well as to his personal life as a dedicated husband, father, and grandfather; and

THEREFORE, BE IT RESOLVED that the Board of Trustees expresses its sincere appreciation and gratitude for Richard Anderson's years of service, leadership, and dedication; and

BE IT FURTHER RESOLVED that the Board of Trustees commends Richard Anderson for his service as a Trustee of the College of Lake County and extends to him best wishes upon his retirement from the Board of Trustees.

Unanimously adopted on April 27, 2021