

**College of Lake County**  
**Community College District No. 532**  
**May 18, 2021, 5:00 PM**

The Board of Trustees of Community College District No. 532, Lake County, Illinois, will convene a regular meeting in Room A011, 19351 W. Washington St., Grayslake, Illinois.

A disaster declaration relating to public health concerns has been issued for at least a portion of the public body's jurisdiction. In consideration of this and due to the COVID-19 health pandemic, Dr. Lori Suddick has determined that a fully accessible in-person meeting is not practical or prudent. As permitted by 5 ILCS 120/7(e), this meeting may be held without the physical presence of a quorum at the regular meeting location.

Dr. Suddick and one or more trustees will be physically present at the regular meeting location, along with other employees performing essential functions. Given COVID-19 considerations, it is not feasible to allow members of the public to attend the meeting in person. Staff and citizens may participate in the meeting via the YouTube live stream: <https://youtu.be/NszgIMCau-k>.

Members of the public will be offered an opportunity to address the board during the public comment portion of the meeting via video/telephone access with prior notice to the College. For those who wish to address the board live via Zoom, please email [president@clcollinois.edu](mailto:president@clcollinois.edu) before 2:00 PM on May 18, and a Zoom link will be provided. Your name will be called when it is your time to speak. Alternatively, members of the public may submit public comments by email prior to the board meeting, to be announced during the public comment portion of the meeting. Email submissions should be made by 2:00 PM on the date of the meeting, and sent to [president@clcollinois.edu](mailto:president@clcollinois.edu).

**AGENDA**

01. Board Convenes the Regular Meeting
  - 1.1 Call to Order and Roll Call
  - 1.2 Board Chair Comments
  - 1.2 Approval of Agenda
  
02. Approval of Minutes
  - \*2.1 Regular Meeting of April 27, 2021
  - 2.2 Closed Meeting of the Regular Meeting of April 27, 2021
  
03. Receipt of Notices, Communications, Hearings, and Petitions
  
04. Chair's Report
  - 4.1 Student Trustee Report
  - 4.2 Appointment of Trustee Liaisons to Foundation Board, University Center of Lake County, ICCTA, and Other Ad Hoc Committees
  
05. President's Report
  - 5.1 Fiscal Year 2022 Budget Proposal

## Agenda for Regular Meeting of May 18, 2021

06. Approval of Board Policies and Objectives
  - \* 6.1 Policy 909 – Responsible Use of Technology – Revised – First Reading; Policy 965 – Information Security Policy – Eliminated; First Reading (pp. 2-6)
  - \* 6.2 Policy 911 – Use of College Facilities – Revised – First Reading (pp. 7-10)
  - \* 6.3 Policy 124.1 – Public Participation – New – First Reading (pp. 11-12)
  
07. Approval of Financials
  - 7.1 Resolution Approving Reimbursement of Travel, Meal & Lodging Expenses
  - \* 7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 13-26)
  - \* 7.3 Authorization of the Budget Hearing and Approval to Publish the Notice Placing Fiscal Year 2022 Budget on Public Display (pp. 27-28)
  
08. Approval of Purchasing
  - \* 8.1 Biddable Items
    - Products
      - Master Plan Phase 0 Furniture Purchase and Installation (Midwest Office Interiors, Inc.) (p. 29)
    - Services
      - Electrical Sign and Lighting Replacement (Associated Electrical Contractors, LLC) (p. 30)
  - \* 8.2 Non-Biddable Items
    - Products
    - Services
      - Talent Assessment Software Subscriptions (Business Talent Solutions, Inc.) (p. 31)
  - 8.3 Disposal
  
09. Approval of Contracts and Grants
  - \* 9.1 Approval of the 2021 Partnership Agreement with Lake County Partners (pp. 33-34)
  - \* 9.2 Appoint Legal Counsel and Authorization to Approve Legal Services Agreement (p. 35)
  - \* 9.3 Acceptance of the Small Business Development Center / International Trade Center Grant (p. 36)
  - \* 9.4 Acceptance of the American Rescue Plan Act of 2021 (ARP) Allocation (p. 37)
  
10. Approval of Programs
  - \* 10.1 2022-2023 Academic Calendar – Revised (p. 39)

Agenda for Regular Meeting of May 18, 2021

11. Approval of Human Resources Recommendations

\* 11.1 Resignations and Retirements (pp. 41-42)

\* 11.2 Personnel and Position Changes (pp. 43-46)

\* 11.3 Full-Time Employment

- Vacant Position (p. 47)

- Administrative Hire (p. 48)

- Faculty (p. 49)

- Probationary Period Completed (pp. 50-52)

- Reappointment of Grant-Funded Positions (pp. 53-54)

- FY 2022 Employment Status of Administrative Personnel (pp. 55-56)

- FY 2022 Employment Status of Professional Personnel (p. 57)

- FY 2022 Employment Status of Specialist Personnel (pp. 58-64)

- Approval of College of Lake County 2021-2022 Department Chair Hours (pp. 65-68)

- Approval of College of Lake County 2021-2022 Co-Curricular Appointments (pp. 69-70)

- Sabbatical Leave of Absence (pp. 71-74)

*Note: Copies of all proposed employee contracts are available at*

*<http://dept.clcillinois.edu/pre/contracts/ContractsMay2021.pdf> or by contacting the CLC Human Resources office at 19351 W. Washington Street, Room T102, Grayslake, IL.*

\* 11.4 Promotions and Transfers (p. 75)

\* 11.5 Staff Benefits

- Annual Employee Salary Increase and Salary Structure Adjustment Fiscal Year 2022 (p. 76)

11.6 Other

12. Closed Meeting

13. Other Matters for Information, Discussion, or Action

14. Adjournment

\* Report Enclosed