

<p><i>1. Board Convenes the Regular Meeting</i></p>	<p>Chair Howland thanked everyone who joined the meeting via live stream on YouTube.</p> <p><u>1.1 Call to Order and Roll Call</u></p> <p>Chair Howland called the meeting to order at 5:00 p.m.</p> <p>Trustees Present: Mr. Virgilio, Ms. Howland, Mr. Newsome, Mr. Stanton, Ms. Shroka, Ms. Songer, and Student Trustee Mr. Blaine</p> <p>Absent at roll call: Mr. Tomei</p> <p>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Gotsch, Vice President of Business Services &amp; Finance; Mr. Harden, Vice President of Strategy/Chief of Staff; Ms. Karen Hlavin; Vice President of Student Development, Mr. Kozak, Chief Information Officer; Dr. O'Brien, Vice President of Community &amp; Workforce Partnerships; Dr. Williams, Vice President of Education; Ms. Dikelsky, Assistant Chief of Staff; Ms. Rodriguez, Assistant to the Vice President of Strategy; Ms. Locallo, Legal Counsel at Robbins Schwartz; Mr. Schlater, Media Technology Specialist; Mr. Chung, Media Technology Specialist.</p> <p>Others attending virtually: Emily Bothfeld; Legal Counsel at Robbins Schwartz.</p> <p><u>1.2 Board Chair Comments</u></p> <p>Chair Howland reminded everyone to speak directly into their microphone during the meeting, so that everyone watching and listening to the meeting virtually or via the live stream could hear all of the questions and comments.</p> <p>Trustee Tomei arrived at 5:04 PM</p> <p><u>1.3 Approval of the Agenda</u></p> <p><b>It was moved</b> by Julie Shroka and seconded by Torrie Newsome for approval of the agenda.</p> <p>Upon roll call, the vote was as follows:          Student Advisory Vote: Aye - Blaine          Ayes: Tomei, Virgilio, Howland, Songer, Newsome, Shroka, Stanton          Nays: None          The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p><i>2. Approval of Minutes</i></p>	<p><u>2. Approval of Minutes</u></p> <p><u>2.1 Approval of the minutes of the Regular Meeting of April 27, 2021</u></p> <p><b>It was moved</b> by Torrie Newsome and seconded by Julie Shroka for approval of the Regular Meeting minutes of April 27, 2021 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows:</p>

	<p>Student Advisory Vote: Aye - Blaine  Ayes: Tomei, Virgilio, Howland, Songer, Newsome, Shroka, Stanton  Nays: None  The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>2.2 Approval of the Minutes of the Closed Meeting of the Regular meeting of April 27, 2021</p> <p><b>It was moved</b> by Matthew Stanton and seconded by Julie Shroka for approval of the Closed Meeting minutes of the Regular Meeting of April 27, 2021 as presented and made a part of the official minutes.</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: Aye - Blaine  Ayes: Tomei, Virgilio, Howland, Songer, Newsome, Shroka, Stanton  Nays: None  The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.</p>
<p>3. <i>Receipt of Notices, Communications, Hearings, and Petitions</i></p>	<p>3. <i>Receipt of Notices, Communications, Hearings, and Petitions</i>  Chair Howland announced that this was the point of the meeting where the public may address the Board. Due to the circumstances of the coronavirus pandemic, we posted on the agenda a description of how any member of the public could comment or address the Board by video or teleconference during this meeting. Public comments or requests to address the Board were accepted via email to president@clcillinois.edu by 2 pm today. Ms. Rodriguez confirmed that no public comment emails were received by the deadline.</p>
<p>4. <i>Chair's Report</i></p>	<p>4.1 Chair's Report</p> <p>Chair Howland invited Student Trustee Daniel Blaine to present his Student Trustee Report.</p> <p>Mr. Blaine reported on events that took place this month including Student Governance Association award ceremony, and commencement ceremony. Reporting that over 400 students graduated this year and over 3000 accomplished their goals of passing courses and are moving closer to their goals. Mr. Blaine acknowledged and thanked Dean of Student Life, Dr. Gabe Lara, the commencement committee, and all the graduating students for their hard work and perseverance.</p> <p>Chair Howland thanked Student Trustee Daniel Blaine.</p> <p><b>Retiree Acknowledgments</b></p> <p>Chair Howland acknowledged the following CLC employees who will retire in May and thanked them for their service. An in-person celebration for all recent CLC retirees will take place when a gathering can be arranged safely.</p> <ul style="list-style-type: none"> <li>Lamont Barrientos, Academic Operations Manager, in Communication Arts, Humanities, and Fine Arts Division (since January 2001 – 20 years)</li> </ul>

- David Boyke, Physics Instructor (since August 1988 – 32 years)
- Joseph Dielman, Medical Imaging Instructor (since August 2005 – 15 years)
- Janet Mason, Human Services Instructor (since August 2001 – 19 years)
- Kimberley Scott, Lead Teacher in the Children’s Learning Centers (since March 1991 – 30 years)
- Mary Beth Selbo, Adult Education and ESL Instructor (since January 2007 – 14 years)

Chair Howland thanked retirees for their longevity and dedication to CLC and looks forward to celebrating with them in the future.

**Resolutions**

Chair Howland recommended two resolution being for adoption.

- Vaseem Iftekhar, former trustee, and
- Evelyn Alexander, longtime Lakeshore Advisory Committee member and dedicated public servant, who passed away on May 14. The Board extends its sincere condolences to Evelyn’s family.

Chair Howland did not read the resolutions aloud, but recommended to include them in the minutes in recognition and in honor of their service to the College of Lake County.

Chair Howland requested a Roll Call.

Upon roll call,

Student Advisory Vote: Aye - Blaine

Ayes: Tomei, Virgilio, Howland, Songer, Newsome, Shroka, Stanton

Nays: None

The vote being (7) Ayes, (0) Abstained, and (0) Nays, the Chair declared the motion carried.

4.2 Appointment of Trustee Liaisons to Foundation Board, University Center of Lake County (UCLC), ICCTA, and Other Ad Hoc Committees

**Foundation Board Liaison:**

Chair Howland announced that the CLC Foundation has two liaisons, typically each with a 2-year term, one as a new liaison with a full two-year term and another that overlaps for the purpose of continuity. The CLC Foundation meets quarterly and has some events and engagements throughout the year. Liaisons attend meetings, engage in events or engagements, and provide updates to the Board of Trustees during regular monthly meetings. She invited Trustees to declare their interest and intent to be in this role.

Trustee Shroka declared her interest in finishing her second year of her two-year term.

Chair Howland requested a Roll Call.

Upon roll call,

Student Advisory Vote: Aye - Blaine

Ayes: Tomei, Virgilio, Howland, Songer, Newsome, Shroka, Stanton

Nays: None

The vote being (7) Ayes, (0) Abstained, and (0) Nays, the Chair declared the motion carried.

Trustee Robert Tomei nominated himself and declared his interest on the full two-year term as a Foundation board Liaison.

**The nomination was seconded** by Torrie Newsome.

Upon roll call,  
Student Advisory Vote: Aye - Blaine  
Ayes: Virgilio, Howland, Songer, Newsome, Shroka, Stanton  
Nays: None  
Abstained: Tomei  
The vote being (6) Ayes, (1) Abstained, and (0) Nays, the Chair declared the motion carried.

**University Center Lake County (UCLC) Board Liaison and Alternate:** UCLC Board Liaison role and a UCLC Board Liaison Alternate are currently vacant. This Board meets quarterly, the liaison is responsible for attending meetings as a strategic partner and representative of the CLT Trustees, who then provides updates to the Board during regular monthly meetings. Chair Howland requested a nomination for a new UCLC Board liaison.

Trustee Torrie Newsome nominated Trustee Stanton. Trustee Stanton accepted the nomination.

Upon roll call,  
Student Advisory Vote: Aye - Blaine  
Ayes: Virgilio, Howland, Songer, Newsome, Shroka, Stanton, Tomei  
Nays: None  
The vote being (7) Ayes, (0) Abstained, and (0) Nays, the Chair declared the motion carried.

Trustee Songer nominated herself as the Alternate Liaison.  
Upon roll call,  
Student Advisory Vote: Aye - Blaine  
Ayes: Virgilio, Howland, Songer, Newsome, Shroka, Stanton, Tomei  
Nays: None  
The vote being (7) Ayes, (0) Abstained, and (0) Nays, the Chair declared the motion carried.

**Illinois Community College Trustees Association (ICCTA) Liaison and Alternate:**

Chair Howland announced that the ICCTA Liaison attends ICCTA bimonthly meetings in addition to the annual association meetings/legislative conference. There are often other opportunities for engagement in committees. The liaison attends the meetings and provides an update to the Board of Trustees during regular monthly meetings. Chair Howland requested nominations for one trustee to be the ICCTA primary liaison, and for one trustee to be the alternate liaison for ICCTA.

Chair Howland nominated herself as she would like to continue her role as the ICCTA primary liaison.

Upon roll call,

Student Advisory Vote: Aye - Blaine

Ayes: Virgilio, Howland, Songer, Newsome, Shroka, Stanton, Tomei

Nays: None

The vote being (7) Ayes, (0) Abstained, and (0) Nays, the Chair declared the motion carried.

Chair Howland opened up the floor for nominations on the ICCTA Alternate Liaison role.

Trustee Newsome volunteered himself for the role of ICCTA alternate liaison.

Upon roll call,

Student Advisory Vote: Aye - Blaine

Ayes: Virgilio, Howland, Songer, Newsome, Shroka, Stanton

Nays: None

The vote being (7) Ayes, (0) Abstained, and (0) Nays, the Chair declared the motion carried.

#### **Good news! CLC Winners of ICCTA Awards**

Chair Howland announced that three CLC colleagues will receive these statewide awards:

- Humanities Instructor Mandi Urban – recognized as 2021 Outstanding Adjunct Faculty Member
- Trustee Emeritus Dr. William Griffin – will receive the ICCTA Certificate of Merit
- Trustee Emeritus Richard Anderson – will receive ICCTA’s highest award – Honorary Membership

Chair Howland congratulated the CLC colleagues who were being honored at the banquet on June 4 at the Marriott Bloomington-Normal Hotel.

#### **Celebrating CLC**

Chair Howland announced that there were two videos to share – a time lapse video of the Lakeshore Campus construction site from the viewpoint of a drone and a video wrap up of the Drive-In Commencement celebrated on Saturday, May 15.

#### **Board Activities**

Chair Howland announced Board activities that took place since the April 27 meeting.

- Trustees participated in the Drive-In Commencement on Saturday, May 18.
- Trustees have been attending some of the virtual events held throughout May – presented by the American Association of Community Colleges (AACC) – Digital Rapid Change conference.

#### **Upcoming Board Meetings – Updates/Invitations to Participate**

Chair Howland reminded the Trustees of the required trainings.

- Robbins Schwartz provides complimentary training to meet the statutory requirements for all trustees (years 1, 3, 5). This year’s training will be offered virtually and trustees may

	<p>attend on either June 12 or June 19. Trustees were reminded to confirm the date they prefer to participate in the training as soon as possible to be enrolled.</p> <ul style="list-style-type: none"> <li>• Next Board meeting will be on June 22, in this same location, at 5 pm.</li> </ul>
<p>5. <i>President's Report</i></p>	<p>5. <i>President's Report</i></p> <p>5.1 <u>Fiscal Year 2022 Budget Proposal</u></p> <p>Dr. Lori Suddick presented the FY 2022 Budget Proposal, which was developed under Board guidance to accomplish the following objectives:</p> <ul style="list-style-type: none"> <li>• Establish a planned safety net to navigate the unexpected in short-term</li> <li>• Build capacity for long-term projects and liabilities</li> <li>• Achieve prudent investment for continued progress on:             <ul style="list-style-type: none"> <li>• Equity in access and success initiatives</li> <li>• Master Plan Phase 0 projects</li> <li>• Enrollment pipeline strategy</li> </ul> </li> </ul> <p>FY22 priorities align to the 2024 Strategic Plan and were developed through collaborative input process and Board input. The tentative budget book was provided to Trustees and outlines the proposed relatively flat balanced budget that lives within the projected base budget revenues of property tax as approved, flat State funding, and a freeze on tuition and fees for academic year 2021-2022. The FY2022 budget purposefully leverages existing resources to close a project gap and invests over \$1.4M in capacity-building to achieve the 2024 strategic priorities.</p> <p>Dr. Ali O'Brien provided an overview of the FY2022 priorities that will form the College plan goals.</p> <p>Trustee Songer inquired about the process to survey interest areas by high school students related to the dual credit programs or college program offerings.</p> <p>In response, Dr. Williams shared information regarding the World-Wide Instructional Design System process for curriculum and program development, which brings K-12 partners and community stakeholders to the table. Additionally, Dr. O'Brien offered that the dual credit has grown 38% and is a part of the enrollment pipeline. Tuition is waived for dual credit.</p> <p>Student Trustee Daniel Blaine inquired about middle school engagement methods the College is doing.</p> <p>Dr. O'Brien responded that impacting a student at an early age creates knowledge on a wide range of possibilities. It helps connections with families as it establishes.</p> <p>Dr. O'Brien, Karen Hlavin, Derrick Harden, Dr. Sonya Williams, Ken Gotsch, and Greg Kozak provided an overview of planned FY2022 reorganizations and capacity-building that support the FY2022 budget plan and priorities. Reorganizations for FY2022 include: Community &amp;</p>

	<p>Workforce Partnerships, Student Development, Business Services &amp; Finance, and the Foundation.</p> <p>Chair Howland inquired whether there are specific high schools we are partnering with for the College and Career Navigator model. Karen Hlavin responded that partnerships are being expanded with the FY2022 plan.</p> <p>Student Trustee Blain asked why there is a Bond cost.</p> <p>Ken Gotsch explained how Bond resources assist the College on major capital projects beyond what operational or surplus resources can support. The College does this in lieu of going to referendum.</p> <p>Sue Fay provided an overview for the Board on the Cyclical Pay Review process, its relation to the Board’s Total Rewards Philosophy and the result of the FY2021 process that is now integrated in the FY2022 budget proposal.</p> <p>Trustee Shroka asked if we currently have staff members within HR who are certified to train.</p> <p>Sue Fay stated that there is a person in HR who is able to perform training and other staff members who are willing to undergo the training so they can take on this role.</p> <p>Student Trustee Daniel Blaine inquired about student workers or students that are hired after graduation?</p> <p>Sue Fay shared that the College successfully recruits and hires CLC graduates and typically has at least one alumnus in each new hire group.</p> <p>Dr. Suddick provided an overview of the Master Plan 2020 document and the integration of Phase 0 projects within the FY2022 budget plan.</p> <p>Ken Gotsch provided the financial overview of the FY2022 budget, including Operating Fund Revenues and Expenditures. The next steps are to post this budget publicly, then bring it back for approval at the June Board Regular Meeting.</p> <p>Trustee Songer inquired about statistical and historical data on the amount of debt.</p> <p>Ken Gotsch responded that this is public information, which can be found on our website and can be directly provided to Trustees.</p> <p>Trustee Shroka thanked the CLC team for all the hard work and effort this has taken.</p>
<p>6. <i>Approval of Board Policies and Objectives</i></p>	<p>Section 6 – Approval of Board Policies and Objectives</p> <p>*6.1 <u>Policy 909 – Responsible Use of Technology – Revised – First Reading;</u>  <u>Policy 965 – Information Security Policy – Eliminated; First Reading (pp. 2-6)</u></p>

	<p>Chair Howland invited Trustees for comments or discussion</p> <p>Trustee Tomei inquired about the language regarding privacy not being an expectation.</p> <p>Greg Kozak, responded that the deletion of this text is an effort to move the specifics out of the policy and into the procedure section. This allows us to maintain the policy current and relevant without having to continuously present the document every time there is a change in the process. Training and informational documents will be provided to users which will disclose expectations and appropriate use of technology.</p> <p><u>*6.2 Policy 911 – Use of College Facilities – Revised – First Reading (pp. 7-10)</u></p> <p>Chair Howland open the floor for comments or discussion. There were no comments or discussion.</p> <p><u>*6.3 Policy 124.1 – Public Participation – New – First Reading (pp. 11-12)</u></p> <p>Trustee Tomei commented on the time limit, and inquired if the limit was set as a standard.</p> <p>Chair Howland and Trustee Newsome responded that the time limit is standard throughout the college community, ICCTA, and peer groups.</p>
<p><i>7. Approvals of Financials</i></p>	<p>Section 7 – Approval of Financials</p> <p>7.1 Resolution Approving Reimbursement of Travel, Meal &amp; Lodging Expenses</p> <p><u>*7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 183-26)</u></p> <p><b>It was moved</b> by Newsome and seconded by Shroka to approve the Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report.</p> <p>Upon roll call, the vote was as follows:          Student Advisory Vote: Abstain - Blaine          Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome,          Nays: None          The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p><u>*7.3 Authorization of the Budget Hearing and Approval to Publish the Notice Placing Fiscal Year 2022 Budget on Public Display (pp. 27-28)</u></p> <p><b>It was moved</b> by Shroka and seconded by Newsome to approve the Authorization of the Budget Hearing and Approval to Publish the Notice Placing Fiscal Year 2022 Budget on Public Display.</p> <p>Upon roll call, the vote was as follows:          Student Advisory Vote: Abstain - Blaine          Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome</p>



	<p>Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried</p>
<p>8. Approval of Purchasing</p>	<p>Section 8 – Approval of Purchasing</p> <p>*8.1 <u>Biddable Items</u></p> <ul style="list-style-type: none"> <li>• <b>Product:</b> Master Plan Phase 0 Furniture Purchase and Installation (Midwest Office Interiors, Inc.) (p. 29)</li> <li>• <b>Service:</b> Electrical Sign and Lighting Replacement (Associated Electrical Contractors, LLC) (p. 30)</li> </ul> <p><b>It was moved</b> by Newsome and seconded by Tomei to approve the Products and Services Biddable Items.</p> <p>Student Trustee Blaine asked if CLC revised and assessed the furniture prior to making the decision to purchase new furniture.</p> <p>Ken Gotsch responded that an audit and evaluation performed of materials prior to purchasing moving forward with any purchase of new furniture.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>*8.2 <u>Non-Biddable Items</u></p> <ul style="list-style-type: none"> <li>• <b>Services:</b> Talent Assessment Software Subscriptions (Business Talent Solutions, Inc.) (p. 31)</li> </ul> <p><b>It was moved</b> by Shroka and seconded by Virgilio to approve the Services under Non-Biddable Items.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>8.3 Disposal - None this month.</p>
<p>9. Approval of Contracts and Grants</p>	<p>Section 9 – Approval of Contracts and Grants</p> <p>*9.1 <u>Approval of the 2021 Partnership Agreement with Lake County Partners (pp. 33-34)</u></p> <p><b>It was moved</b> by Newsome and seconded by Shroka for approval of Approval of the 2021 Partnership Agreement with Lake County Partners.</p>

Upon roll call, the vote was as follows:  
Advisory Vote: Abstain - Blaine  
Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome  
Nays: None  
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

\*9.2 Appoint Legal Counsel and Authorization to Approve Legal Services Agreement (p. 35)

**It was moved** by Newsome and seconded by Tomei for approval of Appoint Legal Counsel and Authorization to Approve Legal Services.

Upon roll call, the vote was as follows:  
Advisory Vote: Abstain - Blaine  
Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome  
Nays: None  
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

\*9.3 Acceptance of the Small Business Development Center / International Trade Center Grant (p. 36)

**It was moved** by Newsome and seconded by Virgilio for approval of Approval of the Acceptance of the Small Business Development Center / International Trade Center Grant.

Trustee Shroka noted that she is interested to know how many business or startups CLC supports.

Upon roll call, the vote was as follows:  
Advisory Vote: Abstain - Blaine  
Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome  
Nays: None  
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

\*9.4 Acceptance of the American Rescue Plan Act of 2021 (ARP) Allocation (p. 37)

**It was moved** by Newsome and seconded by Virgilio for approval of Acceptance of the American Rescue Plan Act of 2021 (ARP) Allocation.

Upon roll call, the vote was as follows:  
Advisory Vote: Abstain - Blaine  
Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome  
Nays: None  
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

<p>10. Approval of Programs</p>	<p>*10.1 <u>2022-2023 Academic Calendar – Revised (p. 39)</u></p> <p><b>It was moved</b> by Newsome and seconded by Tomei for approval of 2022-2023 Academic Calendar – Revised.</p> <p>Upon roll call, the vote was as follows:          Advisory Vote: Abstain - Blaine          Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome          Nays: None          The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p>
<p>11. Approval of Human Resources Recommendations</p>	<p>Section 11 – Approval of Human Resources Recommendations</p> <p>*11.1 <u>Resignations and Retirements (pp. 41-42)</u></p> <p><b>It was moved</b> by Shroka and seconded by Newsome for approval of Resignations and Retirements.</p> <p>Upon roll call, the vote was as follows:          Advisory Vote: Abstain - Blaine          Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome          Nays: None          The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried</p> <p>11.2 <u>Personnel and Position Changes (pp. 43-46)</u></p> <p><b>It was moved</b> by Songer and seconded by Newsome for approval of Personnel and Position Changes.</p> <p>Upon roll call, the vote was as follows:          Advisory Vote: Abstain - Blaine          Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome          Nays: None          The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>*11.3 <u>Full-Time Employment</u>: <b>Note:</b> Copies of all proposed employee contracts are available online or by contacting CLC Human Resources.</p> <ul style="list-style-type: none"> <li>• Vacant Position (p. 47)</li> <li>• Administrative Hire (p. 48)</li> <li>• Faculty (p. 49)</li> <li>• Probationary Period Completed (pp. 50-52)</li> <li>• Reappointment of Grant-Funded Positions (pp. 53-54)</li> <li>• FY 2022 Employment Status of Administrative Personnel (pp. 55-56)</li> <li>• FY 2022 Employment Status of Professional Personnel (p. 57)</li> <li>• FY 2022 Employment Status of Specialist Personnel (pp. 58-64)</li> <li>• Approval of College of Lake County 2021-2022 Department Chair Hours (pp. 65-68)</li> </ul>

Trustee Shroka motioned to remove Rory Klick retirement off of p.65.

Chair Howland asked for a motion to approve amended p. 65.

**It was moved** by Songer and seconded by Shroka for approval of Approval of College of Lake County 2021-2022 Department Chair Hours as amended.

- Approval of College of Lake County 2021-2022 Co-Curricular Appointments (pp. 69-70)

**It was moved** by Songer and seconded by Shroka for approval of Approval of College of Lake County 2021-2022 Co-Curricular Appointments.

Upon roll call, the vote was as follows:

Advisory Vote: Abstain - Blaine

Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome

Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

- Sabbatical Leaves of Absence (pp. 71-74)

Chair Howland motioned to approve the Sabbatical Leave of Absence for Ahmad Audi Instructor, Chemistry.

**It was moved** by Tomei and seconded by Newsome for approval of Full-Time Employment - Sabbatical Leave of Absence for Ahmad Audi.

Upon roll call, the vote was as follows:

Advisory Vote: Abstain - Blaine

Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome

Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

Chair Howland motion to approve the Sabbatical Leave of Absence for Tania Giordani,

**It was moved** by Newsome and seconded by Shroka for approval of Full-Time Employment - Sabbatical Leave of Absence for Tania Giordani.

Trustee Stanton inquired how this sabbatical pedagogically connects with the student.

Dr. Sonya Williams referred to the Collective Bargaining Agreement and that the subject matter directly allows for this professional development.

Trustee Newsome commented that this is a good program that is relatable to a demographic we serve as well as it being relevant.

	<p>Trustee Shroka commented that this program aligns with the College’s mission and strategic pillars.</p> <p>Dr. Suddick commented on the sabbatical description notes that a standard research practice would be used that would contribute to a field of understanding within scholarly practice. She also offered that with approval of the sabbaticals there is an expectation of a contribution back to the college community through a report, presentation or engagement activity.</p> <p>Trustee Songer asked if there was any pay associated with the sabbatical leave.</p> <p>Dr. Sonya Williams directed the Board members to the Board Book text where it identifies that it is paid specifically as identified in the contract.</p> <p>Upon roll call, the vote was as follows: Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>Chair Howland motioned to approve the Sabbatical Leave of Absence for Elizabeth Martin.</p> <p><b><u>It was moved</u></b> by Shroka and seconded by Newsome for approval of Full-Time Employment - Sabbatical Leave of Absence for Elizabeth Martin.</p> <p>Upon roll call, the vote was as follows: Advisory Vote: Abstain - Blaine Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>Chair Howland motioned to approve the Sabbatical Leave of Absence for Cindu Thomas-George.</p> <p><b><u>It was moved</u></b> by Shroka and seconded by Newsome for approval of Full-Time Employment - Sabbatical Leave of Absence for Cindu Thomas-George.</p> <p>Student Trustee Daniel Blaine inquired about open education resources and the curriculum development process.</p> <p>Dr. Williams responded that Ms. Thomas-George proposal is to create a class that uses open education resources. Open education resources are free learning resources created by faculty through research and writing. The course has to be presented to a curriculum committee.</p>
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Trustee Stanton commented on the description of the course being similar to a course he taught, which was Critical Race Theory, and whether this would fall under that.

Dr. Williams shared this course is being tailored to the community needs and is an elective course.

Trustee Tomei inquired about the Board's role in curriculum development and approval.

Dr. Williams stated that the Board typically doesn't approve course curriculum as that is completed through the curriculum committee. The Board approves new credentials and programs, which contain the courses.

Upon roll call, the vote was as follows:

Advisory Vote: Abstain - Blaine

Ayes: Howland, Shroka, Stanton, Virgilio, Songer, Newsome

Nays: Tomei

The vote being (6) Ayes and (1) Nays, the Chair declared the motion carried.

\*11.4 Promotions and Transfers (p. 75)

**It was moved** by Newsome and seconded by Stanton for approval of Promotions and Transfers.

Upon roll call, the vote was as follows:

Advisory Vote: Abstain - Blaine

Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome

Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

\*11.5 Staff Benefits

- Annual Employee Salary Increase and Salary Structure Adjustment Fiscal Year 2022 (p. 76)

**It was moved** by Virgilio and seconded by Shroka for approval of Staff Benefits.

Upon roll call, the vote was as follows:

Advisory Vote: Abstain - Blaine

Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome

Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

11.6 Other: None for this meeting

Chair Howland reminded the Board to read all the materials that were provided to the Board during the last Committee of the Whole meeting, focused on Trustee Orientation.

Minutes of the Regular Meeting of Community College District No. 532, County of Lake and State of Illinois, held at the College of Lake County Grayslake Campus in Room A011, 19351 W. Washington Street, Grayslake, Illinois on May 18, 5:00 p.m.

12. <i>Closed Meeting</i>	Section 12 – Closed Meeting - None for this meeting.
13. <i>Other Matters for Information, Discussion, or Action</i>	13.1 Other Matters for Information, Discussion, or Action – None for this meeting.
14. <i>Adjournment</i>	<p>Section 14 Adjournment</p> <p><b>It was moved</b> by Songer and seconded by Stanton for approval of adjournment  Upon roll call, the vote was as follows:  Advisory Vote: Abstain - Blaine  Ayes: Howland, Shroka, Stanton, Tomei, Virgilio, Songer, Newsome  Nays: None  The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</p> <p>The meeting adjourned at 7:47 pm.</p>

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Amanda Howland, Chair

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Torri Newsome, Secretary