The Board of Trustees of Community College District No. 532, Lake County, Illinois, will convene a regular meeting in Room A011, 19351 W. Washington St., Grayslake, Illinois.

A disaster declaration relating to public health concerns has been issued for at least a portion of the public body’s jurisdiction. In consideration of this and due to the COVID-19 health pandemic, Dr. Lori Suddick has determined that a fully accessible in-person meeting is not practical or prudent. As permitted by 5 ILCS 120/7(e), this meeting may be held without the physical presence of a quorum at the regular meeting location.

Dr. Suddick and one or more trustees will be physically present at the regular meeting location, along with other employees performing essential functions. Given COVID-19 considerations, it is not feasible to allow members of the public to attend the meeting in person. Staff and citizens may participate in the meeting via the YouTube live stream: https://youtu.be/QUd8v9P2QYM.

Members of the public will be offered an opportunity to address the board during the public comment portion of the meeting via video/telephone access with prior notice to the College. For those who wish to address the board live via Zoom, please email president@clcillinois.edu before 2:00 PM on June 22, and a Zoom link will be provided. Your name will be called when it is your time to speak. Alternatively, members of the public may submit public comments by email prior to the board meeting, to be announced during the public comment portion of the meeting. Email submissions should be made by 2:00 PM on the date of the meeting, and sent to president@clcillinois.edu.

At this time, it is the College’s intent to return to fully in-person meetings of the Board of Trustees beginning with the August 2021 regular meeting. Please note that there is no meeting scheduled for the month of July.

AGENDA

01. Board Convenes the Regular Meeting
   1.1 Call to Order and Roll Call
   1.2 Board Chair Comments
   1.3 Approval of Agenda
   1.4 Public Hearing on Fiscal Year 2022 Budget on June 22, 2021 (pp. 1-2)

02. Approval of Minutes
*2.1 Committee of the Whole Meeting of May 6, 2021
*2.2 Regular Meeting of May 18, 2021

03. Receipt of Notices, Communications, Hearings, and Petitions

04. Chair’s Report
   4.1 Student Trustee Report
   4.2 Oath of Office, Chief of Police
05. President’s Report
   5.1 FY 2021 Annual Pre-Audit Presentation
   5.2 FY 2022 Budget Proposal
   5.3 University Center of Lake County Partnership

06. Approval of Board Policies and Objectives
   * 6.1 Policy 909 – Responsible Use of Technology – Revised – Second Reading;
     Policy 965 – Information Security Policy – Eliminated; Second Reading (pp. 3-8)
   * 6.2 Policy 911 – Use of College Facilities – Revised – Second Reading (pp. 9-12)
   * 6.3 Policy 124.1 – Public Participation – New – Second Reading (pp. 13-14)

07. Approval of Financials
   7.1 Resolution Approving Reimbursement of Travel, Meal & Lodging Expenses
   * 7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and
     Accepting Monthly Financial Report (pp. 15-29)
   * 7.3 Resolution Adopting Fiscal Year 2022 Budget (pp. 30-31)
   * 7.4 Resolution Authorizing a Permanent Transfer of Interest Earned from the
     Working Cash Fund to the Education Fund (pp. 32-35)
   * 7.5 Resolution Authorizing Transfer of Funds to the Operations and Maintenance
     Fund (Restricted) and Approve Project Priorities (pp. 36-40)
   * 7.6 Authorization to Open a Trust Account Agreement with the Capital Development
     Board and Deposit Funds for the Replace Parking Lot #4 Asphalt Project at the
     Grayslake Campus (p. 41)
   * 7.7 Resolution Approving Emergency Construction Change Order (pp. 42-43)

08. Approval of Purchasing
   * 8.1 Biddable Items
     o Products
     o Services
     o Life Safety Upgrades – Grayslake Campus (Boller Construction Company, Inc.) (p. 45)
     o Security Camera Purchase, Installation and Maintenance (e.Norman Security Systems, Inc.) (p. 46)
     o Recording Studio Renovations (Efraim Carlson & Son, Inc.) (p. 47)
     o Brae Loch Fiber Installation (Kace Communications, LLC) (p. 48)
     o Hotspots and Broadband Internet Services (T-Mobile USA, Inc.) (p. 49)
     o Food Service Management Expenses (Aladdin Food Management Services, LLC) (p. 50)
     o A Wing Loading Dock and A/B Wing Drainage (Boller Construction Company, Inc.) (p. 51)
   * 8.2 Non-Biddable Items
     o Products
     o Annual Postage Spend (United States Post Office) (p. 52)
     o FY 2022 Bookstore General Merchandise Purchases (Various vendors) (pp. 53-54)
* 8.2 Non-Biddable Items: Products (continued from previous page)
  o Course Materials, Software Maintenance and Support (Various vendors) (pp. 55-56)
  o Landscaping Supplies and Equipment (Ratification) (Russo’s Power Equipment, Inc.) (p. 57)
  o Maintenance, Repair and Operational Supplies (Ratification) (W.W. Grainger) (p. 58)
  o Specialty Food for Hospitality and Culinary Management (Various vendors) (p. 59)
  o Hand Tools and Equipment for Automotive Instruction (Ratification) (Matco Tools, Inc.) (p. 60)
  o Automotive Collision Repair Vehicle (Ratification) (Gregory Mitsubishi) (p. 61)
  o Web Based ESL Instructional Program (Ratification) (Burlington English, Inc.) (p. 62)
  o Library Database Fees, Research Materials and Hosting Fees (Various vendors) (pp. 63-64)
  o IT Software, Licensing, Maintenance and Subscription Agreements (Various vendors) (pp. 65-67)
  o Performance Review Management Software (Ratification) (Qualtrics) (p. 68)
  o Case Management Software (Maxient) (p. 69)

  Services
  o Shipping Services (Ratification) (United Parcel Service) (p. 70)
  o ATC Construction Manager at Risk Construction Services and Project Labor Agreement (Power Construction) (p. 71)
  o ATC Delegation of Authority for Bid Awards (Power Construction) (p. 72)
  o Financial Advisory Services (PFM Financial Advisors LLC) (p. 73)
  o Investment Advisory Services (PFM Asset Management LLC) (p. 74)
  o Media Buys (Various vendors) (pp. 75-76)
  o Course Materials for Leadership & Employee Development (Ratification) (VitalSmarts) (p. 77)
  o Architectural Services for the Advanced Technology Center (Ratification) (Legat Architects) (p. 78)

* 8.3 Disposal (pp. 79-80)

09. Approval of Contracts and Grants
* 9.1 Amend Legal Counsel Services Contract Spend Through FY 2021 (p. 81)
* 9.2 Resolution Authorizing the Adoption of the College of Lake County Master Plan 2020 (p. 82)
* 9.3 Acceptance of the Illinois Green Economy Network Subcontract (p. 83)

10. Approval of Programs
* 10.1 Resolution Authorizing the Submittal of the Fiscal Year 2023 Resource Allocation Management Plan (RAMP) (pp. 85-86)
11. Approval of Human Resources Recommendations
   * 11.1 Resignations and Retirements (pp. 87-88)
   * 11.2 Personnel and Position Changes (pp. 89-119)
   * 11.3 Full-Time Employment
     A. Hires and Probationary Period Completed
       • Professional Hires (pp. 120-121)
       • Specialist Hires (p. 122)
       • Limited Term Faculty Hire (p. 123)
       • Faculty Hires (p. 124-128)
       • Probationary Period Completed (pp. 129-130)
     B. FY 2022 Employment Contracts
       • Administrative Personnel (pp. 131-133)
       • Professional Personnel (p. 134)
       • Specialist Personnel (pp. 135-141)
     C. Vice President Contracts
       • Vice President of Community Workforce Partnerships (p. 142)
       • Vice President of Education (p. 143)
       • Vice President of Strategy / Chief of Staff (p. 144)

Note: Copies of all proposed employee contracts are available at http://dept.clcillinois.edu/pre/contracts/ContractsJune2021.pdf or by contacting the CLC Human Resources office at 19351 W. Washington Street, Room T102, Grayslake, IL.

11.4 Promotions and Transfers
11.5 Staff Benefits
* 11.6 Other
  • FY 2022 Staff Salary Ranges (p. 145)

12. Closed Meeting

13. Other Matters for Information, Discussion, or Action

14. Adjournment

* Report Enclosed