1. **Board Convenes the Regular Meeting**

Chair Howland thanked everyone who joined the meeting via live stream on the YouTube link and reminded Trustees to speak directly into the microphones so that everyone watching via the live stream could hear comments.

**1.1 Call to Order and Roll Call**

Chair Howland called the meeting to order at 5:03 p.m.

**Trustees Present:** Mr. Virgilio, Ms. Howland, Mr. Newsome, Mr. Stanton, Ms. Shroka, Ms. Songer, Mr. Tomei, and Student Trustee Mr. Blaine

**Others Present:** Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Gotsch, Vice President of Business Services & Finance; Mr. Harden, Vice President of Strategy/Chief of Staff; Ms. Karen Hlavin; Vice President of Student Development, Mr. Kozak, Chief Information Officer; Dr. Sonya Williams, Vice President of Education; Ms. Dikelsky, Assistant Chief of Staff; Ms. Rodriguez, Assistant to the Vice President of Strategy; Ms. Locallo, Legal Counsel at Robbins Schwartz; Mr. Schlater, Media Technology Specialist; Mr. Chung, Media Technology Specialist, and other staff members.

**Others attending virtually:** Dr. O’Brien, Vice President of Community & Workforce Partnerships; Howard Metz; Legal Counsel at Robbins Schwartz.

**1.2 Board Chair Comments**

Chair Howland moved to amend the order of business as permitted by Board Policy 124. Agenda Item 1.4 and Section 3 will be taken immediately after Section 6.

Chair Howland announced that written public comments submitted via email to the President’s Office have been posted to the College’s website and will be posted through the conclusion of this meeting. Written public comments were also provided to each Trustee for reference during the meeting.

Chair Howland added that Section 11: Approval of Human Resources Recommendations, in its entirety, will be held for action until after the closed session. A date correction was also noted in section 11.3 - Full time Employment - FY 2022 Employment contract of Specialist Personnel on page 141. Kim Voss’s proposed contract end date is September 30, 2021.

Chair Howland requested a Closed Meeting under the Illinois compiled Statutes 5 ILCS 120 for the following reasons:

- Section 2(c) (1): “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...”
- Section 2(c) (2): “Collective negotiating matters between the public body and its employee’s...”
- Section 2 (c) (11) “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent...”

Chair Howland stated that action will be taken after the Closed Session.
1.3 Approval of the Agenda
Chair Howland asked for approval of the Agenda.

**It was moved** by Trustee Shroka and seconded by Trustee Newsome for approval of the agenda as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Blaine
Aye: Howland, Newsome, Shroka, Songer, Tomei, Virgilio
Nay: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

Chair Howland reminded everyone that Agenda Item 1.4 Public Hearing on Fiscal Year 2022 Budget on June 22, 2021 pages 1-2 will be held until after Section 6.

2. Approval of Minutes

2.1 Committee of the Whole Meeting Minutes of May 6, 2021
Chair Howland asked for a motion to approve the Committee of the Whole Meeting Minutes of May 6, 2021

**It was moved** by Trustee Newsome and seconded by Trustee Tomei for approval of the Committee of the Whole Meeting Minutes of May 6, 2021 as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Tomei, Virgilio
Abstain: Stanton
Nay: None
The vote being (6) Ayes, Abstain (1), and (0) Nays, the Chair declared the motion carried.

2.2 Regular Meeting Minutes of May 18, 2021
Chair Howland asked for a motion to approve the Regular Meeting Minutes of May 18, 2021

**It was moved** by Trustee Newsome and seconded by Trustee Shroka for approval of the Regular Meeting minutes of May 6, 2021 as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Tomei, Virgilio
Abstain: Stanton
Nay: None
The vote being (6) Ayes, Abstain (1), and (0) Nays, the Chair declared the motion carried.
3. Intentionally Left Blank

3. Receipt of Notices, Communications, Hearings, and Petitions

Chair Howland reminded everyone that this section would be held until after Section 6.

4. Chair’s Report

4.1 Student Trustee Report

Chair Howland invited Student Trustee Daniel Blaine to present his Report.

Student Trustee Blaine highlighted the following events:

- On June 3-5 the ICCTA 50th training session took place in Bloomington, Normal. Trustee Blaine provided an overview of sessions attended and conversations with other Student Trustees. In reflection of the Union Bargaining training he received, Trustee Blaine shared that student perspectives would be valuable during union negotiations.
- On June 15, Mike Keene held a food drive event. Trustee Blaine will collaborate with Dr. Gabe Lara; Dean of Student Life, the Norther Illinois Food Bank, and our SHARE Market in the Women’s Center to ensure that community needs are met.
- After speaking with Annette Halsey, Workforce Associate, for the Career and Job Placement Center (CJPC), Trustee Blaine emphasized CLC is in a position to be part of a solution to employment in Lake County. He is advising students to reach out to CJPC for support and opportunities.
- The Department of Education announced the expansion of Title IX protection guidelines to the LGBTQ+ community. Student Life will be hiring a new LGBTQ+ Outreach and Programs Coordinator.
- Encouraged all students to take part in the tutoring center and all the tools, services, and resources available to students.

4.2 Oath of Office, Chief of Police

Chair Howland invited Brian Henry to step forward and facilitated the Oath. Chair Howland invited Milly Henry, wife of Brian Henry, to pin the Police Chief badge to Chief Henry’s Uniform. Chair Howland congratulated newly appointed Chief of Police Henry and thanked Ms. Henry for her participation.

Retiree Acknowledgments

Chair Howland acknowledged the following retiring employees and thanked them for their service. An in-person celebration for all recent CLC retirees will take place when a gathering can be arranged safely.

- Cindy Munda, Supervisor, Physical Education Center (August 1988-June 2021, 32 years)
- Nicolas Treantafeles, Police Office (September 2014-June 2021, 5 years)

Board Liaison Updates

CLC Foundation Update: CLC Foundation Board Liaison, Trustee Shroka, reported that $3.5M have been raised by the foundation (YTD), $5M are in the Major & Principle Gifts Pipeline, and the Foundation is developing a Comprehensive Institutional Fundraising Campaign. The Foundation is hosting Alumni Art showcase and the Annual Golf event will take place on September 20 at Stonewall Orchard with a fundraising goal of $200K.
University Center of Lake County (UCLC) Board of Governors: UCLC Board Liaisons Trustees Stanton and Songer deferred comments, stating that details would be presented during Agenda Item 5.3.

ICCTA Updates: Illinois Community College Trustees Association (ICCTA) Board Liaison, Chair Howland, announced that several Trustees and President Suddick attended the ICCTA Annual Convention and Awards Banquet event on June 4-5 in Bloomington-Normal. Trustees Howland, Newsome, Shroka, Songer, Stanton, and Student Trustee Blaine received certificates of completion for Trustee Leadership Training, meeting statutory requirements.

Chair Howland congratulated the following CLC colleagues who received awards:
- Mandi Urban, Humanities Instructor, was recognized as the 2021 Outstanding Adjunct Faculty member.
- Trustee Emeritus William Griffin received the ICCTA Certificate of merit.
- Trustee Emeritus Richard Anderson received ICCTA’s highest award – Honorary membership

Upcoming Board Meetings – Updates/Invitations to Participate
Chair Howland reminded Trustees that the July Board meeting is subject to call and opened the floor for a motion on having a July Board meeting.

It was moved by Trustee Songer and seconded by Trustee Stanton to open up the floor for discussion on holding a July 2021 Board Meeting.

Discussion regarding the need for a July Board meeting occurred relative to the Diversity, Equity and Inclusion administrator position and budget.

Chair Howland requested a Roll Call.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Ayes: Songer, Tomei, Virgilio, Stanton
Nays: Howland, Newsome, Shroka
The vote being (4) Ayes, and (3) Nays, the Chair declared the motion passed and that a Board meeting will be held on July 27, 2021 at 5 pm in room A011.

Chair Howland announced that for the present time, meetings will continue to begin at 5 pm and be held in A011. The August meeting will allow in-person attendance by members of the public. Meetings will continue to be accessible via Live Stream as well.

Legal Counsel Catie Locallo interjected that the July Board Meeting is subject to be in person or virtual, dependent on the status of the Governor’s statewide disaster declaration.

Chair Howland concluded her report.
5. President’s Report
President Suddick informed Trustees that a packet containing all current union contracts is at their place. The documents are being provided as part of Board orientation and resource materials. Effective June 21, 2021, masks are no longer mandated for fully vaccinated individuals in CLC facilities. By mid-July, CLC will have 100% of its workforce return to campus.

President Suddick invited Ken Gotsch, CFO and VP of Business Services & Finance to address the Annual Pre-Audit topic.

5.1 Fiscal Year 2021 Annual Pre-Audit Presentation
Ken Gotsch, introduced RSM USLP Audit Partner John George. Mr. George provided an overview of the scope of the audit process, including the audit of financial statements, single audits of Federal Expenditures and Federal Awards, Uniform Guidance, compliance, risk management and COVID-19 considerations. Preliminary field work within Student Financial Aid has started and the issuance of the financial statements will be submitted in September 2021.

5.2 Fiscal Year 2022 Budget Proposal
Ken Gotsch presented a summary of the FY2022 Budget proposal emphasizing:
- A balanced budget, eliminating the $8.7M budget gap was achieved
- Final approval of ICCB Revenue was better than assumed
- Enrollment is trending higher than budget plan
- Revisions to the document occurred removing duplicated items in planned surplus and auxiliary investments

Trustee Songer distributed a three-page document titled CLC Tentative Annual Budget Fiscal Year 2022. The document contained questions and comments from Trustee Songer regarding the $50M bond, the $3M reserve, transfers, taxes, and interest revenue, and contractual services. Observations regarding organizational charts and requests for information on various topics and the redaction of specific items were also expressed in the document.

Administration offered responses on topics that could be answered immediately, including the FY2022 Bond plan, reserve, planned contingency and offered that this information is included in the FY2022 budget proposal and budget book. Administration also shared that more detailed information is shared during the Board’s Financial Planning Retreat annually in February. Trustees were also directed to the Budget Book for the definitions of funds in a community college budget.

Counsel Locallo addressed the redaction request indicating that names of vendors are included in procurement resolutions and should remain.

Trustee Stanton emphasized the importance of fiduciary responsibility of trustees in utilizing tax payer dollars.
At the conclusion of the discussion, Chair Howland reminded trustees that they should reach out to President Suddick if they desire further clarification on items related to the FY2022 budget.

President Suddick offered that all questions will receive a written response and shared with the Board at the next meeting.

President Suddick introduced the University Center of Lake County (UCLC) and College of Lake County Partnership presentation, Dr. Ali O’Brien and Howard Metz, Robins & Schwartz who were attending via Zoom.

Dr. Ali O’Brien provided the Board with background on the UCLC, the current status of the partnership and sought support to research and plan for a new integrated model. This support has been provided by the UCLC Executive Board already. The proposed model will align with the Illinois Board of Higher Education and Illinois Community College Board strategic plan and supports the equity in access and success objectives of the CLC 2024 Strategic Plan.

Discussion of key topics associated with the request took place clarifying information for trustees, including clarification that the College owns the land the UCLC is located on and a perpetual lease with the UCLC is in place, UCLC currently has 13 member institutions and the potential risks of a shift in the model for those university partners and opportunities to broaden partnerships. Timeline for research and planning was reviewed.

The Board supported the research and planning as proposed. Administration will begin its connection with State agencies as needed and will come back to the Board for further guidance as needed through the process.

Dr. Suddick concluded the President’s report.

Section 6 – Approval of Board Policies and Objectives

*6.1 Policy 909 – Responsible Use of Technology – Revised – Second Reading; Policy 965 – Information Security Policy – Eliminated; Second Reading (pp. 3-8)

It was moved by Trustee Newsome and second by Trustee Tomei for approval of revised Policies 909 and 965 as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.
*6.2 Policy 911 – Use of College Facilities – Revised – Second Reading (pp. 9-12)

_It was moved_ by Trustee Tomei and second by Trustee Stanton for approval of revised Policies 911 as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Ayes: Howland, Newsome, Shroka, Stanton, Tomei, Virgilio
Abstain: Songer
Nays: None
The vote being (6) Ayes, (1) Abstain, and (0) Nays, the Chair declared the motion carried.

*6.3 Policy 124.1 – Public Participation – New – Second Reading (pp. 13-14)

_It was moved_ by Trustee Tomei and second by Trustee Stanton for approval of revised Policies 124.1 as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Abstain - Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes, and (0) Nays the Chair declared the motion carried.

_Return to Held Items from Section 1 and 3_

*1.4 Public Hearing on FY22 Budget & Section 3. Public Comments

Chair Howland opened the public hearing per Agenda item 1.4 Public Hearing on FY22 Budget.

In the May 18, 2021 editions of the Daily Herald and Lake County news Sun newspapers, a public notice was published indicating CLC’s tentative budget for July 1, 2021 through June 30, 2022 was available for public review and inspection on the College of Lake County public website. PDF copies of the tentative budget were also available upon request through the College’s Controller. No requests were made. No public comments were received regarding the FY2022 Budget.

Chair Howland opened the hearing for public comment according to Agenda Item 3. Receipt of Notices, Communications, Hearings, and Petitions and made the following announcements. Due to the pandemic and unique circumstances related to holding this Board meeting virtually, the opportunities for the public comment will include announcement of the written public comment received as well as hearing from the members of the public who have asked to address the Board live via Zoom.

The College received 32 written public comments and requests from 25 community members to address the Board live via Zoom pertaining to Critical Race Theory (CRT) and/or
the Diversity, Equity, and Inclusion (DEI) administrator position proposed in the FY2022 Budget. The written and live comments stated whether the individual was in favor of or in opposition of two items listed above.

Counsel Locallo announced the name of each person who submitted written comments and stated their position.

Individuals making live public comment were called on individually and provided 2 ½ minutes to speak to the Board.

Chair Howland thanked Counsel Locallo, and all those who commented, and asked if any additional comments were received. Receiving confirmation that no additional comments or requests were received, Chair Howland declared the public hearing closed.

### 7. Approvals of Financials

#### Section 7 – Approval of Financials

**7.1 Resolution Approving Reimbursement of Travel, Meal & Lodging Expenses**

Chair Howland announced that no resolution was presented for this meeting.

*7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 15-29)*

**It was moved** by Trustee Newsome and seconded by Trustee Virgilio for the approval of this resolution as presented.

Upon roll call, the vote was as follows:

- Student Advisory Vote: Abstain - Blaine
- Aye: Howland, Newsome, Shroka, Stanton, Tomei, Virgilio
- Abstain: Songer
- Nay: None

The vote being (6) Ayes, (1) Abstain, and (0) Nays, the Chair declared the motion carried.

*7.3 Resolution Adopting Fiscal Year 2022 Budget (pp. 30-31)*

**It was moved** by Trustee Newsome and seconded by Trustee Shroka for the approval of this resolution as presented.

Upon roll call, the vote was as follows:

- Student Advisory Vote: Abstain - Blaine
- Aye: Howland, Newsome, Shroka, Tomei, Virgilio
- Abstain: Songer, Stanton
- Nay: None

The vote being (5) Ayes, (2) Abstains, and (0) Nays, the Chair declared the motion carried.
**7.4 Resolution Authorizing a Permanent Transfer of Interest Earned from the Working Cash Fund to the Education Fund (pp. 32-35)**

*It was moved* by Trustee Stanton and seconded by Trustee Newsome for the approval of this resolution as presented.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Blaine
- Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- Nay: None

The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.

**7.5 Resolution Authorizing Transfer of Funds to the Operations and Maintenance Fund (Restricted) and Approve Project Priorities (pp. 36-40)**

*It was moved* by Trustee Newsome and seconded by Trustee Shroka for the approval of this resolution as presented.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Blaine
- Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- Nay: None

The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.

**7.6 Authorization to Open a Trust Account Agreement with the Capital Development Board and Deposit Funds for the Replace Parking Lot #4 Asphalt Project at the Grayslake Campus (p. 41)**

*It was moved* by Student Trustee Blaine and second by Trustee Newsome for the approval of this authorization as presented.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Blaine
- Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- Nay: None

The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.

**7.7 Resolution Approving Emergency Construction Change Order (pp. 42-43)**

*It was moved* by Trustee Newsome and seconded by Trustee Shroka for approval of this Resolution as presented.

Upon roll call, the vote was as follows:
- Student Advisory Vote: Abstain - Blaine
- Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- Nay: None

The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

<table>
<thead>
<tr>
<th>8. Approval of Purchasing</th>
<th>Section 8 – Approval of Purchasing</th>
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<tbody>
<tr>
<td>*8.1 Biddable Items</td>
<td>Chair Howland announced that Section 8.1 would be taken in sections.</td>
</tr>
<tr>
<td>• Products: None</td>
<td>• Life Safety Upgrades – Grayslake Campus (Boller Construction Company, Inc.) (p. 45)</td>
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<tr>
<td>• Services:</td>
<td>• Security Camera Purchase, Installation and Maintenance (e.Norman Security Systems, Inc.) (p. 46)</td>
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<td></td>
<td>• Recording Studio Renovations (Efraim Carlson &amp; Son, Inc.) (p. 47)</td>
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<td></td>
<td>• Brae Loch Fiber Installation (Kace Communications, LLC) (p. 48)</td>
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**It was moved** by Trustee Newsome and seconded by Trustee Stanton for approval of Biddable Items -Services as presented.

Upon roll call, the vote was as follows:

Student Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

- Hotspots and Broadband Internet Services (T-Mobile USA, Inc.) (p. 49)
- Food Service Management Expenses (Aladdin Food Management Services, LLC) (p. 50)
- A Wing Loading Dock and A/B Wing Drainage (Boller Construction Company, Inc.) (p. 51)

**It was moved** by Trustee Shroka and seconded by Trustee Newsome for approval of Biddable Items -Services as presented.

Trustee Tomei inquired about who received the hotspots. President Suddick shared hotspots are distributed to students so they can access their online materials. These resources are being purchased with multiple grants and higher education emergency relief funds.

Student Trustee Blaine inquired about the speed and capacity of hotspots and CIO Kozak clarified that information.

Upon roll call, the vote was as follows:

Student Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.
*8.2 Non-Biddable Items

Chair Howland announced that section 8.2 Products would be taken in three groups.

- **Products Group 1**
  - Annual Postage Spend (United States Post Office) (p. 52)
  - FY 2022 Bookstore General Merchandise Purchases (Various vendors) (pp. 53-54)
  - Course Materials, Software Maintenance and Support (Various vendors) (pp. 55-56)
  - Landscaping Supplies and Equipment (Ratification) (Russo’s Power Equipment, Inc.) (p. 57)

**It was moved** by Student Trustee Blaine and seconded by Trustee Virgilio for approval of Non-Biddable Items - Products as presented.

Trustee Tomei inquired if postage as a bulk purchase results in a discount and if purchasing it in this manner included a discount. Vice President Gotsch indicated the amount was an estimate based on prior spending and is not discounted.

Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

- **Products Group 2**
  - Maintenance, Repair and Operational Supplies (Ratification) (W.W. Grainger) (p. 58)
  - Specialty Food for Hospitality and Culinary Management (Various vendors) (p. 59)
  - Hand Tools and Equipment for Automotive Instruction (Ratification) (Matco Tools, Inc.) (p. 60)
  - Automotive Collision Repair Vehicle (Ratification) (Gregory Mitsubishi) (p. 61)

**It was moved** by Trustee Stanton and seconded by Trustee Virgilio for approval of Non-Biddable Items - Products as presented.

Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.
**Products Group 3**
- Web Based ESL Instructional Program (Ratification) (Burlington English, Inc.) (p. 62)
- Library Database Fees, Research Materials and Hosting Fees (Various vendors) (pp. 63-64)
- IT Software, Licensing, Maintenance and Subscription Agreements (Various vendors) (pp. 65-67)
- Performance Review Management Software (Ratification) (Qualtrics) (p. 68)
- Case Management Software (Maxient) (p. 69)

*It was moved* by Trustee Stanton and seconded by Trustee Shroka for approval of Non-Biddable Items - Products as presented.

Upon roll call, the vote was as follows:
- Advisory Vote: Abstain - Blaine
- Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

**Services**
Chair Howland announced that Section 8.2 Services would be taken in two sections.

*Group 1*
- Shipping Services (Ratification) (United Parcel Service) (p. 70)
- ATC Construction Manager at Risk Construction Services and Project Labor Agreement (Power Construction) (p. 71)
- ATC Delegation of Authority for Bid Awards (Power Construction) (p. 72)
- Financial Advisory Services (PFM Financial Advisors LLC) (p. 73)

*It was moved* by Trustee Tomei and seconded by Trustee Stanton for approval of Non-Biddable Items - Services as presented.

Upon roll call, the vote was as follows:
- Advisory Vote: Abstain - Blaine
- Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- Nays: None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

*Group 2*
- Investment Advisory Services (PFM Asset Management LLC) (p. 74)
- Media Buys (Various vendors) (pp. 75-76)
- Course Materials for Leadership & Employee Development (Ratification) (VitalSmarts) (p. 77)
- Architectural Services for the Advanced Technology Center (Ratification) (Legat Architects) (p. 78)
It was moved by Trustee Stanton and seconded by Trustee Newsome for approval of Non-Biddable Items - Services as presented.

Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

*8.3 Disposal - None for this month

It was moved by Trustee Tomei and second by Trustee Shroka for approval of Disposal items as presented.

Student Trustee Blaine asked if disposable items could be used in the SHARE Market. It was noted that as part of the Master Plan renovation in that area the SHARE Market will be moved and will have new shelving installed.

Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

9. Approval of Contracts and Grants

Section 9 – Approval of Contracts and Grants

*9.1 Amend Legal Counsel Services Contract Spend Through FY 2021 (p. 81)

It was moved by Trustee Newsome and seconded by Student Trustee Blaine for approval of the Amendment as presented.

Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

*9.2 Resolution Authorizing the Adoption of the College of Lake County Master Plan 2020 (p. 82)

It was moved by Trustee Newsome and seconded by Trustee Shroka for the approval of this resolution as presented.

Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Stanton, Virgilio
Abstain: Songer, Tomei
Nay: None
The vote being (5) Ayes, (2) Abstains and (0) Nays, the Chair declared the motion carried.

*9.3 Acceptance of the Illinois Green Economy Network Subcontract (p. 83)

It was moved by Trustee Newsome and seconded by Student Trustee Blaine to accept this Subcontract as presented.

Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

<table>
<thead>
<tr>
<th>10. Approval of Programs</th>
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<tbody>
<tr>
<td>*10.1 Resolution Authorizing the Submittal of the Fiscal Year 2023 Resource Allocation Management Plan (RAMP) (pp. 85-86)</td>
<td>It was moved by Trustee Newsome and seconded by Trustee Stanton for approval of this Resolution as presented.</td>
</tr>
</tbody>
</table>
| Clarification of the purpose of the RAMP document, its alignment to the 2020 Master Plan and the process for submission to the State was provided. | Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried. |

<table>
<thead>
<tr>
<th>11. Approval of Human Resources Recommendations</th>
<th>Chair Howland reminded everyone that Section 11 would be taken after the closed meeting and moved on to Section 12.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>12. Closed Meeting</th>
<th>Section 12 – Closed Meeting</th>
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</table>
| It was moved by Trustee Tomei and seconded by Trustee Stanton | Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried. |

| 11. Approval of Human Resources Recommendations | Chair Howland provided a reminder of a date correction in Section 11.3 – Full-Time Employment – FY2022 Employment Contracts of Specialist Personnel on page 141. |
**11.1 Resignations and Retirements (pp. 87-88)**

_It was moved_ by Trustee Newsome and seconded by Trustee Tomei for approval of resignations and retirements as presented.

Upon roll call, the vote was as follows:
- **Advisory Vote:** Abstain – Blaine
- **Aye:** Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- **Nay:** None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

**11.2 Personnel and Position Changes (pp. 89-119)**

_It was moved_ by Trustee Shroka and seconded by Trustee Virgilio for approval of personnel and position changes as presented.

Upon roll call, the vote was as follows:
- **Advisory Vote:** Abstain - Blaine
- **Aye:** Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- **Nay:** None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

**11.3 Full-Time Employment**

Chair Howland reminded trustees that copies of the employee contracts are available online or by contacting CLC Human Resources. Chair Howland announced that Section 11.3 Full-Time Employment will be taken in sections.

**Section A: Hires and Probationary Period Completed**

- Professional Hires (pp. 120-121)
- Specialist Hires (p. 122)
- Limited Term Faculty Hire (p. 123)
- Faculty Hires (p. 124-128)
- Probationary Period Completed (pp. 129-130)

_It was moved_ by Trustee Newsome and seconded by Trustee Shroka for approval of Full-Time Employment as presented.

Upon roll call, the vote was as follows:
- **Advisory Vote:** Abstain - Blaine
- **Aye:** Howland, Newsome, Shroka, Songer, Stanton, Virgilio
- **Abstain:** Tomei
- **Nay:** None

The vote being (7) Ayes, (1) Abstain, and (0) Nays, the Chair declared the motion carried.
Trustee Tomei inquired if the vote was complete for the DEI position. Chair Howland responded affirmatively that it was included in Section 11.1 and the motion was unanimously approved.

Trustee Tomei indicated he did not intend to vote affirmatively and inquired on the process to bring it back. Counsel Locallo provided Trustee Tomei with guidance on how to bring the item forward for reconsideration.

Trustee Tomei made a motion for reconsideration of the prior vote on Agenda Item 11.2-page 95, number 16. Trustee Songer seconded the motion for approval to ratify every position with the exception of page 95 number 16.

Upon roll call, the vote was as follows:
- **Advisory Vote**: Abstain - Blaine
- **Aye**: Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- **Abstain**: Howland
- **Nay**: None

The vote being (7) Ayes, (1) Abstain, and (0) Nays, the Chair declared the motion carried.

Trustee Songer made a motion to table the conversation to the July Board meeting Trustee Tomei second that motion.

Discussion regarding the DEI position occurred. President Suddick offered that a decision is not necessary in July and could be addressed in the August meeting. The consensus was to defer the decision on the DEI administrator position to provide trustees time to review public comments. Trustees also requested Administration provide a copy of the job description, comparative salary and other relevant data for their consideration.

Trustee Songer moved to amend her motion to table the conversation to the August Board meeting instead of July. Trustee Tomei seconded the motion.

Upon roll call, the vote was as follows:
- **Advisory Vote**: Abstain - Blaine
- **Aye**: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- **Abstain**: None
- **Nay**: None

The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.

**It was moved by** Trustee Tomei to forgo a July meeting and seconded by Trustee Songer.

Upon roll call, the vote was as follows:
- **Advisory Vote**: Abstain - Blaine
- **Aye**: Howland, Newsome, Shroka, Songer, Tomei, Virgilio
- **Nay**: Stanton

The vote being (6) Ayes, and (1) Nays, the Chair declared the motion carried.
Chair Howland moved on to section B.

**Section B: FY 2022 Employment Contracts**
- Administrative Personnel (pp. 131-133)
- Professional Personnel (p. 134)
- Specialist Personnel (pp. 135-141)

**It was moved by** Trustee Newsome and second by Trustee Shroka to approve Full-Time Employment as presented.

Upon roll call, the vote was as follows:
- Advisory Vote: Abstain - Blaine
- Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- Nay: None

The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.

**Section C: Vice President Contracts**
- Vice President of Community Workforce Partnerships (p. 142)
- Vice President of Education (p. 143)
- Vice President of Strategy / Chief of Staff (p. 144)

**It was moved by** Trustee Newsome and seconded by Trustee Tomei to approve Full-Time Employment as presented.

Upon roll call, the vote was as follows:
- Advisory Vote: Abstain - Blaine
- Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
- Nay: None

The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.

**11.4 Promotions and Transfers**
Chair Howland announced that there were no items for approve on section 11.4 Promotions and Transfers.

**11.5 Staff Benefits**
Chair Howland announced that there were no items for approve on section 11.5 Promotions and Transfers.

**11.6 Other: FY 2022 Staff Salary Ranges (p. 145)**

**It was moved by** Trustee Tomei and seconded by Trustee Newsome to approve Other topics as presented.

Trustee Shroka thanked HR for all the comprehensive and coordinated effort done on this item.
Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None
The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.

13. Other

Section 13 – Other Matters for Information, Discussion, or Action

Trustee Songer distributed two documents. A document titled “Additional Requests” asked for a copy of Board Bylaws and a request Board books are received two weeks in advance of meetings.

President Suddick provided an overview of the comprehensive Board agenda, book and materials process and shared rationale as to why accommodation of this request is not feasible within current operational scope.

A document titled “Request for Statistical Data” requested information on short- and long-term debt, revenue and expense, liabilities, reserves for the past twenty years and cumulative agreements.

President Suddick reviewed the general process for facilitating information requests and indicated responses to the question would be provided in a future Board update. President Suddick shared this extensive request for information will take time to compile and does represent information included in the three-year financial plan, budget book and covered in the Board’s Annual Financial Planning Retreat in February.

14. Adjournment

Section 14 – Adjournment

Chair Howland asked for a motion to adjourn.

It was moved by Trustee Torri Newsome and second by Trustee Robert Tomei

Upon roll call, the vote was as follows:
Advisory Vote: Abstain - Blaine
Aye: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nay: None
The vote being (7) Ayes, and (0) Nays, the Chair declared the motion carried.

___________________________    ________________________________
Amanda Howland, Chair     Torri Newsome, Secretary