Minutes of the Regular Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, held at the College of Lake County Grayslake Campus in the Board Room (C213), 19351 W. Washington Street, Grayslake, Illinois on August 24, 2021 at 5:00 p.m.

<table>
<thead>
<tr>
<th>1. Board Convenes the Regular Meeting</th>
<th>1.1 Call to Order and Roll Call</th>
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<tbody>
<tr>
<td></td>
<td>Chair Howland called the meeting to order at 5:00 p.m.</td>
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<td></td>
<td>Trustees Present: Ms. Howland, Mr. Newsome, Ms. Shroka, Ms. Songer, Mr. Virgilio.</td>
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<td></td>
<td>Trustees Absent at Start of Meeting: Mr. Blaine-Student Trustee, Mr. Stanton, Mr. Tomei</td>
</tr>
<tr>
<td>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Gotsch, Vice President of Business Services &amp; Finance; Mr. Harden, Vice President of Strategy Planning and Support; Ms. Hlavin, Vice President of Student Development; Mr. Kozak, Chief Information Officer; Dr. O’Brien, Vice President of Community and Workforce Partnerships; Dr. Williams, Vice President of Education; Ms. Argoudelis, Director of Auxiliary Services; Ms. Laba, Executive Assistant to the President; Ms. Rodriguez, Recording Secretary; Ms. Dikelsky, Assistant Chief of Staff; Ms. Locallo, Legal Counsel, Robbins Schwartz; and other guests.</td>
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<tr>
<td>1.2 Board Chair Comments</td>
<td>Chair Howland announced the following in regard to the agenda:</td>
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<tr>
<td></td>
<td>• Overflow areas A013 and C105 are designated for public viewing of the meeting. A live stream is available; the link is in the meeting agenda on the CLC website, Board of Trustees webpage.</td>
</tr>
<tr>
<td></td>
<td>• Requested a Closed Meeting under the Illinois Compiled Statutes 5 ILCS 120 Section 2 c (1) and Section 2 c (2). There was no action following the Closed Meeting.</td>
</tr>
<tr>
<td></td>
<td>Trustee Tomei and Student Trustee Blaine joined the meeting at 5:02 pm.</td>
</tr>
<tr>
<td>1.3 Approval of the Agenda</td>
<td>It was moved by Trustee Newsome and seconded by Trustee Shroka for approval of the agenda as presented.</td>
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<td></td>
<td>Upon roll call, the vote was as follows:</td>
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<td></td>
<td>Student Advisory Vote: Aye - Blaine</td>
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<tr>
<td></td>
<td>Ayes: Howland, Newsome, Shroka, Songer, Tomei, Virgilio</td>
</tr>
<tr>
<td></td>
<td>Nays: None</td>
</tr>
<tr>
<td></td>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
</tr>
<tr>
<td>1.4 Appointment of Interim Treasurer and Establishment of Salary</td>
<td>Due to the retirement of Ken Gotsch on August 31, 2021, Connie Kravitz be appointed the Interim Treasurer of the Board of Trustees with Zero dollars as salary, effective September 1, 2021.</td>
</tr>
<tr>
<td>1.5 Time Change for September and October 2021 Regular Board Meeting</td>
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</tbody>
</table>
| Chair Howland asked for a change in time for the September and October 2021 Regular Board Meeting to allow for a study session to be held for the Trustees from 5:00 PM to 6:00 PM. The Regular Meeting would immediately follow at 6:00 PM.  

**It was moved** by Trustee Virgilio and seconded by Trustee Shroka for approval of time change for September and October 2021 Regular Board Meeting. |
| **Upon roll call,** the vote was as follows:  
Student Advisory Vote: Aye - Blaine  
Ayes: Howland, Newsome, Shroka, Songer, Tomei, Virgilio  
Nays: None  
The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried. |

<table>
<thead>
<tr>
<th>2. Approval of Minutes</th>
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<tbody>
<tr>
<td><strong>2.1 Regular Meeting of June 22, 2021</strong></td>
</tr>
<tr>
<td><strong>It was moved</strong> by Trustee Shroka and seconded by Trustee Newsome for approval of the Regular Meeting minutes of June 22, 2021 as presented and made a part of the official minutes.</td>
</tr>
</tbody>
</table>
| **Upon roll call,** the vote was as follows:  
Student Advisory Vote: Aye - Blaine  
Ayes: Howland, Newsome, Shroka, Songer, Tomei, Virgilio  
Nays: None  
The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried. |

| **2.2 Closed Meeting of June 22, 2021** |
| **It was moved** by Trustee Shroka and seconded by Trustee Virgilio that the minutes from June 22, 2021 require confidential treatment and will not be released for public inspection. |
| **Upon roll call,** the vote was as follows:  
Student Advisory Vote: Aye - Blaine  
Ayes: Howland, Newsome, Shroka, Songer, Tomei, Virgilio  
Nays: None  
The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.
## 2.3 Action on Closed Meeting Minutes (p. 1)

Chair Howland reviewed for new Trustees that Ms. Locallo periodically reviews these minutes to see which can be released and which need to be redacted.

**It was moved** by Trustee Newsome and seconded by Trustee Songer to authorize the action on the closed meeting minutes listed on page 1.

Upon roll call, the vote was as follows:
- **Student Advisory Vote:** Aye - Blaine
- **Ayes:** Howland, Newsome, Shroka, Songer, Tomei, Virgilio
- **Nays:** None

The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.

## 2.4 Action of Closed Meeting Recordings (p. 2)

**It was moved** by Trustee Newsome and seconded by Trustee Virgilio to authorize the action on Closed Meeting recordings as presented on page 2.

Upon roll call, the vote was as follows:
- **Student Advisory Vote:** Aye - Blaine
- **Ayes:** Howland, Newsome, Shroka, Songer, Tomei, Virgilio
- **Nays:** None

The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.

### 3. Receipt of Notices, Communications, Hearings, and Petitions

Chair Howland announced that this was the point in the meeting reserved for those in the audience to address the Board. Instructions were given on how speakers would be able to offer their public comment at the podium.

A packet of petitions opposing the Diversity, Equity and Inclusion (DEI) position was received shortly before the meeting. This packet was distributed to the Trustees at this point in the meeting.

Ms. Locallo announced the name of each person who submitted written comments and stated their position.

The college received 17 written public comments as well as the aforementioned petition from the CLC Young Americans for Freedom, which included 765 signatures in opposition of the DEI position.

There were 3 written public comments that specifically addressed their opposition to Critical Race Theory (CRT) or curriculum related to Critical Race Theory.

The college received 71 written comments in support of the DEI position.
Twenty-seven community members addressed the Board in person. Individuals making live public comment were called on individually and provided 3 minutes to speak to the Board.

Trustee Stanton joined the meeting at 5:20 pm.

Chair Howland thanked Counsel Locallo and those who commented and declared the public hearing closed.

### 4. Chair’s Report

#### 4.1 Student Trustee Report – Daniel Blaine

Mr. Blaine provided the Student Trustee Report, highlighting the following:

- Congratulations to all students who completed summer courses.
- He was honored to serve as Co-Marshall of the Grayslake Days parade, along with the Lancer Mascot. He plans to attend more community events to bring forward CLC’s presence and invited other trustees to do so as well.
- He is establishing a student outreach program, “Donuts with Dan,” with a goal to reach more students and encourage them to get involved and have their voice heard.
- CLC has the opportunity to preemptively curb an unemployment crisis in Lake County by serving as a job network, with potential for community business partners to find students and give guidance about classes and transfer opportunities.
- Welcome to all the new Lancers joining us either virtually or in-person. Student Week special events were shared.

This concluded the Student Trustee’s report.

#### Retiree Acknowledgments

Chair Howland announced the CLC employees retiring this month and thanked them for their dedication:

- Nancy DeMuro, Student Development Counselor, Counseling Center (January 1999 – 22 years).
- Kenneth Gotsch, Vice President of Business Services & Finance and Chief Financial Officer (March 2016 – 5 years)

#### Board Activities

- On July 21, Trustees Shroka and Songer represented the Board of Trustees at the Integrated Career & Academic Preparation System (ICAPS) Drive-Thru Celebration, presented by the CLC’s Adult Education and ESL Division.
- On August 12, Trustee Virgilio attended the New Full-Time Faculty Welcome Dinner in Café Willow.
- On August 20, Trustees Howland, Shroka, and Student Trustee Daniel Blaine, attended “Lunch on the Lawn,” celebrating CLC retirees and kicking off the fall semester with employees.
- On August 21, Student Trustee Daniel Blaine was Grand Marshall of the Grayslake Days parade.
- On August 20-21, Trustees Newsome and Songer attended the ICCTA Executive Committee Retreat. Trustee Newsome was recently appointed as Chair to ICCTA’s
Diversity, Equity and Inclusion Committee, and Trustee Songer was appointed as the Regional Chair of the North Suburban Region on the ICCTA Executive Committee.

**CLC Foundation Update**
Trustee Shroka announced the Foundation balance sheet is $8 million, an increase of 40% in 3 years. Record outcomes have been set in all fund-raising categories this year, including $2.5 million in cash and $1.1 million in pledges for a total fund-raising progress of $3.6 million.

In FY2022, the Foundation has made available to CLC students almost $2 million in scholarships and program funds; including $410,000 in unrestricted funds and $1.5 million in restricted scholarship and program funds.

Trustee Shroka thanked all the Foundation staff and community members for their hard work and support to CLC.

Board members were encouraged to participate in the CLC Golf Outing on September 20.

**University Center of Lake County (UCLC) Governing Board Update**
No updates were given at this time.

**ICCCP / ICCTA Updates**
The next ICCCP / ICCTA meetings will be held September 10-11, in Springfield. The ACCT Leadership Congress will be held October 13-15, at which Chair Howland will present a session highlighting CLC’s community partnerships with other CLC staff.

Free information is available to trustees from the AGB, for training and refreshing Board knowledge on trusteeship, understanding responsibilities, and the culture of the Board.

Chair Howland reminded trustees to provide your availability on dates being proposed for the Fall 2021 Retreat.

This concluded the Chair’s report.

**5. President’s Report**

**5.1 Diversity, Equity and Inclusion at College of Lake County**

As requested by the Board at the June meeting, President Suddick and Vice President Harden provided a presentation and information regarding College of Lake County’s diversity, equity, and inclusion efforts for student success. The following information was shared:

- Referenced documents in Board materials: Director of Diversity, Equity and Inclusion job description, comparative salary across community colleges, the ACCT Diversity, Equity & Inclusion (DEI) Checklist, including a report of CLC’s progress on the standardized checklist, and the Equity in Access & Success Plan.
- The history of DEI efforts at CLC and CLC’s state and national recognition for its efforts.
• The 2017 presidential search expectations by the Board of Trustees that candidates have experience and commitment to advancing equity and diversity.
• The 2024 Strategic Plan development process, which included students, community, workforce, staff, faculty and the board of trustees.
• Demographic data of Lake County, the CLC student body and employees.
• An overview of the DEI administrator position, the short-term priorities of the position, and the reporting structure within the Strategy, Planning & Support unit, shared governance and the college.
• A summary of CLC data from several key reports recently collected that align to core metrics for CLC, including 2021 Community College Survey of Student Engagement (CCSSE), the Institutional Capacity Assessment Survey (ICAT), Great Colleges to Work For – Work Climate Survey, and Race & Ethnicity Survey.
• The National Association of Diversity Officers in Higher Education (NADOHE) 16 standards of professional practice for chief diversity officers.
• Comparable data related to DEI position in higher education and in other industries that currently have a DEI position.

All trustees shared comments and made inquiry on topics, including how the Board would receive regular updates on the outcomes of the work associated with the position, acknowledgement of the compilation of information provided in the presentation, understanding how the position would help advance the college, concerns, cautions, support, and the metrics within the Equity in Access & Student Success Plan.

A robust discussion among trustees on the DEI position continued and concluded.

5.2 Fiscal Year 2022 Bond Issuance Overview

Mr. Gotsch provided a brief on the Bond Issuance, focusing on Board Action Recommendations as follows:
• Alternate Bond Authorizing Resolution to Issue $50 million General Obligation Alternate Bonds to fund the Phase 0 projects that the Board authorized at its meeting on June 22, 2021.
• Limited Tax Refunding Resolution authorizing $8.5 million resulting in savings to the college.
• Limited Tax Funding Bond Resolution of Intent (assuming execution of Limited Tax Refunding Bonds and use of available tax levy) authorizing up to $10.5 million.

The Reimbursement Resolution, allowing CLC to reimburse the college operating funds expenditures for speed-to-launch capital project efforts over the next several months before bonds are issued.

The financing timeline and next steps were reviewed.

This concluded the President’s Report.
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6. Approval of Board Policies and Objectives

All three policies presented at this meeting are first readings. Discussion of content and recommendations for changes were obtained from the Board. No action taken at this meeting. Second (final) reading to be presented at the September board meeting.

**6.1 Policy 918 – Maintenance, Inspection and Dissemination of Personnel Records – Revised – First Reading (p. 3-4)**

Chair Howland invited comments. No comments made.

**6.2 Policy 940 – Internal Recruitment and Promotion – Revised – First Reading (p. 5-7)**

Chair Howland invited comments:
- Trustee Shroka recommends “interim” is added before “appointed: in the following bullet. “Positions may be filled using external or internal competitive hiring process or employees may be appointed, promoted, transferred or reassigned at the discretion of the College.”

**6.3 Policy 946 – Workplace Violence – Revised – First Reading; and Policy 40 – Possession of Firearms on Campus – Eliminated; First Reading (p. 8-12)**

Chair Howland invited comments.

Trustee Stanton inquired whether the item on page 9, “All members of the campus community are responsible for reporting conduct inconsistent with this Policy,” would include students. It was affirmed students are included under the policy.

7. Approval of Financials

<table>
<thead>
<tr>
<th>7.1 Resolution Approving Reimbursement of Travel, Meal &amp; Lodging Expenses (p. 13)</th>
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</thead>
<tbody>
<tr>
<td>It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of this Resolution as presented.</td>
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</table>

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

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<tbody>
<tr>
<td>It was moved by Trustee Shroka and seconded by Student Trustee Blaine for approval of this Resolution as presented.</td>
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</table>

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

7.3 Ratification of Authorization to Amend the Trust Account Agreement with the Capital Development board and Deposit additional Funds for the Replacement of a Roof at the Grayslake Campus (p. 29-30)

It was moved by Trustee Shroka and seconded by Student Trustee Blaine for approval of this Resolution as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

7.4 Resolution Authorizing the Issuance of Not to Exceed $50,000,000 General Obligation Bonds... (p. 31-43)

Chair Howland asked Secretary Newsome to read the complete title of the resolution – Resolution authorizing the issuance of not to exceed $50,000,000 General Obligation Bonds (Alternate Revenue source), pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended, for the purpose of (a) improving the sites of, building and equipping additions to, and altering, repairing and equipping buildings and facilities, including but not limited to building-out the Advanced Technology Center and constructing and outdoor sports complex, and (b) refunding an outstanding obligation.

It was moved by Trustee Stanton and seconded by Student Trustee Blaine for approval of this Resolution as presented.

Discussion: Trustee Songer stated concern on the timing of the bond during a pandemic. Student Trustee Blaine stated concern that the Lakeshore Campus and the Southlake Campus are not getting enough attention.

Dr. Suddick noted that the projects associated with the bond are current under development with investments made and are needed to meet workforce needs in Lake County. Dr. Suddick also shared that a new building is being constructed at the Lakeshore Campus presently and that deferred maintenance work mapped across all three campuses in the master plan.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.
<table>
<thead>
<tr>
<th>Resolution</th>
<th>Page Range</th>
<th>Description</th>
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<tbody>
<tr>
<td><strong>7.5 Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be issued by the District</strong> (p. 44-51)</td>
<td></td>
<td>Chair Howland asked Secretary Newsome to read the complete title of the resolution – Resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by the College.</td>
</tr>
<tr>
<td><strong>It was moved</strong> by Trustee Songer and seconded by Student Trustee Blaine for approval of this Resolution as presented.</td>
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<tr>
<td>Upon roll call, the vote was as follows:</td>
<td></td>
<td>Student Advisory Vote: Aye – Blaine</td>
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<tr>
<td>Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio</td>
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<td>Nays: None</td>
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<tr>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
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<td><strong>7.6 Resolution setting forth and describing in detail a claim heretofore authorized and allowed for proper community college purposes which is presently outstanding and unpaid...</strong> (p. 52-62)</td>
<td></td>
<td>Chair Howland asked Secretary Newsome to read the complete title of the resolution – Resolution setting forth and describing in detail a claim heretofore authorized and allowed for proper community college purposes which is presently outstanding and unpaid, declaring the intention to avail of the provisions of article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds in an amount not to exceed $10,500,000 for the purpose of paying a claim, and directing that notice of such intention be published as provided by law.</td>
</tr>
<tr>
<td><strong>It was moved</strong> by Trustee Shroka and seconded by Student Trustee Blaine for approval of this Resolution as presented.</td>
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<tr>
<td>Upon roll call, the vote was as follows:</td>
<td></td>
<td>Student Advisory Vote: Aye – Blaine</td>
</tr>
<tr>
<td>Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio</td>
<td></td>
<td>Nays: None</td>
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<tr>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
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<tr>
<td><strong>7.7 – Resolution providing for the issue of not to exceed $8,500,000 General Obligation Limited Tax Refunding Bonds</strong> (p. 63-104)</td>
<td></td>
<td>Chair Howland asked Secretary Newsome to read the complete title of the resolution – Resolution providing for the issue of not to exceed $8,500,000 General Obligation Limited Tax Refunding Bonds for the purpose of refunding certain outstanding bonds, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, authorizing the proposed sale of said bonds to the purchaser thereof.</td>
</tr>
</tbody>
</table>
It was moved by Trustee Virgilio and seconded by Trustee Stanton for approval of this Resolution as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

8. Approval of Purchasing

8.1 Biddable Items

Products

- ATC Delegation of Authority for Bid Awards (Power Construction (p. 105-106))
- Bench Lathes and Accessories and FY 2022 Automotive Instructional Supplies (Snap-On Tools Incorporated) (p. 107)
- FY 2022 Maintenance, Repair and Operation Supplies (W.W. Grainger (p. 108))

It was moved by Student Trustee Blaine and seconded by Trustee Shroka for approval of all Biddable Items as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

Services

- Brae Loch Culinary Renovation Abatement Services – Phases 2 & 3 (Ratification) (Husar Abatement, Ltd.) (p. 109)
- Sealcoating, Crack Filling, Asphalt Repair, and Re-Striping (Chicagoland Paving Contractors Inc.) (p. 110)
- Brae Loch Fiber Installation (Kace Communications, LLC (p. 110))

It was moved by Student Trustee Blaine and seconded by Trustee Shroka for approval of all Biddable Items as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

8.2 Non-Biddable Items

Products: No products this month

Services
Minutes of the Regular Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, held at the College of Lake County Grayslake Campus in the Board Room (C213), 19351 W. Washington Street, Grayslake, Illinois on August 24, 2021 at 5:00 p.m.

<table>
<thead>
<tr>
<th>Group 1</th>
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<tbody>
<tr>
<td>• Digital Strategy Planning and Implementation – Statement of Work (SOW) Phase 2 (American Eagle (p. 111))</td>
</tr>
<tr>
<td>• Scheduling Software Maintenance (CollegeNET, Inc) (p. 112)</td>
</tr>
<tr>
<td>• Workforce &amp; Professional Development Institute (WPDI) Independent</td>
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<tr>
<td>• Contractors (Various Vendors) (p. 113-114)</td>
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</tbody>
</table>

**It was moved** by Student Trustee Blaine and seconded by Trustee Tomei for approval of all Non-Biddable Items as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

<table>
<thead>
<tr>
<th>Group 2</th>
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<tbody>
<tr>
<td>• Judicial Services Vendors (Various Vendors) (p. 115)</td>
</tr>
<tr>
<td>• Fundraising and Customer Relationship Management Software (Ratification) (p. 116)</td>
</tr>
<tr>
<td>• Executive Search Consulting (Pauly Group) (p. 117)</td>
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</tbody>
</table>

**It was moved** by Student Trustee Blaine and seconded by Trustee Virgilio for approval of all Non-Biddable Items as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

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<tr>
<th>8.3 Disposal (p. 118-119)</th>
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**It was moved** by Student Trustee Blaine and seconded by Trustee Shroka for approval of all Disposal Items as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

<table>
<thead>
<tr>
<th>9. Approval of Contracts and Grants</th>
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<tbody>
<tr>
<td>9.1 Acceptance of the American Rescue Plan Act of 2021 Hispanic Serving Institution allocation (p. 121) (This is a $1,135,000+grant.)</td>
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9.2 Acceptance of the Illinois Community College Board’s Career and Technical Education Perkins Postsecondary Program Grant (p. 122) (This is a $508,740 grant.)
<table>
<thead>
<tr>
<th>Section</th>
<th>Content</th>
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<tbody>
<tr>
<td>9.3</td>
<td><strong>Acceptance of the United States Department of Education’s TRIO: Talent Search Grant (p. 123)</strong> <em>(This is $460,000 annually, Total $2,296,655.)</em> <strong>It was moved</strong> by Trustee Songer and seconded by Student Trustee Blaine for approval of all Contracts and Grants as presented. Upon roll call, the vote was as follows: Student Advisory Vote: Aye – Blaine Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
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<tr>
<td>10.</td>
<td><strong>Approval of Programs</strong> There were no programs submitted for approval.</td>
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<tr>
<td>11.</td>
<td><strong>Approval of Human Resources Recommendations</strong> <strong>11.1 Resignations and Retirements (p. 125-127)</strong> <strong>It was moved</strong> by Trustee Songer and seconded by Student Trustee Blaine for approval of resignations and retirements as presented. Discussion: Trustee Tomei inquired about the number of resignations. Ms. Fay shared the Human Resources research related to the 8 resignations: 3 employees took new positions, 1 returned to school, and of the remaining 4 people, 2 cited medical-related reasons and 2 are unknown. Upon roll call, the vote was as follows: Student Advisory Vote: Aye – Blaine Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried. <strong>11.2 Personnel and Position Changes</strong> <strong>Existing Positions (p. 128-129)</strong> <strong>It was moved</strong> by Student Trustee Blaine and seconded by Trustee Shroka for approval of personnel and position changes – existing positions as presented. Upon roll call, the vote was as follows: Student Advisory Vote: Aye – Blaine Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio Nays: None The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
</tr>
</tbody>
</table>
New Position (p. 130)

**It was moved** by Trustee Newsome and seconded by Student Trustee Blaine for approval of personnel and position changes – new position as presented.

Discussion: Trustee Tomei expressed his thoughts and concerns in the creation of the DEI position. Trustee Virgilio expressed his support. Trustee Songer suggested the formation of a Citizen’s Advisory Committee to help alleviate concerns of Trustee Tomei.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Virgilio
Nays: Tomei
The vote being (6) Ayes and (1) Nays, the Chair declared the motion carried.

11.3 Full-Time Employment

Section 1
- **Professional Hire (p. 131)**
- **Limited-Term Faculty – Vacant Position (p. 132)**
- **Faculty Hire (p. 133)**
- **Probationary period Completed (p. 134-136)**
- **Amended – Approval of College of Lake County 2021-2022 Department Chair Hours (p. 137)**

**It was moved** by Trustee Newsome and seconded by Trustee Tomei for approval of Full-Time Employment as presented.

Discussion: Trustee Stanton inquired about the salary level for a new hire instructor. Ms. Fay provided trustees with information regarding the pay bands for faculty and the education and experience required for placement. Salary and placement are intended to allow the opportunity to hire someone well qualified for the position.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

Section 2
Third Amendment to Employment Agreement – President (p. 138)

Chair Howland noted that this provision was for the president to receive the annual salary increase, retroactive to July, which was when other employee groups received an annual increase.
It was moved by Trustee Newsome and seconded by Trustee Shroka for approval of the Third Amendment to Employment Agreement as presented.

Discussion: Trustee Stanton sought clarification the increase would be retroactive to July 2021. Chair Howland confirmed that the increase would be retroactive to July 2021.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Virgilio
Nays: Tomei
The vote being (6) Ayes and (1) Nays, the Chair declared the motion carried.

11.4 Promotions and Transfers (p. 139-141)

It was moved by Student Trustee Blaine and seconded by Trustee Tomei for approval of Promotions and Transfers as presented.

Student Trustee Blaine and other trustees congratulated Becky Rodriguez on her promotion.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

11.5 Staff Benefits. There were no staff benefits submitted for approval.

11.6 Other. There are no other items submitted for this month’s meeting.

12. Closed Meeting

It was moved by Trustee Newsome, seconded by Trustee Tomei and unanimously carried to enter into a Closed Meeting at 9:42 p.m. under the Illinois Compiled Statutes 5ILCS 120 Section 2 c (1) & 2 c (2) of Open Meetings Act.

A brief recess was taken before the Closed Meeting began.

13. Other Matters for Information, Discussion, or Action

No items for this month’s meeting.

14. Adjournment

It was moved by Trustee Newsome, seconded by Trustee Tomei, and unanimously carried that the meeting be adjourned at 10:09 p.m.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.