Call to Order, Roll Call, and Purpose

1.1 Call to Order and Roll Call

Chair Howland called the meeting to order at 5:00 pm.

Trustees Present: Ms. Howland, Mr. Newsome, Ms. Shroka, Ms. Songer, Mr. Tomei, Mr. Virgilio, Mr. Blaine (Student Trustee)

Trustees Absent at Start of Meeting: Mr. Stanton

Others Present: Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Harden, Vice President of Strategy Planning and Support; Ms. Hlavin, Vice President of Student Development; Mr. Kozak, Chief Information Officer; Dr. O’Brien, Vice President of Community and Workforce Partnerships; Dr. Williams, Vice President of Education; Ms. Laba, Executive Assistant to the President & Recording Secretary; Ms. Dikelsky, Assistant Chief of Staff; Ms. Siegfried-Wilke, Strategic Projects Coordinator; Ms. Locallo, Legal Counsel, Robbins Schwartz; Mr. Branson, Director, Student Success Strategies, and other guests.

2. Approval of the Agenda

Chair Howland announced that there will be no action after this meeting.

It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of the agenda as presented.

Upon roll call, the vote was as follows:

Student Advisory Vote: Aye - Blaine
Ayes: Shroka, Songer, Tomei, Virgilio, Howland, Newsome
Nays: None

The vote being (6) Ayes and (0) Nays, the Chair declared the motion carried.

Trustee Stanton arrived at 5:28 p.m.

3. Receipt of Notices, Communications, Hearings, and Petitions

Chair Howland announced that this was the point in the meeting reserved for those in the audience to address the Board. No community members requested to speak.

4. Study Session: Resourcing Students for Success

Chair Howland invited President Suddick to begin the presentation. President Suddick introduced this second in a series of two study sessions and introduced Nick Branson to present “Resourcing Students for Success.” The following information was reviewed:

- CLC’s Student Success Definition: Achieving educational attainment for every student by providing personalized, culturally relevant student learning experiences, grounded in equitable practice in an inclusive student-ready environment.
- Key themes that become obstacles in a student’s degree completion and shared information about resources that CLC currently provides.
- The importance of enhancing resources needed to succeed and removing barriers that can disrupt student success to improve graduation and completion rates.
- Why improvements are needed at CLC. Over the past three years, over 9,000 students withdrew from one or more classes for reasons related to resources. Most CLC students (70–80%) report working while enrolled, with work schedules cited most frequently as
the reason for withdrawal from classes. Many CLC students (55%) believe CLC does little to help students cope with non-academic responsibilities.

- How resourcing students for success aligns with CLC’s Strategic Plan, Pillar 1: Access & Success for Students.
- How CLC is leveraging expertise and student voice in the design improvement process and is seeking to improve key momentum metrics (course success, credit accumulation, retention) to improve graduation outcomes.

Trustees were invited to ask questions, share comments, offer additional information and provide guidance to the task force as it prepares for next steps including beginning to connect these strategies with the budget and planning process.

5. Adjournment

It was moved by Trustee Newsome, seconded by Trustee Shroka and unanimously carried that the Committee of the Whole meeting be adjourned at 5:58 pm.

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Amanda D. Howland, Chair

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Torrie Newsome, Secretary