Minutes of the Regular Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, held at the College of Lake County Grayslake Campus, Room A011, 19351 W. Washington Street, Grayslake, Illinois on October 26, 2021 at 6:00 p.m.

<table>
<thead>
<tr>
<th>1. Board Convenes the Regular Meeting</th>
<th>1.1 Call to Order and Roll Call</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair Howland called the meeting to order at 6:07 pm.</td>
<td>Chair Howland called the meeting to order at 6:07 pm.</td>
</tr>
<tr>
<td>Trustees Present: Ms. Howland, Mr. Newsome, Ms. Shroka, Mr. Stanton, Mr. Tomei, Mr. Virgilio, Mr. Blaine.</td>
<td>Trustees Present: Ms. Howland, Mr. Newsome, Ms. Shroka, Mr. Stanton, Mr. Tomei, Mr. Virgilio, Mr. Blaine.</td>
</tr>
<tr>
<td>Trustees not seated at start of meeting: Ms. Songer, returned to seat at 6:08 pm</td>
<td>Trustees not seated at start of meeting: Ms. Songer, returned to seat at 6:08 pm</td>
</tr>
<tr>
<td>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Harden, Vice President of Strategy Planning and Support; Ms. Hlavin, Vice President of Student Development; Mr. Kozak, Chief Information Officer; Dr. O’Brien, Vice President of Community and Workforce Partnerships; Dr. Williams, Vice President of Education; Ms. Laba, Executive Assistant to the President &amp; Recording Secretary; Ms. Dikelsky, Assistant Chief of Staff; Ms. Siegfried-Wilke, Strategic Projects Coordinator; Ms. Locallo, Legal Counsel, Robbins Schwartz; and other guests.</td>
<td>Others Present: Dr. Suddick, President; Ms. Fay, Executive Director of Human Resources; Mr. Harden, Vice President of Strategy Planning and Support; Ms. Hlavin, Vice President of Student Development; Mr. Kozak, Chief Information Officer; Dr. O’Brien, Vice President of Community and Workforce Partnerships; Dr. Williams, Vice President of Education; Ms. Laba, Executive Assistant to the President &amp; Recording Secretary; Ms. Dikelsky, Assistant Chief of Staff; Ms. Siegfried-Wilke, Strategic Projects Coordinator; Ms. Locallo, Legal Counsel, Robbins Schwartz; and other guests.</td>
</tr>
<tr>
<td>1.2 Board Chair Comments</td>
<td>1.2 Board Chair Comments</td>
</tr>
<tr>
<td>Chair Howland announced the following in regard to the agenda:</td>
<td>Chair Howland announced the following in regard to the agenda:</td>
</tr>
<tr>
<td>• Requested a Closed Meeting under the Illinois Compiled Statutes 5 ILCS 120 Section 2 c (2): “Collective negotiating matters between the public body and its employees…” No action will be taken following the Closed Meeting.</td>
<td>• Requested a Closed Meeting under the Illinois Compiled Statutes 5 ILCS 120 Section 2 c (2): “Collective negotiating matters between the public body and its employees…” No action will be taken following the Closed Meeting.</td>
</tr>
<tr>
<td>1.3 Approval of the Agenda</td>
<td>1.3 Approval of the Agenda</td>
</tr>
<tr>
<td>It was moved by Trustee Newsome and seconded by Trustee Tomei for approval of the agenda as presented.</td>
<td>It was moved by Trustee Newsome and seconded by Trustee Tomei for approval of the agenda as presented.</td>
</tr>
<tr>
<td>Upon roll call, the vote was as follows:</td>
<td>Upon roll call, the vote was as follows:</td>
</tr>
<tr>
<td>Student Advisory Vote: Aye - Blaine</td>
<td>Student Advisory Vote: Aye - Blaine</td>
</tr>
<tr>
<td>Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome</td>
<td>Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome</td>
</tr>
<tr>
<td>Nays: None</td>
<td>Nays: None</td>
</tr>
<tr>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Approval of Minutes</th>
<th>2.1 Committee of the Whole Meeting of September 28, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of the Committee of the Whole Meeting minutes of September 28, 2021 as presented and made a part of the official minutes.</td>
<td>It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of the Committee of the Whole Meeting minutes of September 28, 2021 as presented and made a part of the official minutes.</td>
</tr>
<tr>
<td>Upon roll call, the vote was as follows:</td>
<td>Upon roll call, the vote was as follows:</td>
</tr>
<tr>
<td>Student Advisory Vote: Aye - Blaine</td>
<td>Student Advisory Vote: Aye - Blaine</td>
</tr>
<tr>
<td>Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome</td>
<td>Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome</td>
</tr>
<tr>
<td>Nays: None</td>
<td>Nays: None</td>
</tr>
<tr>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
</tr>
</tbody>
</table>
Minutes of the Regular Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, held at the College of Lake County Grayslake Campus, Room A011, 19351 W. Washington Street, Grayslake, Illinois on October 26, 2021 at 6:00 p.m.

2.2 Regular Meeting of September 28, 2021

It was moved by Trustee Shroka and seconded by Trustee Newsome for approval of the Regular Meeting minutes of September 28, 2021 as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Blaine
Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

2.3 Closed Meeting of September 28, 2021

It was moved by Trustee Newsome and seconded by Trustee Shroka for approval of the Committee of the Whole Meeting minutes from September 28, 2021 as presented and made a part of the official minutes.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye - Blaine
Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

3. Receipt of Notices, Communications, Hearings, and Petitions

Chair Howland announced that this was the point in the meeting reserved for those in the audience to address the Board. Instructions were given on how speakers would be able to offer their public comment at the podium.

Two individuals requested to offer public comment to the Board. They were called on individually and given 3 minutes to speak.

Ms. Shawna Weber introduced herself as a student and president of CLC’s chapter of Young Americans for Freedom. She shared her concerns about the College’s procedures and process related to the Executive Orders, specifically weekly testing certification and the implications for students who do not certify.

The second person who requested to speak to the Board, Ms. Hannah Boundy, did not attend the meeting.

No other individuals present at the meeting requested to speak to the Board.

Chair Howland thanked Ms. Weber for her comments and declared the public hearing closed.

4. Chair’s Report

4.1 Student Trustee Report – Daniel Blaine

Mr. Blaine provided the Student Trustee Report, highlighting the following:
- Attended the ACCT Leadership Congress in San Diego, California and met with Student Trustees from across the country. He joined the Student Trustee Advisory
Committee, and they established interim leadership as well as three subcommittees. Mr. Blaine now serves on the Outreach and Legislative committees.
- Discussed new initiatives of the Share Market and stated the hours of the Market (10 am–3 pm, Monday through Thursday, and by appointment). In Spring 2022, students will also be able to request food for the week. “Snack Shacks” will be offered in student-facing offices, with pop-up events educating students about food insecurity.
- Shared that Lancer Nights are monthly events open to all CLC students, staff, faculty, and the community. On, October 29, Lancer Night will be held at 5 pm in A011, celebrating Día de los Muertos (Day of the Dead) with family activities, music, free walking tacos, and a showing of the movie “Coco.”
- Shared that on November 5, Student Activities and Inclusion will host a presentation for the 100th anniversary of the Tomb of the Unknown Soldier at 11 am in A011. Former Tomb sentry Sgt. David Dieringer will share pictures and stories of his time protecting the Tomb in the 1970s. Learn some of the history of the Tomb and what it means to military members to be assigned this special role. The event is free and open to the public.
- Reminded all students that CLC offers $100 to those who provide proof of vaccination, so upload your vaccine card or attend a free clinic if you are not yet vaccinated.
- Announced CLC’s new LGBTQ+ Outreach and Programs Coordinator, Mariel Lopez-Cruz, who started working with students and engaging with the LGBTQ community this week.

This concluded the Student Trustee’s report.

Retiree Acknowledgments
Chair Howland recognized and thanked new retiree Norcka Burnett, Testing Assistant at Grayslake Campus (March 2002 – 19 years).

Best Wishes
- Congratulations to Trustee Tomei and his family on the birth of his son.
- Congratulations to Trustee Virgilio and his family on their newly adopted grandchildren.

Board Activities
- On September 30, Trustees Songer and Virgilio attended CLC’s third annual State of the College Address. This event was held on the Grayslake Campus as well as virtually via live stream. A number of community members and elected officials or their designees attended in person and via live stream.
- On September 30, President Suddick joined Trustee Newsome and other College staff and faculty at a reception to celebrate CLC students’ participation in the special exhibit, “Our Voice Is Black History,” at the Dunn Museum in Libertyville.
- On October 1, Executive Assistant Laura Laba attended the Illinois Community College Trustees Association (ICCTA) conference for Professional Administrative Assistants in Springfield.
On October 13-16 Trustees Newsome, Shroka, Howland and Student Trustee Blaine attended the 2021 Association of Community College Trustees (ACCT) Leadership Congress in San Diego.

- On October 14, Trustee Howland and others from CLC (Ali O’Brien, Vice President of Community and Workforce Partnerships [CWP] and Kurt Peterson, Executive Director, CLC Foundation) presented “Food Desert, Abandoned Retail Space, Outdated Banquet Hall: What Visionary Strategic Partners Can Accomplish for Students and the Community.”
- On October 15, Trustee Newsome was elected as the Central Region representative on the ACCT Diversity, Equity and Inclusion Committee.
- Trustee Shroka and Student Trustee Blaine hosted an event for CLC alumni who live in the San Diego area.

On October 20, Trustees Newsome and Howland attended CLC’s “Solarbration,” celebrating the partnership leading to the completion of the solar panel installation at the Grayslake Campus.

- Several community members and elected officials or their designees attended this event.
- John Picchiotti, staff member in the Office of Illinois Senate Republican Leader Dan McConchie, delivered a Certificate of Recognition on behalf of the Illinois Senate and Senator McConchie, which acknowledged “College of Lake County for their continued role as a national leader in community college sustainability, and the expansion of solar energy used on campus.”

On October 25, Trustees Newsome, Virgilio and Howland, along with President Suddick and other CLC staff, attended the 36th Annual Lunch with the Mayor of Waukegan at the Glen Flora Country Club in Waukegan. (Mayor Ann B. Taylor, elected in April 2021)

Chair Howland invited the Board Liaisons to offer updates.

**CLC Foundation Update**
There will be an update at the next Board meeting.

**University Center of Lake County (UCLC) Governing Board Update**
The last formal meeting was September 8. The Illinois Board of Higher Education has requested a meeting with the UCLC to better understand some of the considerations for integrating UCLC with CLC. UCLC announced new Executive Director, Myra Gayton-Morales.

**Illinois Community College Trustees Association (ICCTA)**
Trustees Shroka, Newsome and Howland are involved in committees and the Board. The next ICCTA meetings will be held November 12-13.

**Board Reminders**
- In preparation for the Board Development Retreat on November 6, remember to complete the survey sent this week via email from Laura Laba.
  - Return the survey directly to Jim Reed, Executive Director of ICCTA, by Sunday, October 31.
Jim Reed will facilitate the retreat and lead a discussion of the survey results.

The retreat will be held on Saturday, November 6, from 2-5 pm, with a social dinner immediately following, at Center Cut, 129 Center Street, in Grayslake.

- The next two Board meetings will be held on November 16 and December 14, which are the third and second Tuesdays of the month, respectively, not the fourth Tuesday, which is our norm throughout the year. The start time for both meetings will be 5 pm.
- Traditionally, after the December Board meeting, trustees have gathered for an end-of-year social dinner. Please be sure to reply to Laura’s email about your interest in attending this year.

This concluded the Chair’s report.

5. President’s Report

To begin the President’s Report, Dr. Suddick highlighted some good news and celebrations:

- CLC student teams achieved success at SkillsUSA Robotics competitions:
  - Eduardo Zarinana and Ben Otterbacher placed 1st in state competition and 2nd in national competition.
  - Nathan Ortiz and Jayson McGuire placed 2nd in state competition.
  - Moises Mercado won the gold medal for his welded owl sculpture.

- CLC Human Resources team (Kim Landmann, Susan Woodruff, Anne Parpan and Galina Melnik) received recognition as a PeopleSoft HCM Innovator. This recognition appeared in the Oracle “Customer Corner,” highlighting teams that have implemented, upgraded or deployed new Oracle product features.

- Dr. Arellys Aguinaga, Director, Counseling & Psychological Services (CAPS), was elected to the national board of the Association for University and College Counseling Center Directors (AUCCCD).

- CLC celebrated partnerships in solar energy, sharing photos of “Solarbration” on October 20, 2021.

5.1 Student Success Feature: Career and Job Placement Center (CJPC)

Dr. Ali O’Brien made introductory comments, highlighting that working students is a significant population here at CLC. CJPC’s programs offer students the opportunity to work on campus and build hours that are convenient around their schedule to help them be successful students and prepare for their careers.

Dr. O’Brien introduced Chris Matheny, Student Employment Coordinator, to present on this topic. Chris Matheny presented information on the Student Employment Program, including:

- An overview of the Student Employment Program and how it helps students earn an income in flexible ways to gain experience that builds skills for their future careers, as well as develop networking skills.
- The goals for Student Employment to provide “One-Stop-Shop” for help with resumes, interview prep and career placement.
- The expansion of service in response to the COVID-19 pandemic. CJPC connected with students throughout the pandemic virtually and still connects with students that are online students.
## Funding and Student Data
- Student employment is funded through Federal Work Study (FWS) Funds and centralized student employment budget.
  - 280 Student Employees, 31 Departments,
  - 3.445 GPA, 12.73 Average Semester Credit Hours carried.
  - $11.00 Average Hourly Rate
  - 100% Student Employee Satisfaction Rating with the Student Employment Program

### Discussion points from trustees included:
- Inquiry about the capacity of students that can be served. 284 students last fiscal year and historically CLC has operated at 250-300 students per semester.
- Inquiry about how much work study federal funds do we get. Response: $237,422.
- Inquiry about the wage comparison to the competitive wage. Response: CLC pays minimum wage and is experiences competitive job market right. Balancing access to jobs and a competitive wage can be a challenge given the existing budget. Increasing the compensation rate for student workers, may reduce the number of students that can be served.
- It was suggested that this topic would make a good presentation for a future national conference for community college trustees.

### 5.2 FY2023 Budget & Plan Development Process
**Planning and Budget Process** launches in October.
Planning and budget priorities accomplish 2024 Plan pillars, strategies and metrics, and are designed to improve outcomes for students. Priorities are developed through:
- Analysis of progress of current college plan initiatives and mapping next steps to advance strategic plan.
- A collaborative input process facilitated through each unit, division, department.
- Development of financial assumptions based on forecasted and factual information, as well as contextual factors.
- Board guidance will be sought through the process on planning priorities, budget design, budget strategy, and resource allocation.

### Board Guidance Checkpoints
- October – Approve FY2023 Budget Calendar
- November – Estimated property tax levy
- December – Adopt property tax levy (will need an approval); Insurance Program Premiums; Budget Design
- February – Board Committee of the Whole – Financial Planning Retreat; Set tuition and fees variable tuition and course fees
- April/May – Contract renewals and Staff Benefit
- May – Budget and Plan proposal; Authorization of public hearing and public display of proposed legal budget documents
- June – Adoption of legal budget and college plan
An overview of the components of the budget building process was provided, including:

- Financial assumptions and the specific Board policies associated with these areas.
- Operating fund revenue major sources: tuition, state funding and property tax
- Operating fund expenditures – 75% of expenditures are salaries and benefits

A forward look to next steps of the budget process with the Board, including the Estimated Property Tax Levy at the November Board meeting. Trustees will receive information on the impact of the levy to budgeted revenue, equalized assessment valuation, Consumer Price Index (CPI) for levy years, as well as Property Tax Extension Limitation Law (PTELL) rate.

Discussion on items the Board would like to receive information on through the planning and budget process occurred. Requests for information on fund transfers and the procedures of moving funds to and from accounts, as well as a better understanding of the codes and budget accounts (for example, 01, 02).

President Suddick thanked the Board for their input.

This concluded the President’s Report

<table>
<thead>
<tr>
<th>6. Approval of Board Policies and Objectives</th>
<th>There were no Board Policies and Objectives presented for approval.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>7. Approval of Financials</th>
<th>7.1 Resolution Approving Reimbursement of Travel, Meal &amp; Lodging Expenses (p. 1)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>It was moved</strong> by Trustee Newsome and seconded by Trustee Shroka for approval of this Resolution as presented.</td>
</tr>
<tr>
<td></td>
<td>Upon roll call, the vote was as follows:</td>
</tr>
<tr>
<td></td>
<td>Student Advisory Vote: Aye – Blaine</td>
</tr>
<tr>
<td></td>
<td>Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome</td>
</tr>
<tr>
<td></td>
<td>Nays: None</td>
</tr>
<tr>
<td></td>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>It was moved</strong> by Trustee Stanton and seconded by Trustee Newsome for approval of this Resolution as presented.</td>
</tr>
<tr>
<td></td>
<td>Upon roll call, the vote was as follows:</td>
</tr>
<tr>
<td></td>
<td>Student Advisory Vote: Aye – Blaine</td>
</tr>
<tr>
<td></td>
<td>Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome</td>
</tr>
<tr>
<td></td>
<td>Nays: None</td>
</tr>
<tr>
<td></td>
<td>The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Approval of Financials</th>
<th>7.3 FY 2023 Planning &amp; Budgeting Calendar (p. 14-15)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>It was moved</strong> by Trustee Newsome and seconded by Trustee Stanton for approval of this calendar as presented.</td>
</tr>
</tbody>
</table>
Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes:   Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays:   None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

### 8. Approval of Purchasing

#### 8.1 Biddable Items

- **Disaster Recovery Systems (Krause Electric)** *(p. 17)*
- **Physical Education Building Interior Renovation (Happ Builders)** *(p. 18)*
- **Site Sign Electrical and Site Lighting (Ratification) (Associated Electrical Contractors, LLC)** *(p. 19)*

*It was moved* by Trustee Tomei and seconded by Trustee Virgilio for approval of all Biddable Items as presented.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes:   Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays:   None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

#### 8.2 Non-Biddable Items

- **Architectural and Remodeling Services for Culinary Program, Share Market, and Conference Room (ratification) (Bauer Latoza Studio)** *(p. 20)*
- **Architectural Services for Urban Farm (Demonica Kemper Architects)** *(p. 21)*
- **Web-Based English as a Second Language Instructional Program (Burlington English, Inc.)** *(p. 22)*

*It was moved* by Trustee Shroka and seconded by Trustee Stanton for approval of all Non-Biddable Items as presented.

Discussion: Trustee Blaine posed the question if the Share Market would have freezer and refrigerated storage in the new space. President Suddick assured that there would be cold storage.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes:   Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays:   None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

#### 8.3 Disposal *(p. 23)*

*It was moved* by Trustee Stanton and seconded by Trustee Shroka for approval of all Disposal Items as presented.
Trustee Howland offered information regarding the amount recouped from the sale of these items in October was a little over $2,000.

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

<table>
<thead>
<tr>
<th>9. Approval of Contracts and Grants</th>
<th>There were no contracts or grants submitted for approval.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>10. Approval of Programs</th>
<th>There were no programs submitted for approval.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>11. Approval of Human Resources Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.1 Resignations and Retirements (p. 25)</td>
</tr>
<tr>
<td><strong>It was moved</strong> by Trustee Newsome and seconded by Trustee Virgilio for approval of resignations and retirements as presented.</td>
</tr>
</tbody>
</table>

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

<table>
<thead>
<tr>
<th>11.2 Personnel and Position Changes (p. 26-28)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>It was moved</strong> by Trustee Shroka and seconded by Trustee Newsome for approval of personnel and position changes as presented.</td>
</tr>
</tbody>
</table>

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

<table>
<thead>
<tr>
<th>11.3 Full-Time Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>• <strong>Probationary Period Completed (p. 29-30)</strong></td>
</tr>
<tr>
<td>• <strong>Employment Status of Faculty for 2021-2022 Academic Year (p. 31)</strong></td>
</tr>
<tr>
<td>• <strong>Administrative Hire (p. 32)</strong></td>
</tr>
<tr>
<td><strong>It was moved</strong> by Trustee Shroka and seconded by Trustee Newsome for approval of Full-Time Employment as presented.</td>
</tr>
</tbody>
</table>

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Blaine
Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays: None
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.
11.4 Promotions and Transfers (p. 33)

It was moved by Trustee Newsome and seconded by Trustee Shroka for approval of Promotions and Transfers as presented.

Upon roll call, the vote was as follows:

Student Advisory Vote: Aye – Blaine
Ayes:   Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays:   None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

11.5 Staff Benefits. None submitted for approval.

12. Closed Meeting

It was moved by Trustee Shroka, seconded by Trustee Virgilio to enter into a Closed Meeting at 7:37 p.m. under the Illinois Compiled Statutes 5ILCS 120 Section 2(c)(2) of the Open Meetings Act.

Upon roll call, the vote was as follows:

Student Advisory Vote: Aye – Blaine
Ayes:   Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome
Nays:   None

The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried.

A brief recess was taken before the Closed Meeting began.

13. Other Matters for Information, Discussion, or Action

Upon returning to the open session of the Board meeting at 8:32 pm, Trustee Tomei asked to discuss the concerns brought forth by the student who spoke during Section 3 of the Board meeting. He expressed concern on CLC’s protocols related to COVID and how often incidences were occurring of students being asked to leave class due to being on the non-compliance list. President Suddick offered an overview of the non-compliance process and stated the College’s position to support students. Welcome and One Stop Center staff members assist students who feel they have been incorrectly placed on the non-compliance list. She acknowledged the opportunity to add signage in the Welcome and One Stop area to better direct students.

She also described that faculty are encouraged to allow students to retake tests or allow extra time to turn in assignments, so that students are not negatively affected. Student Trustee Blaine suggested encouraging faculty to record their classes to help students who may not be able to come to campus.

Discussion among trustees regarding compliance with the Governor’s executive orders regarding vaccination or weekly testing ensued with expression by some trustees to continue a discussion on this topic in a future meeting. A request was made for Robbins & Schwartz to issue a legal opinion on the matter of the College’s implementation of the Executive Order. Attorney Catie Locallo responded that an opinion would be issued ahead of the November meeting. Discussion concluded.
| 14. Adjournment | **It was moved** by Student Trustee Blaine, seconded by Trustee Newsome, and unanimously carried that the meeting be adjourned at 8:59 p.m.  

Upon roll call, the vote was as follows:  
Student Advisory Vote: Aye – Blaine  
Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome  
Nays: None  
The vote being (7) Ayes and (0) Nays, the Chair declared the motion carried. |

___________________________    ________________________________  
Amanda D. Howland, Chair     Torrie Newsome, Secretary