

College of Lake County
Community College District No. 532
June 28, 2022, 5:00 PM
Room A011
19351 W. Washington St., Grayslake, IL

The Board of Trustees of Community College District No. 532, Lake County, Illinois, will convene a regular meeting on Tuesday, June 28, 2022, at 5:00 PM, in Room A011, 19351 W. Washington St., Grayslake, Illinois. **This meeting will be in person.** For purposes of convenience or for those who do not wish to attend the meeting in person, the College will live stream the meeting via YouTube at: <https://youtu.be/BiRmLWulozg>.

Members of the public will be offered an opportunity to address the Board during the public comment portion of the meeting. **Board Policy 124.1, Public Participation**, which can be found in the [College of Lake County Policy Manual](#), sets forth the College's guidelines for public comment. Members of the public who wish to address the Board in person must provide their name via email to president@clcollinois.edu by 3:00 PM on the date of the meeting. Individuals will be called to the podium when it is their time to address the Board.

All individuals attending the Board meeting in person must follow the COVID-19 protocols established by the College at the time and date of the meeting. Face coverings are recommended, but not required, if you are attending the Board meeting in person. Individuals entering any College building or facility are representing to the College that they are not experiencing any COVID-19 symptoms and that they are not under a quarantine protocol related to COVID-19.

Agenda for Regular Meeting of June 28, 2022

AGENDA

01. Board Convenes the Regular Meeting
 - 1.1 Call to Order and Roll Call
 - 1.2 Board Chair Comments
 - 1.3 Approval of Agenda
 - *1.4 Public Hearing on Fiscal Year 2023 Budget on June 28, 2022 (pp. 1)
02. Approval of Minutes
 - *2.1 Regular Meeting of May 17, 2022
 - 2.2 Closed Meeting of May 17, 2022
03. Receipt of Notices, Communications, Hearings, and Petitions
04. Chair's Report
 - 4.1 Student Trustee Report
05. President's Report
 - 5.1 FY2022 Annual Pre-Audit Presentation
 - 5.2 FY 2023 Budget
06. Approval of Board Policies and Objectives
07. Approval of Financials
 - *7.1 Resolution Approving Reimbursement of Business-Related Travel Expenses (p. 3)
 - *7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report (pp. 4-13)
 - *7.3 Resolution Adopting Fiscal Year 2023 Budget (pp. 14-15)
 - *7.4 Resolution Authorizing Transfer of Funds to the Operations and Maintenance Fund (Restricted) for Fiscal Year 2023 Project Priorities (pp.16-18)
08. Approval of Purchasing
 - *8.1 Biddable Items
 - Products
 - Advanced Technology Center Welding Consumables – Metals (Metal Supermarkets) (p. 19)
 - Advanced Technology Center Welding Consumables – Hand Tools (Weldstar) (p. 20)
 - Advanced Technology Center Welding Consumables – Hand Tools (American Gases Corporation) (p. 21)
 - Services
 - E Building HVAC Electrical Project (Boller Construction Company, Inc.) (p. 22)

Agenda for Regular Meeting of June 28, 2022

*8.2 Non-Biddable Items

- Products
 - Maintenance, Repair and Industrial Supplies Spend (Sid Tool Co. DBA MSC Industrial Supply, Inc.) (p. 23)
 - Maintenance, Repair and Operational Supplies Spend (W.W. Grainger, Inc.) (p. 24)
 - Manual Lift and Articulating Lift (United Rentals, Inc.) (p. 25)
 - Skid Loader (Casey Equipment) (p. 26)
 - Lakeshore and Southlake Testing Center Camera Purchase and Installation (Applied Communications Group, Inc.) (p. 27)
 - Bookstore General Merchandise Purchases (Various) (p. 28)
 - Specialty Food for Hospitality and Culinary Management (Various) (p. 29)
 - Course Materials and Digital Content (Various) (pp. 30-31)
 - Library Database Fees, Research Materials and Hosting Fees (Various) (pp. 32-33)
 - IT Software, Licensing, Maintenance and Subscription Agreements (Various) (pp. 37)
 - Online Application Subscription (TargetX.com LLC) (p. 38)
 - Web-Based English as a Second Language (ESL) Instructional Program (Burlington English, Inc.) (p. 39)
 - Annual Postage Spend (United States Postal Service) (p. 40)
- Services
 - Plumbing Services (Ernie Peterson Plumbing, Inc.) (p. 41)
 - Fire Systems Testing and Maintenance (Fox Valley Fire & Safety Co.) (p. 42)
 - Mobile Safety Software (Rave Mobile Safety) (p. 43)
 - Hotspots and Broadband Internet Services (T-Mobile USA, Inc.) (p. 44)
 - Food Services Management Expenses (Aladdin Food Management Services, LLC) (p. 45)
 - Shipping Services (United Parcel Service of America, Inc.) (p. 46)
 - Employee Recruitment Advertising Services (JobElephant.com, Inc.) (p. 47)
 - Constituent and Relationship-Management Software (Blackbaud, Inc.) (p. 48)
 - Project Management Services (Cotter Consulting, Inc.) (p. 49)
 - Investment Advisory Services (PFM Asset Management LLC) (p. 50)

09. Approval of Contracts and Grants

- *9.1 Appoint Legal Counsel and Authorization to Approve Legal Services Agreement (p. 51-52)
- *9.2 Acceptance of the Illinois Community College Board's Career and Technical Education Perkins Postsecondary Program Grant (p. 53)
- *9.3 Acceptance of the Illinois Community College Board's Early Childhood Access for Equity Grant (p. 54)
- *9.4 Acceptance of the Diverse Workforce Supports Grant (p. 55)
- *9.5 Acceptance of Baxter International Foundation's Community Grant Program Grant (p. 56)

Agenda for Regular Meeting of June 28, 2022

- *9.6 Acceptance of the Illinois Green Economy Network Subcontract (p. 57)
- *9.7 Acceptance of Illinois Community College Board Adult Education and Family Literacy Grant (p. 58)

10. Approval of Programs

- *10.1 Resolution Authorizing the Submittal of the Fiscal Year 2024 Resource Allocation Management Plan (RAMP) (pp. 59-60)

11. Approval of Human Resources Recommendations

- *11.1 Resignations and Retirements (pp. 61-62)
- *11.2 Personnel and Position Changes (pp. 63-79)
- *11.3 Full-Time Employment
 - Faculty Hires (p. 80-83)
 - Probationary Period Completion (pp. 84-86)
 - FY 2023 Employment Contracts Administrative and Professional Personnel (pp. 87-89)
 - FY 2023 Employment Contracts Specialist Personnel (pp. 90-96)
 - Sabbatical Leaves of Absence (pp. 97)
 - Professional Hire (p. 98)
 - Contract for Vice President of Student Development (p. 99)

Note: Copies of all proposed employee contracts are available at <http://dept.clcillinois.edu/pre/contracts/contractsjune2022.pdf> or by contacting the CLC Human Resources office at 19351 W. Washington Street, Room T102, Grayslake, IL.

- *11.4 Promotions and Transfers (p. 100-101)
- 11.5 Staff Benefits
- 11.6 Other

12. Closed Meeting

13. Other Matters for Information, Discussion or Action

14. Adjournment

* Report Enclosed