

<p><i>1. Board Convenes the Regular Meeting</i></p>	<p>1.1 Call to Order and Roll Call Board Chair Amanda Howland called the meeting to order at 5:01 pm.</p> <p>Trustees Present: Ms. Howland, Mr. Newsome, Ms. Shroka, Ms. Songer, Mr. Tomei, Mr. Virgilio</p> <p>Trustees not present at roll call: Trustee Stanton and Student Trustee Juarez</p> <p>Others Present: Dr. Suddick, President; Dr. Ammon, Interim Vice President of Education; Mr. Appleton, Vice President of Business Services and Finance; Ms. Fay, Chief Human Resources Officer; Mr. Harden, Vice President of Strategy Planning and Support; Ms. Hlavin, Vice President of Student Development; Mr. Kozak, Chief Information Officer; Dr. O’Brien, Vice President of Community and Workforce Development; Ms. Laba, Executive Assistant to the President & Recording Secretary; Ms. Dikelsky, Assistant Chief of Staff; Ms. Siegfried-Wilke, Strategic Projects Coordinator; Ms. Locallo, Legal Counsel, Robbins Schwartz; and other staff and guests.</p> <p>1.2 Board Chair Comments Chair Howland welcomed everyone who joined the meeting in person or via livestream and made the following agenda announcements:</p> <ul style="list-style-type: none"> • Student Trustee German Juarez has indicated that his legal and preferred surname is Tuz. Therefore, Tuz will be used in all future roll calls and in published materials. • Agenda item 11.6 - Approval of Collective Bargaining Agreement with the College of Lake County International Alliance of Theatrical Stage Employees (IATSE) will be held until after the Closed Meeting. • A Closed meeting was requested under the Illinois Compiled Statues 5 ILCS 120 for the following reasons: Section 2 c (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...”; Section 2 (c) (2) “Collective negotiating matters between the public body and its employees or their representatives...” and Section 2 (c) (11) “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending...” No action would be taken after the closed meeting. <p>Trustee Stanton arrived at 5:04 PM.</p> <p>1.3 Approval of the Agenda Approval of the agenda was unanimously approved, as presented.</p>
<p><i>2. Approval of Minutes</i></p>	<p>2.1 Minutes of the Regular Meeting of September 27, 2022 It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of the Minutes of the Regular Meeting of September 27, 2022 as presented and made a part of the official minutes.</p> <p>Discussion: None</p>

	<p>Upon roll call, the vote was as follows: Student Advisory Vote: None Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>2.2 Closed Minutes of September 27, 2022 <u>It was moved</u> by Trustee Tomei and seconded by Trustee Shroka for approval of the Closed Minutes of the Regular Meeting of September 27, 2022 as presented and made a part of the official minutes.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: None Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>Student Trustee Tuz arrived at 5:06 PM.</p> <p>2.3 Committee of the Whole Special Meeting Open Session Minutes of October 1, 2022 <u>It was moved</u> by Trustee Newsome and seconded by Trustee Tomei for approval of the Committee of the Whole Special Meeting open session minutes of October 1, 2022 as presented and made a part of the official minutes.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Tomei, Virgilio, Howland, Newsome Abstain: Stanton Nays: None The vote being (6) Ayes (1) Abstain and (0) Nays, the motion carried.</p>
<p>3. Receipt of Notices, Communications, Hearings, and Petitions</p>	<p>Chair Howland announced that this was the part of the meeting where the public could address the Board. Public comments or request to address the Board were accepted via email to the president’s office by 3pm.</p> <p>Four individuals offered public comment:</p> <ul style="list-style-type: none"> • Erik Solomon: Advocated for higher wages and lower cost for benefits on behalf of facilities employees. • Tom Bixler, Vice President of Facilities union: Expressed that union members are proud of their work but feel disconnected from the College. Advocated for better wages and lower cost for benefits.

	<ul style="list-style-type: none"> • Matt Coddington: Shared concerns and feelings of inequitable disconnect. Advocated for better wages and lower cost for benefits. • Craig Carlson, Vice President of the International Alliance of Theatrical Stage Employees (IATSE): Thanked the Board, Ali O’Brien, Sue Fay and the CLC bargaining team for their work on the collective bargaining agreement being brought forth for approval at this meeting. <p>Chair Howland offered appreciation for comments presented and asked if other individuals wished to address the Board. Hearing none, she declared the public hearing closed.</p>
<p><i>4. Chair’s Report</i></p> <p><u>Acronyms:</u></p> <p><i>ACCT – Association of Community College Trustees</i></p> <p><i>Counseling and Psychological Services (CAPS)</i></p> <p><i>ICCTA – Illinois Community College Trustees Association</i></p> <p><i>SGA – Student Government Association</i></p>	<p>Chair Howland announced that, in celebration of the opening of the Advanced Technology Center, CLC received a proclamation from Governor J.B. Pritzker recognizing CLC as a leader in access and success for students to earn manufacturing credentials. Chair Howland read the proclamation.</p> <p>Reminders:</p> <ul style="list-style-type: none"> • Refer to Board calendar for ICCTA and ACCT meeting dates. • Tuesday, November 15, 5 pm Board meeting will be held at the Southlake Campus in Vernon Hills. Trustee Trek will begin at 4 PM and highlight the Pharmacy Technician, Health and Wellness Promotion and Massage Therapy programs. <p>Board Activities in October:</p> <ul style="list-style-type: none"> • This evening, Trustees engaged in a trek that featured CLC’s Theatre program and the James Lumber Center for the Performing Arts. Trustees commented on the value of the treks to learn more about CLC programs directly from faculty, staff and students and allowing them to be ambassadors of CLC in the community. • October 7: To celebrate Manufacturing Day, Illinois Manufacturers’ Association (IMA) and Illinois Manufacturing Excellence Center (IMEC) began an 8-day Makers on the Move bus tour at the Advanced Technology Center (ATC). Attendees included IMA and IMEC officials, state and local legislators, business partners, Trustees Stanton and Howland, President Suddick and CLC faculty, staff and students. • October 12: Trustees Shroka, Newsome, Virgilio, Howland and Student Trustee Tuz joined Dr. Suddick and many community leaders, partners, donors and community members for the College’s 4th annual State of the College Address and the ribbon cutting at the Advanced Technology Center. Trustees appreciated the opportunity to celebrate the opening of the ATC and make connections with community members. Encouraged all to attend the Grand Opening on October 22. • October 1: Trustees participated in a Board Development Retreat at the University of St. Mary of the Lake. Trustees should review the documents at their place, including a summary from the facilitators, a draft action plan for the Board and President listing agreed-upon items for action and milestones. Requested that trustees provide comments and feedback about the documents before the November Board meeting, including the plan to transition to a consent agenda by December 2022.

	<p>4.1 Student Trustee Report – Student Trustee Tuz</p> <ul style="list-style-type: none"> • Discussed information learned from the Student Government Association meeting, key agenda topic “Realigning Student Activities and Inclusion (SAI) work to be data driven and best practices through a DEI lens.” • Attended the State of the College Address event at the Advanced Technology Center, learned about the mission of the College and how it directly translates to the opening of the ATC, providing opportunities for students to attain jobs that will help break the generational barriers of poverty. • Shared comments from his interview with John Tenuto, Sociology faculty, to learn insights about ways that student support resources were affected during the pandemic. • Met with staff member Anne Rintz to discuss creating a gallery of student art in Café Willow that is a cooperative project involving students. <p><u>Board Liaison Updates</u></p> <p><u>University Center of Lake County (UCLC):</u> No updates this month.</p> <p><u>CLC Foundation</u></p> <ul style="list-style-type: none"> • 2022 Scholarship Golf Classic final notes and updates: <ul style="list-style-type: none"> ○ Net intake: \$115,600 for student scholarships (\$10,000 more than last year). ○ 160 golfers participated, a record number. ○ Lead sponsor was RJ Galla Insurance; Dave Galla serves on the Foundation Board. ○ Other lead sponsors included Legat Architects, Robbins Schwartz, and William Connell, resident of Lake Forest. • Eight Foundation Board members attended the State of the College Address event last week and • continue to attend Trustee Treks alongside members of the Board of Trustees. • Foundation staff completed data migration to a new cloud-based customer relationship management (CRM) system with no work stoppage.
<p>5. President’s Report</p>	<p>5.1 FY 2022 Year-End Fiscal Accountability and Investment Reports</p> <p>Dr. Suddick invited Kevin Appleton, Vice President of Business Services and Finance, to offer a brief overview. Highlights included:</p> <ul style="list-style-type: none"> • Reviewed Actual Revenues of \$116.8 million and Actual Expenses of \$107.6 million. • Largest components of the budgeted revenue come from property tax and tuition and fees. • Salaries and employee benefits make up the majority of expenditures. • Investments: PFM (CLC’s asset management firm) reports on the College’s investments. The College is limited by State public investment laws, making investments fixed income investments. • Currently the U.S. economy is characterized by high inflation and a strong labor market; there is the potential for economic recession.

	<ul style="list-style-type: none"> • The Federal Reserve is tightening monetary policy; more aggressive rate hikes to battle persistent inflation; short-term federal funds rates are projected to reach 3.25 percent to 3.75 percent by year-end; start of balance sheet reduction; pace to double beginning in September. • Asset prices have fallen sharply in 2022 as a result of higher rates on bond prices and equity valuations; there is a wider credit spread. • The College’s efforts are focused on preserving principal and liquidity and garnering income. • Optimistic outlook for FY 2023, expect to see increases in investment earnings. • Investment performance: As of June 30, 2022, the College’s investment portfolio was \$113.4 million, with \$50.6 million in short-term investments, \$33.7 million in long-term investments. • CLC is in a positive range with the portfolio returning 1.26% against the benchmark of 1.05%. • CLC is in compliance with Board policy, state laws and federal tax laws. <p>Discussion: Inquiry regarding operating funds: What other categories of expenditures are there? Response: This report reflects operating funds including educational fund and operations and maintenance funds. Other categories include restricted funds with grants and contracts; funds that the Board may have allocated to capital projects through surplus allocations; agency funds representing student organizations; the bond. The budget book contains a section that outlines the College’s fund areas. Inquiry regarding the volatility of the market: Does CLC monitor and change investments? Response: PFM monitors and adjusts the investment strategy as conditions warrant. CLC does not invest in equities and stocks.</p> <p>Dr. Suddick thanked Trustees for attending recent CLC and community events. She also thanked Craig Carlson, the IATSE bargaining team, and CLC staff members on the bargaining team who all worked together to achieve a successful collective bargaining agreement. A follow-up message will be coming to the Board soon to prepare for the Committee of the Whole meeting in November.</p> <p>Trustee Stanton added that he attended a community event on October 7, sponsored by the Coalition to Reduce Recidivism, and appreciated CLC’s presence at the event, especially colleagues from the Lakeshore Campus, to connect with community members.</p>
<p>7. Approval of Financials</p>	<p>7.1 Resolution Approving Reimbursement of Business-Related Travel Expenses (p. 1) It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of this Resolution as presented.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p>

	<p>7.2 Resolution Approving and Ratifying Bills, Authorizing Budget Transfers & Accepting Monthly Financial Report (p. 2-13) It was moved by Trustee Newsome and seconded by Trustee Tomei for approval of this Resolution as presented.</p> <p>Discussion: None.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>7.3 College of Lake County Fiscal Year 2024 Planning and Budgeting Calendar (p. 14-15) It was moved by Trustee Tomei and seconded by Trustee Newsome for approval of the FY 2024 Planning and Budgeting Calendar as presented.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p>
<p>8. Approval of Purchasing</p>	<p>8.1 Biddable Items <i>Products</i></p> <ul style="list-style-type: none"> • Brae Loch and Culinary Arts Food Equipment (Edward Don & Company) (p.17) • Student Furniture for Grayslake Campus (Frank Cooney Company, Inc.) (p. 18) <p>It was moved by Trustee Tomei and seconded by Trustee Newsome for approval of all Biddable items as presented.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>8.2 Non-Biddable Items <i>Products</i></p> <ul style="list-style-type: none"> • Furniture for Lakeshore Campus Student Center (Krueger International, Inc.) (p. 19) • Notebook Computers (Amazon.com, Inc.) (p. 20) • Specialized Sport Wheelchairs (PER4MAX Medical) (p. 21)

	<ul style="list-style-type: none"> • Wheel Loader (Casey Equipment) (p. 22) <p><i>Services</i></p> <ul style="list-style-type: none"> • Annual Chiller Maintenance (Midwest Mechanical Service) (p. 23) • Interim Staffing for PeopleSoft and Operational Support (GNC Consulting, ERP Analyst, VB Consulting, KAPITAL Data Corporation) (p. 24) • Nursing Examination Preparation Software (Assessment Technology Institute) (p. 25) • Student Spaceflight Experiments Program (National Center for Earth & Space Science Education) (p.26) • Talent Assessment Software (Business Talent Solutions) (p. 27) <p>It was moved by Trustee Shroka and seconded by Trustee Newsome for approval of Non-Biddable Items as presented.</p> <p>Discussion: Trustees inquired about the specialized sport wheelchairs. Response: CLC will offer wheelchair football as a new intramural sport soon. Students can participate, and community members are also eligible to participate if space and equipment allows. CLC will be the first community college in our region to offer this intramural sport. CLC partners with Great Lakes Adaptive Sports Association (GLASA), a local nonprofit organization, to help encourage community participation in wheelchair football events. GLASA and Special Olympics are separate entities. This activity will fall under CLC’s liability insurance; no extra insurance is required.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p>
<p>9. Approval of Contracts and Grants</p>	<p>9.1 Acceptance of the Illinois Community College Board College Bridge Grant (p. 29)</p> <p>It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of Grants as presented.</p> <p>Discussion: Are contingencies associated with this grant? Response: This is a noncompetitive grant through the state of Illinois, giving CLC the opportunity to access resources to build out pathways. CLC is required to report on progress toward the grant objectives that were outlined and submitted, including plans, goals and budget in alignment with the resources identified. No matching funds are associated with this grant.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p>
<p>10. Approval of Programs</p>	<p>None this month</p>

<p>11. Approval of Human Resources Recommendations</p>	<p>11.1 Resignations and Retirements (p. 31) It was moved by Trustee Newsome and seconded by Trustee Tomei for approval of Resignations and Retirements.</p> <p>Discussion: None.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>11.2 Personnel and Position Changes (p. 32-33) It was moved by Trustee Newsome and seconded by Trustee Tomei for approval of Personnel and Position Changes.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>11.3 Full-Time Employment</p> <ul style="list-style-type: none">• Probationary Period Completion (p. 34-36)• Administrative Hire (p. 37) <p>It was moved by Trustee Newsome and seconded by Trustee Tomei approval of Full-Time Employment as presented.</p> <p>Discussion: On behalf of the facilities administration, a comment was made that the current job grade/salaries listed on page 35 are \$16.50/hour and \$15.93/hour.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>11.4 Promotions and Transfers (p. 38) It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of Promotions and Transfers as presented.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows:</p>
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	<p>Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>11.5 Staff Benefits – None this month</p> <p>11.6 Other – Approval of Collective Bargaining Agreement with the College of Lake County International Alliance of Theatrical Stage Employees (IATSE) (p. 39) As a reminder, this item will be held until after the closed session.</p>
<p>12. Closed Meeting</p>	<p>Chair Howland asked for a motion to go into Closed Meeting under the Illinois Compiled Statutes 5ILCS 120 Sections 2 (c) (1), 2 (c) (2) and 2 (c) (11) of Open Meetings Act. It was moved by Trustee Stanton and seconded by Trustee Newsome for approval to move into Closed Session.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>A brief recess was taken before the Closed Meeting began.</p>
<p>Resume Open Session of Regular Meeting</p>	<p>The Board returned to open session at 8:07 pm.</p> <p>Chair Howland presented 11.6 Approval of Collective Bargaining Agreement with the College of Lake County International Alliance of Theatrical Stage Employees (IATSE) (p. 39) for approval, which was held for after closed meeting. It was moved by Trustee Newsome and seconded by Trustee Virgilio for approval of Collective Bargaining Agreement as presented.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>Trustee Songer asked that her vote be changed to a Nay vote. Ms. Locallo gave direction on proceeding with a new vote. Chair Howland asked for a motion to reconsider the approval of item 11.6. It was moved by Trustee Newsome and seconded by Trustee Stanton to reconsider the approval of item 11.6.</p>

	<p>Chair Howland then asked for a motion to approve the Collective Bargaining Agreement with the College of Lake County International Alliance of Theatrical Stage Employees (IATSE). It was moved by Trustee Newsome and seconded by Trustee Shroka to approval of Collective Bargaining Agreement as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Stanton, Virgilio, Howland, Newsome Nays: Songer, Tomei The vote being (5) Ayes and (2) Nays, the motion carried.</p> <p>Trustee Songer provided commentary regarding her vote urging the Board to consider employee wages in relation to all budget expenses and advocated for wages that compensate for increased costs of living due to inflation.</p>
<p><i>13. Other Matters for Information, Discussion, or Action</i></p>	<p>The grand opening for the Advanced Technology Center in Gurnee will be held on Saturday, October 22, 11 am-2 pm.</p>
<p><i>14. Adjournment</i></p>	<p>Chair Howland called for adjournment. It was moved by Trustee Newsome, seconded by Trustee Virgilio, that the meeting be adjourned.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Shroka, Songer, Stanton, Tomei, Virgilio, Howland, Newsome Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p>

 Amanda D. Howland, Chair

 Torrie Newsome, Secretary