

<p><i>1. Call to Order and Roll Call</i></p>	<p>Board Chair Amanda Howland called the meeting to order at 5:00 pm.</p> <p>Trustees Present at roll call: Ms. Howland, Mr. Newsome, Ms. Shroka, Ms. Songer, Mr. Stanton, Mr. Tomei, Mr. Virgilio</p> <p>Others Present: Dr. Suddick, President; Mr. Appleton, Vice President of Business Services and Finance; Ms. Fay, Chief Human Resources Officer; Dr. Harden, Vice President of Strategy Planning and Support; Ms. Hlavin, Vice President of Student Development; Dr. Jones, Vice President of Education; Mr. Kozak, Chief Information Officer; Dr. O'Brien, Vice President of Community and Workforce Development; Ms. Laba, Executive Assistant to the President &amp; Recording Secretary; Carol Dikelsky, Assistant Chief of Staff; Ms. Siegfried-Wilke, Strategic Projects Coordinator; Ms. Locallo, Legal Counsel, Robbins-Schwartz; and other staff and guests.</p>
<p><i>2. Approval of the Agenda</i></p>	<p>Chair Howland welcomed everyone who joined the meeting in person or via livestream and made the following agenda announcements:</p> <p>A Closed meeting was requested under the Illinois Compiled Statues 5 ILCS 120 for the following reasons:</p> <ul style="list-style-type: none"> <li>• Section 2 c (1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...";</li> <li>• Section 2 c (2) "Collective negotiating matters between the public body and its employees or their representatives...";</li> <li>• Section 2 c (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent..."</li> </ul> <p><b>It was moved</b> by Trustee Newsome and seconded by Trustee Shroka for approval of the agenda as presented.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows:          Student Advisory Vote: None          Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio          Nays: None          The vote being (7) Ayes and (0) Nays, the motion carried.</p>
<p><i>3. Receipt of Notices, Communications, Hearings, and Petitions</i></p>	<p>Chair Howland announced that some written comments were received by the Board ahead of the meeting, and copies have been placed at each trustee's seat.</p> <p>The President's office received nine requests to address the Board. The following speakers stated their support for the Anti-Racism Statement presented for adoption at the meeting:</p> <ul style="list-style-type: none"> <li>• Dr. Sandra Leconte, President of the Lake County NAACP</li> <li>• Angelo Kyle, Lake County Commissioner;</li> </ul>

	<ul style="list-style-type: none"> <li>• Marc Jones, Waukegan Township Supervisor</li> <li>• Eleanor Murkey, Retired Dean of the Lakeshore Campus</li> <li>• Dr. John Price, Superintendent, North Chicago Community Unit School District 187</li> <li>• Mary Clare Jakes, Lake County resident</li> <li>• Allena Barbato, Lake County resident</li> <li>• Mary Ross Cunningham, Vice Chair, Lake County Board</li> <li>• Scott McLellan, Julian Grace Foundation</li> </ul> <p>Chair Howland asked if any other individuals wished to address the Board. Hearing none, Chair Howland moved to section 4.</p>
<p>4. Reports</p> <p><u>Acronyms:</u></p> <p>ACCT – Association of Community College Trustees</p> <p>DEI – Diversity, Equity and Inclusion</p> <p>ICCTA – Illinois Community College Trustees Association</p> <p>SGA – Student Government Association</p>	<p><b>A. Chair’s Report</b></p> <p><b><u>Board Activities in March</u></b></p> <ul style="list-style-type: none"> <li>• Trustee Newsome attended the ICCTA meetings in Lombard for an educational seminar and several committee meetings.</li> <li>• Trustee Howland welcomed the Lake County Chamber of Commerce (LCCC) to the Eleanor Murkey Center. The Chamber hosted a luncheon sponsored by the City of Hope to commemorate Women’s History Month.</li> <li>• Trustees Howland, Newsome and Shroka attended the 2023 ACCT Governance Leadership Institute.</li> <li>• Before the board meeting, Trustees toured the Lakeshore Campus Student Center’s Welcome and One-Stop Center, Library, and met faculty and students in the healthcare programs.</li> <li>• Chair Howland also thanked Professor Gayle Miller for hosting the February Trustee Trek that connected trustees with students, graduates and faculty in the Legal Studies program.</li> </ul> <p><b><u>Board Liaison Updates</u></b></p> <p><b><u>University Center</u></b></p> <p>The University Center will host an Art and Wine event Friday April 21, 5-8:30 pm, featuring artwork by high school students.</p> <p><b><u>CLC Foundation:</u></b></p> <ul style="list-style-type: none"> <li>• The Foundation is in the process of hiring staff members in the upcoming weeks.</li> <li>• Launa Morgan, Advancement Services Coordinator, and the Foundation’s “CFO” has announced her retirement from CLC in early June.</li> <li>• Recent gifts include \$200,000 from Fischer Paper Products; a \$50,000 scholarship endowment for business and engineering; a \$30,000 scholarship for students with financial need; a \$50,000 scholarship endowment for students in the nursing field; and a \$40,000 gift for the Green Youth Farm work in North Chicago and Waukegan.</li> <li>• Kurt Peterson, executive director, is representing CLC on three task forces for Live Well Lake County, a community-led coalition of organizations working to improve the health and well-being of all Lake County citizens.</li> </ul>

ICCTA:

The North Suburban Regional Meeting will take place on June 5 at the Advanced Technology Center (ATC). Topic will focus on CLC's College Career Navigators embedded in high schools and how this work relates to the dual credit program at CLC.

**B. President's Report**

Dr. Suddick acknowledged several recent student accomplishments and offered comments on the "In Unity" theme displayed on staff t-shirts. "In Unity" highlights that CLC is made of many individuals and teams working as one collective whole toward the aim that every student can succeed, every employee can thrive so that every business and community can grow. Unity is evidenced in the items being brought forward at this board meeting, representing the collaborative work done to present a recommendation for an Enterprise Resource Planning software system, the Anti-Racism Statement and working toward a balanced budget for FY2024.

The FY2024 Planning & Budget development process is ongoing and on track for a May proposal. The projected gap of \$3,049,134 as of February 21 has been reduced to \$190,323 as of March 20. All mandatory items have been integrated in the budget, but it does not yet address any new personnel and non-personnel requests.

Next steps:

- Complete gap-solve process to ensure a balanced budget and determine whether resource can be available to support new investment in strategic priorities
- Evaluate budget reallocation requests for personnel and non-personnel items
- Evaluate auxiliary budgets
- Review reorganization recommendations
- Review prioritized one-time/capital resource requests

**Lakeshore Campus Update**

Dr. Suddick invited Dean Jesus Ruiz to give an update on the Lakeshore Campus. Dean Ruiz shared the Lakeshore Campus Vision, as well as updates on enrollment and strategic efforts. The Lakeshore Campus Vision is to create a vibrant urban campus environment with dynamically beneficial experiences between the College, students and the community that are meaningful to those we serve.

Lakeshore Campus Enrollment Spring 2023 versus Spring 2022:

- 23% increase in overall enrollment
- 6% increase in college level course work
- 27% increase in Adult Education

Lakeshore Campus Student Demographic Data:

By Age Distribution

- 18% ages 40-49 (largest population)

By Race/Ethnicity

70% Latinx, 11% White, 11% Black/African American

Strategic Efforts:

Campus improvements over the past five years include a new Bookstore, Student Life Center, upgraded classrooms, new lactation room, Student Share Market, New HVAC lab and the new Student Center building.

Future campus improvements include an Urban Farm Center, Central Plaza, expanded Childcare Center and playground, Digital Media and Design Lab, as well as Cybersecurity and Technology Classrooms.

Dean Ruiz invited Lakeshore Advisory Committee Chair Mr. Anton Matthews to share comments. Mr. Anton thanked the Board for investing in the Lakeshore Campus. He expressed the sense of excitement and optimism in the community. He conveyed his gratitude for the dedication of the fifth floor to retired Dean Eleanor Murkey and offered his support for the Anti-Racism statement.

Enterprise Resource Planning Software System

Dr. Suddick invited Greg Kozak, Chief Information Officer, to provide an overview of the Enterprise Resource Planning Software System recommendation for CLC to transition to Workday. Mr. Kozak provided a summary of the what, why, how, who and when of the project implementation.

What – it is the chance to transform the administrative systems, processes and structure for roles in the student, finance and HR areas.

Why – to provide an ideal experience for students and employees, as well as improved data analytic and reporting capabilities.

The current PeopleSoft system is at the end of its life cycle as it will no longer be supported by Oracle in seven years. A proactive transition ahead of the sunset of PeopleSoft allows the ability to avoid added expenses to maintain PeopleSoft and move away from the current limitations of this system.

How, Who and When –

- The ERP replacement RFP was released on October 10, 2022. Vendors were given Q&A opportunities. Concurrent with posting the ERP Replacement RFP, CLC proactively notified the following vendors: Anthology, Ellucian, Jenzabar, Oracle, SAP, Thesis, Unit4 and Workday.
- Vendor proposals were due in November 2022.
- Evaluation committee selected finalists in December 2022, finalists were given Q&A opportunities.
- Finalists provided demonstrations over a two-week period, 3.5 days per vendor, in February 2023. The Evaluation Committee unanimously selected Workday as the product best suited for the College.

	<p>A proposed 10-year contract is included in the board agenda for a total cost of \$12,511,424 for software and \$80,900 for training. A 10-year contract allows for the best pricing and control over annual increases. The proposal includes training services for the HR/Finance implementation period. The funding plan was presented to the Board at the Committee of the Whole Financial Retreat on February 21, 2023.</p> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>• Upon Board approval of the Workday contract, CLC will immediately post an ERP implementation Partner RFP.</li> <li>• Responses to that RFP will be due in late May.</li> <li>• The Evaluation Committee will review and make a recommendation at the June Board meeting to support implementation by mid-July 2023.</li> <li>• Go-live plan for Finance and Human Resources is January 2025.</li> <li>• Go-live plan for Student system is October 2026.</li> </ul> <p>Discussion:</p> <p>Trustee questions and discussion included topics on contract cancellation if the product does not fulfill College needs, concerns regarding content being housed in the Cloud outside of the College, and feedback from peer institutions also implementing new systems. Responses to the questions included that options for an out-clause can be explored, but given complexity and volume of data, system and process implementation, a long-term product is needed. It is standard operating practice for colleges and businesses to store data in the Cloud. Workday has measures in place to secure information; the College’s LancerNext team has been very diligent in connecting with peer institutions to learn from their implementation experience and use that information to strengthen our project management planning and design. The LancerNext team and administration strongly support the Workday recommendation.</p>
<p>5. <i>Consent Agenda</i></p>	<p>Chair Howland asked for trustee requests to remove items from the consent agenda. Trustee Tomei pointed out that a minor correction should be made to page 12 of the February 28, 2023 Regular minutes, noting that Trustee Newsome is listed as making a motion and second in Section 7F. Upon recommendation of Ms. Locallo, the February 28, 2023 Regular minutes were removed from the consent agenda and a corrected version will be brought back for approval at the April Board meeting.</p> <p>Chair Howland asked for a motion to approve all remaining items in the consent agenda.</p> <p><b>It was moved</b> by Trustee Newsome and seconded by Trustee Virgilio for approval of all items listed under Section 5. Consent Agenda in the Board book.</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: None  Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio  Nays: None  The vote being (7) Ayes and (0) Nays, the motion carried.</p>

<p>6. <i>Presentment of Board Policies and Objectives</i></p>	<p>None this month.</p>
<p>7. <i>New Business</i></p>	<p><b>A. Enterprise Resources Planning Software System (Precision Task Group, Inc.)</b>  <b>It was moved</b> by Trustee Newsome and seconded by Trustee Virgilio for approval of the Enterprise Resources Planning Software System.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: None  Ayes: Howland, Newsome, Shroka, Stanton, Tomei, Virgilio  Nays: Songer  The vote being (6) Ayes and (1) Nays, the motion carried.</p> <p><b>B. Elevator Component Upgrade (KONE Corporation)</b>  <b>It was moved</b> by Trustee Newsome and seconded by Trustee Shroka for approval of the Elevator Component Upgrade.</p> <p>Discussion: None</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: None  Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio  Nays: None  The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p><b>C. Anti-Racism Statement – New – Second Reading for Adoption</b>  <b>It was moved</b> by Trustee Newsome and seconded by Trustee Virgilio for approval of the Anti-Racism Statement.</p> <p>Discussion: Trustees offered the following comments.</p> <p>Trustee Shroka – Congratulated all those that worked on the statement. Expressed her thoughts that the responsibility of the Board is to make sure that students and employees feel safe. This statement shows that the Board cares and is willing to stand up to racism.</p> <p>Trustee Tomei – Recognized all the hard work from the Anti-Racism Team. Racism is an issue that society has had to continually grapple with. Expressed concern with some wording, such as DEI, as being based on sound aspirational objectives, but signify specific and controversial political and social views. Prefers a Unity statement similar to the one that Trustee Songer presented at the last meeting.</p> <p>Trustee Songer – Thanked the committee for their work and expressed a struggle with the definition of racism, further commenting that it overlooks some global and historical examples.</p>

	<p>Trustee Stanton – Posed inquiry to Trustee Tomei whether his concern regarding DEI is related to the emergence of the industry presuming itself on institutions and that an institutional statement is in opposition of the Constitution. Trustee Tomei affirmed Trustee Stanton’s points indicating they are a fair characterization of his past statements.</p> <p>Trustee Newsome – Addressed the prior points regarding the Constitution and global representation in the statement sharing that the Constitution includes oppressive language on Black people and that this Anti-Racism Statement is not meant to address global issues, but issues that are happening here at CLC. Expressed his support for the Anti-Racism Statement, so that students and employees know they are going to be treated fairly.</p> <p>Trustee Howland – Shared that as a constitutional lawyer, she finds no conflict between the statement and the Constitution. Racism comes in many forms and involves all students. The College should be open to everybody, include and treat everybody equally.</p> <p>Trustee Virgilio – Noted Dr. Price’s comments regarding how the privilege of some individuals in the educational system results in inequities. This struck a chord with him. He gives 100% support to the Anti-Racism Statement.</p> <p>Chair Howland called for the vote.</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: None  Ayes: Howland, Newsome, Shroka, Stanton, Virgilio  Nays: Songer, Tomei  The vote being (5) Ayes and (2) Nays, the motion carried.</p>
<p><i>8. Executive Session (Closed Meeting)</i></p>	<p>Chair Howland asked for a motion to go into Closed Session under the Illinois Compiled Statutes 5ILCS 120 Sections 2 c (1), 2 c (2), and 2 c (11) of the Open Meetings Act. <b>It was moved</b> by Trustee Newsome seconded by Trustee Shroka for approval to move into Closed Session.</p> <p>Upon roll call, the vote was as follows:  Student Advisory Vote: None  Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio  Nays: None  The vote being (7) Ayes and (0) Nays, the motion carried.</p> <p>A brief recess was taken before the Closed Meeting began at 7:10 pm.</p>
<p><i>9. Other Matters for Information or Discussion</i></p>	<p>Chair Howland announced that she provided Dr. Suddick with information regarding an expression of interest from the Vernon Hills Fire Department in purchasing the vacant lot at the Southlake Campus.</p>

<p>10. <i>Adjournment</i></p>	<p>Chair Howland called for adjournment. <b><u>It was moved</u></b> by Trustee Newsome seconded by Trustee Virgilio that the meeting be adjourned.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: None Ayes: Howland, Newsome, Shroka, Songer, Stanton, Tomei, Virgilio Nays: None The vote being (7) Ayes and (0) Nays, the motion carried.</p>
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Amanda D. Howland, Chair

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Torrie Newsome, Secretary