



Community College District 532
Grayslake, Illinois

REPORT TO THE BOARD OF TRUSTEES

MAY 23, 2023

MISSION

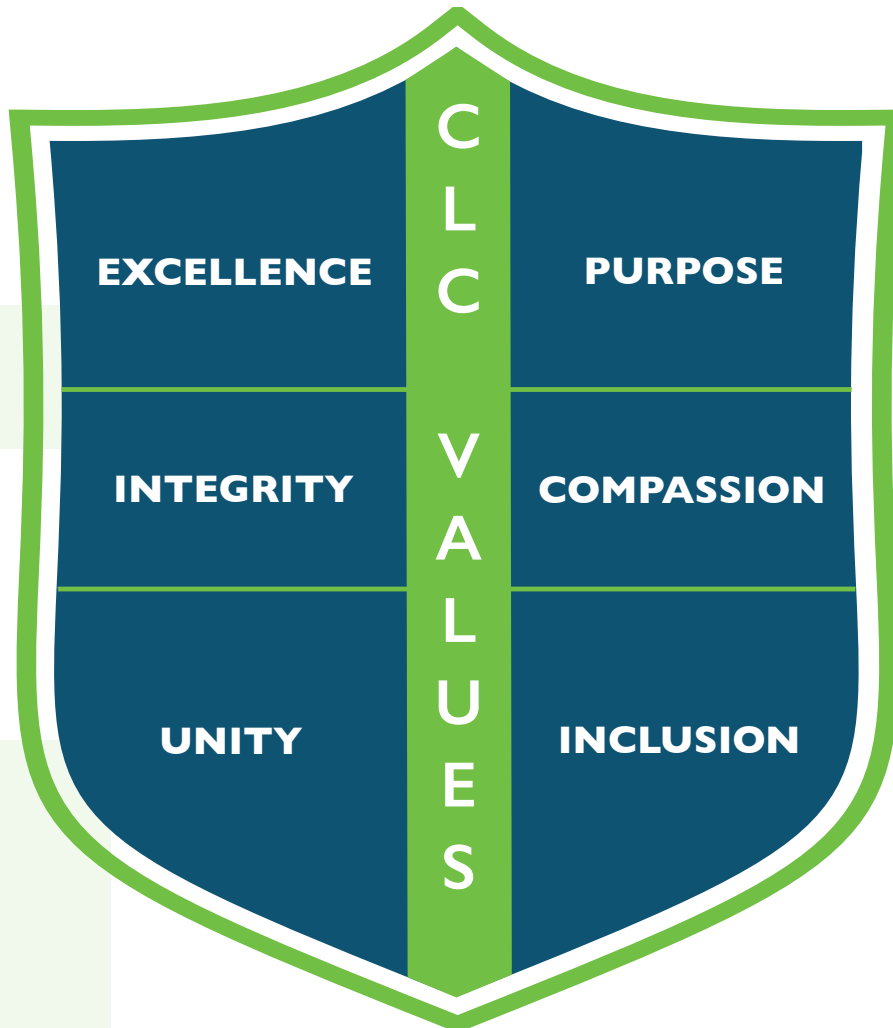
The College of Lake County is a comprehensive community college committed to equitable high-quality education, cultural enrichment and partnerships to advance the diverse communities we serve.

VISION

The College of Lake County is a leader in providing innovative education and workforce solutions.

STRATEGIC PILLARS

- Access and Success for Students
- Equity and Inclusion
- Teaching and Learning Excellence
- Community and Workforce Partnerships
- Collaborative Culture
- Strategic Use of Resources



**College of Lake County
Community College District No. 532
May 23, 2023, 5:00 PM
Room A011
19351 W. Washington St., Grayslake, IL**

The Board of Trustees of Community College District No. 532, Lake County, Illinois, will convene a regular meeting on Tuesday, May 23, 2023, at 5:00 PM, in Room A011, 19351 W. Washington St., Grayslake, Illinois. Live stream link: <https://youtube.com/live/hB4ooB2ES6o>.

Members of the public will be offered an opportunity to address the Board during the public comment portion of the meeting. **Board Policy 124.1, Public Participation**, which can be found in the [College of Lake County Policy Manual](#), sets forth the College's guidelines for public comment. Members of the public who wish to address the Board in person are asked to provide their name via email to president@clcollinois.edu by 3:00 PM on the date of the meeting. Individuals will be called to the podium when it is their time and provided three minutes to address the Board.

Agenda for Regular Meeting of May 23, 2023

AGENDA

- I. Call to Order and Roll Call
- II. Approval of the Agenda
- III. Receipt of Notices, Communications, Hearings and Petitions
- IV. Reports
 - A. Chair's Report
 1. Appointment of Board Liaisons
 - B. Student Trustee's Report
 - C. President's Report
 1. Third Quarter Fiscal Accountability Report & Investment Report
 2. FY2024 Budget & College Plan Proposal
- V. Consent Agenda
 - A. Minutes
 1. Regular Meeting Minutes of April 25, 2023
 2. Closed Meeting Minutes of April 25, 2023
 - B. Financial
 1. Resolution Approving Reimbursement of Business-Related Travel Expenses
 2. Resolution Approving and Ratifying Bills, Authorizing Budget Transfers and Accepting Monthly Financial Report
 3. Authorization of the Budget Hearing and Approval to Publish the Notice Placing Fiscal Year 2024 Budget on Public Display
 - C. Purchasing
 1. James Lumber Center Curtain Replacement (North-West Drapery Service, Inc.)
 2. Interactive Virtual Experience Software (EAB Global, Inc.)
 3. Amatrol Programmable Logic Controller Trainers (BGTM, LLC)
 4. Project Management Software (ProjectTeam, Inc.)
 5. Mental Health First Aid Trainer Training (National Council for Mental Wellbeing)
 6. ALICE Training Solutions (Navigate 360, LLC)
 7. Therapy Assistance Online (TAO Connect, Inc.)
 8. Psychological Services Provider (Community Youth Network, Inc.)
 9. Talent Recruitment Advertising Services (JobElephant.com, Inc.)
 10. Greenhouse Renovations (Demonica Kemper Architects)
 - D. Human Resources
 1. New Hires
 2. Probationary Period Completion
 3. Personnel and Position Changes
 4. Promotions
 5. Approval of College of Lake County 2023-2024 Department Chair Hours
 6. Approval of College of Lake County 2023-2024 Co-Curricular Appointments
 7. FY 2024 Employment Status of Specialist Personnel
 8. FY 2024 Employment Status of Administrative and Professional Personnel
 9. Resignations and Retirements

Agenda for Regular Meeting of May 23, 2023

- E. Contracts and Grants (none)
- F. Other
 - 1. Fiscal Year 2024 Board of Trustees Meeting Dates
- VI. Presentment of Board Policies and Objectives (Information Items) (none)
- VII. New Business (Action Items)
 - A. Media Buys (various vendors)
 - B. Hardware and Software Vendor Strategic Partnership (CDW Government, LLC)
 - C. Resolution to Establish a Decennial Committee on Local Government Efficiency as Required by Public Act 102-1088
 - D. Resolution to Approve the Appointment of Committee Members to Serve on the Decennial Committee on Local Government Efficiency
 - E. Retirement Agreement and Release
- VIII. Executive Session (Closed)
- IX. Other Matters for Information or Discussion
- X. Adjournment

*Confidential

**** Note:** Copies of all proposed employee contracts are available at <http://dept.clcillinois.edu/pre/contracts/contractsmay2023.pdf> or by contacting the CLC Human Resources office at 19351 W. Washington Street, Room T102, Grayslake, IL.

page intentionally left blank

V. CONSENT AGENDA B. FINANCIAL

AGENDA ITEM V.B.1. RESOLUTION APPROVING REIMBURSEMENT OF BUSINESS-RELATED TRAVEL EXPENSES

Lead Staff: Kevin Appleton, Vice President of Business Services and Finance

WHEREAS, the list of reimbursements for business-related travel expenses is required to be approved by the Board of Trustees in accordance with the College of Lake County Policy 108 and Policy 960 and 50 ILCS 150/1 et seq.; and

WHEREAS, the monthly expenses to be approved pursuant to 50 ILCS 150/1 et seq., are set forth below;

NOW BE IT RESOLVED that the Board of Trustees approves the reimbursement for business-related travel expenses in the amount of \$1,152.58 for travel associated with the Association of Community College Trustees (ACCT) Governance Leadership Institute (GLI), and the Illinois Community College Trustees Association (ICCTA) meeting.

PASSED this 23rd day of May 2023 by the Board of Trustees, College of Lake County, Community College District No. 532, Grayslake, Illinois.

Recommendation: Adopt the resolution approving reimbursement of business-related travel expenses.

V. CONSENT AGENDA B. FINANCIAL

AGENDA ITEM V.B.2. RESOLUTION APPROVING AND RATIFYING BILLS, AUTHORIZING BUDGET TRANSFERS AND ACCEPTING MONTHLY FINANCIAL REPORT

Lead Staff: Kevin Appleton, Vice President, Business Services and Finance

WHEREAS, the list of bills has been provided to the Board of Trustees in accordance with the College of Lake County Approval of Bills for Payment Policy 713; and

WHEREAS, the full details of the monthly financial report are contained in this document and a summary is attached hereto; and

WHEREAS, budget transfers in the amount of \$127,060 are recommended to the Fiscal Year 2023 Budget and are attached hereto;

NOW BE IT RESOLVED that the Board of Trustees approves the bills provided in the board portal, accepts the monthly financial report and approves/ratifies and authorizes the Treasurer to make budget transfers in the amount of \$127,060.

PASSED this 23rd day of May 2023 by the Board of Trustees, College of Lake County, Community College District No. 532, Grayslake, Illinois.

Recommendation: Adopt the resolution approving and ratifying bills, authorizing budget transfers and accepting monthly financial report.

V. CONSENT AGENDA B. FINANCIAL

FY 23 BUDGET TRANSFERS

	<u>Account No.</u>	<u>Department</u>	<u>Account Description</u>	<u>Increase Budget</u>	<u>Decrease Budget</u>	<u>Reason</u>
1)	528000 01 00016 8060 01	Compensation & Benefits	Retirement Health Insurance	\$ 35,000.00		FY23 Retirement Health Benefits
	539000 01 00016 8060 01	Compensation & Benefits	Other Contractual Services		\$ 35,000.00	
2)	536000 01 01008 8020 01	Finance Department	Office Services/Temp Staff	\$ 92,060.00		Temp Services
	511001 01 01008 8020 01	Finance Department	Administrative Staff FT		\$ 40,000.00	
	512001 01 01008 8020 01	Finance Department	Specialist Staff FT		\$ 31,318.00	
	512006 01 01008 8020 01	Finance Department	Professional Staff FT		\$ 20,273.00	
	516002 01 01008 8020 01	Finance Department	Clerical Staff PT		\$ 469.00	
		TOTAL TRANSFERS - ALL FUNDS		<u>\$ 127,060.00</u>	<u>\$ 127,060.00</u>	

V. CONSENT AGENDA B. FINANCIAL

Operating Funds
Financial Highlights

REVENUE: The revenues in the operating funds reflect 67.2 percent of budgeted revenues through March 2023. At the end of March 2022, the College had received 62.2 percent of the amount budgeted.

As of March 31, 2023, the College had received revenues equal to \$42.6 million in Fiscal Year 2023 for local taxes. Local tax revenue is budgeted at \$77.4 million for Fiscal Year 2023.

Also, as of March 31, 2023, student enrollment reflected 92.4 percent of the tuition revenue. At the end of March 2022, the College had received 82.7 percent of the amount budgeted. The timing of when students enroll impacts when tuition revenue is recorded.

EXPENDITURES: The expenditures in the operating funds as of March 31, 2023, reflect 69.6 percent of budgeted expenditures for the year. In comparison, as of March 31, 2022, the College had expended 62.0 percent of the amount budgeted. The College is trending on track with the FY 2023 budget plan.



Monthly Financial Report

FOR THE MONTH ENDED

March 31, 2023

V. CONSENT AGENDA B. FINANCIAL

**Education Fund
Balance Sheet - Fund 01
As of March 31, 2023**

ASSETS

CASH

Cash In Bank	15,415,942.02
Change Funds	8,800.00

INVESTMENTS

Repurchase Agreements	0.00
Treasury Bills	0.00
Certificates of Deposit	0.00
Other Investments	53,960,758.40

RECEIVABLES

Taxes Receivable - Current Levy	32,730,949.49
Corp PRS Property Replacement Tax Receivable	626,196.03
Allowance for Uncollectable Tuition	(2,150,974.14)
Allowance Acct. Traffic Program	0.00
Governmental Claims Receivable	0.00
Chargebacks Receivables	0.00
Student Tuition Receivable	9,784,420.70

ACCRUED REVENUE

Accrued Interest	0.00
Accrued State Apportionment	0.00
Other Accrued Revenue	0.00

INTER-FUND

(35,462,110.37)

INVENTORY

Bookstore	0.00
Cafeteria	0.00
Other Inventory	0.00

Prepaid Expenses

Prepaid Expenses	44,603.00
------------------	-----------

TOTAL ASSETS

74,958,585.13

V. CONSENT AGENDA B. FINANCIAL

LIABILITIES AND FUND BALANCE

LIABILITIES

PAYROLL DEDUCTIONS PAYABLE

Payroll Deductions Payable 82,080.37

CURRENT OBLIGATIONS PAYABLE

Current Obligations Payable 0.00

ACCOUNTS PAYABLE

Accounts Payable 438,579.34

ACCRUED EXPENSES

Accrued Expense 658,392.00

DEFERRED REVENUES

Property Taxes 29,418,910.42

Total Tuition & Fees 4,161,236.63

Miscellaneous Deferred Revenues 639,090.76

FIXED LIABILITIES

Fixed Liabilities 0.00

OTHER LIABILITIES

Other Liabilities 969,374.70

Vacation Accrual 2,963,550.33

TOTAL LIABILITIES \$ 39,331,214.55

FUND BALANCE

Fund Balance 35,627,370.58

TOTAL FUND BALANCE \$ 35,627,370.58

TOTAL LIABILITIES & FUND BALANCE \$ 74,958,585.13

RECONCILIATION

BEGINNING FUND BALANCE 38,721,962.95

ADD: REVENUE 70,389,066.17

LESS: EXPENDITURES (68,376,825.54)

OPERATING TRANSFERS (5,106,833.00)

ENDING FUND BALANCE 35,627,370.58

College of Lake County
CLC_Comparison_Fund_01
Statement of Changes in Fund Balance
Month Ending: March 31, 2023

	<u>Year to Date</u>		<u>Prior Year to Date</u>	
	<u>Actual</u>	<u>Percent</u>	<u>Actual</u>	<u>Percent</u>
<u>INCOME</u>				
Current Taxes	31,810,751.44	45.19%	28,378,840.98	44.15%
CPPRT Corp Pers Prop Repl Tax	2,426,644.13	3.45%	1,676,828.55	2.61%
ICCB Credit Hour Grants	6,805,221.75	9.67%	6,270,379.97	9.76%
Vocational Education	595,491.00	0.85%	575,571.00	0.90%
Tuition	25,707,441.91	36.52%	25,381,919.36	39.49%
Graduation Fees	375.00	0.00%	660.00	0.00%
Transcript Fees	60,743.59	0.09%	58,061.02	0.09%
On-line Course Fee	635,154.64	0.90%	996,038.69	1.55%
Laboratory Fees	480,921.35	0.68%	528,177.72	0.82%
Payment Plan Enrollment Fee	41,900.00	0.06%	29,015.00	0.05%
Credit By Exam Fees	350.00	0.00%	350.00	0.00%
Comprehensive Fees	4,072,479.23	5.79%	4,119,186.77	6.41%
Activity Fee Adjustment	(3,534,402.50)	-5.02%	(3,576,205.00)	-5.56%
Gain(Loss) on Investment	867,500.22	1.23%	(221,821.76)	-0.35%
Other Interest	212,260.70	0.30%	0.00	0.00%
Sweep Accounts	121,022.26	0.17%	3,059.86	0.00%
Library Fines	532.14	0.00%	382.69	0.00%
Miscellaneous Revenue	72,829.96	0.10%	56,601.67	0.09%
Other Revenue/Rebates	11,849.35	0.02%	6,956.47	0.01%
Over Short		0.00%	(12,042.34)	-0.02%
Total Income	70,389,066.17	100%	64,271,960.65	100%

V. CONSENT AGENDA B. FINANCIAL

Percentages Rounded

<u>EXPENDITURES</u>				
Salaries	51,765,753.20	76%	47,904,187.55	74%
Employee Benefits	7,861,435.29	11%	8,191,869.45	13%
Contractual Services	3,779,638.88	6%	3,815,882.06	6%
General Material & Supplies	1,807,317.71	3%	1,882,130.06	3%
Travel/Conference Meeting Exp	449,356.48	1%	234,228.23	0%
Fixed Charges	997,135.60	1%	950,851.61	1%
Utilities	39,809.69	0%	52,457.05	0%
Building Maintenance	0.00	0%	423.20	0%
Capital Outlay	46,778.77	0%	301,699.33	0%
Other Expenditures	1,629,599.92	2%	984,142.30	2%
Total Expense	<u>68,376,825.54</u>	<u>100%</u>	<u>64,317,870.84</u>	<u>100%</u>
Beginning Fund Balance	38,721,962.95		35,908,206.69	
Add: Revenues	70,389,066.17		64,271,960.65	
Less: Expenses	(68,376,825.54)		(64,317,870.84)	
Operating Transfers	(5,106,833.00)		(5,942,906.00)	
Ending Fund Balance	<u>35,627,370.58</u>		<u>29,919,390.50</u>	

Percentages Rounded

V. CONSENT AGENDA B. FINANCIAL

**Maintenance Fund
Balance Sheet - Fund 02
Balance Sheet
As of March 31, 2023**

ASSETS

CASH

Cash In Bank	\$	15,514,909.20
Illinois Funds		-
Petty Cash		-
Change Funds		-

INVESTMENTS

Other Investments	1,614,733.73
-------------------	--------------

RECEIVABLES

Taxes Receivable - Current Levy	8,707,773.22
Vendor Receivables	15,842.05

ACCRUED REVENUE

INTER-FUND

▼ (12,329,397.68)

INVENTORY

Prepaid Expenses

Prepaid Expenses	240,401.00
------------------	------------

Fixed Assets

Other Assets

TOTAL ASSETS

\$ 13,764,261.52

LIABILITIES AND FUND BALANCE

LIABILITIES

PAYROLL DEDUCTIONS PAYABLE

Payroll Deductions Payable 0.00

CURRENT OBLIGATIONS PAYABLE

Current Obligations Payable 0.00

ACCOUNTS PAYABLE

Accounts Payable \$ 305,409.20

ACCRUED EXPENSES

Accrued Expense 0.00

DEFERRED REVENUES

Property Taxes 7,826,646.59

Miscellaneous Deferred Revenues 0.00

FIXED LIABILITIES

Fixed Liabilities 0.00

OTHER LIABILITIES

Other Liabilities 0.00

TOTAL LIABILITIES \$ 23,358,755.86

FUND BALANCE

Fund Balance 5,632,205.73

TOTAL FUND BALANCE \$ 5,632,205.73

TOTAL LIABILITIES & FUND BALANCE 13,764,261.52

RECONCILIATION

BEGINNING FUND BALANCE 5,137,158.56

ADD: REVENUE 8,514,195.60

LESS: EXPENDITURES (8,019,148.43)

OPERATING TRANSFERS 0.00

ENDING FUND BALANCE 5,632,205.73

College of Lake County
CLC_Comparison_Fund_02
Statement of Changes in Fund Balance
Month Ending: March 31, 2023

	<u>Year to Date</u>		<u>Prior Year to Date</u>	
	<u>Actual</u>	<u>Percent</u>	<u>Actual</u>	<u>Percent</u>
<u>INCOME</u>				
Current Taxes	8,403,267.01	99%	7,549,840.18	97%
Building Rentals	99,633.38	1%	166,041.51	2%
Other Facility Rentals	0.00	0%	22,207.32	0%
Miscellaneous Revenue	11,295.21	0%	6,352.62	0%
Total Income	8,514,195.60	100%	7,744,441.63	100%
<u>EXPENDITURES</u>				
Salaries	3,431,959.19	43%	2,855,109.50	39%
Employee Benefits	1,052,882.49	13%	1,013,229.08	14%
Contractual Services	598,949.80	7%	648,787.94	9%
General Material & Supplies	552,016.83	7%	216,573.21	3%
Travel/Conference Meeting Exp	12,753.70	0%	4,062.81	0%
Fixed Charges	905,873.54	11%	754,137.99	10%
Utilities	1,273,651.68	16%	1,788,211.37	24%
Capital Outlay	187,079.54	2%	142,372.77	2%
Other Expenditures	3,981.66	0%	(17,189.44)	0%
Total Expense	8,019,148.43	100%	7,405,295.23	100%
Beginning Fund Balance	5,137,158.56		5,417,145.32	
Add: Revenues	8,514,195.60		7,744,441.63	
Less: Expenses	(8,019,148.43)		(7,405,295.23)	
Operating Transfers	0.00		(788,938.00)	
Ending Fund Balance	5,632,205.73		4,967,353.72	

V. CONSENT AGENDA B. FINANCIAL

AGENDA ITEM V.B.3. AUTHORIZATION OF THE BUDGET HEARING AND APPROVAL TO PUBLISH THE NOTICE PLACING FISCAL YEAR 2024 BUDGET ON PUBLIC DISPLAY

Lead Staff: Kevin Appleton, Vice President, Business Services and Finance

Background: A copy of the notice placing the Fiscal Year 2024 budget document on display beginning May 26, 2023, is presented for Board approval prior to publication.

The notice indicates that the public hearing on the tentative annual Fiscal Year 2024 budget will be held at 5:00 p.m. on June 27, 2023. The notice will be advertised as required by statute. In addition, Administration will communicate the budget review period on social media and post the budget recommendation to the College website. Following the hearing, the Board of Trustees may amend the budget, after which it may choose to accept the budget for Fiscal Year 2024.

Recommendation: Authorize the budget hearing and approve to publish the notice placing the Fiscal Year 2024 budget on public display.

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, that commencing at 10:00 a.m. on May 26, 2023, a tentative budget for said District for the fiscal year beginning July 1, 2023, and ending June 30, 2024, will be on file and conveniently available for public inspection (Illinois Public Community College Act 110 ILCS 805/3-20.1) at the College of Lake County website (www.clcillinois.edu/budget).

PUBLIC NOTICE IS FURTHER GIVEN that a public hearing will be held on said budget at 5:00 p.m. on the 27th day of June 2023 at 19351 West Washington Street, Room A011, Grayslake, Illinois.

DATED at Grayslake, Illinois this 23rd day of May 2023.

Board of Trustees
Community College District No. 532
County of Lake and State of Illinois

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.1. JAMES LUMBER CENTER CURTAIN REPLACEMENT (Ratification)

Lead Staff: Alisa Baum, Executive Director, James Lumber Center for the Performing Arts

Funding Source: FY 2022 surplus, FY 2023 budget

Bids	Amount
North-West Drapery Service, Inc.*	\$161,141.00
Rose Brand Wipers, Inc.	\$165,340.00
On-Site Drapery Cleaners	\$279,542.06

**Recommended*

Explanation of Purchase: This purchase is for flame-retardant curtains to meet fire code safety standards in the James Lumber Center for the Performing Arts.

Recommendation: Ratify a purchase with North-West Drapery Service, Inc. of Chicago, IL in a not-to-exceed amount of \$161,141.00.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.2. INTERACTIVE VIRTUAL EXPERIENCE SOFTWARE

Lead Staff: Erin Fowles, Dean, Enrollment Services

Funding Source: FY 2023 budget

Bids	Amount
EAB Global, Inc.*	\$83,943.00

**Recommended*

Explanation of Purchase: This purchase is to renew the interactive virtual experience solution used on the website. The technology provides a walking tour that enables viewers to become familiar with campus facilities at all locations.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software, and services, are exempt from the competitive bidding process.

Recommendation: Approve a purchase with EAB Global, Inc. of Washington D.C. from June 1, 2023 through May 31 ,2026 in a not-to-exceed amount of \$83,943.00.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.3. AMATROL PROGRAMMABLE LOGIC CONTROLLER TRAINERS (Ratification)

Lead Staff: Miguel Mireles, Associate Dean, Engineering Mathematics & Physical Sciences

Funding Source: National Science Foundation Grant

Bids	Amount
BGTM, LLC *	\$99,715.00

**Recommended*

Explanation of Purchase: This purchase is for seven Amatrol programmable logic controller trainers to assist students in the Automation, Robotics and Mechatronics program to prepare for the national certification examination.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software, and services, are exempt from the competitive bidding process.

Recommendation: Ratify a purchase with BGTM, LLC of Johnston, IA. in a not-to-exceed amount of \$99,715.00.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.4. PROJECT MANAGEMENT SOFTWARE (RATIFICATION)

Lead Staff: Sue Kilby, Director, Capital, Sustainability and Construction Management

Funding Source: FY 2022 surplus

Proposals	Amount
ProjectTeam, Inc.*	\$ 50,000.00
PMWeb, Inc	\$151,300.00
Kahua	\$230,000.00
Systemates, Inc.	\$157,900.00

**Recommended*

Explanation of Purchase: This purchase is for a construction project management software, implementation and training services and support. This software will be used to manage and track construction and maintenance projects across all campuses.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software, and services, are exempt from the competitive bidding process.

Recommendation: Ratify a purchase with ProjectTeam, Inc. of Chantilly, VA in a not-to-exceed amount of \$50,000.00.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.5. MENTAL HEALTH FIRST AID TRAINER TRAINING

Lead Staff: Gabe Lara, Dean, Student Affairs

Funding Source: Mental Health Early Action on Campus Act Grant

Bids	Amount
National Council for Mental Wellbeing*	\$26,000.00

**Recommended*

Explanation of Purchase: This purchase is for a train-the-trainer program in Mental Health First Aid (MHFA) to train faculty, staff, and students to meet the requirements of the Mental Health Early Action on Campus Act.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part; are exempt from the competitive bidding process.

Recommendation: Approve a purchase with National Council for Mental Wellbeing of Atlanta, GA. in a not-to-exceed amount of \$26,000.00.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.6. ALICE TRAINING SOLUTIONS

Lead Staff: Brian Henry, Chief of Police

Funding Source: Mental Health Early Action on Campus Act Grant

Bids	Amount
Navigate360, LLC*1	\$67,730.00

**Recommended*

Explanation of Purchase: This purchase is for a subscription to software for training in responding to active shooter situations. This purchase also includes the cost of the private Alert, Lockdown, Inform, Counter, Evacuate (ALICE) Instructor certification.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services, are exempt from the competitive bidding process.

Recommendation: Approve a purchase with Navigate360, LLC, of Richfield, OH. from June 1, 2023 through May 31, 2026 in a not-to-exceed amount of \$67,730.00.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.7. THERAPY ASSISTANCE ONLINE

Lead Staff: Gabe Lara, Dean of Student Affairs

Funding Source: Mental Health Early Action on Campus Act Grant

Bids	Amount
TAO Connect, Inc.*	\$62,460.00

**Recommended*

Explanation of Purchase: This purchase is for an extension of the TAO Connect software program to provide free self-care support services to the College community through an online application. The cost includes an extension and additional modules for Title IX and Drug Free Schools compliance.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services, are exempt from the competitive bidding process.

Recommendation: Approve a purchase with TAO Connect, Inc. of Clearwater, FL. from June 1, 2023 through May 31, 2026 in a not-to-exceed amount of \$62,460.00.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.8. PSYCHOLOGICAL SERVICES PROVIDER

Lead Staff: Gabe Lara, Dean of Student Affairs

Funding Source: Mental Health Early Action on Campus Act Grant

Bids	Amount
Community Youth Network, Inc.* <i>*Recommended</i>	\$121,199.60

Explanation of Purchase: This purchase is for an expansion of mental health services for student access through CLC’s Clinical and Psychological Services (CAPS) in alignment with the Mental Health Early Action on Campus Act. The grant resources support additional therapy services and an increase in hourly rates with Community Youth Network, Inc., to provide counseling services at all campuses. Community Youth Network currently provides services through an existing Board-approved agreement, which remains in place; these grant resources expand capacity for one year.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part; are exempt from the competitive bidding process.

Recommendation: Approve a contract for expanded services through Community Youth Network, Inc. (CYN) of Grayslake, IL. from July 1, 2023 through June 30, 2024 in a not-to-exceed amount of \$121,199.60.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.9. TALENT RECRUITMENT ADVERTISING SERVICES

Lead Staff: Sue Fay, Executive Director, Human Resources

Funding Source: FY 2024 budget

Bids	Amount
JobElephant.com, Inc. *	\$53,325.00

** Recommended*

Explanation of Purchase: This purchase is for talent recruitment advertising services. The agreement includes centralized recruitment ads and subscription management to increase ad visibility, applicant volume and tracking analytics.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part; are exempt from the competitive bidding process.

and

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services, are exempt from the competitive bidding process.

Recommendation: Approve a one-year contract from July 1, 2023 through June 30, 2024 with JobElephant.com, Inc. of San Diego, CA in a not-to-exceed amount of \$53,325.00.

V. CONSENT AGENDA C. PURCHASING

AGENDA ITEM V.C.10. GREENHOUSE RENOVATIONS

Lead Staff: Sue Kilby, Director, Capital, Sustainability and Construction Management

Funding Source: 2022 general obligation bond

Bids	Amount
Demonica Kemper Architects *	\$39,500.00

* *Recommended*

Explanation of Purchase: This purchase is for architectural services for structural renovations and repairs for two greenhouse buildings used by horticulture faculty, students and staff on the Grayslake campus.

Pursuant to 110 ILCS 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part; are exempt from the competitive bidding process.

Recommendation: Approve an agreement with Demonica Kemper Associates, Inc. of Chicago, IL in a not-to-exceed amount of \$39,500.00.

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.1. NEW HIRES

	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, Salary, FLSA	Proposed Job Grade, Salary, FLSA	Effective Date	Contract Dates
1	Londono, Daniel	N/A	Professional Position Number: 1318 Assistant Controller, Finance Department	N/A	C52 \$118,000/ Annual Exempt	7/10/2023	7/10/2023 - 6/30/2024
2	Wloch, Voytek	N/A	Administrator Position Number: 1222 Director, Global Engagement	N/A	D61 \$93,000/ Annual Exempt	6/5/2023	6/5/2023 - 6/30/2023
3	Anderson, Greg	N/A	Full-time Faculty Position Number: 0573 Instructor, Automotive Technology, Engineering, Mathematics and Physical Sciences Division	N/A	A2, Row 15 \$94,697 Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024
4	Boldt, Julie	N/A	Full-time Faculty Position Number: 0857 Instructor, Dental Hygiene, Biological and Health Sciences Division	N/A	A2, Row 9 \$82,483/ Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024
5	Courtney, Lucille	N/A	Full-time Faculty Position Number: 1268 Instructor, Mathematics, Engineering, Mathematics and Physical Sciences Division	N/A	B1, Row 3 \$73,665/ Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.1. NEW HIRES (CONTINUED)

	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, Salary, FLSA	Proposed Job Grade, Salary, FLSA	Effective Date	Contract Dates
6	Levesque, Shannon	N/A	Full-time Faculty Position Number: 0532 Instructor, Mathematics, Engineering, Mathematics and Physical Sciences Division	N/A	A1, Row 7 \$78,412/ Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024
7	Mee, Erinn	N/A	Full-time Faculty Position Number: 0577 Instructor, Biology, Biological and Health Sciences Division	N/A	F1, Row 7 \$98,100/ Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024
8	Morgan, Marcus	N/A	Full-time Faculty Position Number: 0443 Instructor, Business Administration, Business and Social Sciences Division	N/A	A1, Row 12 \$88,590/ Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024
9	O'Connell, Christina	N/A	Full-time Faculty Position Number: 0462 Instructor, ELI/English, Communication Arts, Humanities and Fine Arts Division	N/A	B1, Row 6 \$76,376/ Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024
10	Rzymowski, John	N/A	Full-time Faculty Position Number: 0559 Instructor, Welding Fabrication Technology, Engineering, Mathematics and Physical Sciences Division	N/A	A2, Row 5 \$74,341/ Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.1. NEW HIRES (CONTINUED)

	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, Salary, FLSA	Proposed Job Grade, Salary, FLSA	Effective Date	Contract Dates
11	Wiltshire, Jay	N/A	Full-time Faculty Position Number: 0502 Instructor, Academic Success, Academic Success	N/A	B1, Row 6 \$80,178/ Annual Exempt	8/14/2023	8/14/2023 - 5/11/2024
Recommendation: Approve the above full-time employment.							

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.2. PROBATIONARY PERIOD COMPLETION

The following employees have successfully completed the appropriate probationary period and are recommended for continued employment in the following Board-appointed positions, in accordance with Board Policy 611 – Employment Practices and Procedures – Specialists.

	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, Salary, FLSA	Proposed Job Grade Salary, FLSA	Effective Date	Contract Dates
1	Corrado, Nick	Specialist Position Number: 0263 Tutoring Coordinator Science, Tutoring Center	N/A	B32 \$51,300/ Annual Exempt	N/A	Date of Probationary Completion: 4/8/2023	4/8/2023 - 6/30/2023
2	Juergensen, Alyssa	Specialist Position Number: 1634 Talent Acquisition Specialist, Human Resources	N/A	B32 \$51,250/ Annual Exempt	N/A	Date of Probationary Completion: 4/8/2023	4/8/2023 - 6/30/2023
3	Marnell, Tony	Specialist Position Number: 1868 Evening Weekend Coordinator, Advanced Technology Center	N/A	B24 \$20.31/ Hour Non-exempt	N/A	Date of Probationary Completion: 4/8/2023	4/8/2023 - 6/30/2023
4	Meadowcroft, Quinnlyn	Specialist Position Number: 1814 College and Career Navigator, Student Recruitment and Onboarding	N/A	B32 \$49,388/ Annual Exempt	N/A	Date of Probationary Completion: 4/8/2023	4/8/2023 - 6/30/2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.2. PROBATIONARY PERIOD COMPLETION (CONTINUED)

	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, Salary, FLSA	Proposed Job Grade Salary, FLSA	Effective Date	Contract Dates
5	Flemming, Abby	Specialist Position Number: 0086 Laboratory Specialist, Biology	N/A	B22 \$20.00/Hour Non-exempt	N/A	Date of Probationary Completion: 4/22/2023	4/22/2023 - 6/30/2023
6	Lay, Matthew	Specialist Position Number: 1035 Financial Aid Specialist, Financial Aid	N/A	B32 \$22.83/Hour Non-exempt	N/A	Date of Probationary Completion: 4/22/2023	4/22/2023 - 6/30/2023
7	Mruk, Kassie	Specialist Position Number: 1837 Transition Program Specialist*, Adult Education and ESL	N/A	B24 \$23.00/Hour Non-exempt	N/A	Date of Probationary Completion: 4/22/2023	4/22/2023 - 6/30/2023
<p>Recommendation: Approve the above full-time employment.</p>							

*Grant/externally funded position.

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.2. PROBATIONARY PERIOD COMPLETION (CONTINUED)

	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, Salary, FLSA	Proposed Job Grade Salary, FLSA	Effective Date	Contract Dates
<p>The following employees have successfully completed the appropriate probationary period and are recommended for continued employment in the following Board-appointed positions, in accordance with the collective bargaining agreement between the Board and the College of Lake County Staff Council, LCFT, Local 504</p>							
8	Acevedo, Roel	Classified - Union Position Number: 1865 Maintenance Engineer, Maintenance	N/A	\$22.04/Hour Non-exempt	N/A	Date of Probationary Completion: 4/8/2023	N/A
9	Strange, Zack	Classified - Union Position Number: 1864 Maintenance Engineer, Maintenance	N/A	\$22.04/Hour Non-exempt	N/A	Date of Probationary Completion: 4/8/2023	N/A
<p>Recommendation: Approve the above full-time employment.</p>							

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.3. PERSONNEL AND POSITION CHANGES

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, Salary, FLSA	Proposed Job Grade, Salary, FLSA	Effective Date	Contract Dates
Administration recommends the transfer of a current classified staff member to the department of Athletics and Physical Activity. The position change is funded through existing budget resources.								
1	Transfer	Ringor, Marco	Classified Position Number: 1142 Senior Office Assistant, Student Affairs	Classified Position Number: 1142 Office Associate, Athletics and Physical Activity	A12 \$13.50/Hour Non-exempt	B21 \$15.17/Hour Non-exempt	5/29/2023	N/A
Administration recommends the transfer of a current union-classified staff member to the department of Facilities Administration. The position change is funded through existing budget resources.								
2	Transfer	Rider, Carrie	Classified-Union Position Number: 0370 Grounds Person, Facilities	Classified Position Number: 0348 Office Associate, Facilities Administration	\$21.11/Hour Non-exempt	B21 \$21.11/Hour Non-exempt	5/1/2023	N/A
Recommendation: Approve the position changes with effective dates noted above.								

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.4. PROMOTIONS

The following employees applied for and have been selected for a promotion in the Board-approved positions noted below.

	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, Salary, FLSA	Proposed Job Grade, Salary, FLSA	Effective Date	Contract Dates
1	Fernando, Gihan	Specialist Position number: 1322 Senior IT Technician, Technology Support	Specialist Position number: 1117 Campus IT Support Coordinator, Technology Support	B23 \$23.42/ Hour Non-exempt	B31 \$69,300/ Annual Exempt	5/29/2023	5/29/2023 - 6/30/2023
2	Peterson, Julia	Specialist Position Number: 1220 Lead Academic Advisor, Advising and Retention	Specialist Position number: 1469 Career Program Manager, Engineering, Math and Physical Sciences Division	B32 \$67,984/ Annual Exempt	C41 \$75,666/ Annual Exempt	5/29/2023	5/29/2023 - 6/30/2023
3	Utter, Vincent	Specialist Position Number: 0111 Sergeant, Police Department	Professional Position Number: 0117 Lieutenant, Police Department	C42 \$34.00/ Hour Non-exempt	C43 \$85,600/ Annual Exempt	6/12/2023	6/12/2023 - 6/30/2023
Recommendation: Approve the above actions.							

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.5. APPROVAL OF COLLEGE OF LAKE COUNTY 2023-2024 DEPARTMENT CHAIR HOURS

As a provision of the 2022-2025 full-time faculty collective bargaining agreement approved in February 2023, Article 22 outlines the assignment process for department chairs and specifies the formula which determines release time granted to complete the required duties. Based on the current collective bargaining agreement, Administration has reviewed these assignments and hours for the 2023-2024 academic year and applied the formula for determining release hours.

The following 2023-2024 department chair assignments are proposed for approval:

Academic Success Division		
Program Area	AY24 Faculty Name	Academic Year Totals
ACADEMIC SUCCESS	Teresa Filicette	9.00
LIBRARY	Holly Ledvina	7.00
Total Student Development		16.00
Adult and Community Education Division		
Program Area	AY24 Faculty Name	Academic Year Totals
ABE/ASE/BRGA/CRX/IET/ PBRA/SAE	Malika Jones	15.00
ESL/ALE/VST/BRGA/BRGV	Kelly Arce	15.00
Total Adult and Community Education Division		30.00
Biology and Health Sciences Division		
Program Area	AY24 Faculty Name	Academic Year Totals
BIO	Mark Coykendall	12.00
CHM	Beth Wilson	8.00
DHY	Mary Jacobs	14.00
EMT	Carol Wismer	13.00
HIT	Chris Melnytschuk	13.00
HRT	John Zahina-Ramos	9.00
HWP/MAS/KIN	Joana Pabedinskas	15.00
MIM	Lynn Wiechert	12.00

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.5. APPROVAL OF COLLEGE OF LAKE COUNTY 2023-2024 DEPARTMENT CHAIR HOURS (CONTINUED)

Biology and Health Sciences Division (Continued)		
Program Area	AY24 Faculty Name	Academic Year Totals
MOA	Lisa Fasano	13.00
NUR 110 only	Imelda Forsberg	14.00
PHM	Derek Leiter	12.00
PBT	Angela Norwood	14.00
SRG	Elliot Egler	12.00
Total Biological and Health Sciences Division		161.00
Business and Social Sciences Division		
Program Area	AY24 Faculty Name	Academic Year Totals
ACC	Jeff Varblow	11.00
AMT/BUS	Venkat Krishnamurthy	14.00
ANT	Scott Palumbo	7.00
CIT	Sanjay Kumar	11.00
CRJ/HST/PSC	Chris Utecht	16.00
ECE	Diane Schael	14.00
ECO	Stefan Mullinax	7.00
EDU	Michelle Proctor	10.00
FST	Jeff Howell	10.00
HCM	William Vena, Teresa Novinska	16.00
HUS/SWK	Mick Cullen	13.00
LGL	Gayle Miller	18.00
PSY	Ken Kikuchi	13.00
SCM	Kathryn Meyer	7.00
SOC/GXS	Sonia Oliva	7.00
Total Business and Social Sciences Division		174.00

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.5. APPROVAL OF COLLEGE OF LAKE COUNTY 2023-2024 DEPARTMENT CHAIR HOURS (CONTINUED)

Communication Arts, Humanities and Fine Arts Division		
Program Area	AY24 Faculty Name	Academic Year Totals
ART	Hans Habeger	7.00
CMM	Lynn Harper	10.00
DMD	Michael Kozien, Xiang Yang	13.00
DNC	Valerie Alpert, Terry Crews	7.00
ELI	TBD- Pending New Hire	7.00
ENG	Kelly Black, Kathryn Starzec	13.00
ENG/ALP	Tessa Aquino	9.00
HUM/ASI/LAT	Jackie Trimier	10.00
LANGS/SGN	Theresa Ruiz-Velasco	7.00
MUS	TBD- Pending New Hire	7.00
PHI	Becky Munk, Shanti Chu	9.00
TECH COM	Laura Otto	7.00
TESOL	Jill Bruellman	7.00
THE	Craig Rich	11.00
Total Communication Arts, Humanities and Fine Arts Division		124.00

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.5. APPROVAL OF COLLEGE OF LAKE COUNTY 2023-2024 DEPARTMENT CHAIR HOURS (CONTINUED)

Engineering, Mathematics and Physical Sciences Division		
Program Area	AY24 Faculty Name	Academic Year Totals
ACR	Octavio Cavazos, David Garcia Jr., Don Myers	16.00
ARM/MET	Margie Porter, Vasil Ahchiyski	15.00
AUT	Derrek Keesling, Felipe Valtierra	14.00
CAD	Brandon Blackberg, Francisco Andrade	10.00
PMT	Jeff Hines, Eric Anderson	13.00
EGR	Rob Twardock, Jan Edwards	11.00
ELC/ELT/EET	Yoonill Lee	11.00
ESC/GEG	Ryan Cumpston, Eric Priest	10.00
HET	Steve Lenz, Mohammad Abdallah	15.00
INT	Dave Wooten, Mike Kurschner	14.00
MCS	Shyam Kurup	7.00
MTH	Jon Sprague, Laura Hobart, Jason Hasbrouck	27.00
PHY	Ana Mazilu	8.00
WFT	Karsten Illg	14.00
Total Engineering, Mathematics and Physical Sciences Division		185.00
Grand Total		690.00
Recommendation: Approve the department chair hours for academic year 2023-2024.		

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.6. APPROVAL OF COLLEGE OF LAKE COUNTY 2023-2024 CO-CURRICULAR APPOINTMENTS

As a provision of the 2022-2025 full-time faculty collective bargaining agreement approved in February 2023, Article 16 outlines the assignment process for co-curricular appointments. Based on the current collective bargaining agreement, the college has reviewed these appointments for the 2023-2024 academic year and recommends the following hours.

Assignment	AY24 Faculty	Hours
Assistant Director of Forensics	Joel Chmara	3 Hours per semester
BSS Coordinator (Fall/Spring)	Jeff Varblow	3 Hours per semester
BSS Coordinator (Summer)	Jeff Varblow	1 Hour
Choreography – Musical Theater Production (Summer)	Valerie Alpert	3 Hours
Chronicle Advisor	John Kupetz	6 Hours per semester
Director – Musical Theater Production (Summer)	Craig Rich	4 Hours
Director of Forensics	TBD	3 Hours per semester
Fear No Art Production	Valerie Alpert	4 Hours
Honors Program Coordinator	Nick Schevera	3 Hours per semester
Instrumental Ensembles	Michael Flack	4 Hours per semester
Math Center Coordinator (Fall/Spring)	Gladys Poma	3 Hours per semester
Math Center Coordinator (Summer)	Gladys Poma	1 Hour
Music/Orchestra Conductor – Musical Theatre Production (Summer)	Paul Hefner	3 Hours
Phi Theta Kappa Coordinator (Fall/Spring)	Michelle Nelson	6 Hours per semester
Phi Theta Kappa Coordinator (Summer)	Michelle Nelson	1 Hour
Play Director (Fall)	Brian Gill	4 Hours
Play Director Children’s Production (Fall)	Alicia Hall	4 Hours
Play Director Show I (Spring)	Craig Rich	4 Hours
Play Director Show II (Spring)	Craig Rich	4 Hours
Poetry/Fiction Series Coordinator	Esley Stahl	3 Hours per academic year
Prairie Spirits Dance Production	Valerie Alpert	4 Hours
Prairie Voices Advisor	Nick Schevera	3 Hours per semester

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.6. APPROVAL OF COLLEGE OF LAKE COUNTY 2023-2024 CO-CURRICULAR APPOINTMENTS (CONTINUED)

Assignment	AY24 Faculty	Hours
Science Center Coordinator (Fall/Spring)	Marsha Hay	3 Hours per semester
Science Center Coordinator (Summer)	Marsha Hay	1 Hour
Technical Director – Musical Theatre Production (Summer)	Tracie Folger	4 Hours
Vocal Ensembles	TBD	3 Hours per semester
Technical Director (Fall)	Tracie Folger	4 Hours
Technical Director Children’s Production (Fall)	Tracie Folger	4 Hours
Technical Director Show I (Spring)	Tracie Folger	4 Hours
Technical Director Show II (Spring)	Tracie Folger	4 Hours
Vocal Director – Musical Theater Production (Summer)	Jean Hersey	3 Hours
Willow Review Coordinator	Mike Latza	3 Hours per semester
Writing Center Coordinator (Fall/Spring)	Jenny Staben	6 Hours per semester
Writing Center Coordinator (Summer)	Jenny Staben	3 Hours
Faculty Senate Chair	Mark Coykendall	6 Hours per semester
Faculty Senate Chair (Summer)	Mark Coykendall	1 Hour
International Education Coordinator	Jill Bruellman	3 Hours per semester
Lancer Radio Faculty Coordinator (Fall/Spring)	Mick Cullen	3 Hours per semester
New Faculty Institute (NFI - 2 faculty)	Bob Remedi, Amanda Cash	3 Hours per faculty per semester
Recommendation: Approve the co-curricular assignments described above for academic year 2023-2024.		

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.7. FY 2024 EMPLOYMENT STATUS OF SPECIALIST PERSONNEL

Pursuant to Board Policy 611, it is recommended that the following full-time Specialist personnel be appointed for Fiscal Year 2024. Contracts will be presented for approval at the June 2023 Board meeting.

	Last Name, First Name	Proposed Contract End Date
1	Aguilera, Sandra	6/30/2024
2	Albach, Melissa	6/30/2024
3	Alfano, John	6/30/2024
4	Ameji, Anjum	6/30/2024
5	Arias, Martha	6/30/2024
6	Armstrong, Sara	6/30/2024
7	Arreguin, Alexa	6/30/2024*
8	Asma, Maddy	6/30/2024
9	Babik, Rich	6/30/2024
10	Ballenger, Laurene	6/30/2024*
11	Baraboo, Leslie	6/30/2024
12	Barrett, Michael	6/30/2024
13	Bataz, Frankie	6/30/2024
14	Bates, Ben	6/30/2024
15	Becker, Jack	6/30/2024
16	Bell, Dona	6/30/2024
17	Bershads kaya, Aleksandra	6/30/2024
18	Bienvenue, Mitch	10/20/2023*^
19	Billimack, Barbara	6/30/2024
20	Blackburn, Vanesha	6/30/2024
21	Blanchard, Bob	6/30/2024
22	Bode, Becca	6/30/2024
23	Boos, Jill	6/30/2024
24	Borland, Emily	6/30/2024
25	Bravi, Diana	6/30/2024
26	Bromberek, Melanie	6/30/2024
27	Brown, Angela	6/30/2024*
28	Brugioni, Carolyn	6/30/2024
29	Callaghan, Meghan	6/30/2024
30	Campos, Ish	6/30/2024
31	Candia-Thompson, Meriza	6/30/2024
32	Canet, Nadia	6/30/2024

*Grant/externally funded position. Appointment contingent upon renewal of funding source.

^Retirement date declared.

Agenda Item V.D.7
May 23, 2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.7. FY 2024 EMPLOYMENT STATUS OF SPECIALIST PERSONNEL (CONTINUED)

	Last Name, First Name	Proposed Contract End Date
33	Carrillo, Armando	6/30/2024
34	Catalan, Carlos	6/30/2024
35	Cavanaugh, Gavin	6/30/2024
36	Ciesil, Emily	6/30/2024
37	Clark, Dennis	6/30/2024
38	Collins, Courtney	6/30/2024
39	Corpolongo, Nick	6/30/2024*
40	Corrado, Nick	6/30/2024
41	Cullum, Tony	6/30/2024
42	Cummings, Heath	6/30/2024
43	Davis, Angelina	6/30/2024
44	Davis, Erika	6/30/2024
45	De La Rosa, Jennifer	6/30/2024
46	De Leon, Hector	6/30/2024
47	De Los Santos, Ivan	6/30/2024
48	Diaz, Jeison	6/30/2024
49	Diaz, Jessica	6/30/2024
50	Diehl, Steve	6/30/2024
51	Dipersio, Patrick	6/30/2024
52	Dumblauskas, Brigette	6/30/2024
53	Dymchuk, Anastasiia	6/30/2024*
54	Echevarria, Ryan	6/30/2024
55	Eder, Melicia	6/30/2024
56	Eiden, Jeremy	6/30/2024
57	Ekornaas, Nels	6/30/2024
58	Fernando, Gihan	6/30/2024
59	Ferraro, Jessica	6/30/2024
60	Flemming, Abby	6/30/2024
61	Flores, Chrissy	6/30/2024
62	Freeman, Lisa	6/30/2024
63	Garoutte, Brian	6/30/2024
64	Gillespie, Kim	6/30/2024
65	Gonzalez, Cristian	6/30/2024*
66	Gonzalez, Denize	6/30/2024
67	Gonzalez, Jessica	6/30/2024
68	Gonzalez-Frer, Terese	6/30/2024

*Grant/externally funded position. Appointment contingent upon renewal of funding source.

Agenda Item V.D.7.
May 23, 2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.7. FY 2024 EMPLOYMENT STATUS OF SPECIALIST PERSONNEL (CONTINUED)

	Last Name, First Name	Proposed Contract End Date
69	Gorski, Anita	6/30/2024
70	Grant, Bryan	6/30/2024
71	Gray, Alex	6/30/2024
72	Gray, Colleen	6/30/2024
73	Griffin, Bryn	6/30/2024
74	Grob, David	6/30/2024
75	Gruen, Andy	6/30/2024
76	Guzman, Jerry	6/30/2024*
77	Guzman, Norma	6/30/2024*
78	Guzman-Riley, Alicia	6/30/2024
79	Hansen, Lori	6/30/2024
80	Herion, Nicole	6/30/2024
81	Hernandez, Itzel	6/30/2024
82	Hodge, Demontray	6/30/2024*
83	Hollenbeck, Lisa	6/30/2024
84	Honaker, Taylor	6/30/2024
85	Husemoller, David	6/30/2024
86	Hussissian, Leon	6/30/2024
87	Jaeger, Roger	6/30/2024
88	Jahn, Lora	6/30/2024
89	Jauregui, Luis	6/30/2024
90	Jensen, Greg	6/30/2024
91	Jocson, Joseph	6/30/2024
92	Johnson, Angela	6/30/2024
93	Johnson, Steven	6/30/2024
94	Johnson, Tammie	6/30/2024
95	Juergensen, Alyssa	6/30/2024
96	Julian, Jenelle	6/30/2024
97	Kahmann, Glenn	6/30/2024
98	Kaplan, Cindy	6/30/2024
99	Katz, Judie	6/30/2024
100	Kellogg, Charles	6/30/2024
101	Kelly, Timothy	6/30/2024
102	Kingery, Jim	6/30/2024
103	Klein, Carol	6/30/2024
104	Klier, Annette	6/30/2024

*Grant/externally funded position. Appointment contingent upon renewal of funding source.

Agenda Item V.D.7.
May 23, 2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.7. FY 2024 EMPLOYMENT STATUS OF SPECIALIST PERSONNEL (CONTINUED)

	Last Name, First Name	Proposed Contract End Date
105	Kosberg, Becky	6/30/2024
106	Kozeniewski, Nancy	6/30/2024
107	Landmann, Jenny	6/30/2024
108	Landmann, Kim	6/30/2024
109	LaRussa, Joanne	6/30/2024
110	Laskey, Jessica	6/30/2024
111	Lay, Matthew	6/30/2024
112	Leconte, Nicole	6/30/2024
113	Loftus, Levia	6/30/2024*
114	Lopez, Kimberly	6/30/2024
115	Lopez-Cruz, Mariel	6/30/2024
116	Lorenzo, Matt	6/30/2024
117	Lowry, Carmen	6/30/2024
118	Luick, Cheryl	6/30/2024
119	Maghirang, Richard	6/30/2024
120	Mainza, Jose	6/30/2024
121	Marchese, Lori	6/30/2024
122	Mariscal, Gema	6/30/2024
123	Marnell, Tony	6/30/2024
124	Martin, Erin	6/30/2024
125	Martinez Rodriguez, Erick	6/30/2024
126	Mata, Yesenia	6/30/2024
127	Mathai, Shirley	6/30/2024
128	Matheny, Chris	6/30/2024
129	Matheny, Tony	6/30/2024
130	McBride, Kendall	6/30/2024
131	McGaughey, Kevin	6/30/2024
132	McNabb, Hollie	6/30/2024
133	McNabb, Matt	6/30/2024
134	Meadowcroft, Quinnlyn	6/30/2024
135	Melnik, Galina	6/30/2024
136	Mena, Araceli	6/30/2024*
137	Menning, Matthew	6/30/2024
138	Miller, Andrew	6/30/2024
139	Miller, Austin	6/30/2024
140	Miranda, Alma	6/30/2024

*Grant/externally funded position. Appointment contingent upon renewal of funding source.

Agenda Item V.D.7.
May 23, 2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.7. FY 2024 EMPLOYMENT STATUS OF SPECIALIST PERSONNEL (CONTINUED)

	Last Name, First Name	Proposed Contract End Date
141	Moeller, Maple	6/30/2024
142	Montes, Miriam	6/30/2024
143	Morris, Tanner	6/30/2024
144	Mrozinski, Jamilynn	6/30/2024
145	Mruk, Kassie	6/30/2024*
146	Munoz, Gabriela	6/30/2024
147	Najarro, Sylvia	6/30/2024
148	Nassiri, Sam	6/30/2024
149	Nelson, Tiffany	6/30/2024
150	Nemcek, Lindsey	6/30/2024
151	Nieto, Carmen	6/30/2024*
152	Noon, Rob	6/30/2024
153	Norman, Marcus	6/30/2024
154	Nowotnik, Jackie	6/30/2024
155	Nyquist, Sarah	6/30/2024
156	Oliveri, Bridget	6/30/2024
157	Ortego, Dan	6/30/2024
158	Osman Torio, Kunnain	6/30/2024
159	Ostrander, Michalina	6/30/2024
160	Otterbacher, Ben	6/30/2024
161	Overton, Crystal	6/30/2024*
162	Padilla Cruz, Carlos	6/30/2024*
163	Papp, James	6/30/2024
164	Park, Kelly	6/30/2024*
165	Parpan, Anne	6/30/2024
166	Pasternak, Liya	6/30/2024
167	Patino, Yazmin	6/30/2024
168	Patterson, Denise	6/30/2024
169	Pearson, Russell	6/30/2024
170	Pecoraro, Diane	6/30/2024
171	Pecoraro, Rose	6/30/2024
172	Peil, Drake	6/30/2024
173	Perez, Edith Marie	6/30/2024
174	Petersen, Bradford	6/30/2024
175	Petersen, Scotty	6/30/2024
176	Peterson, Julia	6/30/2024

*Grant/externally funded position. Appointment contingent upon renewal of funding source.

Agenda Item V.D.7.
May 23, 2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.7. FY 2024 EMPLOYMENT STATUS OF SPECIALIST PERSONNEL (CONTINUED)

	Last Name, First Name	Proposed Contract End Date
177	Pfligler, Eric	6/30/2024
178	Pizano, Ana Karen	6/30/2024
179	Pizano, Sandra	6/30/2024
180	Polich, Diane	6/30/2024
181	Pough, Chelsea	6/30/2024
182	Poulos, Margene	6/30/2024
183	Pozo Pacheco, Jorge	6/30/2024
184	Price, Adriane	6/30/2024
185	Prugh, Jessey	6/30/2024
186	Quist, Alissa	6/30/2024
187	Radcliffe, Crystal	6/30/2024
188	Rayner, Tim	6/30/2024
189	Rintz, Ann	6/30/2024
190	Rodriguez, Anna	6/30/2024*
191	Rodriguez, Carolina	6/30/2024
192	Rodriguez, Salvador	6/30/2024
193	Ruiz, Laura	6/30/2024
194	Ruiz-Velasco, Rodolfo	6/30/2024
195	Rychlinski, Ryan	6/30/2024
196	Sabatino, Jennifer	6/30/2024
197	Salvadorini, Jan	6/30/2024
198	Samer, Asra	6/30/2024
199	Sawicki, Matt	6/30/2024
200	Schlater II, John	6/30/2024
201	Schoen, Becky	6/30/2024
202	Schreiber, Marie	6/30/2024
203	Sevik, Brian	6/30/2024
204	Siegfried-Wilke, Victoria	6/30/2024
205	Simpson, Irma	6/30/2024
206	Smith, Cecil	6/30/2024
207	Smith, Gina	6/30/2024
208	Smith, Kim	6/30/2024
209	Snowden, Magan	6/30/2024*
210	Sostre, Maria	6/30/2024
211	Swan, John	6/30/2024
212	Tang, Qiong	6/30/2024

*Grant/externally funded position. Appointment contingent upon renewal of funding source.

Agenda Item V.D.7.
May 23, 2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.7. FY 2024 EMPLOYMENT STATUS OF SPECIALIST PERSONNEL (CONTINUED)

	Last Name, First Name	Proposed Contract End Date
213	Thomas, Warren	6/30/2024*
214	Thompson, Jana	6/30/2024
215	Titus, Michael	6/30/2024
216	Tumminello, Kara	6/30/2024
217	Umbricht, Christopher	6/30/2024
218	Vagnoni, Kim	6/30/2024
219	Vakhovsky, Oleg	6/30/2024
220	Varghese, Ansu	6/30/2024
221	Vazquez, Salvador	6/30/2024
222	Wainwright, Sophia	6/30/2024
223	Walker, Ericka	6/30/2024
224	Walker, Marietta	6/30/2024
225	Wansitler, Colton	6/30/2024
226	Weaver, Melissa	6/30/2024
227	Weber, Austin	6/30/2024
228	Webster, Bret	6/30/2024*
229	White, Alyiah	6/30/2024
230	White, Ciara	6/30/2024
231	Woodruff, Susan	6/30/2024
232	Wozniakowski, Przemek	6/30/2024
233	Wright, Joyce	6/30/2024
234	Wrobel, Beth	6/30/2024
235	Wuerl, Nicole	6/30/2024
236	Yaguana, Miguel	6/30/2024
237	Zhang, Mingming	6/30/2024

Recommendation: Approve the above full-time Specialist personnel appointments for Fiscal Year 2024.

*Grant/externally funded position. Appointment contingent upon renewal of funding source.

Agenda Item V.D.7.
May 23, 2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.8. FY 2024 EMPLOYMENT STATUS OF ADMINISTRATIVE AND PROFESSIONAL PERSONNEL

Pursuant to Board Policy 211, it is recommended that the following full-time Administrative and Professional personnel be appointed for Fiscal Year 2024. Contracts will be presented for approval at the June 2023 Board meeting.

	Last Name, First Name	Proposed Contract End Date
1	Albino-Montalvo, Glorivette	6/30/2024
2	Ammon, Richard	6/30/2024
3	Argoudelis, Patricia	6/30/2024
4	Aykroid, Dave	6/30/2024
5	Baum, Alisa	6/30/2024
6	Branson, Nick	6/30/2024
7	Butler, John	6/30/2024
8	Collins, Crandall	6/30/2024
9	Conley, Carlotta	6/30/2024
10	Crizer, James	6/30/2024
11	Crowe, Thomas	6/30/2024
12	Cushing, Jacob	6/30/2024
13	Cvitkovic, Viki	6/30/2024
14	Dikelsky, Carol	6/30/2024
15	Esser, Krysty	6/30/2024
16	Fay, Sue	6/30/2024
17	Fournier, Eliza	6/30/2024
18	Fowles, Erin	6/30/2024
19	Garamoni, Michael	6/30/2024
20	Gergely, Laura	6/30/2024
21	Gonzalez, Rey	6/30/2024
22	Grace, Michelle	6/30/2024
23	Grampo, Kevin	6/30/2024
24	Gray, Stephanie	6/30/2024
25	Guzman, Marisol	6/30/2024
26	Hardbarger, Jon	6/30/2024
27	Head, Lucreshia	6/30/2024
28	Henry, Brian	6/30/2024
29	Hughes, Kristie	6/30/2024
30	Israel, Melodiy	6/30/2024

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.8. FY 2024 EMPLOYMENT STATUS OF ADMINISTRATIVE AND PROFESSIONAL PERSONNEL (CONTINUED)

	Last Name, First Name	Proposed Contract End Date
31	Johnson Jones, Sylvia	6/30/2024
32	Jones, Kristin	6/30/2024
33	Kallieris, Nick	6/30/2024
34	Karamy, Mahsa	6/30/2024
35	Kilby, Sue	6/30/2024
36	Klippert, Christine	6/30/2024
37	Kozak, Greg	6/30/2024
38	Kurtz, Eric	6/30/2024
39	La Scola, Mary Kate	6/30/2024
40	Laba, Laura	6/30/2024
41	Lane, Victoria	6/30/2024
42	Lara, Gabe	6/30/2024
43	Lewis, Christine	6/30/2024
44	Martin, Roneida	11/1/2023^
45	Meyer, Jay	6/30/2024
46	Mireles, Miguel	6/30/2024
47	Mireles, Tammy	6/30/2024
48	Morales, Jesse	6/30/2024
49	Neville, Anita	6/30/2024
50	Nye, Gabe	6/30/2024
51	O'Connell, Anne	6/30/2024
52	Padilla-Gaytan, Cynthia	6/30/2024
53	Peterson, Kurt	6/30/2024
54	Rial, Scott	6/30/2024
55	Rodriguez, Becky	6/30/2024
56	Ruiz, Jesus	6/30/2024
57	Saini, Jeet	6/30/2024
58	Sarna, Jason	6/30/2024
59	Scatliffe-Wallace, Kathleen	6/30/2024
60	Senft, James	6/30/2024
61	Shell, Tasha	6/30/2024
62	Sosa, Byron	6/30/2024
63	Stashkiw, Sarah	6/30/2024
64	Stephan, Jean	6/30/2024

^Retirement date declared.

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA V.D.8. FY 2024 EMPLOYMENT STATUS OF ADMINISTRATIVE AND PROFESSIONAL PERSONNEL (CONTINUED)

	Last Name, First Name	Proposed Contract End Date
65	Stomper, Jeffrey	6/30/2024
66	Suk, Stephanie	6/30/2024
67	Sweeney, Katie	6/30/2024
68	Tammes, Eric	6/30/2024
69	Trush, Karen	6/30/2024
70	Tumilty, Meredith	6/30/2024
71	Unger, Bradley	6/30/2024
72	Utter, Vincent	6/30/2024
73	Walcher, Sheldon	6/30/2024
74	Ward, Caty	6/30/2024
75	Ware, Liliana	6/30/2024
76	Weatherspoon, David	6/30/2024
77	Welch, Mike	6/30/2024
78	Wentzell, Dave	6/30/2024
79	Winiarski, Nika	6/30/2024
80	Wloch, Voytek	6/30/2024
81	Woltmann, Tanya	6/30/2024
82	Zavala, Maria M.	6/30/2024

Recommendation: Approve the above full-time Administrative and Professional personnel appointments for Fiscal Year 2024.

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.9. RESIGNATIONS AND RETIREMENTS

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Effective Date
1	Resignation	Clark, Graham	Specialist Position Number: 1850 Laboratory Specialist, Industrial Technology	5/1/2023
2	Resignation	Jones, Damian	Part-time Classified Position Number: 0161 Office Assistant, Advising and Retention	5/2/2023
3	Resignation	Galazkiewicz, Maureen	Specialist Position Number: 0210 Head Softball Coach and Operations/ Events Coordinator, Athletics Administration	5/5/2023
4	Resignation	Avers, Jeremiah	Classified Position Number: 0241 Office Manager, James Lumber Center for the Performing Arts	5/8/2023
5	Resignation	Schmieg, Wray	Part-time Classified Position Number: 1036 Office Associate*, Nursing	5/10/2023
6	Resignation	Houdek, Libby	Part-time Classified Position Number: 1184 Web Communication Associate, Bookstore	5/11/2023
7	Resignation	Hutchins, Maria	Classified Position Number: 0168 Academic Accounting Technician, Engineering, Math and Physical Sciences Division	5/12/2023
8	Resignation	Flores Calderon, Valeria	Classified Position Number: 0244 Office Manager, Lakeshore Campus	6/14/2023

*Grant/externally funded position.

Agenda Item V.D.9.
May 23, 2023

V. CONSENT AGENDA D. HUMAN RESOURCES

AGENDA ITEM V.D.9. RESIGNATIONS AND RETIREMENTS (CONTINUED)

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Effective Date
9	Resignation	Cullen-Williams, Ashley	Professional Position Number: 0048 Manager*, Educational Talent Search Grants	6/15/2023
10	Resignation	Weiss, Jeff	Specialist Position Number: 1106 Theatre Program Production Supervisor, Theatre	6/30/2023
11	Retirement	Balza, Rich	Classified - Union Position Number: 0392 Custodian, Custodial	5/26/2023
12	Retirement	Scott, Emilia	Specialist Position Number: 0269 Library Services Coordinator, Library	6/30/2023
13	Retirement	McAnally, Patty	Classified Position Number: 0945 Senior Administrative Assistant, Center for Teaching and Learning Excellence	4/30/2025 Eligible for Policy 925 and 930
14	Retirement	Argoudelis, Patricia	Administrator Position Number: 1472 Director, Business Operations	5/31/2025 Eligible for Policy 925 and 930
15	Retirement	Hlavin, Karen	Administrator Position Number: 1457 Vice President, Student Development	4/30/2026 Eligible for Policy 925 and 930
Recommendation: Approve the above actions.				

*Grant/externally funded position.

V. CONSENT AGENDA F. OTHER

V.F.1. FISCAL YEAR 2024 BOARD OF TRUSTEES MEETING DATES

NOTICE is hereby given that the regular monthly meetings of the Board of Trustees of Illinois Community College District No. 532, College of Lake County, except where otherwise indicated, will convene on the fourth Tuesday of the month, at 5:00 p.m., at the Grayslake Campus, 19351 West Washington Street, Grayslake, Illinois.

FY2024 Regular Meeting Dates

July 25, 2023 <i>(Subject to Call)</i>	Grayslake Campus
August 22, 2023	Grayslake Campus
September 26, 2023	Grayslake Campus
October 24, 2023	Lakeshore Campus, Waukegan
November 14, 2023 <i>(Second Tuesday)</i>	Grayslake Campus <i>(College closed for Thanksgiving Holiday – November 23-24)</i>
December 12, 2023 <i>(Second Tuesday)</i>	Grayslake Campus <i>(College closed for Winter Holidays – Monday, December 25, 2023 – Tuesday, January 2, 2024)</i>
January 23, 2024	Grayslake Campus
February 27, 2024	Grayslake Campus
March 26, 2024	Southlake Campus, Vernon Hills <i>(College open during CLC Spring Break – March 25-31)</i>
April 23, 2024	Grayslake Campus
May 21, 2024 <i>(Third Tuesday)</i>	Grayslake Campus <i>(College closed for Memorial Day – May 27, 2024)</i>
June 25, 2024	Grayslake Campus

FY2024 Committee of the Whole Meeting Dates

September 30, 2023	Board Development Retreat, Location and Time TBD
February 20, 2024	Financial Planning Retreat, Location and Time TBD
March 2024	President’s Evaluation, Location, Date and Time TBD

Recommendation: Approve the Proposed FY2024 Board of Trustees Meeting Dates.

page intentionally left blank

VII. NEW BUSINESS

AGENDA ITEM VII.A. MEDIA BUYS

Lead Staff: Anne O’Connell, Director, Public Relations & Marketing

Funding Source: FY 2024 budget

Bids	Amount
Various Vendors (see list below) *	\$600,000.00

**Recommended*

Explanation of Purchase: This purchase is for advertising services to promote awareness about the College and special events. The advertisers listed below may be used to promote campaigns for semester registration, open house and recruitment events.

The following vendors may be used for advertising services in FY 2024:

MEDIA	VENDOR
Audio Streaming	Decibel
Clear Channel Outdoor	Clear Channel Outdoor
Comcast Effectv	Comcast Corp/NBC Universal
Crain’s Chicago Business	Crain Communications
Daily Herald	Paddock Publications
Facebook	Meta
Google	Google
Google Ads	Google
Gurnee Mills Media	Simon Property Group
Gurnee Mills Productions	Britten, Inc.
iHeart Streaming	iHeart Media
iMedia Email, Digital Video	iMedia Services
Instagram	Meta
Lake County News Sun	Tribune Publishing
LinkedIn	LinkedIn
OTT	Audience X
OTT	Premion
Outfront Media	Outfront Media
Pace Transit (bus and shelters)	AdSpasure
Pandora	Pandora
Six Flags	Six Flags Theme Parks
Spotify	Spotify
TikTok	TikTok
Twitter	Twitter
Vevo	Google

VII. NEW BUSINESS

WBBM-AM	Audacy
WBBM-FM	Audacy
WBMX-FM	Audacy
WCIU-TV	Weigel Broadcasting
WDRV-FM	Hubbard Broadcasting
WEBG-FM	iHeart Media
WFLD-TV	Fox Television
WGN-TV	Nexstar Media Group
WIIL-FM	Alpha Media
WKQX-FM	Cumulus Media
WKSC-FM	iHeart Media
WLEY-FM	Spanish Broadcasting System
WLS-TV	ABC/Disney Company
WMAQ-TV	NBC Universal
WOJO-FM	Televisa Univision
WPPN-FM	Televisa Univision
WPWR-TV	Fox Television
WRME-FM	Weigel Broadcasting
WSNS-TV	NBC Universal
WTMX-FM	Hubbard Broadcasting
WUSN-FM	Audacy
WXLC-FM	Alpha Media
YouTube	Google

Pursuant to 110 ILCS 805/3-27.1 (I), contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports are exempt from the competitive bidding process.

Recommendation: Approve purchases with the vendors identified as stated in the table above, in a not-to-exceed total amount of \$600,000.00.

VII. NEW BUSINESS

AGENDA ITEM VII.B. HARDWARE AND SOFTWARE VENDOR STRATEGIC PARTNERSHIP

Lead Staff: Greg Kozak, Chief Information Officer

Funding Source: FY 2024 budget

Proposed Renewal

CDW Government, LLC *	\$14,597,650.00
-----------------------	-----------------

**Recommended*

Explanation of Purchase: This agreement renews the strategic partnership with CDW-G to optimize the value of the College’s technology expenditures. A scorecard measures student success, pricing, quality of service, and strategic relationship, and the value of this partnership is assessed and documented quarterly.

The planned budgeted amount for each fiscal year is as follows:

FY2024:	\$4,630,500.00
FY2025:	\$4,862,025.00
FY2026:	\$5,105,125.00
Three-year total:	\$14,597,650.00

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services, are exempt from the competitive bidding process.

Recommendation: Approve a three-year agreement from July 1, 2023 through June 30, 2026 with CDW Government, LLC of Vernon Hills, IL, for a hardware and software vendor strategic partnership in a not-to-exceed amount of \$14,597,650.00.

VII. NEW BUSINESS

VII.C. RESOLUTION TO ESTABLISH A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY AS REQUIRED BY PUBLIC ACT 102-1088

WHEREAS, on June 10, 2022, the Illinois General Assembly enacted Public Act 102-1088, known as the “Decennial Committees on Local Government Efficiency Act” (the “Act”), which became effective immediately; and

WHEREAS, the Act mandates that, within one (1) year after the effective date of the Act, and at least once every ten (10) years thereafter, each governmental unit, except municipalities and counties, must form a committee to study local efficiencies and increased accountability to the county board in which the governmental unit is located; and

WHEREAS, to comply with the Act, the Board of Trustees of Community College District No. 532, County of Lake, Illinois (the “Board of Trustees”) deem it necessary and appropriate to establish a Decennial Committee on Local Government Efficiency, as provided herein;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees as follows:

SECTION ONE: Formation and Duration. The Decennial Committee on Local Government Efficiency (the “Committee”) is hereby established. The College of Lake County (“Community College”) shall provide administrative and other support to the Committee, as determined by the Community College’s President. The Committee shall be dissolved upon the publication of the report required under Section Five below, until such time as it is re-established with newly appointed members pursuant to Section 10 of the Decennial Committees on Local Government Efficiency Act.

SECTION TWO: Membership. The Committee’s membership shall consist of the members of the Board of Trustees, the Community College’s Vice President / Chief of Staff, and two residents of the College of Lake County, District 532, jurisdiction (“Community College Residents”) to be appointed by the Chair of the Board of Trustees, with the advice and consent of the Board of Trustees. The Board Vice Chair shall serve as the Chairperson of the Committee. The Chairperson may appoint additional Committee members. Committee members shall serve without compensation but may be reimbursed by the Community College for any pre-approved expenses incurred in performing their duties. Except as otherwise required by law, the appointed Community College Residents serving on the Committee may be removed from serving on the Committee at the sole discretion of the Board of Trustees. In the event of a vacancy in the Committee's appointed members or the role of the Chairperson, such vacancy shall be filled in the same manner as the appointment under this Section Two.

SECTION THREE: Powers and Duties. The duties of the Committee shall include, but are not limited to, the following: (a) the study of the Community College’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units; and (b) the collection of data, research, and analysis as necessary to prepare the report required under Section Five below. The Committee may employ or use the services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants it considers appropriate, and may seek assistance from colleges and universities as necessary to prepare the report required under Section Five below. Before enlisting any services, and the expenditure of any public funds, the Committee shall bring recommendations for such services and expenditures to the President and the Board of Trustees for their review and approval.

SECTION FOUR: Meetings. The Committee shall meet from time-to-time as determined by the Chairperson and at least three (3) times prior to dissolution under Section One above. The Committee shall meet in accordance with all applicable rules, regulations, ordinances, and laws, including, but not limited to, the Open Meetings Act,

VII. NEW BUSINESS

5 ILCS 120/1 *et seq.*, and any applicable provisions of the College’s Policy Manual. In addition, at the conclusion of each Committee meeting, the Committee shall conduct a survey of the residents in attendance and ask for input on the matters discussed at the meeting. The Committee may meet during a regularly scheduled Board meeting, so long as: (a) separate notice is given in conformance with the Open Meetings Act; (b) the Committee meeting is listed as part of the Agenda for the meeting of the Board of Trustees; and (c) at least a majority of the Committee members are present at the Committee's meeting.

SECTION FIVE: Reporting. The Committee shall summarize its work and findings in a written report, which shall include recommendations in respect to increased accountability and efficiency. The report shall be provided to the Lake County Board on or before December 10, 2024, which is eighteen months after the Committee's formation, and shall be made available to the public. At the discretion of the Board Chair, the President, or Chairperson, may be required to present its report at a full meeting of the Board of Trustees. The Board Chair may also from time-to-time require that the Chairperson present in-person progress and/or status reports to the Board of Trustees at regularly scheduled Board Meetings.

SECTION SIX: Severability. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity of unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SEVEN: Repealer. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION EIGHT: Effective Date. This Resolution shall be in full force and effect from its passage and approval as required by law.

PASSED AND APPROVED THIS 23rd DAY OF May, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

Board of Trustees, Chair

ATTEST:

Board of Trustees, Secretary

VII. NEW BUSINESS

VII.D. RESOLUTION TO APPROVE THE APPOINTMENT OF COMMITTEE MEMBERS TO SERVE ON THE DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY

WHEREAS, on June 10, 2022, the Illinois General Assembly enacted Public Act 102-1088, known as the “Decennial Committees on Local Government Efficiency Act” (the “Act”), which became effective immediately; and

WHEREAS, the Act mandates that, within one (1) year after the Act's effective date, and at least once every ten (10) years thereafter, each governmental unit, except municipalities and counties, must form a committee to study local efficiencies and increased accountability, and submit a report concerning same to each of the counties in which the governmental unit is located; and

WHEREAS, to comply with the Act, the Board of Trustees of Community College District No. 532, County of Lake, Illinois (the “Board of Trustees”) adopted a Resolution establishing the Decennial Committee on Local Government Efficiency (the "Committee"); and

WHEREAS, the Act further requires all elected or appointed members of the Board of Trustees, the Community College’s President or other officer, and minimally two (2) Community College residents appointed by the Board Chair with the advice and consent of the Board of Trustees, to serve on the Committee, and

WHEREAS, Donn P. Mendoza, Ed.D., and Demar Harris are residents of the Community College, understand the Committee's purposes and duties, and have agreed to serve on the Committee, and the Community College’s President has recommended their appointment to the Committee, and

WHEREAS, Torrie M. Newsome, Esq., understands the Committee's purposes and duties and the Chair's powers and responsibilities, and has agreed to serve as Committee Chair; and

WHEREAS, the Chair for the Board of Trustees has appointed Donn P. Mendoza, Ed.D., and Demar Harris to serve on the Committee, subject to the Board of Trustees’ consent and designated Torrie M. Newsome, Esq., to serve as Committee Chair;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees as follows:

Section 1: The Board of Trustees does hereby consent to, approve, and ratify: (A) the appointment of Community College residents Donn P. Mendoza, Ed.D., and Demar Harris to serve on the Committee, and (B) the designation of Torrie M. Newsome, Esq., to serve as Committee chair.

Section 2: This Resolution shall be in full force and effect from its passage and approval, until dissolution of the Committee, as required by the Act.

PASSED AND APPROVED THIS 23rd DAY OF May, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

Board of Trustees, Chair

ATTEST:

Board of Trustees, Secretary

VII. NEW BUSINESS

VII.E. RETIREMENT AGREEMENT AND RELEASE

This item will be discussed in closed meeting under the Illinois Compiled Statute 5ILCS120, Section 2 (c) 1: “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.” A motion to approve the recommendation for retirement agreement and release for a faculty member will be considered after the closed meeting.