

Minutes of the Regular Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois, held at the College of Lake County Grayslake Campus, Conference Center, 19351 W. Washington, Grayslake, Illinois on September 24, 2024 at 5:30 pm

<p><i>1. Call to Order and Roll Call</i></p>	<p>Board Chair Newsome called the meeting to order at 5:47 pm.</p> <p>Trustees Present at roll call: Ms. Barbato, Dr. Griffin, Ms. Howland, Mr. Newsome, Ms. Shroka, Mr. Virgilio, Student Trustee Teruel</p> <p>Trustees Absent at roll call: Ms. Songer</p> <p>Others Present: Dr. Lori Suddick, President; Kevin Appleton, Vice President of Business Services and Finance; Sue Fay, Chief Human Resources Officer; Dr. Derrick Harden, Vice President of Strategic Advancement; Karen Hlavin, Vice President of Student Development; Dr. Kristen Jones, Vice President of Education; Dr. Ali O’Brien, Vice President of Community Workforce and Partnerships; Allison Porterfield-Woods, Chief Information Officer; Carol Dikelsky, Director of Communications and Engagement; Laura Laba, Executive Assistant to the President/Recording Secretary; Catie Locallo, Legal Counsel, Robbins Schwartz; and other guests.</p>
<p><i>2. Approval of the Agenda</i></p>	<p>Chair Newsome welcomed everyone who joined the meeting in person or via livestream and made the following announcements:</p> <ul style="list-style-type: none"> • Agenda Item 7.6 2024-2025 Annual Base Salary Increase: President, will be held until after closed Session. • A closed meeting was requested under exception under Statute 5 ILCS 120, Section 2c(1) <p>It was moved by Trustee Howland and seconded by Trustee Shroka for approval of the agenda as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p>
<p><i>3. Receipt of Notices, Communications, Hearings, and Petitions</i></p>	<p>Chair Newsome announced the public comment portion of the meeting and noted that no requests were received by the President’s office. Chair Newsome asked if any individuals present wished to address the Board. Hearing no requests, Chair Newsome moved to the next agenda item.</p>
<p><i>4. Reports</i></p>	<p>4.1 Chair’s Report</p> <ul style="list-style-type: none"> • Chair Newsome wished everyone a Happy Latinx Heritage Month and Workforce Development Month • Happy 55th Anniversary to CLC. September 25 marks 55 years since the very first day of classes in 1969. • Expressed appreciation to the Foundation team for a successful golf outing. • Congratulations to the many employees who celebrated milestone anniversaries in the first quarter of FY25 • Congratulations to Student Trustee Sulma Teruel for being recognized with a \$1,000 scholarship at the 30th anniversary gala of the Coalicion Latinos Unidos de Lake County in Lake Forest.

<p><u>Acronyms:</u> ACCT – Association of Community College Trustees</p> <p>ICCTA – Illinois Community College Trustees Association</p> <p>SGA – Student Government Association</p>	<p><u>Board Liaison Appointments and Updates</u></p> <p><u>ICCTA/ACCT</u></p> <ul style="list-style-type: none">• Next ACCT Board meeting will be in Seattle in October.• Trustee Howland will remain the voting delegate for ACCT. <p><u>Foundation</u></p> <ul style="list-style-type: none">• Executive Director/Chief Development Officer search has moved to the finalist stage, with the three finalists on campus this week. Internal and external open forums are being held for each candidate. The goal remains to bring a recommendation for hire in October.• CLC Annual Golf Classic was held on September 16. Welcomed 140 golfers and many volunteers, including Trustees, student scholarship recipients, student athletes and CLC staff. Nearly \$139,000 was raised, \$12,000 more than last year.• Urban Farm Center Capital Campaign: The Executive Board for the Foundation supported a challenge for 100% of the Foundation Board members to give toward the campaign. <p><u>University Center</u></p> <ul style="list-style-type: none">• No updates this month. <p><u>Board Activities</u></p> <p>Chair Newsome invited Trustees to comment on any significant events or activities since the last meeting. Trustees offered comments:</p> <ul style="list-style-type: none">• Recognition given to the advertising team for the many advertisements and commercials on TV and social media. <p>Chair Newsome alerted Trustees that the Board Retreat venue has changed. It will be held on October 5th at the Grayslake Campus, in the Board Room, C213. Will begin at 8:30 am and conclude at 12:15 pm.</p> <p>4.2 Student Trustee Report</p> <ul style="list-style-type: none">• Attended the Student Fair and Lance’s Block Party, organized by Student Activities and Inclusion. Both events provided students with information on clubs, interactive activities and CLC swag. Many of the participating clubs have reported an increase in attendance at their meetings.• Student Government Association (SGA) has resumed meetings for the 2024 Fall Semester. SGA has welcomed 18 new Senators. The goal of the SGA Officers and Senators are to foster a better, more prosperous, and safe environment at CLC.• Attended the Coalicion Latinos Unidos de Lake County where 4 students (including Student Trustee Teruel) were awarded a scholarship.• Attended the Milestone celebration and celebrated with many employees. <p>4.3 President’s Report</p> <p>CLC is hosting the Workforce Board for their meeting on Thursday, as well as the Youth Summit.</p> <ul style="list-style-type: none">• Congratulations to Kevin Appleton and the Business Services and Finance Team – the Government Finance Officers Association granted the College with a Certificate of
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	<p>Achievement of Excellence in Financial Reporting for Year ending June 2023, which is the highest form of recognition in the area of Governmental Accounting.</p> <ul style="list-style-type: none">• Dr. Suddick will be assisting with the facilitation of sessions at the Business Enterprise Program (BEP) Summit. Representatives from the State of Illinois Commission on Equity and Inclusion, the Illinois Community College Board (ICCB), Presidents from across the state, Procurement staff, CFOs and ICCTA Representatives will be present.• Updates on a few completed capital projects were provided with pictures to show the improvements made (Greenhouse at GLC, Lakeshore Campus roofing project, parking garage, and building façade, and the Grayslake Prairie at Brae Loch Canopy). <p>Dr. Kristen Jones shared outcomes of the recently completed Waitlist project:</p> <ul style="list-style-type: none">• \$100,000 budgeted / Final cost \$58K• Fall 2024: Piloted waitlists with 760 class sections• Achieved 364 successful enrollments from the waitlist; total of 1,258 credit hours (\$215,118)• Spring 2025 registration will include all college credit class sections. <p>Mindful Lancers (JED Campus Assessment)</p> <p>Nika Winiarski, Director of Counseling and Psychological Services (CAPS), provided an overview of the Mindful Lancers project.</p> <p>Current National Data</p> <ul style="list-style-type: none">• 2021-2022 Health Minds Study - 44% of college students reported symptoms of depression; 37% reported anxiety; 15% reported having seriously considered suicide in the last year.• More than 1 in 3 currently enrolled students have considered stopping out of their degree or credential program with in the last six months, with 64% stating emotional stress or mental health concerns as the reason.• First-year students with elevated levels of academic distress and a history of psychiatric hospitalization were 48% more likely to withdraw from school. <p>Counseling and Psychological Services (CAPS) Overview</p> <ul style="list-style-type: none">• Staffing: 4 full time clinical staff; 1 community resource coordinator, 1 doctoral extern (able to see students), 3 contract staff; 1 FT admin support staff; 2 PT admin support staff• Various therapeutic modalities provided with presence on all three campuses <p>CAPS Clinical Trends</p> <ul style="list-style-type: none">• Seeing a rise in students that are scheduling appointments with concerns that align with national data <p>JED Campus Initiative</p> <ul style="list-style-type: none">• Is a 4-year initiative funded with MHEACA funds.• Signature aspect of JED campus is systems-level approach and public health model.• Mindful Lancers Task Force has been established.• JED Campus Theory of Change aligns with the Strategic Plan and CLC Lancer Success Framework.
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	<ul style="list-style-type: none"> Timeline: Year 1 (2024-2025) – Assessment & Strategic Planning; Year 2 (2025-2026) Implementation & Learning community; Year3 (2026-27) Implementation & Learning community; Year 4 (2027-28) Evaluation & Sustainability <p>Discussion: There is a lot that CLC can do to partner with local schools. Collaboration to bring this to the high school level, so that mental health help can begin earlier in life. Implementing change will have positive impact over time.</p>
<p>5. <i>Consent Agenda</i></p>	<p>Chair Newsome inquired whether there were any discussion points related to items listed in Section 5 - Consent Agenda. No items were brought forward for discussion.</p> <p>Chair Newsome inquired if there were any items that Trustees would like removed from Section 5 - Consent Agenda. No items were removed.</p> <p>Chair Newsome asked for a motion to approve all items in Section 5 Consent Agenda. <u>It was moved</u> by Trustee Howland and seconded by Trustee Griffin to approve all remaining items as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p>
<p>6. <i>Presentment of Board Policies and Objectives</i></p>	<p>None</p>
<p>7. <i>New Business</i></p>	<p>7.1 Accept Certified Alcohol and Drug counselor Workforce Expansion Program Grant <u>It was moved</u> by Trustee Barbato and seconded by Trustee Griffin for approval for Item 7.1 as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p> <p>7.2 Accept Adult Education and Literacy Competitive Grant <u>It was moved</u> by Trustee Howland and seconded by Trustee Shroka for approval for Item 7.2 as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p>

	<p>7.3 Advanced Technology Center Installation of Electrical Connections <u>It was moved</u> by Trustee Shroka and seconded by Trustee Howland for approval for Item 7.3 as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p> <p>7.4 Advanced Technology Center Exterior Signage <u>It was moved</u> by Trustee Howland and seconded by Trustee Griffin for approval for Item 7.4 as presented.</p> <p>Discussion: Façade changes and signage including the two monument signs. Monument signs will be located on Grand and Rollins Road. Worked with Gurnee and within the Village’s requirements.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p> <p>7.5 Tenure Employment Status of Faculty for 2024-2025 <u>It was moved</u> by Trustee Griffin and seconded by Trustee Barbato for approval for Item 7.5 as presented.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p> <p>7.6 2024-2025 Annual Base Salary Increase: President Vote held until after Closed Session.</p>
<p><i>8. Executive Session (Closed Meeting)</i></p>	<p>Chair Newsome asked for a motion to go into Closed Session under the Illinois Compiled Statutes 5ILCS 120 pursuant to 2(c)(1) of the Open Meetings Act. <u>It was moved</u> by Trustee Howland and seconded by Trustee Griffin to move into a Closed Session.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p>

	Open meeting resumed at 8:03 pm.
<i>Item held until after Closed Session</i>	<p>7.6 2024-2025 Annual Base Salary Increase: President It was moved by Trustee Barbato and seconded by Trustee Virgilio for approval for Item 7.6 of a 3.4% annual increase for the President.</p> <p>Discussion: Confirmed that the increase would be retroactive to July 1, 2024.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p>
<i>9. Other Matters for Information or Discussion</i>	Follow-up on the May and August discussions regarding development of a board committee to study responsible bidder ordinance. No additional recommendations on the committee have been given; the Chair has consulted with the originator of the motion and will be looking at the composition of the committee, what guests will be invited, as well as the frequency and duration of the meetings.
<i>10. Adjournment</i>	<p>Chair Newsome called for adjournment at 8:10 pm. It was moved by Trustee Griffin and seconded by Trustee Howland that the meeting be adjourned.</p> <p>Upon roll call, the vote was as follows: Student Advisory Vote: Aye Ayes: Newsome, Shroka, Virgilio, Barbato, Griffin, Howland Nays: None The vote being (6) Ayes and (0) Nays, the motion carried.</p>

Torie Newsome, Chair

Allena Barbato, Secretary